

MEMO



MISSISSIPPI DIVISION OF
MEDICAID

From: Mississippi Division of Medicaid
Office of Procurement

Date: April 21, 2026

Re: Request for Applications (RFA) – Human Resources Project Manager
RFx# 3150006714 RFA# 20260313.1
Public Notice of Intent to Award

The Mississippi Division of Medicaid (DOM) issued a Request for Applications (RFA) on March 13, 2026, to establish a contract with a qualified applicant for the contract worker position of Human Resources Project Manager.

This role serves as HR Liaison with iTech to implement and manage new HR software and business practices, manage vendors/vendors contracts, create a reporting system to track recruiting, oversee course development and content for Workday LMS, serve a Learning Administrator and redesign the HR website to reflect updates and ensure accessibility and ease of use for DOM employees.

The submission deadline to receive applications and resumes was March 13, 2026. DOM received application packets from three (3) applicants/vendors:

1. FAAZ Consulting (Jonathan Ifechukwu)
2. Kathryn Harden
3. Olympia Hull-Smith

DOM procurement staff reviewed each submitted application packet to ensure the submitted information met the requirements to be deemed responsive and responsible as set forth in RFA #20260313.1. The procurement staff determined that the following were either non-responsive, non-responsible and/or did not meet the contract worker determination requirement.

1. FAAZ Consulting (Jonathan Ifechukwu) – Failed to meet the Contract Worker Determination and submit all required documentation.
2. Olympia Hull-Smith – Failed to meet the minimum requirement: 10 or more years of experience working in state government (on behalf of State).

Recommendation

Based on the foregoing, DOM recommends Kathryn Harden as the awardee of this contract. Kathryn Harden has met all mandatory minimum requirements for education and work

experience.

Kathryn Harden has ten (10) + years experience with the State of Mississippi with experience in overseeing many aspects of Human Resources, to include initiatives related to implementing human resource programs, policies, training development and collaborating with other state agencies to streamline business applications and processes. Ms. Harden's work history, experience and knowledge will make her an asset to the agency.

DOM intends to submit the contract to the Public Procurement Review Board (PPRB) Office of Personal Service Contract Review (OPSCR) by Wednesday, May 6, 2026, for approval at the June 3, 2026, Board meeting. Any person wishing to inspect the contract may request the opportunity to do so through the Agency's public records request process via public.records@medicaid.ms.gov.