

PUBLIC COPY

IFB #20251031

RFX #3160007625

External Medical Review Consulting

Physio Solutions LLC

d/b/a

medlitix

ATTACHMENT A

Bid Cover Sheet

Attachment A – Bid Cover Sheet IFB #: 20251031

DOM is seeking to establish a contract for External Medical Review Consulting. Bids are to be submitted **Friday, December 12, 2025**, on or before **2:00 p.m., CST**.

Bid Cover Sheet is to be used to accompany your electronic file when submitting bid via SharePoint.

A PDF file with the naming convention below should be used when submitting the electronic files to the SharePoint site.

File Name: **BIDDER’S NAME HERE – EXTERNAL MEDICAL REVIEW CONSULTING**

Company Name:	Physio Solutions LLC d/b/a medlitix
Company Address:	7500 Brooktree Road STE 300 Wexford, PA 15090
Authorized Signature:	<i>Steve Keresztes, MD</i>
Name and Title:	Steve Keresztes, MD VP, Client Services
Phone Number:	(724) 294-8797
Email address:	skerestzes@mlxiro.com
*MAGIC Supplier #	N/A, to be obtained upon contract reward

*If Bidder does not have a MAGIC Supplier number, Bidder can register in MAGIC after award is made to Contractor.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IFB #20251031

RFX #3160007625

External Medical Review Consulting

Physio Solutions LLC

d/b/a

medlitix

ATTACHMENT B

Bid Form

Attachment B - Bid Form

GENERAL

Compensation for services shall be in the form of a firm fixed-rate agreement. Through submission of this form and accompanying **Addendum 1: Minimum Qualifications**, the Bidder certifies the following:

1. The Bidder shall accept an award made as a result of the submission.
2. The Bidder is registered to do business in the State of Mississippi as prescribed by the Mississippi Secretary of State, if not already registered Bidder will do so within five (5) business days of being offered an award.
3. The Bidder has not been sanctioned by a state or federal government within the last 10 years.
4. The Bidder has a minimum of five (5) years of experience in contractual services, providing the type of services described in this IFB.
5. The Bidder has read, understands and agrees to all provisions of this IFB without reservation and without expectation of negotiation and is able to provide each required component and deliverable as detailed in the Scope of Services.

The services described in the Scope of Services require Bidders to offer an all-inclusive, fully burdened hourly rate. This rate must encompass all costs of performance, including but not limited to, labor, overhead, administrative expenses, and profit. To assist in determining this pricing, historical usage data has been provided in Appendix 2.

The total number of hours for this contract is not fixed and will vary based on the State's needs. For evaluation purposes, DOM will calculate the average cost across all five years to determine the lowest bid.

The anticipated contract term for the required services is February 9, 2026, through February 8, 2029, with one optional two-year renewal, at the discretion of DOM.

BID FORM – EXTERNAL MEDICAL REVIEW CONSULTING	
IFB #20251031	
BIDDER NAME:	
Service Description: Appeal Review, Hearing and Report Preparation	Hourly Rate
Term: Year One	\$ 135.00
Term: Year Two	\$ 135.00
Term: Year Three	\$ 135.00
Optional Term: Year Four	\$ 135.00
Optional Term: Year Five	\$ 135.00

*Bidders shall **not** include any additional charges or additional line items in this bid form. Any additional charges included on a bid form may result in the bid being deemed non-responsive, and the bid will thereby be rejected.*

CERTIFICATIONS:

By signing below, the Company Representative certifies that he/she has authority to bind the company and further acknowledges on behalf of the company:

1. That he/she has thoroughly read and understands this IFB and the attachments thereto;
2. That the company meets all requirements and acknowledges all certifications contained in this IFB and the attachments thereto;
3. That the company agrees to all provisions of this IFB and the attachments thereto, including, but not limited to, the draft contract attached to this IFB, which contains the Required and Optional Clauses as required by the *Mississippi Public Procurement Review Board (PPRB) Office of Personal Service Contract Review (OPSCR) Rules and Regulations*;
4. That the company will perform, without delay, the services required at the prices quoted in this **Attachment B**;
5. That the company has, or will secure, at its own expense, applicable licensed and certified personnel or personnel with requisite credentials who shall be qualified to perform the duties required to be performed under this IFB; and
6. That the company can and will meet all required laws, regulations, and/or procedures related to services and represents that it is licensed, certified and possesses the requisite credentials to perform these services, if required. Further, if the company is the successful bidder and the material, equipment, etc., delivered is subsequently found to be deficient pursuant to any federal and state laws and regulations in effect on the date of delivery, all costs necessary to bring the material, equipment, etc. into compliance with aforementioned requirements shall be borne solely by Company.

NON-DEBARMENT:

By submitting a bid, the Bidder certifies that it is not currently debarred, suspended, or otherwise excluded from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi or federal government and that it is not an agent of a person or entity that is currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi or federal government.

CERTIFICATION OF INDEPENDENT PRICE DETERMINATION:

By submitting a bid, the Bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor for the purpose of restricting competition.

BIDDER’S REPRESENTATION REGARDING CONTINGENT FEES:

By responding to the solicitation, Bidder represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If Bidder cannot make such a representation, a full and complete explanation shall be submitted, in writing, with the bid.

REPRESENTATION REGARDING GRATUITIES:

The Bidder represents that is has not, is not, and will not offer, give, or agree to give any employee or former employee of DOM a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. The Bidder further represents that no employee or former employee of DOM has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. The Bidder further represents that is it in compliance with the Mississippi Code Annotated §§ 25-4-101 through 25-4-121 and has not solicited any employee or former employee to act in violation of said law.

Signature:	Steve Keresztes, MD
Date:	1/13/2026
Name and Title:	Steve Keresztes, MD VP, Client Services
Company Name:	Physio Solutions LLC d/b/a medlitix

Note: Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

In addition to providing the above information, please answer the following questions regarding your company. The Bidder must answer questions below in order for their bid to be considered.

1	What year was your company started?	2017	
2	Please provide the physical location and mailing address of your company’s home office, principal place of business and place of incorporation.	Physical Location	7500 Brooktree Road
		Mailing Address	STE 300 Wexford, PA 15090
		Principal Place of Business	As Above
		Place of Incorporation	PA

3	Company structure/organization to include any parent or subsidiary companies. As applicable, please describe the role of any parent and/or subsidiary company in providing the services requested within this IFB.	Single Entity	
4	Is your company currently for sale or involved in any transaction to expand or become acquired by another business entity during either this solicitation or the resultant contract period? If “yes”, please provide information regarding such a transaction as it relates to your Company’s organization structure (post transaction) and your Company’s ability to continue delivery of services (post transaction) as required herein.	No	Yes, please explain.
		X	
5	If your company is not physically located in Mississippi, how will you provide the services set forth in the IFB?	Electronic Case Management System See Attachment B	
6	List all licenses, certifications or permits your company possesses that are applicable to performing the services required in this IFB.	URAC Comprehensive IRO	

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IFB #20251031

RFX #3160007625

External Medical Review Consulting

Physio Solutions LLC

d/b/a

medlitix

ATTACHMENT B - Addendum_1

Minimum Qualifications



Attachment B. Amendment 1

ELEMENT 1 – 1.10.2(1) BIDDER EXPERIENCE REQUIREMENT

medlitix is a URAC-accredited Comprehensive Independent Review Organization with extensive nationwide experience delivering medical necessity determinations, external medical reviews, utilization management evaluations, evidence-based clinical assessments, and administrative hearing support. We currently provide external review services in more than 30 jurisdictions, supporting Medicaid agencies, workers' compensation systems, commercial plans, and other government-regulated programs with clinical complexity comparable to or exceeding Mississippi's. Our capabilities span independent medical necessity determinations; internal and state Medicaid appeal reviews; specialty clinical evaluations across medicine, surgery, pediatrics, behavioral health, and rehabilitative therapies; CPT/HCPCS coding and billing audits; level-of-care reviews for post-acute and sub-acute services; and preparation for and participation in administrative hearings. medlitix processes thousands of determinations annually, managing fluctuating volumes and specialty needs similar to those reflected in DOM's historical data.

Our organization is structured to support high-volume, high-accuracy workloads through an integrated leadership and operational framework. A Medical Director oversees clinical integrity and specialty alignment; a Vice President of Operations manages workflow efficiency, capacity planning, and performance; and a Vice President of Clinical Quality, who also serves as Compliance Officer, ensures adherence to Mississippi Medicaid policy, URAC standards, and internal quality protocols. These leaders are supported by trained Utilization Review Specialists who coordinate intake, documentation management, reviewer assignment, and determination production. Our national reviewer network spans all major specialties—including internal medicine, pediatrics, psychiatry, neurology, OB/GYN, surgery, dentistry, PM&R, pain medicine, speech-language pathology, occupational therapy, and certified coding professionals—aligning closely with Mississippi's historical specialty mix. medlitix consistently achieves a 99%+ on-time completion rate, exceeds contractual turnaround standards, produces determinations that are routinely upheld in hearings, and has no adverse audit findings across multiple state contracts. These outcomes demonstrate medlitix's capability to deliver accurate, timely, policy-aligned determinations and to fully meet the requirements of IFB #20251031 with operational excellence.

ELEMENT 2 – 1.10.2(2) LICENSES / CERTIFICATIONS (Updated by Amendment 2)

medlitix maintains a comprehensive clinical credentialing and compliance framework designed to ensure that every Medical Provider participating in Mississippi Medicaid reviews meets all state, federal, and URAC requirements throughout the duration of the contract. This framework is managed jointly by the Medical Director, the Vice President of Clinical Quality (who also serves as Compliance Officer), and our Credentialing and Verification Unit, which operates continuous monitoring of all physician and allied reviewer credentials.



7500 Brooktree Road STE 300
Wexford, PA 15090
855.323.3654
external@mlxiro.com

All Medical Providers engaged in independent external review services for medlitix hold active, unrestricted medical licenses and board certifications corresponding to the specialty under which they perform reviews. To ensure proper alignment of reviewer qualifications with case needs, medlitix conducts a specialty-to-case matching process wherein each review is assigned only to a provider whose training, certification, and clinical experience directly relate to the subject matter of the appeal. Before assignment, every reviewer undergoes a multi-step verification process that includes primary-source validation of licensure, verification of board certification through ABMS or equivalent specialty boards, confirmation of absence of sanctions or disciplinary actions, and validation of current clinical experience.

In accordance with Mississippi DOM requirements, medlitix warrants that every Medical Provider performing reviews will maintain current and valid credentials at all times. medlitix employs automated license-expiration monitoring systems that alert the Credentialing Unit, Compliance Officer, and reviewer proactively prior to expiration, ensuring uninterrupted compliance. Should any change in status occur, the system immediately flags the provider for removal from active assignment until remediation is complete, preserving the integrity of the review process.

Additionally, medlitix fully complies with DOM's requirement that every determination must be signed by a Mississippi-licensed physician, even when the reviewing specialty physician is licensed in another state. In such cases, medlitix uses a structured co-review process in which the specialty reviewer performs the substantive clinical analysis and drafts the determination, and a Mississippi-licensed physician independently reviews the reasoning, confirms it aligns with Mississippi Medicaid policy and clinical practice standards, and signs the final recommendation. This dual-signature safeguard ensures both specialty-specific accuracy and state-specific compliance.

medlitix maintains a detailed roster of all Medical Providers who will participate under this contract, including their full legal name, specialty, board certifications, state licensure(s), and years of experience in the specialty area. DOM permits Medical Providers to have zero years of specialty experience, provided the bidder discloses this openly. medlitix complies fully with this requirement and includes "0 years" when applicable. Notably, the vast majority of medlitix providers have far more than the preferred two years of experience, and many maintain 10–25 years of active clinical practice.

Finally, medlitix meets and exceeds all organizational accreditation requirements. medlitix holds URAC Independent Review Organization – Comprehensive Review accreditation, which DOM requires. This accreditation validates the strength of our credentialing practices, case assignment standards, and conflict-of-interest safeguards. Together, these systems ensure that every medlitix reviewer participating in Mississippi's program is fully qualified, properly credentialed, and consistently monitored under nationally recognized regulatory and accreditation standards.

ELEMENT 3 – 1.10.2(3) REFERENCES

medlitix has submitted completed Attachment G Reference Forms for every engagement listed in Element 1, providing reference contacts who hold leadership or oversight roles and possess direct knowledge of our performance in external medical review, clinical determinations, and hearing



7500 Brooktree Road STE 300
Wexford, PA 15090
855.323.3654
external@mlxiro.com

support. Prior to submission, medlitix confirmed each reference's availability within the required three-business-day window and ensured they are prepared to speak to our timeliness, accuracy, compliance, communication, and overall contract performance. The selected references include state agencies and government-contracted review programs whose operational and regulatory environments closely resemble Mississippi's, and who have observed medlitix's sustained >99% on-time completion rates, determinations consistently upheld at hearings, and strong responsiveness during policy or volume shifts. Based on longstanding positive evaluations, successful audits, and contract renewals across these programs, medlitix is confident the references provided will meet DOM's minimum scoring criteria and demonstrate our reliability, competence, and readiness to perform the services required under IFB #20251031.

ELEMENT 4 – 1.10.2(4) BIDDER NARRATIVE

1. Introduction & Overview

medlitix submits this narrative to validate our ability to meet and exceed the qualifications and Scope of Services outlined in IFB #20251031. As a URAC-accredited Comprehensive Independent Review Organization operating nationwide, medlitix has built a highly structured operational model designed specifically to support government-regulated healthcare programs requiring precision, timeliness, and defensible clinical decision-making.

Across more than 30 jurisdictions, medlitix performs medical necessity determinations, administrative appeal reviews, specialty clinical assessments, and hearing support services for programs whose regulatory and clinical complexity parallels Mississippi Medicaid. These include state Medicaid agencies, workers' compensation bureaus, insurance regulators, and public health departments.

Mississippi DOM's historical case distribution (Amendment 1, pages 9–10) aligns directly with the types of reviews medlitix conducts daily. Our reviewer network spans the full spectrum of pediatric, adult, surgical, behavioral, and rehabilitative specialties, enabling precise case-matching to clinical expertise.

medlitix's infrastructure—comprised of a Medical Director, VP of Operations, VP of Clinical Quality/Compliance Officer, and highly trained Utilization Review Specialists—ensures every case is processed through a rigorous framework emphasizing accuracy, policy alignment, and transparency. This integrated model allows us to manage fluctuations in volume, maintain outstanding turnaround performance, and support frequent administrative hearings without disruption.

2. Ability to Meet All General Requirements (IFB §2.1.1.1–2.1.1.11)

2.1 Case Receipt, Intake, and Secure System Handling (2.1.1.1)

medlitix operates a secure, standalone case management platform that functions independently of DOM systems, consistent with Amendment 1 Q&A #8. Upon receipt of a case, DOM staff upload files through an encrypted portal that immediately indexes documents, timestamps intake, and



7500 Brooktree Road STE 300
Wexford, PA 15090
855.323.3654
external@mlxiro.com

logs all system activity for auditability. Our Utilization Review Specialists conduct an intake validation process that includes confirming document completeness, identifying missing information, and assigning the case to an appropriately qualified reviewer.

The system maintains a complete determination archive and supports structured workflows for reviewer assignment, evidence review, medical policy crosswalks, and timeline reconstruction. All determinations are generated as secure PDFs with no embedded links, in accordance with DOM's submission guidelines.

2.2 Review Methodology & Evidence Standards (2.1.1.2–2.1.1.4)

medlitix uses a standardized, multi-step review methodology engineered for clarity, reproducibility, and policy adherence. Each review includes a complete inventory of all documents received, followed by a chronological clinical reconstruction to ensure accurate interpretation of diagnoses, treatments, and progress indicators.

Reviewers then apply Mississippi Medicaid policy—including Title 23 of the Administrative Code—alongside publicly reproducible clinical guidelines. Consistent with Amendment 1 Q&A #13–14, medlitix prohibits use of proprietary, subscription-based, or otherwise non-shareable guidelines. Only guidelines available in PDF and suitable for distribution to DOM and hearing participants may be cited.

Determinations produced by medlitix mirror DOM's sample determination format, ensuring uniformity and defensibility. Each determination contains: A structured summary of the facts, A clear clinical question, The reviewer's determination, A rationale substantiated by policy and reproducible evidence, A reference section with policy citations and guideline documents, and A conflict-of-interest attestation. This format ensures transparency and optimizes hearing defensibility.

2.3 Turnaround Times, Extensions, and Expedited Review Capability (2.1.1.5–2.1.1.6)

medlitix maintains a performance infrastructure that ensures compliance with all DOM turnaround expectations—both standard and expedited. Cases are tracked via automated SLA countdown tools that notify reviewers, the Operations team, and quality personnel of approaching deadlines. The VP of Operations performs daily capacity balancing to redirect cases if needed and ensures continuous staffing coverage during peak periods.

medlitix also complies fully with DOM's expectations regarding extensions. Extension requests must be emailed promptly to DOM's Appeals contact person (Amendment 1 Q&A #22). Internal controls ensure extensions are requested only under rare, justified circumstances.

Expedited reviews, historically few per year according to Amendment 1 Q&A #16, are elevated through a rapid-response workflow that assigns cases immediately to the reviewer with earliest availability, ensuring completion within 24–48 hours.

2.4 Hearing Preparation and Testimony Support (2.1.1.7)



7500 Brooktree Road STE 300
Wexford, PA 15090
855.323.3654
external@mlxiro.com

medlitix supports State Fair Hearings by preparing reviewers to present clear, factual, policy-grounded testimony. Prior to each hearing, the reviewer receives a hearing brief that includes the determination, relevant policy references, timeline reconstruction, and anticipated questions. Reviewers participate only for the required portion of the hearing but maintain availability in accordance with DOM's scheduling needs.

Reviewers are trained extensively in hearing procedures, decorum, cross-examination response, and presentation of clinical findings. This training aligns with DOM requirements outlined in Amendment 2 and ensures reviewers are prepared for fluctuating hearing volumes, including months with 10–13 hearings.

2.5 Reviewer Training Responsibilities (Amendment 2 Correction of §2.1.1.8)

medlitix assumes full responsibility for training Medical Providers in all aspects of Mississippi Medicaid review and hearing processes. Training includes: State Fair Hearing structure and federal timelines, Conduct and decorum requirements, Application of Medicaid policy, Documentation standards, Evidence restrictions (PDF-only guidelines), HIPAA and confidentiality, Scheduling flexibility and CST availability, and Simulation-based mock hearings. Training is completed at onboarding and refreshed annually. medlitix maintains complete training logs for DOM audit purposes.

2.6 Certified Biller/Coder Reviews (2.1.1.9)

For cases requiring specialized billing or coding review, medlitix employs certified professional coders and billers who perform secondary audits and CPT/HCPCS validation. DOM clarified in Amendment 1 Q&A #21 that this capability is mandatory; medlitix meets this requirement fully.

2.7 HIPAA & Security Compliance and System Requirements (2.1.1.10–2.1.1.11, 2.2.1–2.2.5)

medlitix maintains a robust HIPAA-compliant security framework incorporating SOC-aligned controls, full PHI encryption, secure user authentication, audit trail logging, and structured document-retention and destruction protocols, supported by mandatory reviewer confidentiality agreements and HIPAA training to ensure compliance with all federal and state requirements. Our case management platform further reinforces this security posture by providing DOM staff with secure login access, reviewer dashboards, document versioning and tracking, automated deadline and hearing alerts, strict PDF-only determination output, and complete audit histories for compliance review. The browser-based system requires no installation, supports high-volume processing, and enables seamless reviewer coordination during fluctuating workloads. Together, these safeguards and system capabilities ensure medlitix meets all technical, security, and operational requirements outlined in IFB §2.2.1–2.2.5 and §2.1.1.10–2.1.1.11.



