

**School Based Administrative Claiming
Amendment #1 - Questions and Answers
Quote Request # 20260227
March 19, 2026**

Amendment #1 deadline response is March 30, 2026, by 2:00 p.m.

Question #	QR Section #	QR Page #	Question	DOM Response
1	1	2	Is there a vendor currently supporting DOM with the services outlined in this quote request? If so, who is providing these services?	DOM does not currently have a vendor providing these services.
2	1.2	3	How many LEAs currently participate in Medicaid SBS billing? What is the approximate annual claim volume or dollar amount? What systems or tools (if any) are currently used for SBAC submissions and time studies? What percentage of eligible districts participating does this represent?	There are currently no SBS enrolled providers. There are 123 LEAs participating in SBAC. \$0 Sivic Solutions is used by MDE for RMTS. 0% for SBS. 81% for SBAC.
3	1.2	3	The RFP discusses the need to "... overcome existing barriers in Medicaid reimbursement for school based administrative claiming (SBAC) both for school districts currently billing Medicaid and those not yet participating."	29

			How many schools are not participating in SBAC billing?	
4	1.2	3	Who currently administers the time study process (DOM, MDE, vendor)?	MDE currently uses Sivic Solutions Group for time studies.
5	1.2	3	What cost pools are currently included in SBAC claiming?	Salaries and fringe benefits
6	1.2	3	How does DOM envision the interaction between the MississippiCAN MCOs and the SBS/SBAC program under this contract? Will the consultant be expected to coordinate with MCOs regarding claims, encounter data, or capitation rate adjustments for school-based services?	There is no expectation that there is any special handling or carveouts. Any children in MSCAN and CHIP would be included, and MCOs would be a partner in the rollout. DOM expects that any required coordination with the MCOs will be through DOM itself. The contractor will not be required to coordinate directly with the MCOs.
7	1.2	3	Do Mississippi Medicaid MCOs cover any portion of the SBS program for their members, or is the SBAC billing and claiming considered a carve-out? If the MCOs do not currently reimburse for SBS, is it the Division of Medicaid's intention for them to do so in the future?	MCOs are expected to cover any services included in the State Plan, including SBS. There is no expectation that there is any special handling or carveouts. The expectation is that the MCOs would reimburse SBS.
8	1.2	3	Is the State paying an interim rate, and are the LEAs shadow billing services?	There is no rate because DOM is not currently paying for services.
9	1.2	3	What systems are used by LEAs or MDE to capture service documentation and billing data?	Sivic Solutions Group RMTS system and various payroll systems are used for SBAC.
10	1.2	3	Will DOM have an identified list of stakeholders and partners along with their contact information to engage in the needs	The Contractor will coordinate with designated DOM staff, school districts, and external stakeholders as part of the needs

			assessment, or is it expected that the vendor would identify them once the contract is executed?	assessment and stakeholder engagement process. (See Sections 2.0.2, 2.0.4, and 2.0.6)
11	1.2	3	Does DOM anticipate submitting specific State Plan Amendments (SPAs) related to SBS or SBAC as part of this project?	DOM is prepared to submit any required SPAs regarding SBS or SBAC.
12	Attachment A Quote Form, Quote Cost Summary	4	<p>The Quote Cost Summary table includes a reference to "back casting;" however, this was not specifically mentioned or outlined in the RFP requirements. Can DOM please clarify the following:</p> <p>Is back casting a required component of the pricing proposal?</p> <p>If so, could DOM provide additional details or guidance on the expectations, methodology, or format for including back casting in vendor submission?</p> <p>If back casting is not applicable, should vendors disregard this reference in the pricing section?</p>	<p>Vendors should complete the Quote Cost Summary in Attachment A – Quote Form as provided. The Quote Form includes a separate line for “Backcasting Claims Period, if CMS approved (one-time payment)”.</p> <p>Vendors should provide pricing for this item in accordance with the Quote Form instructions.</p> <p>Backcasting is a required component of the pricing proposal. Any vendor submitting a quote should have a thorough understanding of the following CMS guidance: Delivering Services in School-Based Settings: A Comprehensive Guide to Medicaid Services and Administrative Claiming.</p> <p>Backcasting is applicable and vendors should provide pricing in accordance with the Quote Form instructions.</p>
13	1.5 Contract Type, Compensation and Billing	4	The Cost Quote Summary calls for a fixed fee per quarter; however, there is the additional deliverable of the needs assessment in Section 2.0.6 during the first	No additional line items should be added to the Quote Form. Vendors must submit pricing using the format provided in Attachment A – Quote Form. All required services and

	Attachment A Quote Form, Quote Cost Summary		two months of the contract. Should there be an additional line item for pricing of this one time deliverable?	deliverables described in the QR, including the needs assessment, should be included in the proposed pricing. (See Section 1.5 and Attachment A.)
14	1.2	4	Please clarify if the selected contractor is expected to develop or provide a technology solution to support SBAC activities (e.g., Random Moments Time Study administration, cost reporting, or claims data submission) or if the contractor's role is limited to evaluating and recommending system solutions for DOM.	The Contractor may be required to assist in establishing systems needed to support the submission of data to support federal claims and the audit of supporting information. Final system requirements will be determined in coordination with DOM. (See Section 2.0.2)
15	1.7.2	5	Please supply Attachment B.	Attachment B is not a separate document provided by the Mississippi Division of Medicaid. Offerors are responsible for creating and submitting Attachment B as part of their quote submission in accordance with Section 3.4 – Quote Submission Format. Attachment B should include the following components prepared by the Offeror: <ul style="list-style-type: none"> • Attachment B – Addendum 1: Capability to Provide Services, which includes the Narrative described in Section 1.7.2.1, addressing the Minimum Qualifications listed in Section 1.7.2. • Attachment B – Addendum 2: Offeror Staff Proposal, as described in Section 1.7.2.2, including proposed staffing

