



MISSISSIPPI DIVISION OF  
**MEDICAID**

## MEMORANDUM

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**From:** The Mississippi Division of Medicaid  
Office of Procurement

**Date:** January 28, 2026

**Re:** Notice of Intent to Award  
External Medical Review Consulting, IFB #20251031

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The Mississippi Division of Medicaid (DOM) seeks to establish a contract with a qualified, experienced, and responsible contractor to provide DOM Office of Appeals with professional services related to independent external medical reviews for State Fair Hearings and/or State Administrative Hearings. The closing date to receive bids was January 16, 2026, 2:00 p.m. CST. DOM received sealed bids from the following vendors:

Bidder	Year One	Year Two	Year Three	Year Four	Year Five
1. Physio Solutions dba medlitix	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00
2. MCMC Services, LLC	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
3. MLS Group of Companies	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
4. Federal Hearings and Appeals Services	\$145.00	\$149.00	\$154.00	\$158.00	\$163.00
5. Michigan Peer Review Organization dba iMPROve Health	\$275.00	\$275.00	\$290.00	\$290.00	\$290.00
6. QSource	\$402.31	\$414.31	\$426.74	\$439.54	\$452.73

### **Non-Responsive Bids**

The procurement staff determined that two bids were deemed non-responsive.

1. MCMC Services, LLC
2. QSource

### **Recommendation**

Upon review of the remaining four submitted bids, Physio Solutions dba medlitix submitted the lowest responsive and responsible bid. As presented in the bid, Physio Solutions dba medlitix is a qualified, experienced, and responsible entity that can provide independent external medical reviews for State Fair Hearings and/or State Administrative Hearings for a contract period of March 9, 2026 – March 8, 2029, with one optional two-year renewal. The contract value for the initial period shall not exceed \$225,000.

DOM Office of Procurement recommends that IFB #20251031, External Medical Review Consulting contract be awarded as follows:

**Recommended Contractor:** Physio Solutions dba medlitix

### **Debriefing Request**

A successful or unsuccessful Offeror may request a post-award debriefing, in writing, in accordance with *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations* (PPRB OPSCR Rules) 5.6.2, Debriefings. Any debriefing requests should be sent via email to [procurement@medicaid.ms.gov](mailto:procurement@medicaid.ms.gov) on or before 3:00 p.m. CST, Monday, February 2, 2026. DOM will schedule and conduct debriefings consistent with PPRB Rules 5.6.2. An Offeror's debriefing is an informal meeting and not a hearing; therefore, legal representation is not required. If an Offeror prefers to have legal representation present, the Offeror must notify DOM and identify its attorney(s) in its written debriefing request in order to allow DOM to also have legal representation present for the debriefing. DOM will conduct all debriefings electronically via Microsoft Teams. A copy of the Debriefing Summary will be made available to the Offeror with whom the debriefing is held within two (2) business days of the meeting. Offerors seeking a debriefing are asked to include potential meeting times with their request.

### **Reconsideration of the Intent to Award**

Pursuant to PPRB OPSCR Rules 5.6.3, Reconsideration of the Intent to Award request must be submitted in writing to the DOM Chief Procurement Officer **and** the Department of Finance and Administration Director of the Office of Personal Service Contract Review within three (3) business days following issuance date of the Notice of Intent to Award. To expedite handling of reconsiderations, all written reconsideration correspondence submitted to DOM Chief Procurement Officer should be emailed to [procurement@medicaid.ms.gov](mailto:procurement@medicaid.ms.gov) and labeled "Reconsideration – External Medical Review Consulting - IFB #20251031".

A copy of the Agency Procurement File is available on the Agency's website. Refer to PPRB OPSCR Rule 5.6.3 for reconsideration instructions that are REQUIRED.

It shall be the sole responsibility of the requesting bidder to ensure the request is timely received by all required parties. Failure to timely request reconsideration in compliance with PPRB OPSCR Rule 5.6.3 results in waiver of any claim a bidder may have as to the Agency's decision to award the contract.

DOM intends to submit the contract to the Public Procurement Review Board (PPRB) Office of Personal Service Contract Review (OPSCR) February 4, 2026, for approval at the March 4, 2026, board meeting. Any person wishing to inspect the contract may request the opportunity to do so through the Agency's public records request process via our external website: <https://medicaid.ms.gov/public-records-requests/>.