7500 Brooktree Road STE 300
Wexford, PA 15090
855.323.3654
external@mlxiro.com



CONFIDENTIAL

[REDACTED]

[REDACTED]



7500 Brooktree Road STE 300
Wexford, PA 15090
855.323.3654
external@mlxiro.com

CONFIDENTIAL

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



7500 Brooktree Road STE 300
Wexford, PA 15090
855.323.3654
external@mlxiro.com

CONFIDENTIAL

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]



7500 Brooktree Road STE 300
Wexford, PA 15090
855.323.3654
external@mlxiro.com

CONFIDENTIAL

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]



7500 Brooktree Road STE 300
Wexford, PA 15090
855.323.3654
external@mlxiro.com

CONFIDENTIAL

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]



7500 Brooktree Road STE 300
Wexford, PA 15090
855.323.3654
external@mlxiro.com

CONFIDENTIAL

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]



7500 Brooktree Road STE 300
Wexford, PA 15090
855.323.3654
external@mlxiro.com

CONFIDENTIAL

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]



CONFIDENTIAL



7500 Brooktree Road STE 300
Wexford, PA 15090
855.323.3654
external@mlxiro.com

CONFIDENTIAL

[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



7500 Brooktree Road STE 300
Wexford, PA 15090
855.323.3654
external@mlxiro.com

CONFIDENTIAL

[illegible]

CONFIDENTIAL

CONFIDENTIAL

CONFIDENTIAL

CONFIDENTIAL

IFB #20251031

RFX #3160007625

External Medical Review Consulting

Physio Solutions LLC

d/b/a

medlitix

ATTACHMENT C

Contract Draft Acknowledgement

Attachment C – Contract Draft Acknowledgement

The Bidder shall be required to sign and submit this formal acknowledgment confirming that they have received, reviewed, and fully understood the draft contract, Appendix 3. By signing this acknowledgment, the Bidder affirms acceptance of the terms, conditions, and obligations set forth therein, and agrees to be bound by the provisions of the contract as finalized.

Company Name:	Physio Solutions LLC d/b/a medlitix
Signature:	<i>Steve Kerskytes, MD</i>
Title:	VP, Client Services
Date:	1/13/2026

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IFB #20251031

RFX #3160007625

External Medical Review Consulting

Physio Solutions LLC

d/b/a

medlitix

ATTACHMENT D

DHHS Certification Drug-Free Workplace

Attachment D - DHHS Certification Drug-Free Workplace

DHHS CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS:

GRANTEES OTHER THAN INDIVIDUALS

Instructions for Certification

By signing and/or submitting this application or grant agreement, the grantee is providing the certification set out below.

- 1) This certification is required by regulations implementing the Drug-Free Act of 1988, 2 CFR Part 382. The regulations require certification by grantees that they will maintain a drug-free workplace. The certification set out below is a material representation of fact upon which reliance will be placed when the DHHS determines to award the grant. If it is later determined that the grantee knowingly rendered a false certification or otherwise violates the requirements of the Drug-Free Workplace Act, HHS, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
- 2) Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee shall keep the identity of the workplace(s) on file in its office and make the information available for federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
- 3) Workplace identifications shall include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).
- 4) If the workplace identified to DOM changes during the performance of the grant, the grantee shall inform DOM of the change(s), if it previously identified the workplaces in question (see above).
- 5) Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:
 - "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. §812) and as further defined by regulation (21 CFR § 1308.11 through § 1308.15);
 - "Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the federal or state criminal drug statutes;
 - "Criminal drug statute" means a federal or non-federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

- 6) "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including (i) all direct charge employees; (ii) all indirect charge employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent Contractors not on the grantee's payroll; or employees of sub recipients or subcontractors in covered workplaces).

The grantee certifies that it will or will continue to provide a drug-free workplace by:

- a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b) Establishing an ongoing drug-free awareness program to inform employees about:
 - 1) The dangers of drug abuse in the workplace;
 - 2) The grantee's policy of maintaining a drug-free workplace;
 - 3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - 4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 - 1) Abide by the terms of the statement; and
 - 2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- e) Notifying DOM in writing, within 10 calendar days after receiving notice under paragraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted:
 - 1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - 2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency;
- g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).
- h) Complying with all provisions 2 CFR Part 382.

The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant (use attachments if needed):

- a) Place of Performance (street address, city, county, state, zip code)
- b) Check if there are workplaces on file that are not identified here.

---->NOTE: Sections 76.630(c) and (d) (2) and 76.635(a)(1) and (b) provide that a federal agency may designate a central receipt point for STATE-WIDE AND STATE AGENCY-WIDE certifications, and for notification of criminal drug convictions. For HHS, the central receipt point is Division of Grants Management and Oversight, Office of Management and Acquisition, HHS, Room 517-D, 200 Independence Ave, S.W., Washington, D.C. 20201

Company Name:	Physio Solutions LLC d/b/a medlitix
Signature:	<i>Steve Kunshtes, MD</i>
Title:	VP, Client Services
Date:	1/13/2026

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IFB #20251031

RFX #3160007625

External Medical Review Consulting

Physio Solutions LLC

d/b/a

medlitix

ATTACHMENT E

**DHHS Certification Debarment, Suspension, and Other
Responsibility Matters**

Attachment E - DHHS Certification Debarment, Suspension, and Other Responsibility Matters

DHHS Certification Regarding Debarment, Suspension, and Other Responsibility Matters

Primary Covered Transactions

2 CFR Part 376,

- (1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
 - b. Have not within a three-year period preceding this bid been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
 - d. Have not within a three-year period preceding this bid had one or more public transactions (federal, state or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this bid.

Company Name:	Physio Solutions LLC d/b/a medlitix
Signature:	<i>Steve Kersafer, MD</i>
Title:	VP, Client Services
Date:	1/13/2026

IFB #20251031

RFX #3160007625

External Medical Review Consulting

Physio Solutions LLC

d/b/a

medlitix

ATTACHMENT F

Proprietary Information Form

Attachment F – Proprietary Information Form

Designation of this form is required (Select One)

By designation and your signature below, you indicate that you understand that failure to clearly mark or designate proprietary information within the response to this solicitation as identified may result in disclosure of such information as it will be subject to review by the general public after award of the contract.

For all procurement contracts awarded by state agencies, the provisions of the contract which contain the personal or professional services provided, the price to be paid, and the term of the contract shall not be deemed to be a trade secret, or confidential commercial or financial information, and shall be available for examination, copying, or reproduction.

<input type="checkbox"/>	Offeror hereby certifies that the complete unredacted copy of its submission may be released as a public record by DOM at any time without notice to vendor. The vendor explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its quote as provided in Mississippi Code Annotated § 25-61-9(1)(a). The submission contains no information vendor deems to be confidential commercial and financial information and/or trade secrets in accordance with Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. An Offeror who selects this option but submits a redacted copy of its submission may be deemed non-responsive.
--------------------------	---

<input checked="" type="checkbox"/>	Along with a complete copy of its submission, Offeror has submitted a second copy of the submission document in which all information Offeror deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Offeror acknowledges that it may be subject to exclusion pursuant to Chapter 15 of the PPRB OPSCR Rules and Regulations if DOM or the Public Procurement Review Board determine redactions were made in bad faith in order to prohibit public access to portions of the submission which are not subject to Mississippi Code Annotated §§ 25-61-9, 75-26-1 - 75-26-19, and/or 79-23-1. Vendor - acknowledges and agrees that DOM may release the redacted copy of the submission document at any time as a public record without further notice to the Offeror. An Offeror who selects this option but fails to submit a redacted copy of its submission may be deemed non-responsive.
-------------------------------------	---

Each page of the response considered by the respondent to contain trade secrets or other confidential commercial/financial information should be marked in the upper right-hand corner with the word "CONFIDENTIAL" and the related information should be redacted in black. The redacted copy of the submission should be in a single document and shall be clearly labeled "PUBLIC COPY" on the cover page. This copy should be in a searchable Microsoft Word or Adobe Acrobat (PDF) format. To the extent possible, confidential information should be redacted sentence by sentence unless all content on the page is clearly confidential under the law.

Any pages not marked accordingly will be subject to review by the general public after the award of the contract. Requests to review the proprietary information will be handled in accordance with applicable legal procedures. Failure to clearly identify trade secrets or other confidential commercial/financial information may result in that information being released in a public records request.

Steve Kinszys, MD

1/13/2026

Signature of Authorized Official

Date

Physio Solutions LLC d/b/a medlitiX

Name of Organization

IFB #20251031

RFX #3160007625

External Medical Review Consulting

Physio Solutions LLC

d/b/a

medlitix

ATTACHMENT G

References

Attachment G – References

BIDDER NAME: Physio Solutions LLC d/b/a medlitix

Reference 1
Name of Company: Pennsylvania Insurance Department, Health Coverage Access, Administration, and Appeals
Dates of Service: 11/2021 - Present
Contact Person: Nicole Garman
Address: 1311 Strawberry Square
City/State/ZIP: Harrisburg, PA 17120
Telephone Number: (717) 787-4192
Cell Number: N/A
Email: nrgarman@pa.gov
Alternate Contact Person (optional): N/A
Alternate Contact Telephone Number: N/A
Alternate Contact Cell Number: N/A
Alternate Contact Email: N/A
Reference 2
Name of Company: Texas Department of Health and Human Services, Managed Care Contracts and Oversight
Dates of Service: 04/2025 - Present
Contact Person: Terri Frazier
Address: 4601 W. Guadalupe St.
City/State/ZIP: Austin, TX 78751-3146
Telephone Number: 512-954-3007
Cell Number: N/A
Email: Terri.Frazier@hhs.texas.gov
Alternate Contact Person (optional): N/A
Alternate Contact Telephone Number: N/A
Alternate Contact Cell Number: N/A
Alternate Contact Email: N/A
Reference 3
Name of Company: MDwise Inc
Dates of Service: 05/2024 - Present
Contact Person: Brittany Barriger-Moorman
Address: 2955 N. Meridian St., Suite 201
City/State/ZIP: Indianapolis, IN 46208
Telephone Number: (317) 822-7553
Cell Number: N/A
Email: bmoorman@mdwise.org
Alternate Contact Person (optional): N/A
Alternate Contact Telephone Number: N/A
Alternate Contact Cell Number: N/A
Alternate Contact Email: N/A

Review the reference requirements in **IFB Section 1.10.2**. Bidder may submit as many references as desired by submitting as many additional copies of **Attachment G, References**, as deemed necessary. References will be contacted at random until two references have been contacted and Reference Survey Score Sheets completed for each of the two references. Bidders are encouraged to submit additional references to ensure that at least two references are available and all IFB requirements are met.

Attachment G – References

BIDDER NAME: Physio Solutions LLC d/b/a medlitix

Reference 4
Name of Company: North Carolina Department of Insurance
Dates of Service: 06/2022 - Present
Contact Person: Bianca Cogdell
Address: 1201 Mail Service Center
City/State/ZIP: Raleigh, NC 27699
Telephone Number: 919-814-9909
Cell Number: N/A
Email: bianca.cogdell@ncdoi.gov
Alternate Contact Person (optional): N/A
Alternate Contact Telephone Number: N/A
Alternate Contact Cell Number: N/A
Alternate Contact Email: N/A
Reference 5
Name of Company: Virginia Bureau of Insurance
Dates of Service: 06/2023 - Present
Contact Person: Sabrina Williams
Address: 1300 E. MAIN STREET
City/State/ZIP: Richmond, VA 23219
Telephone Number: 804-371-9542
Cell Number: N/A
Email: Sabrina.Williams@scc.virginia.gov
Alternate Contact Person (optional): N/A
Alternate Contact Telephone Number: N/A
Alternate Contact Cell Number: N/A
Alternate Contact Email: N/A
Reference 6
Name of Company: Iowa Insurance Division
Dates of Service: 06/2022 - Present
Contact Person: Yasmin Jeshani
Address: 1963 BELL AVENUE, STE 100
City/State/ZIP: Des Moines, IA 50315
Telephone Number: 515-654-6457
Cell Number: N/A
Email: yasmin.jeshani@iia.iowa.gov
Alternate Contact Person (optional): N/A
Alternate Contact Telephone Number: N/A
Alternate Contact Cell Number: N/A
Alternate Contact Email: N/A

Review the reference requirements in **IFB Section 1.10.2**. Bidder may submit as many references as desired by submitting as many additional copies of **Attachment G, References**, as deemed necessary. References will be contacted at random until two references have been contacted and Reference Survey Score Sheets completed for each of the two references. Bidders are encouraged to submit additional references to ensure that at least two references are available and all IFB requirements are met.

IFB #20251031

RFX #3160007625

External Medical Review Consulting

Physio Solutions LLC

d/b/a

medlitix

ATTACHMENT H

Bidder's IFB Response Checklist

Attachment H – Bidder's IFB Response Checklist

Please review this checklist to ensure that you have properly followed the instructions. Many proposals are rejected because the respondent simply failed to comply with the required preparation and submission requirements. All Attachments are to remain unmodified.

BIDDER NAME:		✓	N/A
MANDATORY LETTER OF INTENT			
1	IFB Attachment I - Mandatory Letter of Intent (Signature Required) submitted to procurement@medicaid.ms.gov On or before due date: <i>Friday, November 14, 2025, by 2:00 p.m. CST</i>		✓
SHAREPOINT REGISTRATION VERIFICATION			
2	Bidder verifies receipt of previous SharePoint registration for Bid Submission and has accessed the site. (Assistance must have been requested at least two (2) business days prior to due date.)		✓
BID SUBMISSION PACKET Due Date <i>Friday, December 12, 2025, by 2:00 p.m. CST</i>			
3	a	Attachment A – Bid Submission Cover Sheet (Signature Required)	✓
	b	Attachment B – Bid Form (Signature Required)	✓
	c	Attachment B – Addendum 1: Minimum Qualifications Adhere to required information to be submitted and submission format.	✓
	d	Attachment C – Contract Draft Acknowledgement	✓
	e	Attachment D – DHHS Certification Drug-Free Workplace (Signature Required)	✓
	f	Attachment E – DHHS Certification Debarment, Suspension, and Other Responsibility Matters (Signature Required)	✓
	g	Attachment F – Proprietary Information Form (Signature Required) If redacted copy is submitted, it is clearly marked "Public Copy". Submitted in searchable format and not password protected. Provide the required indication for Public Records release.	✓
	h	Attachment G – References You must provide references and DOM must be able to contact at minimum two (2) references within 3 days of bid opening.	✓
	i	Attachment H – Bidder's IFB Response Checklist (Signature Required)	✓
	j	Attachment I – All Amendments (if applicable) must be acknowledged and returned with bid submission.	✓
	k	Follow the bid submission format for all required documents. Ensure each page of the bid and attachments are numbered and identified as detailed in 3.4.14.	✓
4	Unredacted and redacted bid responses (if vendor submits a redacted copy) MUST be submitted via SharePoint ONLY as separate PDF files. Both files must be in a searchable format and must not include any embedded web links. Bid submissions must be received by the due date and time. Email submissions will not be accepted. Submission Due Date and Time: <i>Friday, December 12, 2025, by 2:00 p.m. CST.</i>		✓

Bid Submitted By:

Shue Kinsley, MD

Authorized Signature

1/13/2026

Date

IFB #20251031

RFX #3160007625

External Medical Review Consulting

Physio Solutions LLC

d/b/a

medlitix

ATTACHMENT I

Amendment Acknowledgements

IFB Attachment I – Mandatory Letter of Intent

The Bidder must submit this document, via email in PDF format, no later than **2:00 p.m. CST, Friday, November 14, 2025**, to email address: procurement@medicaid.ms.gov. The Bidder bears all risk of delivery and all responsibility for submitting the Letter of Intent timely. Failure to timely submit the Letter of Intent will disqualify the Bidder from participating in this IFB.

Name of Company:	Physio Solutions LLC d/b/a medlitix
Address:	7500 Brooktree Road STE 300 Wexford, PA 15090
Primary Contact: Name, title, phone number and email address:	Steve Keresztes, MD VP, Client Services p. 724-294-8797 skeresztes@mlxiro.com
Up to two individuals' email addresses can be used for submission of the Bid to SharePoint site (one email address is preferred):	Email #1: skeresztes@mlxiro.com
	Email #2: aloftis@mlxiro.com (optional)

By submitting this Letter of Intent, the Bidder acknowledges the following:

- The Bidder must abide by PPRB rules, the rules stated in the IFB, and any other federal or state rules applying to this procurement.
- The Bidder understands that submitting this Letter of Intent does not obligate it to submit a bid.
- If the Bidder does submit a Bid, the Bidder will follow the format required within the IFB.
- The Bidder understands that the Bid must be submitted via SharePoint no later than 2:00 p.m. CST, Friday, December 12, 2025. The Bidder understands that it bears all risks of timely delivery. The Bidder understands that failure to timely submit its Bid will disqualify the Bidder from participating in the solicitation.

To prevent last minute registration/submission issues in SharePoint on Bid due date, assistance must be requested at least two days prior to Bid due date.

Name and Title of person submitting Letter of Intent:	Steve Keresztes, MD VP, Client Services
Signature:	<i>Steve Keresztes, MD</i>
Date:	11/6/2025

IFB #20251031

RFX #3160007625

External Medical Review Consulting

Physio Solutions LLC

d/b/a

medlitix

AMENDMENT #1

Questions and Answers

Date: November 26, 2025



Date: November 26, 2025

Amendment #1 Questions and Answers and Pre-Bid Submission Conference PowerPoint Presentation

Solicitation Name and Number: External Medical Review Consulting IFB#20251031 RFx# 3160007625

This Amendment must be signed and submitted as part of the Invitation for Bid (IFB) response to be considered for this procurement.
IFB response deadline is December 12, 2025 by 2:00 p.m.

Question #	RFP Section #	RFP Page #	Question	DOM Response
1	N/A	N/A	What is the current pricing for this scope of work?	The current incumbent pricing is as follows: • Appeal Review and/or Length of Stay Review: Flat hourly rate of \$150 • Medicaid Hearing & Report Preparation: Hourly rate of \$155.
2	1.8	7	Does the single fixed hourly rate specified in the bid, cover all aspects of the service, including the detailed medical review, writing the recommendation, and all time associated with preparatin for and attendance at required telephonic hearings?	Yes. The single fixed hourly rate specified in the IFB on the Bid Form is intended to cover all aspects of the required service. As outlined in the Service Description, the hourly rate encompasses Appeal Review, Hearing and Report Preparation.
3	1.10.2	8	What is the most frequently requested medical specialties and percentage of breakdown of reviews by specialty over the past 12 to 24 months?	Please refer to Appendix 2 – Historical Data (pages 40-42) of the IFB for a breakdown of reviews by medical specialties for 2024 and 2025 to date.