				responsibilities and resumes or descriptions of key personnel. Offerors should compile these materials and label them accordingly within their quote submission.
16	1.7	5	Does the Mississippi Division of Medicaid want vendors to respond to 1.7.2 Minimum Qualifications (Attachment B: Addendum 1) the four questions or are those to be answered in 1.7.2.1?	The Minimum Qualifications listed in Section 1.7.2 should be addressed within the Narrative – Capability to Provide Services described in Section 1.7.2.1 and the Offeror Staff Proposal described in Section 1.7.2.2, as applicable. See also Response to Question 15.
17	1.7.2.1	6	The QR states, "Offerors shall provide written, detailed validation describing Offeror's ability to meet each of the qualifications as an addendum to Attachment B entitled, "Attachment B: Addendum 1: Minimum Qualifications, Capability to Provide Services." We read this to mean that offerors should attach an additional document to Attachment B; however, we have been unable to locate Attachment B in the QR solicitation documents available online. Can DOM please provide Attachment B or clarify the instructions for 1.7.2.1 and 1.7.2.2.?"	See Response to Question 15.
18	1.7.2.2	7	Is there are page limit requirement for the staff proposal?	No page limit is specified for the Offeror Staff Proposal described in Section 1.7.2.2.
19	1.7.2.2	7	Is section 1.7.2.2 Offer Staff Proposal included in the 12-page count for section 1.7.2.1 Narrative?	No. The 12-page limit applies only to the Narrative – Capability to Provide Services described in Section 1.7.2.1. The Offeror Staff

				Proposal described in Section 1.7.2.2 is separate.
20	2.02, #7	8	<p>Does DOM currently have systems or tools in place for random moment time study (RMTS) administration, SBAC claim submission, or cost report collection?</p> <p>Should vendors assume they will need to procure, build, or license a technology platform to fulfill this requirement, or will the contractor be expected to work within existing state systems?</p>	<p>MDE uses Sivic Solutions Group for RMTS. SBAC claim submission is through sFTP. DOM does not currently collect cost report data for school-based services.</p> <p>The vendor should work with MDE's RMTS vendor. The vendor should provide other required platform(s).</p>
21	2.0.6 Needs Assessment, 2.0.7 Infrastructure Needs, and 2.0.8 LEA Technical Assistance and Capacity Building	10-12	<p>The Needs Assessment calls for the vendor to "highlight critical areas for intervention and potential strategies for addressing identified gaps" as well as to prepare "actional recommendations."</p> <p>Please describe the vendor's envisioned role in addressing or resolving these critical areas for intervention and gaps, if any.</p> <p>If it is envisioned that the vendor is to resolve these critical areas and gaps, will</p>	<p>The Contractor will conduct a needs assessment and provide recommendations, technical assistance, and support to improve the program based on identified gaps and opportunities. (See Sections 2.0.6 and 2.0.9.) The vendor should implement, in collaboration with DOM and MDE, findings that fall within the project overview (1.2) scope of services (2.0) of the QR.</p> <p>There should not be any planned or required amendments to the QR based on the needs assessment.</p>

			<p>this be under an amendment once these needs are known?</p> <p>Otherwise, how will vendors be able to provide accurate pricing for gaps and critical issues not yet known nor the timeframe over which they may be resolved by the vendor?</p>	<p>If there is a project identified outside of the scope included in the QR, that project will be bid separately.</p>
22	2	8 to 18	<p>Where should vendors include their response to the scope of services as the RFQ does not specify where to include it?</p>	<p>Responses addressing the scope of services should be incorporated within Attachment B Addendum 1 – Capability to Provide Services as part of the Narrative described in Section 1.7.2.1.</p>
23	2.0.15	15-18	<p>Are vendors required to respond in line to each of the items in Section 2.0.15, Staffing Requirements, including 2.0.15.1, General Staffing, 2.0.15.2, Staff Approval and Cost Tracking, 2.0.15.3, Subcontracted Staff, 2.0.15.4 Key Personnel, and 2.0.15.5, Staffing Needs, Planning, and Monitoring Processes? If a response to these sections is required, where would the DOM prefer the vendor place the response within the proposal?</p>	<p>Relevant staffing information should be included in the Offeror Staff Proposal described in Section 1.7.2.2.</p>
24			<p>Will DOM allow exceptions to the RFQ, and if so, where in the proposal should they be included?</p>	<p>No. Exceptions to the requirements, terms, conditions, or provisions of this Quote Request (QR) will not be accepted. Offerors must submit their quotes in full compliance with the requirements outlined in the QR and all associated attachments. Quotes that include modifications, exceptions, or</p>



				additional terms may be deemed non-responsive and may not be considered for evaluation. (See Attachment A – Quote Form, which states that modifications or additions to any portion of the quote document may be cause for rejection of the quote.)
Written answers provided for the questions are binding. Questions and answers shall become part of the final contract as an attachment. This amendment must be signed and submitted as part of this Quote Request (QR) to be considered for this procurement.				

The undersigned acknowledges receipt of this amendment and confirms that its contents have been reviewed, understood, and fully incorporated into their submission.

Signature

Date

Printed Name

Vendor Name