4	1.10.2	8	In the event that a specialty physician is not licensed in Mississippi, can the Mississippi licensed physician who must review and sign off on the recommendation be of any specialty?	If the reviewing physician is not of the same specialty as the case, a Mississippi-licensed physician can be of any specialty, however, general practice is preferred to provide the required review and sign-off.
5	1.10.2 and 3.4.14	9 and 20	<p>The text for #4 on Page 9 states, "Bidders shall provide written, detailed validation describing Bidder's ability to meet each of the qualifications and perform the scope of services (no more than 5 pages)." Two questions: 1) Does the Scope of Services include the General Requirements on pages 11-12 AND the System Requirements on pages 13-14, or just the General Requirements? 2) Please clarify the number of pages the bidder has to respond to the Scope of Services section because above it states "no more than five pages," yet Section 3.4.14 - Bid Submission format states: "At the end of each response to an element by the Bidder, the Bidder should type "[END OF RESPONSE]" and leave the remainder of the page blank, beginning the response to the next element on the next page." There are 16 "elements" between the General Requirements (2.1.1.1-2.1.1.11) and System Requirements (2.2.1-2.2.5), plus four (4) "elements" under Minimum Qualifications (pages 8-9). If the bidder follows the Section 3.4.14 guideline, it would require 20 pages to ensure each response falls/begins on its own page.</p>	<p>1) Yes. For purposes of Item #4 on Page 9, the Scope of Services includes both the General Requirements and the System Requirements.</p> <p>2) Section 3.4.14 only relates to the items listed at 1.10.2 Minimum Qualifications (Attachment B: Addendum 1)</p> <p>•• 1st Element ••</p> <p>Addendum 1: Minimum Qualifications, 1.10.2(1) Bidder Experience Requirement</p> <p>*add your documentation and then state END OF RESPONSE</p> <p>•• 2nd Element ••</p> <p>Addendum 1: Minimum Qualifications, 1.10.2(2) Bidder Licenses/Certifications</p> <p>* add your documentation and then state END OF RESPONSE</p> <p>•• 3rd Element ••</p> <p>Addendum 1: Minimum Qualifications 1.10.2(4) Bidder's Narrative</p> <p>* add your documentation and then state END OF RESPONSE</p> <p>**The 3rd Element (1.10.2 (4)) is the only element that is limited to no more than 5 pages.</p> <p>Note: For Element 1.10.2(3) Minimum Qualifications References. Follow the required documenting format.</p>

6	1.10.2 (1) and (3)	8	Our company is authorized to provide external reviews in 30+ states which we will identify per 1.10.2 (1). Per 1.10.2 (3), are we required to provide reference contacts for all 30+ states where we're licensed/certified/contracted to provide external reviews?	Please provide 6-8 clients which should include current and/or past clients within the last five years that may be contacted as references, will be sufficient.
7	2	11	What is your criteria for extension? How much advance notice is the contracted company given if it is or isn't extended?	<p>1) An extension is based solely on satisfactory performance of the contracted vendor.</p> <p>2) If performance is satisfactory, the amended contract will proceed through DOM's internal review process before being submitted to our regulatory board, which requires a minimum one-month approval period. If performance is unsatisfactory, DOM will follow the specific termination clauses outlined in the contract.</p>
8	2.1.1.1	11	Are there specific data integration requirements, API protocols or established DOM systems (e.g., for case intake or claims processing) that the Contractor's secured portal must interface with, or is the Contractor expected to provide a fully independent standalone system for all case management and data exchange?	The Contractor is expected to provide an independent, standalone system that DOM personnel will utilize for all case management and data exchange.
9	2.1.1.1	12	It is stated the number of reviews "vary from month to month." Can you provide an average number of reviews to be performed per month?	A month to month estimate of review requests vs hearings has been included with Appendix 2 - Historical Data as part of Amendment 1, Questions and Answers.
10	2.1.1.1	12	It is stated the number of reviews "vary from month to month." Can you provide a total volume of cases performed in 2024? Total volume of hearings?	A month to month estimate of reviews has been included with Appendix 2 - Historical Data as part of Amendment 1, Questions and Answers.

11	2.1.1.2	12	It is stated " <i>includes a copy</i> of any and all medical criteria or clinical guidelines..." Can you elaborate what the expectation is for "including a copy?"	DOM Appeals will give you a policy to review to uphold or overturn the managed care organizations' denials. If you have any additional references that you utilized in making the determination, DOM Appeals would like those listed and on hand in case of a hearing. Our priority is that the policy and criteria provided from the managed care organization is applied properly to the medical case.
12	2.1.1.2	11	Can the DOM provide bidders with a sample of a determination or a sample format expected for a determination?	Yes, A sample format will be provided with Amendment 1, Questions and Answers.
13	2.1.1.3	11	Section 2.1.1.3 states that copies or active links to referenced documents must be included with recommendations. Many clinical references are proprietary, require subscriptions, and cannot legally be redistributed. Will DOM allow vendors to cite these resources without providing full copies due to copyright and royalty restrictions?	The vendor should only utilize references that can be provided to DOM and hearing attendees via PDF related to their determination reviews, if necessary.
14	2.1.1.4	11	If active links lead to subscription based resources that DOM staff cannot access without a license, will DOM consider alternative documentation methods?	The vendor should only utilize references that can be provided to DOM and hearing attendees via PDF related to their determination reviews, if necessary.
15	2.1.1.5	11	In situations that extension on the submission deadline is needed, can extensions be granted? If so, what is the length of extension?	Yes, an extension may be granted when necessary; however, such instances are expected to be rare. In general, no more than an additional week should be needed. All determinations are expected to be submitted in a timely manner.
16	2.1.1.5 and 2.1.1.6		What is the historical annual volume of completed reviews by turnaround time? (ie: standard vs expedited).	There are typically only 2-4 expedited requests per year.

17	2.1.1.7	12	Please provide an estimate on the number of telephonic hearings per year and how many there were in 2024 and 2025.	An estimate of review requests vs hearings has been included with Appendix 2 -Historical Data as part of Amendment 1, Questions and Answers.
18	2.1.1.8	12	Please clarify what DOM defines as the "appropriate training by DOM staff" referenced in section 2.1.1.8. What training content is included?	<p>The IFB incorrectly stated that DOM Appeals would conduct training for the Medical Reviewers. This was an error and shall be corrected in Amendment 2.</p> <p>The Contractor will be responsible for all training related to Medical Review and Hearing functions and must ensure that all Medical Reviewers within DOM's network receive this training. DOM does not prescribe the training methods or timeframes and allows the Contractor full discretion in determining how the training is delivered. The Contractor must maintain training records and provide them to DOM upon request. Required training should include:</p> <ul style="list-style-type: none"> • Appeals and Hearing processes and de corum • Requirements for timely and efficient reviews, including flexibility in scheduling • Confidentiality and HIPAA compliance.
19	2.1.1.8	12	How long does the required DOM training take to complete, and what is the method of delivery?	See answer to number 18.

20	2.1.1.8	12	Given that our reviewers are all active clinical practices and may not always be available at the exact hearing times requested- especially when hearings are scheduled on short notice- will DOM allow reasonable scheduling flexibility?	Yes. DOM will make reasonable efforts to accommodate scheduling needs; however, clinical reviewers should maintain sufficient flexibility to ensure hearings are completed in a timely manner. Federal regulations require that beneficiary hearings be concluded within 90 days of receipt by the Office of Appeals, and scheduling must support compliance with these requirements.
21	2.1.1.9	12	Section 2.1.1.9 requires the Contractor to provide a certified biller/coder's review upon request from the Office of Appeals. Our organization performs coding reviews but not billing reviews. Will DOM confirm whether billing review is a mandatory requirement for this contract, or if coding-only reviews are acceptable?	Yes, a certified biller/coder review is required on cases where a specialized biller/coder review is necessary.
22	2.1.1.11	12	What is the formal, written process for obtaining "prior approval" from the Office of Appeals to extend a deadline?	Requests for prior approval must be submitted by email to DOM's Appeal Contact Person. Any such requests must be made promptly, as timeliness in submitting determinations is essential.
23	2.2	12	What are the average frequency and length of telephonic hearings?	<p>The length of the hearings are typically 1 to 1.5 hours with some lasting up to 3 hours on a rare occasion. A medical reviewer may provide the statement and be examined and does not have to attend the full hearing.</p> <p>A month to month estimate of review requests vs hearings has been included with Appendix 2 - Historical Data as part of Amendment 1, Questions and Answers.</p>

24	2.2	12	Are all Medical Providers who participate on this contract expected to complete the DOM training for hearings? What is the length of the training, and how is it conducted? Also, can the training be done at any time?	See answer to number 18.
25	2.3	14	What components of this contract require travel, if any?	Travel is not required. All hearings are conducted by telephonic call-in, with video hearings occurring only in very rare occurrence.
26	2.3	14	Will medical providers and/or staff be required to travel to Mississippi or elsewhere for any reason?	See answer to number 25.
27	2.3	14	If DOM requires travel to be included, can DOM clarify typical travel expectations and historical frequency of required in-person attendance?	See answer to number 25.
28	2.3	14	Will DOM allow virtual participation in place of in-person travel when appropriate?	See answer to number 25.
29	3.4	16	What is the current incumbent pricing?	See answer to number 1.
30	Attachment B - Bid Form	25	What are the hourly rates of the current vendor?	See answer to number 1.

31	Attachment B – Bid Form Certifications #5	26	<p>Can the Division confirm what "applicable licenses" will be necessary for the bidder to have or secure? For example: an Independent Review Organization (IRO) license from the Mississippi Department of Insurance. And does this include any accreditations or certifications, such as URAC?</p>	<p>Attachment B - Bid Form Certification #5 refers to applicable licensed and certified personnel who are qualified to perform the duties required under the IFB.</p> <p>For the organization, DOM will require the Contractor to hold URAC Accreditation – Independent Review Organization (Comprehensive Review).</p> <p>In addition, accreditation by NCQA for Utilization Management is preferred but not required.</p> <p>Amendment 2, will amend this language.</p>
----	---	----	--	---

Written answers provided for the questions are binding. Questions and answers shall become part of the final contract as an attachment. This Amendment must be signed and submitted as part of IFB to be considered for this procurement.

Receipt of Amendment #1 Acknowledged:

Steve Keresztes, MD

Signature Steve Keresztes, MD

Printed Name Vice President Client Services

Title Physio Solutions LLC d/b/a medlitix

Entity Name

IFB #20251031

RFX #3160007625

External Medical Review Consulting

Physio Solutions LLC

d/b/a

medlitix

AMENDMENT #2

Clarifications

Date: November 26, 2025

Amendment #2 - Clarifications
External Medical Review Consulting
IFB #20251031 RFX #3160007625
Date: November 26, 2025

This Amendment must be signed and submitted as a part of any bid to be considered for this procurement. The following sections of IFB #20251031 have been amended for the following:

2.1.1.8 (General Requirements) Medical Providers must be flexible in their availability for hearings related to the case. ~~Medical Providers shall receive the appropriate training by DOM staff regarding the amount of detail required in the recommendations and have knowledge of appropriate conduct when testifying on the Contractor's behalf in the hearings.~~ Any Out-of-State Medical Providers must be available during the regular business hours of Central Standard Time. **The Contractor will be responsible for all training related to Medical Review and Hearing functions and must ensure that all Medical Reviewers within DOM's network receive this training. DOM does not prescribe the training methods or timeframes and allows the Contractor full discretion in determining how the training is delivered. The Contractor must maintain training records and provide them to DOM upon request. Required training should include:**

- Appeals and Hearing processes and decorum
- Requirements for timely and efficient reviews, including flexibility in scheduling
- Confidentiality and HIPAA compliance.

1.10.2 (3) References

From the list of engagements provided at **IFB Section 1.10.2 (1)**, the Bidder shall provide reference contacts for ~~all engagements~~ **6-8 clients which should include current and/or past clients within the last five years that may be contacted as references.**

1.10.2 (2) Bidder Licenses/Certifications

Medical Providers

Bidder must warrant that all physicians (the "Medical Providers") providing medical recommendations and attending hearings possess the necessary licenses and board certifications required to perform the services and will maintain current and valid credentials throughout the duration of the engagement. Each Medical Provider shall be licensed to practice in Mississippi. If a specialty physician is not licensed in Mississippi, a Mississippi licensed physician must review and sign off on the recommendation. The Bidder must provide a list of all participating Medical Providers and attest that they meet these licensure and board certification requirements. The Bidder must also attest that the Medical Providers have the relevant experience in the specialty and detail the number of years of experience. While DOM prefers at least two (2) years of experience, there is no minimum experience requirement for Medical Providers. If

a Medical Provider has no prior experience in the specialty area, the Bidder should state ‘None’ or ‘0’ years for that provider.

Bidder Company

DOM will require the Contractor to hold URAC Accreditation – Independent Review Organization (Comprehensive Review). In addition, an accreditation by NCQA for Utilization Management is preferred but not required.

The bid due date remains unchanged: December 12, 2025, by 2:00 p.m.

This Amendment must be signed and submitted as part of any bid submission to be considered for this procurement.

Receipt of Amendment #2 Acknowledged:

Steve Keresztes, MD

Signature

Steve Keresztes, MD

Printed Name

Vice President Client Services

Title

Physio Solutions LLC d/b/a medlitix

Entity Name

IFB #20251031

RFX #3160007625

External Medical Review Consulting

Physio Solutions LLC

d/b/a

medlitix

AMENDMENT #3

Change to Bid Due Date

Date: December 9, 2025

AMENDMENT #3 – CLARIFICATION
CHANGE TO BID DUE DATE
EXTERNAL MEDICAL REVIEW CONSULTING
IFB #20251031 RFX #3160007625
Date: December 9, 2025

Due to an administrative error, the following sections of IFB #20251031 have been amended.

1. COVER PAGE is modified as follows: Bid Response Deadline: Friday, December ~~12~~19, 2025, at 2:00 p.m. CST.
2. 1.3 Procurement Timeline: Figure 1.1: Procurement Timetable is modified as follows:

Date	Process
10/31/2025	Release of Invitation for Bid
11/14/2025	Mandatory Letter of Intent (by 2:00 p.m.)
11/17/2025	Pre-Bid Conference (10:00 a.m.)
11/19/2025	Written Questions Deadline (by 2:00 p.m.)
11/26/2025	Anticipated Date of Posting Written Answers (by 5:00 p.m.)
12/12/2025 12/19/2025	Bid Deadline (by 2:00 p.m.)
1/02/2025	Anticipated Date of Notice of Intent to Award
2/04/2026	Public Procurement Review Board meeting date (proposed)
2/09/2026	Anticipated Contract Start

3. 1.6 Bid Submission Requirements is modified as follows:

Bids shall be submitted electronically through a SharePoint site **ONLY** maintained by DOM by 2:00 p.m. CST, Friday, December ~~12~~19, 2025.

4. Attachment A – Bid Cover Sheet IFB #: 20251031 is modified as follows:

Bids shall be submitted electronically through a SharePoint site **ONLY** maintained by DOM by 2:00 p.m. CST, Friday, December ~~12~~19, 2025, on or before 2:00 p.m., CST.

5. Attachment H – Bidder’s IFB Response Checklist is modified as follows:

BIDDER NAME:		✓	N/A
MANDATORY LETTER OF INTENT			
1	IFB Attachment I - Mandatory Letter of Intent (Signature Required) submitted to procurement@medicaid.ms.gov . On or before due date: Friday, November 14, 2025, by 2:00 p.m. CST		
SHAREPOINT REGISTRATION VERIFICATION			
2	Bidder verifies receipt of previous SharePoint registration for Bid Submission and has accessed the site. (Assistance must have been requested at least two (2) business days prior to due date.)		
BID SUBMISSION PACKET Due Date Friday, December 12, 2025, by 2:00 p.m. CST			
3	a	Attachment A – Bid Submission Cover Sheet (Signature Required)	
	b	Attachment B – Bid Form (Signature Required)	
	c	Attachment B – Addendum 1: Minimum Qualifications Adhere to required information to be submitted and submission format.	
	d	Attachment C – Contract Draft Acknowledgement	
	e	Attachment D – DHHS Certification Drug-Free Workplace (Signature Required)	
	f	Attachment E – DHHS Certification Debarment, Suspension, and Other Responsibility Matters (Signature Required)	
	g	Attachment F – Proprietary Information Form (Signature Required) If redacted copy is submitted, it is clearly marked “Public Copy”. Submitted in searchable format and not password protected. Provide the required indication for Public Records release.	
	h	Attachment G – References You must provide references and DOM must be able to contact at minimum two (2) references within 3 days of bid opening.	
	i	Attachment H – Bidder’s IFB Response Checklist (Signature Required)	
	j	Attachment I – All Amendments (if applicable) must be acknowledged and returned with bid submission.	
	k	Follow the bid submission format for all required documents. Ensure each page of the bid and attachments are numbered and identified as detailed in 3.4.14.	
4	Unredacted and redacted bid responses (if vendor submits a redacted copy) MUST be submitted via SharePoint ONLY as separate PDF files. Both files must be in a searchable format and must not include any embedded web links. Bid submissions must be received by the due date and time. Email submissions will not be accepted. Submission Due Date and Time: Friday, December 12, 2025, by 2:00 p.m. CST.		

This Amendment must be signed and submitted as part of any bid submission to be considered for this procurement.

Receipt of Amendment #3 Acknowledged:

Steve Keresztes, MD

Signature

Steve Keresztes, MD

Printed Name

Vice President Client Services

Title

Physio Solutions LLC d/b/a medlitix

Entity Name

IFB #20251031

RFX #3160007625

External Medical Review Consulting

Physio Solutions LLC

d/b/a

medlitix

AMENDMENT #4

Revised IFB - Re-submission of IFB Bids

Date: December 24, 2025



AMENDMENT #4
External Medical Review Consulting
IFB #20251031
Issued December 24, 2025
Revised IFB – Re-submission of
IFB Bids

RE-SUBMISSION DUE DATE: Friday, January 16, 2026, by 2:00 p.m.

This Amendment serves as formal notice that the Mississippi Division of Medicaid (DOM) is providing a new submission deadline for Invitation for Bid (IFB) #20251031 for External Medical Review Consulting services due to various submission deficiencies. Only bidders that submitted a Letter of Intent by the original deadline of November 14, 2025, are eligible for this re-submission of bid allowance.

Pursuant to Section 3.10 of the IFB, DOM expressly reserves the right to reject any and all bids, in whole or in part, when it is determined to be in the best interest of the agency. To ensure fair and open competition, DOM has elected to reject all bids and allow for re-submission of responses to the IFB.

As further clarification, DOM has revised Attachment H, Bidder's IFB Response Checklist to further assist bidders with preparing their bid submission.

To be a responsive and responsible bidder, the following conditions must apply:

- Bidders must adhere to all required formats, minimum qualifications, and submission requirements as stated in the IFB and its amendments.

In accordance with PPRB Section 5.7.3, DOM will not retain the original bid submissions in the Agency Procurement files. All original bids will be deleted. Only enough information necessary to support the decision to reject the bids will be retained. Therefore, bidders are free to make any adjustments they would like for the new submission deadline.

Please refer back to IFB and all Amendments before submitting bid responses.

Failure to submit a responsive bid may result in the rejection of the bid.

Bidder's SharePoint access will be reinstated until the revised IFB submission deadline of *Friday, January 16, 2026, by 2:00 p.m.*

Remainder Of This Page Intentionally Left Blank

This Amendment must be signed and submitted as a part of any bid to be considered for this procurement. The following sections of IFB #20251031 have been amended for the following:

1. COVER PAGE is modified as follows: Bid Response Deadline: ~~Friday, December 12/19, 2025~~, **Friday, January 16, 2026**, at 2:00 p.m. CST.
2. 1.3 Procurement Timeline: Figure 1.1: Procurement Timetable is modified as follows:

Date	Process
10/31/2025	Release of Invitation for Bid
11/14/2025	Mandatory Letter of Intent (by 2:00 p.m.)
11/17/2025	Pre-Bid Conference (10:00 a.m.)
11/19/2025	Written Questions Deadline (by 2:00 p.m.)
11/26/2025	Anticipated Date of Posting Written Answers (by 5:00 p.m.)
12/12/2025 12/19/2025 1/16/2026	Bid Deadline (by 2:00 p.m.)
1/02/2026 1/30/2026	Anticipated Date of Notice of Intent to Award
2/04/2026 3/4/2026	Public Procurement Review Board meeting date (proposed)
2/09/2026 3/9/2026	Anticipated Contract Start

3. 1.6 Bid Submission Requirements is modified as follows:

Bids shall be submitted electronically through a **SharePoint site ONLY** maintained by DOM by 2:00 p.m. CST, ~~Friday, December 12/19, 2025~~ **Friday, January 16, 2026**.

4. Attachment A – Bid Cover Sheet IFB #: 20251031 is modified as follows:

Bids shall be submitted electronically through a **SharePoint site ONLY** maintained by DOM by 2:00 p.m. CST, ~~Friday, December 12/19, 2025~~ **Friday, January 16, 2026**.

5. Attachment H – Bidder's IFB Response Checklist is modified to further clarify submission requirements and emphasize the importance of completing a fully compliant IFB response.

Attachment H – Bidder's IFB Response Checklist

Please review this checklist to ensure that you have properly followed the instructions. Many proposals are rejected due to respondents simply failing to comply with the required preparation and submission requirements. All Attachments are to remain unmodified.

BIDDER NAME:		✓	N/A
MANDATORY LETTER OF INTENT			
1	IFB Attachment I - Mandatory Letter of Intent (Signature Required) submitted to procurement@medicaid.ms.gov . On or before due date: Friday, November 14, 2025, by 2:00 p.m. CST Only vendors who submitted the Mandatory Letter of Intent by the original deadline are permitted to participate in this re-submission of the IFB.	✓	
SHAREPOINT REGISTRATION VERIFICATION			
2	Bidder verifies receipt of previous SharePoint registration for Bid Submission and has accessed the site Bidder's SharePoint access will be reinstated until the revised IFB submission deadline of	✓	

<p><i>Friday, January 16, 2026, 2:00 p.m.</i> (Assistance must have been requested at least two (2) business days prior to due date.)</p>				
<p align="center">BID SUBMISSION PACKET Due Date Friday, January 16, 2026, by 2:00 p.m. CST</p>				
3	a	<p>Attachment A – Bid Submission Cover Sheet (Signature Required)</p> <ul style="list-style-type: none"> A cover page is required for each Attachment subsection. The cover page for each subsection of the Bid must include the IFB#, the name of the Bidder and the Attachment letter and title. All information must be presented in the same order and format as described in section 3.4.14 Bid Submission Format. 	✓	
	b	<p>Attachment B – Bid Form (Signature Required)</p> <ul style="list-style-type: none"> All pages of the Bid Form must be submitted and signed by an authorized person. All six questions regarding your company must be answered and included with Bid response. Refer to pages 25-28 of the IFB. 	✓	
	c	<p>Attachment B – Addendum 1: Minimum Qualifications Adhere to required information to be submitted and submission format.</p> <ul style="list-style-type: none"> For the Minimum Qualifications, the header of each page should indicate the corresponding element to which the page is responsive. For instance, Addendum 1: Minimum Qualifications, 1.10.2(1) Bidder Experience Requirement. For Minimum Qualification 1.10.2 (2) - Amendment #2 – Clarification: DOM will require the Contractor to hold URAC Accreditation – Independent Review Organization (Comprehensive Review). Ensure that all lists, narratives and/or attestations for each of the four (4) minimum qualification elements are answered or provided. 	✓	
	d	<p>Attachment C – Contract Draft Acknowledgement</p> <ul style="list-style-type: none"> By signing the acknowledgement to Attachment C, the Bidder affirms acceptance of Appendix 3 – Contract draft, including the terms, conditions, and obligations set forth therein, and agrees to be bound by the provision on the contract as finalized. As noted in the Bid Form the bidder has read, understands and agrees to all provisions of this IFB without reservation and without expectation of negotiation. 	✓	
	e	<p>Attachment D – DHHS Certification Drug-Free Workplace (Signature Required)</p> <ul style="list-style-type: none"> All pages of Attachment D form must be included in bid response. No modifications are allowed. 	✓	
	f	<p>Attachment E – DHHS Certification Debarment, Suspension, and Other Responsibility Matters (Signature Required)</p> <ul style="list-style-type: none"> All pages of Attachment E form must be included in bid response. No modifications are allowed. 	✓	
	g	<p>Attachment F – Proprietary Information Form (Signature Required) If redacted copy is submitted, it is clearly marked "Public Copy". Submitted in searchable format and not password protected. Provide the required indication for Public Records release.</p> <ul style="list-style-type: none"> Bidder's providing a redacted copy of response must properly answer the questions on this form and provide a separate redacted copy of the bid response adhering to the submission format used for confidential information, as stated on Attachment F. 	✓	
	h	<p>Attachment G – References You must provide references and DOM must be able to contact at minimum two (2) references within 3 days of bid opening.</p> <ul style="list-style-type: none"> For Minimum Qualification 1.10.2 (2) Amendment 2 – Clarification: From the list of engagements provided at IFB Section 1.10.2 (1), the Bidder shall provide reference contacts for 6-8 clients which should include current and/or past clients within the last five years that may be contacted as references. 	✓	
	i	<p>Attachment H – Bidder's IFB Response Checklist (Signature Required)</p> <ul style="list-style-type: none"> Amended. Must be signed and returned with bid re-submission. 	✓	
	j	<p>Attachment I – All Amendments (if applicable) must be acknowledged and returned with bid submission.</p>	✓	

		<ul style="list-style-type: none"> Acknowledgement to Amendment 1, 2, 3 and 4 must be signed and returned with bid re-submission. 	✓	
	k	<p>Follow the bid submission format for all required documents. Ensure each page of the bid and attachments are numbered and identified as detailed in 3.4.14.</p> <ul style="list-style-type: none"> All required IFB documents must be re-submitted with response. 	✓	
4		<p>Unredacted and redacted bid responses (if vendor submits a redacted copy) MUST be submitted via SharePoint ONLY as separate PDF files. Both files must be in a searchable format and must not include any embedded web links. Bid submissions must be received by the due date and time. Email submissions will not be accepted.</p> <p>Submission Due Date and Time: Friday, December 12, 2025, by 2:00 p.m. CST Friday, January 16, 2026, by 2:00 p.m.</p>	✓	

Bid Submitted By: Steve Keresztes, MD

Steve Keresztes, MD 1/13/2026
 Authorized Signature Date

Receipt of Amendment #4 Acknowledged:

Printed Name: Steve Keresztes, MD

Signature: Steve Keresztes, MD

Title: Vice President Client Services

Company Name: Physio Solutions LLC d/b/a medlitix

IFB #20251031

RFX #3160007625

External Medical Review Consulting

Physio Solutions LLC


d/b/a

medlitix

AMENDMENT #5

Additional Questions Period

Date: December 30, 2025

<div><div>MISSISSIPPI DIVISION OF MEDICAID</div></div> <div>Date: December 30, 2025</div>				
<div>Amendment #5 Additional Questions Period<div>Additional Questions shall be Friday, January 2, 2026 by 5:00 p.m. Anticipated date of posting Written Answers shall be Monday, January 5, 2026 by 5:00 p.m.</div></div> <div>Deadline for</div>				
Solicitation Name and Number: External Medical Review Consulting IFB#20251031 RFX# 3160007625				
This Amendment must be signed and submitted as part of the Invitation for Bid (IFB) response to be considered for this procurement. IFB response deadline is Janaury 16, 2026 by 2:00 p.m.				
Question #	IFB Section #	IFB Page #	Question	DOM Response

Written answers provided for the questions are binding. Questions and answers shall become part of the final contract as an attachment.

Receipt of Amendment #5 Acknowledged:

Signature

Steve Keresztes, MD

Printed Name

Vice President Client Services

Title

Physio Solutions LLC d/b/a medlitix

Entity Name

IFB #20251031

RFX #3160007625

External Medical Review Consulting

Physio Solutions LLC


d/b/a

medlitix

AMENDMENT #6

Additional Questions and Answers

Date: January 5, 2026

				
Amendment #5 - Additional Questions and Answers Issued: January 5, 2026				
Solicitation Name and Number: External Medical Review Consulting (B000001001) RFP# 1100001025				
(This Amendment must be signed and submitted as part of the submission for this (RFP) request to be considered for this procurement. ITS response deadline is January 14, 2026 by 2:00 p.m.				
Question #	ITS Section #	ITS Page #	Question	DOM Response
1	Attachment A and Section 3.4.1.4	Page 1 and ITS Page 19	Attachment A states: "A PDF file with the naming convention below should be used when submitting the electronic file to the SharePoint site. File Name: BIDDER'S NAME HERE - EXTERNAL MEDICAL REVIEW CONSULTING and ITS page 19 (Section 3.4.1.4) states: The one combined searchable PDF file should be uploaded to SharePoint with the file name: ITS #, BIDDER'S NAME, EXTERNAL MEDICAL REVIEW CONSULTING." Questions: Which requirement is correct? Should the file name of the one-combined searchable PDF file include the ITS number or not?	Yes. The file name of the one combined searchable PDF file must include the ITS number when submitted to the SharePoint site. Bidders should follow the naming convention outlined in ITS page 19, Section 3.4.1.4. ITS #, BIDDER'S NAME, EXTERNAL MEDICAL REVIEW CONSULTING.
2	Attachment 4 Revised Attachment II	Page 1 3a	In item: "A cover page is required for each Attachment subsection." Questions: The word subsection is unclear. Do you mean the letters each Attachment, you want the bidder to include a cover page? If so, should the bidder include a cover page for Attachment A or just start the proposal with Attachment A (as the Bid Cover Sheet), and then create a cover page for Attachments B through I?	Yes. Attachments A through I are the Attachment subsections referenced in the ITS. Bidders must include a cover page for Attachment A and each attachment thereafter.
3	Attachment 4 Revised Attachment II	Page 1 3c	The first bullet of 3c states: "For the Minimum Qualifications, the header of each page should indicate the corresponding element to which the page is responsive. For instance, Addendum 1: Minimum Qualifications, 1.10.2(i) Bidder Experience Requirements." Questions: Is the Minimum Qualifications section the only section in which the DOM requires specific wording to be stated in the header of each page? Please clarify if you want specific wording in the header of each page for any other sections of the proposal. That is, for all the other Attachments, does DOM want the headers to be blank (as before, as specified)?	Yes. The Minimum Qualifications section is the only section that requires a header identifying the specific element to which the bidder is responding. All other sections of the proposal will include a cover page, and no specific header wording is required for other sections of the proposal.
4	Attachment 4 Revised Attachment II	Page 1 3c	The second bullet of 3c states: "For Minimum Qualification 1.10.2 (i) - Attachment #2 - Certification, DOM will require the Contractor to hold URAC Accreditation - Independent Review Organization (Comprehensive Review)." Questions: Do you want the bidder to include a copy of its URAC certificate in this section?	URAC Accreditation is required, however, submission of the URAC certificate is not required at the time of bid response. DOM may request documentation of accreditation at a later date.
5	N/A	N/A	Questions: Should the bidder change the submission date from December 12, 2025, to January 14, 2026, on any signed documents that are included with its proposal?	Yes. DOM revised Amendment #4, which established a revised bid submission deadline of January 14, 2026. Bidders must ensure that all proposal documents requiring signatures reflect this updated submission date.

Written answers provided for the questions are binding. Questions and answers shall become part of the final contract as an attachment. This Amendment #5 must be signed and submitted as part of ITS to be considered for this procurement.

Receipt of Amendment #5 Acknowledged: *Steve Keresztes, MD*
 Signature: Steve Keresztes, MD
 Printed Name: Vice President Client Services
 Title: Physio Solutions LLC d/b/a medlitix
 Email:

IFB#20251031, MLS Group of Companies
Attachment A-
Bid Cover Sheet

Attachment A – Bid Cover Sheet IFB #: 20251031

DOM is seeking to establish a contract for External Medical Review Consulting. Bids are to be submitted **Friday, January 16, 2026**, on or before **2:00 p.m., CST**.

Bid Cover Sheet is to be used to accompany your electronic file when submitting bid via SharePoint.

A PDF file with the naming convention below should be used when submitting the electronic files to the SharePoint site.

File Name: **MLS Group of Companies – EXTERNAL MEDICAL REVIEW CONSULTING**

Company Name:	MLS Group of Companies, LLC
Company Address:	20750 Civic Center Dr., Suite 600 Southfield, MI 48076
Authorized Signature:	<i>Michelle Chamberlain</i>
Name and Title:	Michelle Chamberlain General Manager
Phone Number:	248-728-2961
Email address:	MChamberlain@mlsgroupllc.com
*MAGIC Supplier #	

*If Bidder does not have a MAGIC Supplier number, Bidder can register in MAGIC after award is made to Contractor.

[END OF RESPONSE]

IFB#20251031, MLS Group of Companies
Attachment B-
Bid Form

Attachment B - Bid Form

GENERAL

Compensation for services shall be in the form of a firm fixed-rate agreement. Through submission of this form and accompanying **Addendum 1: Minimum Qualifications**, the Bidder certifies the following:

1. The Bidder shall accept an award made as a result of the submission.
2. The Bidder is registered to do business in the State of Mississippi as prescribed by the Mississippi Secretary of State, if not already registered Bidder will do so within five (5) business days of being offered an award.
3. The Bidder has not been sanctioned by a state or federal government within the last 10 years.
4. The Bidder has a minimum of five (5) years of experience in contractual services, providing the type of services described in this IFB.
5. The Bidder has read, understands and agrees to all provisions of this IFB without reservation and without expectation of negotiation and is able to provide each required component and deliverable as detailed in the Scope of Services.

The services described in the Scope of Services require Bidders to offer an all-inclusive, fully burdened hourly rate. This rate must encompass all costs of performance, including but not limited to, labor, overhead, administrative expenses, and profit. To assist in determining this pricing, historical usage data has been provided in Appendix 2.

The total number of hours for this contract is not fixed and will vary based on the State's needs. For evaluation purposes, DOM will calculate the average cost across all five years to determine the lowest bid.

The anticipated contract term for the required services is February 9, 2026, through February 8, 2029, with one optional two-year renewal, at the discretion of DOM.

BID FORM – EXTERNAL MEDICAL REVIEW CONSULTING	
IFB #20251031	
BIDDER NAME: MLS Group of Companies, LLC	
Service Description: Appeal Review, Hearing and Report Preparation	Hourly Rate
Term: Year One	\$ 150.00
Term: Year Two	\$ 150.00
Term: Year Three	\$ 150.00
Optional Term: Year Four	\$ 150.00

Optional Term: Year Five	\$ 150.00
--------------------------	-----------

*Bidders shall **not** include any additional charges or additional line items in this bid form. Any additional charges included on a bid form may result in the bid being deemed non-responsive, and the bid will thereby be rejected.*

CERTIFICATIONS:

By signing below, the Company Representative certifies that he/she has authority to bind the company and further acknowledges on behalf of the company:

1. That he/she has thoroughly read and understands this IFB and the attachments thereto;
2. That the company meets all requirements and acknowledges all certifications contained in this IFB and the attachments thereto;
3. That the company agrees to all provisions of this IFB and the attachments thereto, including, but not limited to, the draft contract attached to this IFB, which contains the Required and Optional Clauses as required by the *Mississippi Public Procurement Review Board (PPRB) Office of Personal Service Contract Review (OPSCR) Rules and Regulations*;
4. That the company will perform, without delay, the services required at the prices quoted in this **Attachment B**;
5. That the company has, or will secure, at its own expense, applicable licensed and certified personnel or personnel with requisite credentials who shall be qualified to perform the duties required to be performed under this IFB; and
6. That the company can and will meet all required laws, regulations, and/or procedures related to services and represents that it is licensed, certified and possesses the requisite credentials to perform these services, if required. Further, if the company is the successful bidder and the material, equipment, etc., delivered is subsequently found to be deficient pursuant to any federal and state laws and regulations in effect on the date of delivery, all costs necessary to bring the material, equipment, etc. into compliance with aforementioned requirements shall be borne solely by Company.

NON-DEBARMENT:

By submitting a bid, the Bidder certifies that it is not currently debarred, suspended, or otherwise excluded from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi or federal government and that it is not an agent of a person or entity that is

currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi or federal government.

CERTIFICATION OF INDEPENDENT PRICE DETERMINATION:

By submitting a bid, the Bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor for the purpose of restricting competition.

BIDDER'S REPRESENTATION REGARDING CONTINGENT FEES:

By responding to the solicitation, Bidder represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If Bidder cannot make such a representation, a full and complete explanation shall be submitted, in writing, with the bid.

REPRESENTATION REGARDING GRATUITIES:

The Bidder represents that is has not, is not, and will not offer, give, or agree to give any employee or former employee of DOM a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. The Bidder further represents that no employee or former employee of DOM has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. The Bidder further represents that is it in compliance with the Mississippi Code Annotated §§ 25-4-101 through 25-4-121 and has not solicited any employee or former employee to act in violation of said law.

Signature:	<i>Michelle Chamberlain</i>
Date:	12/10/2025
Name and Title:	Michelle Chamberlain
Company Name:	MLS Group of Companies, LLC

Note: Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

In addition to providing the above information, please answer the following questions regarding your company. The Bidder must answer questions below in order for their bid to be considered.

1	What year was your company started?	1996	
2	Please provide the physical location and mailing address of your company's home office, principal place of business and place of incorporation.	Physical Location	20750 Civic Center Dr., Suite.600 Southfield, MI 48076
		Mailing Address	20750 Civic Center Dr., Suite.600 Southfield, MI 48076
		Principal Place of Business	20750 Civic Center Dr., Suite.600 Southfield, MI 48076
		Place of Incorporation	Delaware
3	Company structure/organization to include any parent or subsidiary companies. As applicable, please describe the role of any parent and/or subsidiary company in providing the services requested within this IFB.	MLS Group of Companies, LLC; is a wholly owned subsidiary of Examworks ,llc.	
4	Is your company currently for sale or involved in any transaction to expand or become acquired by another business entity during either this solicitation or the resultant contract period? If "yes", please provide information regarding such a transaction as it relates to your Company's organization structure (post transaction) and your Company's ability to continue delivery of services (post transaction) as required herein.	No	Yes, please explain.
		X	N/A
5	If your company is not physically located in Mississippi, how will you provide the services set forth in the IFB?	Our company will provide the required services using our team of doctors who are already fully licensed to work in the State of Mississippi, ensuring all services are delivered in compliance with state regulations and the IFB requirements.	

6	List all licenses, certifications or permits your company possesses that are applicable to performing the services required in this IFB.	NCQA Certified (National Committee for Quality Assurance) URAC Certified (Utilization Review Accreditation Commission).
---	--	--

[END OF RESPONSE]

IFB#20251031, MLS Group of Companies
Attachment B-
Addendum 1 – Minimum Qualifications

Addendum 1: Minimum Qualifications, 1.10.2(1)

Bidder Experience Requirement

Validation of Qualifications and Scope of Services for Independent External Medical Review Services

MLS Group is a national, URAC-accredited independent review organization established in 1996. We are confident in our proven ability to meet and exceed all qualifications outlined in the Request for Proposal and to perform the required scope of services efficiently, compliantly, and with high quality for the Department of Management (DOM) and the State of Mississippi.

Bidder Experience Requirement:

MLS Group exceeds the minimum requirement of five (5) years of experience, having been a national provider of independent external medical review services since 1996. We have extensive experience performing administrative appeals processes for numerous healthcare organizations, insurance carriers, and state and federal agencies across all 50 states.

- Experience Duration: 28+ years of experience in providing relevant services.
- Geographic Scope: We serve clients in all 50 states, ensuring familiarity with diverse regulatory environments.
- Annual Volume: We complete approximately 2,100 relevant reviews per year.

Addendum 1: Minimum Qualifications, 1.10.2(2)

Bidder Licenses/Certifications

Bidder Licenses/Certifications

MLS Group warrants that all physicians, psychologists, and dentists providing medical recommendations possess and maintain the necessary licenses and board certifications required to perform these services throughout the engagement. Our rigorous credentialing process ensures compliance with all requirements.

- **Mississippi Licensure:** We will ensure every medical recommendation is made by a Medical Provider licensed in Mississippi. If a specialty physician is not licensed in Mississippi, a Mississippi-licensed physician will review and sign off on the recommendation.
- **Board Certifications:** All physicians are board-certified by an approved medical specialty board (ABMS or AOA).
- **Relevant Experience:** Our reviewers possess extensive, relevant experience in their specialty areas, often exceeding the preferred two years of experience. We maintain a database that tracks and validates this experience for every reviewer.

Addendum 1: Minimum Qualifications, 1.10.2(3)

References

References

MLS Group understands the importance of performance validation and has provided references for all engagements listed in Attachment B, using the required Attachment G, References form.

Addendum 1: Minimum Qualifications, 1.10.2(4)
Bidder Validation

Validation of Qualifications and Scope of Services

MLS Group is a national, URAC-accredited independent review organization established in 1996. We are confident in our proven ability to meet and exceed all qualifications outlined in the Request for Proposal and to perform the required scope of services efficiently, compliantly, and with high quality for the Department of Management (DOM) and the State of Mississippi.

Regarding our experience, MLS Group exceeds the minimum requirement of five years, having served as a national provider of independent external medical review services for over 28 years. We possess extensive experience performing administrative appeals processes for numerous healthcare organizations, insurance carriers, and state and federal agencies across all 50 states. This national geographic scope ensures our deep familiarity with diverse regulatory environments, and our robust infrastructure allows us to complete approximately 2,100 relevant reviews annually. A comprehensive list of our past and current engagements, including client names and contract periods, has been provided separately for your review.

In terms of licensing and certification, MLS Group warrants that all physicians, psychologists, and dentists providing medical recommendations possess and maintain the necessary credentials required to perform these services throughout the engagement. Our rigorous credentialing process ensures that every medical recommendation is made by a provider licensed in Mississippi; in instances where a specialty physician is not licensed in the state, a Mississippi-licensed physician will review and sign off on the recommendation. Furthermore, all physicians are board-certified by an approved medical specialty board (ABMS or AOA) and possess extensive experience in their specialty areas, often exceeding the preferred two-year requirement. We maintain a detailed database that tracks and validates this experience for every reviewer, and a full list of participating providers is included in our supporting documentation.

To ensure performance validation, MLS Group has provided references for all engagements using the required forms. We have verified that all contact information is current and that each reference is knowledgeable about our performance and authorized to speak on our behalf. Our team will ensure that these references are prepared to respond to inquiries from DOM Procurement staff within the three-business-day timeframe, and we are confident that their feedback will reflect our high standards of service.

Beyond these core qualifications, MLS Group maintains robust operational capabilities to ensure seamless service delivery. We utilize a proprietary, secure, HIPAA-compliant electronic case management system for all tracking, processing, and communication. Our staffing model includes a dedicated team of coordinators and nurses available during standard business hours, supplemented by on-call staff and reviewers available 24/7 for expedited cases. Finally, our quality assurance process involves a dedicated team of Registered Nurses (RNs) who review all reports for accuracy and compliance. With our established experience, robust infrastructure, and stringent quality controls, MLS Group is prepared to meet or exceed all requirements of this IFB.

[END OF RESPONSE]

IFB#20251031, MLS Group of Companies
Attachment C-
Contract Draft Acknowledgement

Attachment C – Contract Draft Acknowledgement

The Bidder shall be required to sign and submit this formal acknowledgment confirming that they have received, reviewed, and fully understood the draft contract, Appendix 3. By signing this acknowledgment, the Bidder affirms acceptance of the terms, conditions, and obligations set forth therein, and agrees to be bound by the provisions of the contract as finalized.

Company Name:	MLS Group of Companies, LLC
Signature:	<i>Michelle Chamberlain</i>
Title:	General Manager
Date:	12/10/2025

[END OF RESPONSE]

IFB#20251031, MLS Group of Companies
Attachment D-
DHHS Certification Drug-Free Workplace

Attachment D - DHHS Certification Drug-Free Workplace

DHHS CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS:

GRANTEES OTHER THAN INDIVIDUALS

Instructions for Certification

By signing and/or submitting this application or grant agreement, the grantee is providing the certification set out below.

- 1) This certification is required by regulations implementing the Drug-Free Act of 1988, 2 CFR Part 382. The regulations require certification by grantees that they will maintain a drug-free workplace. The certification set out below is a material representation of fact upon which reliance will be placed when the DHHS determines to award the grant. If it is later determined that the grantee knowingly rendered a false certification or otherwise violates the requirements of the Drug-Free Workplace Act, HHS, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
- 2) Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee shall keep the identity of the workplace(s) on file in its office and make the information available for federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
- 3) Workplace identifications shall include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).
- 4) If the workplace identified to DOM changes during the performance of the grant, the grantee shall inform DOM of the change(s), if it previously identified the workplaces in question (see above).
- 5) Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:
 - "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. §812) and as further defined by regulation (21 CFR § 1308.11 through § 1308.15);
 - "Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the federal or state criminal drug statutes;
 - "Criminal drug statute" means a federal or non-federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

- 6) "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including (i) all direct charge employees; (ii) all indirect charge employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent Contractors not on the grantee's payroll; or employees of sub recipients or subcontractors in covered workplaces).

The grantee certifies that it will or will continue to provide a drug-free workplace by:

- a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b) Establishing an ongoing drug-free awareness program to inform employees about:
 - 1) The dangers of drug abuse in the workplace;
 - 2) The grantee's policy of maintaining a drug-free workplace;
 - 3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - 0) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 - 1) Abide by the terms of the statement; and
 - 1) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- e) Notifying DOM in writing, within 10 calendar days after receiving notice under paragraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted:
 - 1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - 2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency;
- g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f)

h) Complying with all provisions 2 CFR Part 382.

The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant (use attachments if needed):

- a) Place of Performance (street address, city, county, state, zip code)
- b) Check if there are workplaces on file that are not identified here.

---->NOTE: Sections 76.630(c) and (d) (2) and 76.635(a)(1) and (b) provide that a federal agency may designate a central receipt point for STATE-WIDE AND STATE AGENCY-WIDE certifications, and for notification of criminal drug convictions. For HHS, the central receipt point is Division of Grants Management and Oversight, Office of Management and Acquisition, HHS, Room 517-D, 200 Independence Ave, S.W., Washington, D.C. 20201

Company Name:	MLS Group of Companies, LLC
Signature:	<i>Michelle Chamberlain</i>
Title:	General Manager
Date:	12/10/2025

[END OF RESPONSE]

IFB#20251031, MLS Group of Companies
Attachment E-
DHHS Certification Debarment, Suspension, and Other Responsibility Matters

Attachment E - DHHS Certification Debarment, Suspension, and Other Responsibility Matters

DHHS Certification Regarding Debarment, Suspension, and Other Responsibility Matters

Primary Covered Transactions

2 CFR Part 376,

- (1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
 - b. Have not within a three-year period preceding this bid been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
 - d. Have not within a three-year period preceding this bid had one or more public transactions (federal, state or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this bid.

Company Name:	MLS Group of Companies, LLC
Signature:	<i>Michelle Chamberlain</i>
Title:	General Manager
Date:	12/10/2025

[END OF RESPONSE]

IFB#20251031, MLS Group of Companies
Attachment F-
Proprietary Information Form

Attachment F – Proprietary Information Form

Designation of this form is required (Select One)

By designation and your signature below, you indicate that you understand that failure to clearly mark or designate proprietary information within the response to this solicitation as identified may result in disclosure of such information as it will be subject to review by the general public after award of the contract.

For all procurement contracts awarded by state agencies, the provisions of the contract which contain the personal or professional services provided, the price to be paid, and the term of the contract shall not be deemed to be a trade secret, or confidential commercial or financial information, and shall be available for examination, copying, or reproduction.

<input checked="checked" type="checkbox"/>	Offeror hereby certifies that the complete unredacted copy of its submission may be released as a public record by DOM at any time without notice to vendor. The vendor explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its quote as provided in Mississippi Code Annotated § 25-61-9(1)(a). The submission contains no information vendor deems to be confidential commercial and financial information and/or trade secrets in accordance with Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. An Offeror who selects this option but submits a redacted copy of its submission may be deemed nonresponsive.
<input type="checkbox"/>	Along with a complete copy of its submission, Offeror has submitted a second copy of the submission document in which all information Offeror deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Offeror acknowledges that it may be subject to exclusion pursuant to Chapter 15 of the PPRB OPSCR Rules and Regulations if DOM or the Public Procurement Review Board determine redactions were made in bad faith in order to prohibit public access to portions of the submission which are not subject to Mississippi Code Annotated §§ 25-61-9, 75-26-1 - 75-26-19, and/or 79-23-1. Vendor - acknowledges and agrees that DOM may release the redacted copy of the submission document at any time as a public record without further notice to the Offeror. An Offeror who selects this option but fails to submit a redacted copy of its submission may be deemed non-responsive.
<p>Each page of the response considered by the respondent to contain trade secrets or other confidential commercial/financial information should be marked in the upper right-hand corner with the word “CONFIDENTIAL” and the related information should be redacted in black. The redacted copy of the submission should be in a single document and shall be clearly labeled “PUBLIC COPY” on the cover page. This copy should be in a searchable Microsoft Word or Adobe Acrobat (PDF) format. To the extent possible, confidential information should be redacted sentence by sentence unless all content on the page is clearly confidential under the law.</p> <p>Any pages not marked accordingly will be subject to review by the general public after the award of the contract. Requests to review the proprietary information will be handled in accordance with applicable legal procedures.</p>	

Failure to clearly identify trade secrets or other confidential commercial/financial information may result in that information being released in a public records request.

Signature of Authorized Official
Michelle Chamberlain

Date
12/10/2025

MLS Group of Companies, LLC

Name of Organization

[END OF RESPONSE]

IFB#20251031, MLS Group of Companies
Attachment G-
References

Attachment G – References

BIDDER NAME:

Reference 1
Name of Company: Alight
Dates of Service: Current Client Contact Person: Karen McIntyre Address: City/State/ZIP: Telephone Number: 847-554-2654 Cell Number: 847-554-2654 Email: Karen.mcintyre@alight.com
Alternate Contact Person (optional):
Alternate Contact Telephone Number: Alternate Contact Cell Number: Alternate Contact Email:
Reference 2
Name of Company: Ameriben Dates of Service: Current Client Contact Person: Courtney Culbertson Address: City/State/ZIP: Telephone Number: 208-639-8685 Cell Number: 208-639-8685 Email: Cculbertson@ameriben.com Alternate Contact Person (optional): Alternate Contact Telephone Number: Alternate Contact Cell Number: Alternate Contact Email:
Reference 3
Name of Company: HPP
Dates of Service: Current Client
Contact Person: Jennifer MacFarlane
Address: City/State/ZIP: Telephone Number: 251-991-4333 Cell Number: 251-991-4333 Email: Jmacfarlane@jeffersonhealthplans.com Alternate Contact Person (optional): Alternate Contact Telephone Number: Alternate Contact Cell Number:

Attachment G – References

BIDDER NAME:

Reference 4
Name of Company: Akeso Care Management
Dates of Service: Current client Contact Person: Angi Shireman Address: City/State/ZIP: Telephone Number: 317-655-9711 Cell Number: Email: angi.shireman@akesocare.com
Alternate Contact Person (optional):
Alternate Contact Telephone Number: Alternate Contact Cell Number: Alternate Contact Email:
Reference 5
Name of Company: Navitus Dates of Service: Current Client Contact Person: Christopher Le Clair Address: City/State/ZIP: Telephone Number: 920-221-4176 Cell Number: Email: Christopher.LeClair@navitus.com Alternate Contact Person (optional): Alternate Contact Telephone Number: Alternate Contact Cell Number: Alternate Contact Email:
Reference 6
Name of Company: Mississippi DOM
Dates of Service: Previous Client
Contact Person: Terri L Adams
Address: City/State/ZIP: Telephone Number: 601-359-6085 Cell Number: Email: Terri.Adams@medicaid.ms.gov Alternate Contact Person (optional): Alternate Contact Telephone Number:
Alternate Contact Cell Number:
Alternate Contact Email:

Review the reference requirements in **IFB Section 1.10.2**. Bidder may submit as many references as desired by submitting as many additional copies of **Attachment G, References**, as deemed necessary. References will be contacted at random until two references have been contacted and Reference Survey Score Sheets completed for each of the two references. Bidders are encouraged to submit additional references to ensure that at least two references are available and all IFB requirements are met.

[END OF RESPONSE]

IFB#20251031, MLS Group of Companies
Attachment H –
Bidder's IFB Response Checklist

Attachment H – Bidder’s IFB Response Checklist

Please review this checklist to ensure that you have properly followed the instructions. Many proposals are rejected because the respondent simply failed to comply with the required preparation and submission requirements. All Attachments are to remain unmodified.

BIDDER NAME: MLS Group of Companies, LLC		✓	N/A
MANDATORY LETTER OF INTENT			
1	IFB Attachment I - Mandatory Letter of Intent (Signature Required) submitted to procurement@medicaid.ms.gov .		
	On or before due date: <i>Friday, November 14, 2025, by 2:00 p.m. CST</i>		
SHAREPOINT REGISTRATION VERIFICATION			
2	Bidder verifies receipt of previous SharePoint registration for Bid Submission and has accessed the site. (Assistance must have been requested at least two (2) business days prior to due date.)		
BID SUBMISSION PACKET Due Date Friday, January 16, 2026, by 2:00 p.m. CST			
3	a	Attachment A – Bid Submission Cover Sheet (Signature Required)	
	b	Attachment B – Bid Form (Signature Required)	
	c	Attachment B – Addendum 1: Minimum Qualifications Adhere to required information to be submitted and submission format.	
	d	Attachment C – Contract Draft Acknowledgement	
	e	Attachment D – DHHS Certification Drug-Free Workplace (Signature Required)	
	f	Attachment E – DHHS Certification Debarment, Suspension, and Other Responsibility Matters (Signature Required)	
	g	Attachment F – Proprietary Information Form (Signature Required) If redacted copy is submitted, it is clearly marked “Public Copy”. Submitted in searchable format and not password protected. Provide the required indication for Public Records release.	
	h	Attachment G – References You must provide references and DOM must be able to contact at minimum two (2) references within 3 days of bid opening.	
	i	Attachment H – Bidder’s IFB Response Checklist (Signature Required)	
	j	Attachment I – All Amendments (if applicable) must be acknowledged and returned with bid submission.	
	k	Follow the bid submission format for all required documents. Ensure each page of the bid and attachments are numbered and identified as detailed in 3.4.14.	

Bidder's IFB Response Checklist

4	Unredacted and redacted bid responses (if vendor submits a redacted copy) MUST be submitted via SharePoint ONLY as separate PDF files. Both files must be in a searchable format and must not include any embedded web links. Bid submissions must be received by the due date and time. Email submissions will not be accepted. Submission Due Date and Time: <i>Friday, January 16, 2026, by 2:00 p.m. CST.</i>		
---	---	--	--

Bid Submitted By: Michelle Chamberlain

Authorized Signature

12/10/2025

Date

[END OF RESPONSE]

IFB#20251031, MLS Group of Companies
Attachment I –
Amendment Acknowledgement(s)



Date: November 26, 2025

Amendment #1 Questions and Answers and Pre-Bid Submission Conference PowerPoint Presentation

Solicitation Name and Number: External Medical Review Consulting IFB#20251031 RFx# 3160007625

This Amendment must be signed and submitted as part of the Invitation for Bid (IFB) response to be considered for this procurement.
IFB response deadline is December 12, 2025 by 2:00 p.m.

Question #	RFP Section #	RFP Page #	Question	DOM Response
1	N/A	N/A	What is the current pricing for this scope of work?	The current incumbent pricing is as follows: <ul style="list-style-type: none">• Appeal Review and/or Length of Stay Review: Flat hourly rate of \$150• Medicaid Hearing & Report Preparation: Hourly rate of \$155.
2	1.8	7	Does the single fixed hourly rate specified in the bid, cover all aspects of the service, including the detailed medical review, writing the recommendation, and all time associated with preparatin for and attendance at required telephonic hearings?	Yes. The single fixed hourly rate specified in the IFB on the Bid Form is intended to cover all aspects of the required service. As outlined in the Service Description, the hourly rate encompasses Appeal Review, Hearing and Report Preparation.
3	1.10.2	8	What is the most frequently requested medical specialties and percentage of breakdown of reviews by specialty over the past 12 to 24 months?	Please refer to Appendix 2 – Historical Data (pages 40-42) of the IFB for a breakdown of reviews by medical specialties for 2024 and 2025 to date.

4	1.10.2	8	In the event that a specialty physician is not licensed in Mississippi, can the Mississippi licensed physician who must review and sign off on the recommendation be of any specialty?	If the reviewing physician is not of the same specialty as the case, a Mississippi-licensed physician can be of any specialty, however, general practice is preferred to provide the required review and sign-off.
5	1.10.2 and 3.4.14	9 and 20	<p>The text for #4 on Page 9 states, "Bidders shall provide written, detailed validation describing Bidder's ability to meet each of the qualifications and perform the scope of services (no more than 5 pages)." Two questions: 1) Does the Scope of Services include the General Requirements on pages 11-12 AND the System Requirements on pages 13-14, or just the General Requirements? 2) Please clarify the number of pages the bidder has to respond to the Scope of Services section because above it states "no more than five pages," yet Section 3.4.14 - Bid Submission format states: "At the end of each response to an element by the Bidder, the Bidder should type "[END OF RESPONSE]" and leave the remainder of the page blank, beginning the response to the next element on the next page." There are 16 "elements" between the General Requirements (2.1.1.1-2.1.1.11) and System Requirements (2.2.1-.2.2.5), plus four (4) "elements" under Minimum Qualifications (pages 8-9). If the bidder follows the Section 3.4.14 guideline, it would require 20 pages to ensure each response falls/begins on its own page.</p>	<p>1) Yes. For purposes of Item #4 on Page 9, the Scope of Services includes both the General Requirements and the System Requirements.</p> <p>2) Section 3.4.14 only relates to the items listed at 1.10.2 Minimum Qualifications (Attachment B: Addendum 1)</p> <p>•• 1st Element ••</p> <p>Addendum 1: Minimum Qualifications, 1.10.2(1) Bidders Experience Requirement</p> <p>*add your documentation and then state END OF RESPONSE</p> <p>•• 2nd Element ••</p> <p>Addendum 1: Minimum Qualifications, 1.10.2(2) Bidder Licenses/Certifications</p> <p>* add your documentation and then state END OF RESPONSE</p> <p>•• 3rd Element ••</p> <p>Addendum 1: Minimum Qualifications 1.10.2(4) Bidder's Narrative</p> <p>* add your documentation and then state END OF RESPONSE</p> <p>**The 3rd Element (1.10.2 (4)) is the only element that is limited to no more than 5 pages.</p> <p>Note: For Element 1.10.2(3) Minimum Qualifications References. Follow the required documenting format.</p>

6	1.10.2 (1) and (3)	8	Our company is authorized to provide external reviews in 30+ states which we will identify per 1.10.2 (1). Per 1.10.2 (3), are we required to provide reference contacts for all 30+ states where we're licensed/certified/contracted to provide external reviews?	Please provide 6-8 clients which should include current and/or past clients within the last five years that may be contacted as references, will be sufficient.
7	2	11	What is your criteria for extension? How much advance notice is the contracted company given if it is or isn't extended?	<p>1) An extension is based solely on satisfactory performance of the contracted vendor.</p> <p>2) If performance is satisfactory, the amended contract will proceed through DOM's internal review process before being submitted to our regulatory board, which requires a minimum one-month approval period. If performance is unsatisfactory, DOM will follow the specific termination clauses outlined in the contract.</p>
8	2.1.1.1	11	Are there specific data integration requirements, API protocols or established DOM systems (e.g., for case intake or claims processing) that the Contractor's secured portal must interface with, or is the Contractor expected to provide a fully independent standalone system for all case management and data exchange?	The Contractor is expected to provide an independent, standalone system that DOM personnel will utilize for all case management and data exchange.
9	2.1.1.1	12	It is stated the number of reviews "vary from month to month." Can you provide an average number of reviews to be performed per month?	A month to month estimate of review requests vs hearings has been included with Appendix 2 - Historical Data as part of Amendment 1, Questions and Answers.
10	2.1.1.1	12	It is stated the number of reviews "vary from month to month." Can you provide a total volume of cases performed in 2024? Total volume of hearings?	A month to month estimate of reviews has been included with Appendix 2 - Historical Data as part of Amendment 1, Questions and Answers.

11	2.1.1.2	12	It is stated " <i>includes a copy</i> of any and all medical criteria or clinical guidelines..." Can you elaborate what the expectation is for "including a copy?"	DOM Appeals will give you a policy to review to uphold or overturn the managed care organizations' denials. If you have any additional references that you utilized in making the determination, DOM Appeals would like those listed and on hand in case of a hearing. Our priority is that the policy and criteria provided from the managed care organization is applied properly to the medical case.
12	2.1.1.2	11	Can the DOM provide bidders with a sample of a determination or a sample format expected for a determination?	Yes, A sample format will be provided with Amendment 1, Questions and Answers.
13	2.1.1.3	11	Section 2.1.1.3 states that copies or active links to referenced documents must be included with recommendations. Many clinical references are proprietary, require subscriptions, and cannot legally be redistributed. Will DOM allow vendors to cite these resources without providing full copies due to copyright and royalty restrictions?	The vendor should only utilize references that can be provided to DOM and hearing attendees via PDF related to their determination reviews, if necessary.
14	2.1.1.4	11	If active links lead to subscription based resources that DOM staff cannot access without a license, will DOM consider alternative documentation methods?	The vendor should only utilize references that can be provided to DOM and hearing attendees via PDF related to their determination reviews, if necessary.
15	2.1.1.5	11	In situations that extension on the submission deadline is needed, can extensions be granted? If so, what is the length of extension?	Yes, an extension may be granted when necessary; however, such instances are expected to be rare. In general, no more than an additional week should be needed. All determinations are expected to be submitted in a timely manner.
16	2.1.1.5 and 2.1.1.6		What is the historical annual volume of completed reviews by turnaround time? (ie: standard vs expedited).	There are typically only 2-4 expedited requests per year.

17	2.1.1.7	12	Please provide an estimate on the number of telephonic hearings per year and how many there were in 2024 and 2025.	An estimate of review requests vs hearings has been included with Appendix 2 -Historical Data as part of Amendment 1, Questions and Answers.
18	2.1.1.8	12	Please clarify what DOM defines as the "appropriate training by DOM staff" referenced in section 2.1.1.8. What training content is included?	<p>The IFB incorrectly stated that DOM Appeals would conduct training for the Medical Reviewers. This was an error and shall be corrected in Amendment 2.</p> <p>The Contractor will be responsible for all training related to Medical Review and Hearing functions and must ensure that all Medical Reviewers within DOM's network receive this training. DOM does not prescribe the training methods or timeframes and allows the Contractor full discretion in determining how the training is delivered. The Contractor must maintain training records and provide them to DOM upon request. Required training should include:</p> <ul style="list-style-type: none"> • Appeals and Hearing processes and de corum • Requirements for timely and efficient reviews, including flexibility in scheduling • Confidentiality and HIPAA compliance.
19	2.1.1.8	12	How long does the required DOM training take to complete, and what is the method of delivery?	See answer to number 18.

20	2.1.1.8	12	Given that our reviewers are all active clinical practices and may not always be available at the exact hearing times requested- especially when hearings are scheduled on short notice- will DOM allow reasonable scheduling flexibility?	Yes. DOM will make reasonable efforts to accommodate scheduling needs; however, clinical reviewers should maintain sufficient flexibility to ensure hearings are completed in a timely manner. Federal regulations require that beneficiary hearings be concluded within 90 days of receipt by the Office of Appeals, and scheduling must support compliance with these requirements.
21	2.1.1.9	12	Section 2.1.1.9 requires the Contractor to provide a certified biller/coder's review upon request from the Office of Appeals. Our organization performs coding reviews but not billing reviews. Will DOM confirm whether billing review is a mandatory requirement for this contract, or if coding-only reviews are acceptable?	Yes, a certified biller/coder review is required on cases where a specialized biller/coder review is necessary.
22	2.1.1.11	12	What is the formal, written process for obtaining "prior approval" from the Office of Appeals to extend a deadline?	Requests for prior approval must be submitted by email to DOM's Appeal Contact Person. Any such requests must be made promptly, as timeliness in submitting determinations is essential.
23	2.2	12	What are the average frequency and length of telephonic hearings?	<p>The length of the hearings are typically 1 to 1.5 hours with some lasting up to 3 hours on a rare occasion. A medical reviewer may provide the statement and be examined and does not have to attend the full hearing.</p> <p>A month to month estimate of review requests vs hearings has been included with Appendix 2 - Historical Data as part of Amendment 1, Questions and Answers.</p>

24	2.2	12	Are all Medical Providers who participate on this contract expected to complete the DOM training for hearings? What is the length of the training, and how is it conducted? Also, can the training be done at any time?	See answer to number 18.
25	2.3	14	What components of this contract require travel, if any?	Travel is not required. All hearings are conducted by telephonic call-in, with video hearings occurring only in very rare occurrence.
26	2.3	14	Will medical providers and/or staff be required to travel to Mississippi or elsewhere for any reason?	See answer to number 25.
27	2.3	14	If DOM requires travel to be included, can DOM clarify typical travel expectations and historical frequency of required in-person attendance?	See answer to number 25.
28	2.3	14	Will DOM allow virtual participation in place of in-person travel when appropriate?	See answer to number 25.
29	3.4	16	What is the current incumbent pricing?	See answer to number 1.
30	Attachment B - Bid Form	25	What are the hourly rates of the current vendor?	See answer to number 1.

31	Attachment B – Bid Form Certifications #5	26	<p>Can the Division confirm what "applicable licenses" will be necessary for the bidder to have or secure? For example: an Independent Review Organization (IRO) license from the Mississippi Department of Insurance. And does this include any accreditations or certifications, such as URAC?</p>	<p>Attachment B - Bid Form Certification #5 refers to applicable licensed and certified personnel who are qualified to perform the duties required under the IFB.</p> <p>For the organization, DOM will require the Contractor to hold URAC Accreditation – Independent Review Organization (Comprehensive Review).</p> <p>In addition, accreditation by NCQA for Utilization Management is preferred but not required.</p> <p>Amendment 2, will amend this language.</p>
----	---	----	--	---

Written answers provided for the questions are binding. Questions and answers shall become part of the final contract as an attachment. This Amendment must be signed and submitted as part of IFB to be considered for this procurement.

Receipt of Amendment #1 Acknowledged:

Michelle Chamberlain

Signature

Michelle Chamberlain

Printed Name

General Manager

Title

MLS Group of Companies, LLC

Entity Name



MISSISSIPPI DIVISION OF
MEDICAID

Amendment #2 - Clarifications
External Medical Review Consulting
IFB #20251031 RFX #3160007625

Date: November 26, 2025

This Amendment must be signed and submitted as a part of any bid to be considered for this procurement. The following sections of IFB #20251031 have been amended for the following:

2.1.1.8 (General Requirements) Medical Providers must be flexible in their availability for hearings related to the case. ~~Medical Providers shall receive the appropriate training by DOM staff regarding the amount of detail required in the recommendations and have knowledge of appropriate conduct when testifying on the Contractor's behalf in the hearings.~~ Any Out-of-State Medical Providers must be available during the regular business hours of Central Standard Time. **The Contractor will be responsible for all training related to Medical Review and Hearing functions and must ensure that all Medical Reviewers within DOM's network receive this training. DOM does not prescribe the training methods or timeframes and allows the Contractor full discretion in determining how the training is delivered. The Contractor must maintain training records and provide them to DOM upon request. Required training should include:**

- Appeals and Hearing processes and decorum
- Requirements for timely and efficient reviews, including flexibility in scheduling
- Confidentiality and HIPAA compliance.

1.10.2 (3) References

From the list of engagements provided at **IFB Section 1.10.2 (1)**, the Bidder shall provide reference contacts for ~~all engagements~~ **6-8 clients which should include current and/or past clients within the last five years that may be contacted as references.**

1.10.2 (2) Bidder Licenses/Certifications

Medical Providers

Bidder must warrant that all physicians (the "Medical Providers") providing medical recommendations and attending hearings possess the necessary licenses and board certifications required to perform the services and will maintain current and valid credentials throughout the duration of the engagement. Each Medical Provider shall be licensed to practice in Mississippi. If a specialty physician is not licensed in Mississippi, a Mississippi licensed physician must review and sign off on the recommendation. The Bidder must provide a list of all participating Medical Providers and attest that they meet these licensure and board certification requirements. The Bidder must also attest that the Medical Providers have the relevant experience in the specialty and detail the number of years of experience. While DOM prefers at least two (2) years of experience, there is no minimum experience requirement for Medical Providers. If

a Medical Provider has no prior experience in the specialty area, the Bidder should state 'None' or '0' years for that provider.

Bidder Company

DOM will require the Contractor to hold URAC Accreditation – Independent Review Organization (Comprehensive Review). In addition, an accreditation by NCQA for Utilization Management is preferred but not required.

The bid due date remains unchanged: December 12, 2025, by 2:00 p.m.

This Amendment must be signed and submitted as part of any bid submission to be considered for this procurement.

Receipt of Amendment #2 Acknowledged:

Michelle Chamberlain

Signature

Michelle Chamberlain

Printed Name

General Manager

Title

MLS Group of Companies, LLC

Entity Name



**AMENDMENT #3 – CLARIFICATION
CHANGE TO BID DUE DATE
EXTERNAL MEDICAL REVIEW CONSULTING
IFB #20251031 RFX #3160007625
Date: December 9, 2025**

Due to an administrative error, the following sections of IFB #20251031 have been amended.

1. COVER PAGE is modified as follows: Bid Response Deadline: Friday, December 12, 2025, at 2:00 p.m. CST.
2. 1.3 Procurement Timeline: Figure 1.1: Procurement Timetable is modified as follows:

Date	Process
10/31/2025	Release of Invitation for Bid
11/14/2025	Mandatory Letter of Intent (by 2:00 p.m.)
11/17/2025	Pre-Bid Conference (10:00 a.m.)
11/19/2025	Written Questions Deadline (by 2:00 p.m.)
11/26/2025	Anticipated Date of Posting Written Answers (by 5:00 p.m.)
12/12/2025 12/19/2025	Bid Deadline (by 2:00 p.m.)
1/02/2026	Anticipated Date of Notice of Intent to Award
2/04/2026	Public Procurement Review Board meeting date (proposed)
2/09/2026	Anticipated Contract Start

3. 1.6 Bid Submission Requirements is modified as follows:

Bids shall be submitted electronically through a **SharePoint site ONLY** maintained by DOM **by 2:00 p.m. CST, Friday, January 16, 2026.**

4. Attachment A – Bid Cover Sheet IFB #: 20251031 is modified as follows:

Bids shall be submitted electronically through a **SharePoint site ONLY** maintained by DOM **by 2:00 p.m. CST, Friday, January 16, 2026, on or before 2:00 p.m., CST.**

5. Attachment H – Bidder’s IFB Response Checklist is modified as follows:

BIDDER NAME: MLS Group of Companies, LLC		✓	N/A
MANDATORY LETTER OF INTENT			
1	IFB Attachment I - Mandatory Letter of Intent (Signature Required) submitted to procurement@medicaid.ms.gov .		
	On or before due date: Friday, November 14, 2025, by 2:00 p.m. CST		
SHAREPOINT REGISTRATION VERIFICATION			
2	Bidder verifies receipt of previous SharePoint registration for Bid Submission and has accessed the site. (Assistance must have been requested at least two (2) business days prior to due date.)		
BID SUBMISSION PACKET			
Due Date Friday, January 16, 2026, by 2:00 p.m. CST			
3	a	Attachment A – Bid Submission Cover Sheet (Signature Required)	
	b	Attachment B – Bid Form (Signature Required)	
	c	Attachment B – Addendum 1: Minimum Qualifications Adhere to required information to be submitted and submission format.	
	d	Attachment C – Contract Draft Acknowledgement	
	e	Attachment D – DHHS Certification Drug-Free Workplace (Signature Required)	
	f	Attachment E – DHHS Certification Debarment, Suspension, and Other Responsibility Matters (Signature Required)	
	g	Attachment F – Proprietary Information Form (Signature Required) If redacted copy is submitted, it is clearly marked “Public Copy”. Submitted in searchable format and not password protected. Provide the required indication for Public Records release.	
	h	Attachment G – References You must provide references and DOM must be able to contact at minimum two (2) references within 3 days of bid opening.	
	i	Attachment H – Bidder’s IFB Response Checklist (Signature Required)	
	j	Attachment I – All Amendments (if applicable) must be acknowledged and returned with bid submission.	
	k	Follow the bid submission format for all required documents. Ensure each page of the bid and attachments are numbered and identified as detailed in 3.4.14.	
4	Unredacted and redacted bid responses (if vendor submits a redacted copy) MUST be submitted via SharePoint ONLY as separate PDF files. Both files must be in a searchable format and must not include any embedded web links. Bid submissions must be received by the due date and time. Email submissions will not be accepted. Submission Due Date and Time: Friday, January 16, 2026, by 2:00 p.m. CST.		



This Amendment must be signed and submitted as part of any bid submission to be considered for this procurement.

Receipt of Amendment #3 Acknowledged: YES

Signature: Michelle Chamberlain

Printed Name: Michelle Chamberlain

Title : General Manager

Entity Name: MLS Group of Companies, LLC

[END OF RESPONSE]



MISSISSIPPI DIVISION OF
MEDICAID

AMENDMENT #4
External Medical Review Consulting
IFB #20251031
Issued December 24, 2025
Revised IFB – Re-submission of
IFB Bids

RE-SUBMISSION DUE DATE: Friday, January 16, 2026, by 2:00 p.m.

This Amendment serves as formal notice that the Mississippi Division of Medicaid (DOM) is providing a new submission deadline for Invitation for Bid (IFB) #20251031 for External Medical Review Consulting services due to various submission deficiencies. Only bidders that submitted a Letter of Intent by the original deadline of November 14, 2025, are eligible for this re-submission of bid allowance.

Pursuant to Section 3.10 of the IFB, DOM expressly reserves the right to reject any and all bids, in whole or in part, when it is determined to be in the best interest of the agency. To ensure fair and open competition, DOM has elected to reject all bids and allow for re-submission of responses to the IFB.

As further clarification, DOM has revised Attachment H, Bidder's IFB Response Checklist to further assist bidders with preparing their bid submission.

To be a responsive and responsible bidder, the following conditions must apply:

- Bidders must adhere to **all** required formats, minimum qualifications, and submission requirements as stated in the IFB and its amendments.

In accordance with PPRB Section 5.7.3, DOM will not retain the original bid submissions in the Agency Procurement files. All original bids will be deleted. Only enough information necessary to support the decision to reject the bids will be retained. Therefore, bidders are free to make any adjustments they would like for the new submission deadline.

Please refer back to IFB and all Amendments before submitting bid responses.

Failure to submit a responsive bid may result in the rejection of the bid.

Bidder's SharePoint access will be reinstated until the revised IFB submission deadline of *Friday, January 16, 2026, by 2:00 p.m.*

Remainder Of This Page Intentionally Left Blank

This Amendment must be signed and submitted as a part of any bid to be considered for this procurement. The following sections of IFB #20251031 have been amended for the following:

1. COVER PAGE is modified as follows: Bid Response Deadline: ~~Friday, December 12¹⁹, 2025~~, **Friday, January 16, 2026**, at 2:00 p.m. CST.
2. 1.3 Procurement Timeline: Figure 1.1: Procurement Timetable is modified as follows:

Date	Process
10/31/2025	Release of Invitation for Bid
11/14/2025	Mandatory Letter of Intent (by 2:00 p.m.)
11/17/2025	Pre-Bid Conference (10:00 a.m.)
11/19/2025	Written Questions Deadline (by 2:00 p.m.)
11/26/2025	Anticipated Date of Posting Written Answers (by 5:00 p.m.)
12/12/2025 12/19/2025 1/16/2026	Bid Deadline (by 2:00 p.m.)
1/02/2025 1/30/2026	Anticipated Date of Notice of Intent to Award
2/04/2026 3/4/2026	Public Procurement Review Board meeting date (proposed)
2/09/2026 3/9/2026	Anticipated Contract Start

3. 1.6 Bid Submission Requirements is modified as follows:

Bids shall be submitted electronically through a **SharePoint site ONLY** maintained by DOM by **2:00 p.m. CST, ~~Friday, December 12¹⁹, 2025~~ Friday, January 16, 2026.**


4. Attachment A – Bid Cover Sheet IFB #: 20251031 is modified as follows:

Bids shall be submitted electronically through a **SharePoint site ONLY** maintained by DOM by **2:00 p.m. CST, ~~Friday, December 12¹⁹, 2025~~ Friday, January 16, 2026.**

5. Attachment H – Bidder's IFB Response Checklist is modified to further clarify submission requirements and emphasize the importance of completing a fully compliant IFB response.

Attachment H – Bidder's IFB Response Checklist

Please review this checklist to ensure that you have properly followed the instructions. Many proposals are rejected due to respondents simply failing to comply with the required preparation and submission requirements. All Attachments are to remain unmodified.

BIDDER NAME:			N/A
MANDATORY LETTER OF INTENT			
1	IFB Attachment I - Mandatory Letter of Intent (Signature Required) submitted to procurement@medicaid.ms.gov . On or before due date: Friday, November 14, 2025, by 2:00 p.m. CST Only vendors who submitted the Mandatory Letter of Intent by the original deadline are permitted to participate in this re-submission of the IFB.		
SHAREPOINT REGISTRATION VERIFICATION			
2	Bidder verifies receipt of previous SharePoint registration for Bid Submission and has accessed the site. Bidder's SharePoint access will be reinstated until the revised IFB submission deadline of		

		Friday, January 16, 2026, 2:00 p.m. (Assistance must have been requested at least two (2) business days prior to due date.)		
BID SUBMISSION PACKET Due Date Friday, January 16, 2026, by 2:00 p.m. CST				
3	a	Attachment A – Bid Submission Cover Sheet (Signature Required) <ul style="list-style-type: none"> A cover page is required for each Attachment subsection. The cover page for each subsection of the Bid must include the IFB#, the name of the Bidder and the Attachment letter and title. All information must be presented in the same order and format as described in section 3.4.14 Bid Submission Format. 		
	b	Attachment B – Bid Form (Signature Required) <ul style="list-style-type: none"> All pages of the Bid Form must be submitted and signed by an authorized person. All six questions regarding your company must be answered and included with Bid response. Refer to pages 25-28 of the IFB. 		
	c	Attachment B – Addendum 1: Minimum Qualifications Adhere to required information to be submitted and submission format. <ul style="list-style-type: none"> For the Minimum Qualifications, the header of each page should indicate the corresponding element to which the page is responsive. For instance, Addendum 1: Minimum Qualifications, 1.10.2(1) Bidder Experience Requirement. For Minimum Qualification 1.10.2 (2) - Amendment #2 – Clarification: DOM will require the Contractor to hold URAC Accreditation – Independent Review Organization (Comprehensive Review). Ensure that all lists, narratives and/or attestations for each of the four (4) minimum qualification elements are answered or provided. 		
	d	Attachment C – Contract Draft Acknowledgement <ul style="list-style-type: none"> By signing the acknowledgement to Attachment C, the Bidder affirms acceptance of Appendix 3 – Contract draft; including the terms, conditions, and obligations set forth therein, and agrees to be bound by the provision on the contract as finalized. As noted in the Bid Form the bidder has read, understands and agrees to all provisions of this IFB without reservation and without expectation of negotiation. 		
	e	Attachment D – DHHS Certification Drug-Free Workplace (Signature Required) <ul style="list-style-type: none"> All pages of Attachment D form must be included in bid response. No modifications are allowed. 		
	f	Attachment E – DHHS Certification Debarment, Suspension, and Other Responsibility Matters (Signature Required) <ul style="list-style-type: none"> All pages of Attachment E form must be included in bid response. No modifications are allowed. 		
	g	Attachment F – Proprietary Information Form (Signature Required) If redacted copy is submitted, it is clearly marked “Public Copy”. Submitted in searchable format and not password protected. Provide the required indication for Public Records release. <ul style="list-style-type: none"> Bidder’s providing a redacted copy of response must properly answer the questions on this form and provide a separate redacted copy of the bid response adhering to the submission format used for confidential information, as stated on Attachment F. 		
	h	Attachment G – References You must provide references and DOM must be able to contact at minimum two (2) references within 3 days of bid opening. <ul style="list-style-type: none"> For Minimum Qualification 1.10.2 (2) Amendment 2 – Clarification: From the list of engagements provided at IFB Section 1.10.2 (1), the Bidder shall provide reference contacts for 6-8 clients which should include current and/or past clients within the last five years that may be contacted as references. 		
	i	Attachment H – Bidder’s IFB Response Checklist (Signature Required) <ul style="list-style-type: none"> Amended. Must be signed and returned with bid re-submission. 		
	j	Attachment I – All Amendments (if applicable) must be acknowledged and returned with bid submission.		

		<ul style="list-style-type: none"> Acknowledgement to Amendment 1, 2, 3 and 4 must be signed and returned with bid re-submission. 		
	k	<p>Follow the bid submission format for all required documents. Ensure each page of the bid and attachments are numbered and identified as detailed in 3.4.14.</p> <ul style="list-style-type: none"> All required IFB documents must be re-submitted with response. 		
4		<p>Unredacted and redacted bid responses (if vendor submits a redacted copy) MUST be submitted via SharePoint ONLY as separate PDF files. Both files must be in a searchable format and must not include any embedded web links. Bid submissions must be received by the due date and time. Email submissions will not be accepted.</p> <p>Submission Due Date and Time: Friday, December 12, 2025, by 2:00 p.m. CST. Friday, January 16, 2026, by 2:00 p.m.</p>		

Bid Submitted By: Michelle Chamberlain

Michelle Chamberlain 1/6/2026
Authorized Signature Date

Receipt of Amendment #4 Acknowledged:

Printed Name: Michelle Chamberlain
Signature: Michelle Chamberlain
Title: General Manager
Company Name: MLS Group of Companies, LLC

From: [Procurement](#)
To: [Susan Pasqualone](#); [Procurement](#); [Sally F. Harrison](#)
Cc: [mtrajkovski](#)
Subject: RE: Mississippi DOM Procurement External Medical Review Consulting IFB#20251031
Date: Friday, December 12, 2025 12:54:20 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

Thanks for checking. The access to SharePoint has been extended to 12/19/25 as of yesterday.

Regards,

Jeanette Crawford, CMPA, CPM

Office of Procurement

Mississippi Division of Medicaid

550 High Street, Suite 1000 | Jackson, MS 39201

Phone: 601-359-2664

Email: jeanette.crawford@medicaid.ms.gov

Website: <http://www.medicaid.ms.gov>

From: Susan Pasqualone <spasqualone@improve.health>
Sent: Thursday, December 11, 2025 2:38 PM
To: Procurement <Procurement@medicaid.ms.gov>; Sally F. Harrison <Sally.Harrison@medicaid.ms.gov>
Cc: mtrajkovski <mtrajkovski@improve.health>
Subject: Mississippi DOM Procurement External Medical Review Consulting IFB#20251031
Importance: High

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon Ms. Crawford and Ms. Harrison,

Since Amendment 3 extended the bid response deadline for IFB#20251031 from December 12, 2025 (2 PM CT) to December 19, 2025 (2 PM CT), do bidders need to request access to the SharePoint site again, or is our access extended until December 19, 2025, at 2 PM CT? The reason I ask is that I received an email notification today regarding "Access to IFB 20251031 EMRC - **iMPROve Health Access Package has ended on December 11, 2025.**"

Please advise. Thank you.

Susan

Susan Pasqualone

Managing Director, Proposals & Communications



Office: 248-465-7375 | Cell: 248-756-0071

spaqualone@improve.health

Connecting Virtually, Thriving Nationally

Helping Healthcare Get Better



From: Microsoft Security <MSSecurity-noreply@microsoft.com>

Sent: Thursday, December 11, 2025 2:23 PM

To: Susan Pasqualone <spaqualone@improve.health>

Subject: Access has ended for IFB 20251031 EMRC - iMPROve Health Access Package

[EXTERNAL EMAIL]



☐ Azure Active Directory is now Microsoft Entra ID. [Learn More.](#)

Access to IFB 20251031 EMRC - iMPROve Health Access Package has ended on December 11, 2025

If you still need access, please resubmit a request.

[Resubmit request >](#)

Access to:	IFB 20251031 EMRC - iMPROve Health Access Package
-------------------	---

Access start date:	December 11, 2025
---------------------------	-------------------

Access end date:	December 11, 2025
-------------------------	-------------------

For complete details, [view your access history](#).

[Privacy Statement](#)

Microsoft Corporation, One Microsoft Way, Redmond, WA 98052

Facilitated by



This message, including any attachments, is intended solely for the use of the above named recipient(s) and may contain confidential and/or privileged information. Any unauthorized review, use, disclosure, or distribution of any confidential and/or privileged information contained in this e-mail is expressly prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy any and all copies of the original message.

From: [Procurement](#)
To: [Theresa Garcia](#); [Procurement](#); [Sally F. Harrison](#)
Subject: RE: MCMC Services Sharepoint Accesss IFB #20251031 RFX#3160007625
Date: Wednesday, November 26, 2025 10:06:00 AM
Attachments: [image001.png](#)

Hi Teresa,

Your access has been granted for the SharePoint site. You should have received your invitation yesterday.

Best Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: <http://www.medicaid.ms.gov>

From: Theresa Garcia <Theresa.Garcia@mcmcllc.com>
Sent: Monday, November 24, 2025 11:09 AM
To: Procurement <Procurement@medicaid.ms.gov>; Sally F. Harrison <Sally.Harrison@medicaid.ms.gov>
Subject: RE: MCMC Services Sharepoint Accesss IFB #20251031 RFX#3160007625

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jeanette,

Thank you for your reply. Yes, would you please replace Emmanuel Kabiritsi with my contact information for submission. I appreciate your help and apologize for the confusion.

Best Regards,

Theresa Garcia | MCMC Senior Account Manager
MCMC Services LLC
DIRECT 909-215-5653
EMAIL: theresa.garcia@mcmcllc.com



-
Delivering timely, clear, and expert answers for healthcare decision-making, one case at a time.
-

<https://www.mcmcllc.com/about-us>

From: Procurement <Procurement@medicaid.ms.gov>
Sent: Monday, November 24, 2025 7:46 AM
To: Theresa Garcia <Theresa.Garcia@mcmcllc.com>; Sally F. Harrison <Sally.Harrison@medicaid.ms.gov>
Cc: Procurement <Procurement@medicaid.ms.gov>
Subject: RE: MCMC Services Sharepoint Accesss IFB #20251031 RFX#3160007625

Note: External Sender - Use caution when clicking links.

Hello Ms. Garcia,

Hello Ms. Garcia,

Thank you for your message. Access to SharePoint has already been granted to the two individuals your organization originally submitted on your Letter of Intent. As outlined in the instructions, each bidder may designate up to two users, and that limit has been reached for your organization. Would you like to replace one of the submitted emails to be your email address? The two emails you provide are the only users authorized to access SharePoint for submitting your bid documents.

Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: <http://www.medicaid.ms.gov>

From: Theresa Garcia <Theresa.Garcia@mcmcllc.com>

Sent: Friday, November 21, 2025 11:01 AM

To: Sally F. Harrison <Sally.Harrison@medicaid.ms.gov>

Cc: Procurement <Procurement@medicaid.ms.gov>

Subject: MCMC Services Sharepoint Accesss IFB #20251031 RFX#3160007625

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Sally,

How are you? My name is Theresa Garcia and I am the Senior Account Manager handling the External Medical Review Consulting Invitation for Bid on behalf of MCMC Services. I have not received access to the Sharepoint site yet. Would you please let me know how I can access it for documents? My name is on the Intent to Bid letter. Thank you.

Best Regards,

Theresa Garcia| MCMC Senior Account Manager

MCMC Services LLC

DIRECT 909-215-5653

EMAIL: theresa.garcia@mcmcllc.com



-
Delivering timely, clear, and expert answers for healthcare decision-making, one case at a time.

-
<https://www.mcmcllc.com/about-us>

From: [Procurement](#)
To: [Callie Magrini](#); [Procurement](#)
Cc: [Rachel Beavers](#)
Subject: RE: Confirmation of Receipt of Test Document
Date: Wednesday, November 26, 2025 2:20:49 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Hello,

DOM is in receipt of your Test Document in SharePoint.

Regards,

Jeanette Crawford, CMPA, CPM

Office of Procurement

Mississippi Division of Medicaid

550 High Street, Suite 1000 | Jackson, MS 39201

Phone: 601-359-2664

Email: jeanette.crawford@medicaid.ms.gov

Website: <http://www.medicaid.ms.gov>

From: Callie Magrini <cmagrini@propeer.com>
Sent: Wednesday, November 26, 2025 2:11 PM
To: Procurement <Procurement@medicaid.ms.gov>
Cc: Rachel Beavers <rbeavers@propeer.com>
Subject: Confirmation of Receipt of Test Document

You don't often get email from cmagrini@propeer.com. [Learn why this is important](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

Could you please confirm receipt of a Test Document uploaded to ProPeer's file earlier today?

Thank you,

Callie Magrini
License Manager

ProPeer Logo



A URAC Accredited Company

“To improve the quality of life for all people we serve”

o: 800-292-3051 | f: 888-972-7053

cmagrini@propeer.com | www.propeer.com



Confidential Disclaimer: The information contained in this message, including any attachments, is intended only for the personal and confidential use of the intended recipient (s) and may contain confidential and privileged information as well as information protected by the Privacy Act of 1974. If the reader of this message is not the intended recipient or an agent responsible for delivering it to the intended recipient, you are hereby notified that you have received this document in error and that any review, dissemination, distribution, or copying of this message is strictly prohibited. If you have received this communication in error, please immediately contact the sender and delete or destroy all copies of the original message.

From: [Procurement](#)
To: ["Theresa Garcia"](#)
Subject: RE: MCMC Services LLC Intent to Bid Form- Mississippi Division of Medicaid Procurement IFB #20251031 and RFX #3160007625
Date: Friday, November 14, 2025 2:20:00 PM
Attachments: [image001.png](#)

Hello,

I added Sarah Gorzny and Emmanuel Kabiritsi as they were on the Letter of Intent. I just added you to the invite as well.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: <http://www.medicaid.ms.gov>

From: Theresa Garcia <Theresa.Garcia@mcmcllc.com>
Sent: Friday, November 14, 2025 1:26 PM
To: Procurement <Procurement@medicaid.ms.gov>
Subject: RE: MCMC Services LLC Intent to Bid Form- Mississippi Division of Medicaid Procurement IFB #20251031 and RFX #3160007625

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello and Happy Friday!

Has the invite been sent out yet for Monday's pre-bid submission conference call?

Thank you.

Best Regards,

Theresa Garcia | MCMC Senior Account Manager
MCMC Services LLC
DIRECT 909-215-5653
EMAIL: theresa.garcia@mcmcllc.com



-
Delivering timely, clear, and expert answers for healthcare decision-making, one case at a time.
-

<https://www.mcmcllc.com/about-us>

From: Procurement <Procurement@medicaid.ms.gov>

Sent: Wednesday, November 12, 2025 10:06 AM

To: Theresa Garcia <Theresa.Garcia@mcmcllc.com>; Procurement <Procurement@medicaid.ms.gov>

Subject: RE: MCMC Services LLC Intent to Bid Form- Mississippi Division of Medicaid Procurement IFB #20251031 and RFX #3160007625

Note: External Sender - Use caution when clicking links.

Good Morning,

DOM is in receipt of your Letter Of Intent. The meeting invite for the Pre-bid Submission Conference will be sent soon.

Thank you for your interest in our IFB.

Best Regards,

Jeanette Crawford, CMPA, CPM

Office of Procurement

Mississippi Division of Medicaid

550 High Street, Suite 1000 | Jackson, MS 39201

Phone: 601-359-2664

Email: jeanette.crawford@medicaid.ms.gov

Website: <http://www.medicaid.ms.gov>

From: Theresa Garcia <Theresa.Garcia@mcmcllc.com>

Sent: Wednesday, November 12, 2025 11:37 AM

To: Procurement <Procurement@medicaid.ms.gov>

Subject: MCMC Services LLC Intent to Bid Form- Mississippi Division of Medicaid Procurement IFB #20251031 and RFX #3160007625

You don't often get email from theresa.garcia@mcmcllc.com. [Learn why this is important](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

Please find attached the MCMC Services Letter of Intent to Bid for the Mississippi Division of Medicaid Procurement IFB #20251031 and RFX #3160007625- External Medical Review Consulting. Would you please confirm receipt? Thank you.

Best Regards,

Theresa Garcia | MCMC Senior Account Manager

MCMC Services LLC

DIRECT 909-215-5653

EMAIL: theresa.garcia@mcmcllc.com



-

Delivering timely, clear, and expert answers for healthcare decision-making, one case at a time.

-

<https://www.mcmcllc.com/about-us>

From: [Candace Daigle](#)
To: [Procurement](#); [Sally F. Harrison](#)
Subject: RE: IFB 20251031 Attachment I: Mandatory Letter of Intent / RFX #3160007625 - External Medical Review Consulting
Date: Thursday, December 4, 2025 8:17:28 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thanks so much! You're right, and I have now saved the link! Appreciated!

From: Procurement <Procurement@medicaid.ms.gov>
Sent: Thursday, December 4, 2025 4:03 PM
To: Candace Daigle <Daigleca@fhas.com>; Procurement <Procurement@medicaid.ms.gov>; Sally F. Harrison <Sally.Harrison@medicaid.ms.gov>
Subject: RE: IFB 20251031 Attachment I: Mandatory Letter of Intent / RFX #3160007625 - External Medical Review Consulting

Hi Candace,

Our records indicate that you were able to sign in on November 18, 2025.

You would have gotten this information in an invitation email. Do you recall receiving this?

Please accept this invitation using the "Accept Invitation" button below so that you can access the RFP Submissions site for the MS Division of Medicaid. You will also be required to set up Multi-Factor Authentication before your access is granted to the upload folder. The document submission site can be found at <https://msmedicaid.sharepoint.com/sites/RFPSubmissions>

Thanks.

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: <http://www.medicaid.ms.gov>

From: Candace Daigle <daigleca@fhas.com>

Sent: Thursday, December 4, 2025 2:55 PM

To: Procurement <Procurement@medicaid.ms.gov>; Sally F. Harrison
<Sally.Harrison@medicaid.ms.gov>

Subject: RE: IFB 20251031 Attachment I: Mandatory Letter of Intent / RFX #3160007625 - External Medical Review Consulting

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good day Ms. Crawford and Ms. Harrison,

Have the SharePoint access emails gone out? I can't seem to find anything in my email that would allow me to access the SharePoint site to upload the test document and am hoping that I have not missed something.

Thank you,
Candace

From: Procurement <Procurement@medicaid.ms.gov>

Sent: Friday, November 14, 2025 11:40 AM

To: Candace Daigle <daigleca@fhas.com>; Procurement <Procurement@medicaid.ms.gov>

Cc: James L Bobeck <JBobeckEsquire@fhas.com>

Subject: RE: IFB 20251031 Attachment I: Mandatory Letter of Intent / RFX #3160007625 - External Medical Review Consulting

Hello,

DOM is in receipt of your Letter Of Intent. The meeting invite for the Pre-bid Submission Conference will be sent today.

Thank you for your interest in our IFB.

Best Regards,

Jeanette Crawford, CMPA, CPM

Office of Procurement

Mississippi Division of Medicaid

550 High Street, Suite 1000 | Jackson, MS 39201

Phone: 601-359-2664

Email: jeanette.crawford@medicaid.ms.gov

Website: <http://www.medicaid.ms.gov>

From: Candace Daigle <daigleca@fhas.com>

Sent: Friday, November 14, 2025 9:53 AM

To: Procurement <Procurement@medicaid.ms.gov>

Cc: James L Bobeck <JBobeckEsquire@fhas.com>

Subject: RE: IFB 20251031 Attachment I: Mandatory Letter of Intent / RFX #3160007625 - External Medical Review Consulting

You don't often get email from daigleca@fhas.com. [Learn why this is important](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Happy Friday Ms. Crawford,

Please find the IFB Attachment I – Mandatory Letter of Intent on behalf of Federal Hearings and Appeals Services, LLC (FHAS).

Please **acknowledge receipt** and let me know if I can provide any additional information.

Thank you,
Candace

From: Procurement <Procurement@medicaid.ms.gov>

Sent: Thursday, November 13, 2025 12:50 PM

To: Candace Daigle <daigleca@fhas.com>; Procurement <Procurement@medicaid.ms.gov>

Cc: James L Bobeck <JBobeckEsquire@fhas.com>

Subject: RE: IFB 20251031 Attachment I: Mandatory Letter of Intent / RFX #3160007625 - External Medical Review Consulting

Hello Ms. Daigle,

The Division of Medicaid (DOM) is in receipt of your Mandatory Letter of Intent for the *External Medical Review Consulting* solicitation.

Please note that, pursuant to IFB Section 3.4.14, **Bid Submission Format (page 20)**, *“Modifications or additions to any portion of the procurement document may be cause for rejection.”* Therefore, all bidders are required to use the solicitation forms **exactly as provided in the IFB** and **without modification**.

To participate in the bid process for this solicitation, you must **resubmit the Letter of Intent** using the **IFB Attachment I – Mandatory Letter of Intent** form **exactly as provided** in the IFB before the deadline. The Letter of Intent does not need to include a cover sheet or be resubmitted with the full bid response on **December 12, 2025**, as the Mandatory Letter of Intent is due separately by its specified due date.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: <http://www.medicaid.ms.gov>

From: Candace Daigle <daigleca@fhas.com>
Sent: Wednesday, November 12, 2025 4:35 PM
To: Procurement <Procurement@medicaid.ms.gov>
Cc: James L Bobeck <JBobeckEsquire@fhas.com>
Subject: IFB 20251031 Attachment I: Mandatory Letter of Intent / RFX #3160007625 - External Medical Review Consulting

You don't often get email from daigleca@fhas.com. [Learn why this is important](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon Ms. Crawford,

Please find the attached Letter of Intent on behalf of James Bobeck, CEO, for Federal Hearings and Appeals Services, LLC, and let me know if I can provide any additional information.

As noted in the letter, I will be your primary contact for communications regarding IFB 20251031/ RFX #3160007625 - External Medical Review Consulting.

Thank you,
Candace Daigle
Candace Daigle
Chief Compliance Officer
Phone: 570-779-5122
Fax: 570-719-0306

FHAS



Disclaimer

Federal Hearings and Appeals Services, LLC (FHAS), and its affiliates are not responsible for errors or omissions in the transmission of this e-mail message. Any personal comments made in this e-mail do not reflect the views of FHAS, or its affiliates. The information contained in this document may be confidential and is intended solely for the use of the individual or entity to whom it is addressed. This document may also contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivery to the intended recipient, please (1) be advised that any use, dissemination, forwarding, or copying of this document IS **STRICTLY PROHIBITED**; and (2) notify sender immediately by telephone and destroy the document. Thank you.

FHAS.com

Candace Daigle
Chief Compliance Officer
Phone: 570-779-5122
Fax: 570-719-0306

FHAS



Disclaimer

Federal Hearings and Appeals Services, LLC (FHAS), and its affiliates are not responsible for errors or omissions in the transmission of this e-mail message. Any personal comments made in this e-mail do not reflect the views of FHAS, or its affiliates. The information contained in this document may be confidential and is intended solely for the use of the individual or entity to whom it is addressed. This document may also contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivery to the intended recipient, please (1) be advised that any use, dissemination, forwarding, or copying of this document IS **STRICTLY PROHIBITED**; and (2) notify sender immediately by telephone and destroy the document. Thank you.

FHAS.com

Candace Daigle
Chief Compliance Officer

Phone: 570-779-5122

Fax: 570-719-0306

FHAS



Disclaimer

Federal Hearings and Appeals Services, LLC (FHAS), and its affiliates are not responsible for errors or omissions in the transmission of this e-mail message. Any personal comments made in this e-mail do not reflect the views of FHAS, or its affiliates. The information contained in this document may be confidential and is intended solely for the use of the individual or entity to whom it is addressed. This document may also contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivery to the intended recipient, please (1) be advised that any use, dissemination, forwarding, or copying of this document IS **STRICTLY PROHIBITED**; and (2) notify sender immediately by telephone and destroy the document. Thank you.

FHAS.com

Candace Daigle
Chief Compliance Officer

Phone: 570-779-5122

Fax: 570-719-0306



Disclaimer

Federal Hearings and Appeals Services, LLC (FHAS), and its affiliates are not responsible for errors or omissions in the transmission of this e-mail message. Any personal comments made in this e-mail do not reflect the views of FHAS, or its affiliates. The information contained in this document may be confidential and is intended solely for the use of the individual or entity to whom it is addressed. This document may also contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivery to the intended recipient, please (1) be advised that any use, dissemination, forwarding, or copying of this document IS **STRICTLY PROHIBITED**; and (2) notify sender immediately by telephone and destroy the document. Thank you.

FHAS.com

From: [Procurement](#)
To: [John McCandlish](#); [Procurement](#)
Cc: [Michelle Marks](#); [JoElla King](#); [Nirav Dalal](#)
Subject: RE: Notice of Non-Participation – IFB #20251031: External Medical Review Consulting
Date: Friday, November 7, 2025 9:52:00 AM
Attachments: [image001.png](#)

Thank you for sharing this information with us. We appreciate your interest and past collaboration with DOM, and we understand that not every opportunity will be the right fit. We will continue to forward future opportunities that may align more closely with your systems and capabilities.

Best Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: <http://www.medicaid.ms.gov>

From: John McCandlish <john.mccandlish@acentra.com>
Sent: Thursday, November 6, 2025 11:01 AM
To: Procurement <Procurement@medicaid.ms.gov>
Cc: Michelle Marks <AngelaMichelle.Marks@acentra.com>; JoElla King <joella.king@acentra.com>; Nirav Dalal <nirav.dalal@acentra.com>
Subject: Notice of Non-Participation – IFB #20251031: External Medical Review Consulting

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Ms. Crawford and the Mississippi Division of Medicaid Procurement Team,

On behalf of **Acentra Health**, thank you for the opportunity to participate in the **External Medical Review Consulting (IFB #20251031)** solicitation.

After careful consideration, we have decided **not to submit a bid** for this solicitation. The anticipated volume of work, required system modifications, and turnaround expectations together create operational challenges that make it difficult to provide our services efficiently

and cost-effectively under this scope.

We sincerely appreciate being invited to bid and remain very interested in continuing our collaboration with the Department on future opportunities that align more closely with our existing systems and resources.

Sincerely,

John McCandlish

John McCandlish

Vice President - State Business Development
678.231.6076 | acentra.com

CNSI AND KEPRO ARE NOW



From: [Susan Pasqualone](#)
To: [Procurement](#)
Cc: [Leland A. Babitch](#); [Meri Trajkovski](#); [Tiffany Sanford](#); [Leslie Howard](#)
Subject: RE: Pre-Bid Conference for IFB #20251031 and SharePoint Access Information
Date: Thursday, November 13, 2025 10:34:21 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you, Ms. Crawford. I appreciate the follow-up. We will look for the Pre-Conference invites today.

Susan Pasqualone
Managing Director, Proposals & Communications



Office: 248-465-7375 | Cell: 248-756-0071

spasqualone@improve.health

Connecting Virtually, Thriving Nationally

Helping Healthcare Get Better



From: Procurement <Procurement@medicaid.ms.gov>
Sent: Thursday, November 13, 2025 11:32 AM
To: Susan Pasqualone <spasqualone@improve.health>; Procurement <Procurement@medicaid.ms.gov>
Cc: Leland A. Babitch <lbabitch@improve.health>; Meri Trajkovski <Mtrajkovski@improve.health>; Tiffany Sanford <tsanford@improve.health>; Leslie Howard <lhoward@improve.health>
Subject: RE: Pre-Bid Conference for IFB #20251031 and SharePoint Access Information

[EXTERNAL EMAIL]

Hello Ms. Pasqualone,

The Pre-bid Conference invite should go out today. The access to SharePoint will be given to all after the Letter of Intent deadline has passed, which is tomorrow at 2:00. Access may not be given immediately but it will go out shortly after the deadline. Once access is given you will be sent an email from our IT department.

I hope this helps.

Regards,

Jeanette Crawford, CMAA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: <http://www.medicaid.ms.gov>

From: Susan Pasqualone <spasqualone@improve.health>
Sent: Wednesday, November 12, 2025 3:19 PM
To: Procurement <Procurement@medicaid.ms.gov>
Cc: Leland A. Babitch <lbabitch@improve.health>; Meri Trajkovski <Mtrajkovski@improve.health>; Tiffany Sanford <tsanford@improve.health>; Leslie Howard <lhoward@improve.health>
Subject: RE: Pre-Bid Conference for IFB #20251031 and SharePoint Access Information

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon, Ms. Crawford,

Could you please let me know when we can expect to receive the Teams link for the Pre-Bid Conference on Monday, November 17, at 10:00 AM (CT)?

Some of the team members listed below will be traveling on Monday, and we'd like to be prepared to participate in the conference via Teams or by calling in.

If you could provide us with the Teams link with call-in information by Friday, November 14th, we'd greatly appreciate it.

Also, could you please let me know when Meri and I will receive the access information for the SharePoint site so I can send a **Test Document** before uploading our proposal?

Thank you for your attention to these matters.

Regards,

Susan

Susan Pasqualone

Managing Director, Proposals & Communications



Office: 248-465-7375 | Cell: 248-756-0071

spaqualone@improve.health

Connecting Virtually, Thriving Nationally

Helping Healthcare Get Better



From: Procurement <Procurement@medicaid.ms.gov>

Sent: Thursday, November 6, 2025 11:46 AM

To: Susan Pasqualone <spaqualone@improve.health>; Procurement <Procurement@medicaid.ms.gov>

Cc: Leland A. Babitch <lbabitch@improve.health>; Meri Trajkovski <Mtrajkovski@improve.health>; Tiffany Sanford <tsanford@improve.health>; Leslie Howard <lhoward@improve.health>

Subject: RE: IFB Attachment I: Mandatory Letter of Intent (IFB #20251031)

[EXTERNAL EMAIL]

Good Morning,

We are in receipt of your Letter Of Intent. The meeting invite for the Pre-bid Submission Conference will be sent soon. I've noted to include the emails below.

Thank you for your interest in our IFB.

Jeanette Crawford, CMPA, CPM

Office of Procurement

Mississippi Division of Medicaid

550 High Street, Suite 1000 | Jackson, MS 39201

Phone: 601-359-2664

Email: jeanette.crawford@medicaid.ms.gov

Website: <http://www.medicaid.ms.gov>

From: Susan Pasqualone <spaqualone@improve.health>

Sent: Wednesday, November 5, 2025 3:05 PM

To: Procurement <Procurement@medicaid.ms.gov>

Cc: Leland A. Babitch <lbabitch@improve.health>; Meri Trajkovski <Mtrajkovski@improve.health>; Tiffany Sanford <tsanford@improve.health>; Leslie Howard <lhoward@improve.health>

Subject: IFB Attachment I: Mandatory Letter of Intent (IFB #20251031)

You don't often get email from spasqualone@improve.health. [Learn why this is important](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon, Ms. Crawford,

Attached please find iMPROve Health's Letter of Intent to bid on the Mississippi Division of Medicaid's External Medical Review Consulting IFB #2025103.

Please verify receipt of our **Letter of Intent** via a return email to me, and, if possible, please send Microsoft Teams links for the Pre-Bid Conference on November 17, 2025, to the following individuals: me, Leland Babitch, Meri Trajkovski, Tiffany Sanford, and Leslie Howard. See our email addresses listed below. If I can share the link with my colleagues, could you please send it to me?

spasqualone@improve.health

lbabitch@improve.health

mtrajkovski@improve.health

tsanford@improve.health

lhoward@improve.health

Thank you.

Best regards,

Susan Pasqualone

Managing Director, Proposals & Communications



Office: 248-465-7375 | Cell: 248-756-0071

spasqualone@improve.health

Connecting Virtually, Thriving Nationally

Helping Healthcare Get Better



This message, including any attachments, is intended solely for the use of the above named recipient(s) and may contain confidential and/or privileged information. Any unauthorized review, use, disclosure, or distribution of any confidential and/or privileged information contained in this e-mail is expressly prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy any and all copies of the original message.

This message, including any attachments, is intended solely for the use of the above named recipient(s) and may contain confidential and/or privileged information. Any unauthorized review, use, disclosure, or distribution of any confidential and/or privileged

information contained in this e-mail is expressly prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy any and all copies of the original message.

This message, including any attachments, is intended solely for the use of the above named recipient(s) and may contain confidential and/or privileged information. Any unauthorized review, use, disclosure, or distribution of any confidential and/or privileged information contained in this e-mail is expressly prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy any and all copies of the original message.

From: [Jeanette A. Crawford](#)
To: ["Steve Keresztes"](#)
Cc: [aloftis](#)
Subject: RE: Clarification request for IFB #20251031
Date: Friday, January 23, 2026 9:00:00 AM

DOM is in receipt of your response to the Clarification. Thank you for resending.

Regards,

Jeanette Crawford, CPM, CMAA
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: <http://www.medicaid.ms.gov>

From: Steve Keresztes <skeresztes@mlxiro.com>
Sent: Friday, January 23, 2026 8:55 AM
To: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Cc: aloftis <aloftis@mlxiro.com>
Subject: Fw: Clarification request for IFB #20251031

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Jeanette,

I appreciate the opportunity to resend the requested information. Please find attached the signed memorandum, the clarification response and two excel sheets, one with accreditations and the other with our physician panel.
Have a great weekend.

Best regards,

Steve Keresztes, MD
VP, Client Services | medlitix
p. 724-294-8797

skeresztes@mlxiro.com
www.mlxiro.com

From: Steve Keresztes <skeresztes@mlxiro.com>
Sent: Thursday, January 22, 2026 12:17 PM
To: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Cc: Alyssa Loftis <aloftis@mlxiro.com>; Chuck Kretchek <ckretchek@mlxiro.com>
Subject: Re: Clarification request for IFB #20251031

Hi Jeanette,

Please find attached the signed Memorandum, the Bidder Experience Requirement document, and a list of provider accreditations.

Do you need the name of the providers names as well or will the accreditations suffice?

Thank you.

Steve Keresztes, MD
VP, Client Services | medlitix
p. 724-294-8797
skeresztes@mlxiro.com
www.mlxiro.com

From: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Sent: Thursday, January 22, 2026 8:21 AM
To: Steve Keresztes <skeresztes@mlxiro.com>; Alyssa Loftis <aloftis@mlxiro.com>
Subject: Clarification request for IFB #20251031

Following a review of bids received for IFB #20251031, External Medical Review Consulting, the Mississippi Division of Medicaid is seeking clarification to your response. Please see the attached for information.

Please respond no later than 5:00 p.m. January 22, 2026.

Sincerely,

Jeanette Crawford, CMPA, CPM

Office of Procurement

Mississippi Division of Medicaid

550 High Street, Suite 1000 | Jackson, MS 39201

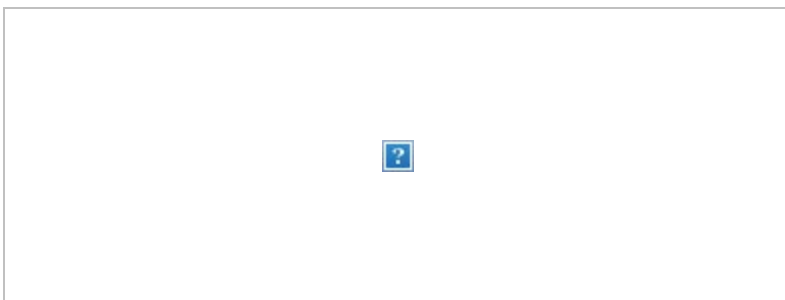
Phone: 601-359-2664

Email: jeanette.crawford@medicaid.ms.gov

Website: <http://www.medicaid.ms.gov>



This email, including attachments, may contain information that is privileged, confidential or is exempt from disclosure under applicable law (including, but not limited to, protected health information). It is not intended for transmission to, or receipt by, any unauthorized persons. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you believe this email was sent to you in error, do not read it. Please notify the sender immediately informing them of the error and delete all copies and attachments of the message from your system. Thank you.





This email, including attachments, may contain information that is privileged, confidential or is exempt from disclosure under applicable law (including, but not limited to, protected health information). It is not intended for transmission to, or receipt by, any unauthorized persons. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you believe this email was sent to you in error, do not read it. Please notify the sender immediately informing them of the error and delete all copies and attachments of the message from your system. Thank you.

From: [Jeanette A. Crawford](#)
To: ["Jon Hunter Roberts"; Procurement](#)
Cc: [MChamberlain](#)
Subject: RE: Clarification request to IFB #20251031
Date: Friday, January 23, 2026 9:02:00 AM
Attachments: [image001.png](#)
[image002.png](#)

DOM is in receipt of your response to the Clarification. Thank you for resending.

Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: <http://www.medicaid.ms.gov>

From: Jon Hunter Roberts <Hunter.Roberts@mlsgroupllc.com>
Sent: Friday, January 23, 2026 8:55 AM
To: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>; Procurement <Procurement@medicaid.ms.gov>
Cc: MChamberlain <MChamberlain@mlsgroupllc.com>
Subject: RE: Clarification request to IFB #20251031

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

Please find MLS Group clarification for IFB #20251031, External Medical Review Consulting, the Mississippi Division of Medicaid. Can you please confirm this was received.

Thank you,
Hunter Roberts
Senior Account Manager



Group of Companies, LLC

20750 Civic Center Drive, Suite 600
Southfield, MI 48076

www.mlsgroupllc.com

(D) 940-641-2430

(F) 248-356-6757

(E) Hunter.Roberts@mlsgroupllc.com

We believe everyone should have a voice in healthcare.

Connect on **LinkedIn**

From: Jon Hunter Roberts

Sent: Thursday, January 22, 2026 4:00 PM

To: 'Jeanette A. Crawford' <Jeanette.Crawford@medicaid.ms.gov>; Procurement
<procurement@medicaid.ms.gov>

Cc: Michelle Chamberlain <MChamberlain@mlsgroupllc.com>

Subject: RE: Clarification request to IFB #20251031

Good afternoon,

Please find MLS Group clarification for IFB #20251031, External Medical Review Consulting, the Mississippi Division of Medicaid. Can you please confirm this was received.

Thank you,

Hunter Roberts

Senior Account Manager



Group of Companies, LLC

20750 Civic Center Drive, Suite 600
Southfield, MI 48076

www.mlsgroupllc.com

(D) 940-641-2430

(F) 248-356-6757
(E) Hunter.Roberts@mlsgroupllc.com

We believe everyone should have a voice in healthcare.



From: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Sent: Thursday, January 22, 2026 10:21 AM
To: Michelle Chamberlain <MChamberlain@mlsgroupllc.com>; Jon Hunter Roberts <Hunter.Roberts@mlsgroupllc.com>
Subject: Clarification request to IFB #20251031

Note: External Sender - Use caution when clicking links.

Following a review of bids received for IFB #20251031, External Medical Review Consulting, the Mississippi Division of Medicaid is seeking clarification to your response. Please see the attached for information.

Please respond no later than 5:00 p.m. January 22, 2026.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: <http://www.medicaid.ms.gov>



MISSISSIPPI DIVISION OF
MEDICAID

MEMORANDUM

To: Physio Solutions LLC dba medlitix

From: Mississippi Division of Medicaid Office of Procurement

Date: January 22, 2026

Re: Clarification to IFB #20251031, External Medical Review Consulting

The Mississippi Division of Medicaid (DOM) has completed an initial review of your submission in response to the External Medical Review Consulting solicitation. Clarification is required to fully evaluate compliance with the Minimum Qualifications outlined in the Invitation for Bids (IFB).

Please provide the information requested below:

Minimum Qualifications:

1.10.2(1) Bidder Experience Requirement

- Provide a list of past and/or current engagements for which bidder performed similar services similar in scope and nature to those required under this solicitation.

1.10.2(2) Bidder Licenses/Certifications:

- Provide a list of all participating Medical Providers and attest that each provider meets the required licensure and board certification requirements as specified in the IFB.

This clarification must be signed and submitted to procurement@medicaid.ms.gov, no later than 5:00 p.m., January 22, 2026, to be considered for this bid. Failure to submit the requested information and the signed clarification by the stated deadline may result in the bid being eliminated from further consideration.

If you have any questions concerning the information above or if we can be of further assistance, please contact Jeanette Crawford at 601-359-2664.

Clarification #1 Acknowledged:

Signature

Print Name

Title

Entity Name



MISSISSIPPI DIVISION OF
MEDICAID

MEMORANDUM

To: Physio Solutions LLC dba medlitix

From: Mississippi Division of Medicaid Office of Procurement

Date: January 22, 2026

Re: Clarification to IFB #20251031, External Medical Review Consulting

The Mississippi Division of Medicaid (DOM) has completed an initial review of your submission in response to the External Medical Review Consulting solicitation. Clarification is required to fully evaluate compliance with the Minimum Qualifications outlined in the Invitation for Bids (IFB).

Please provide the information requested below:

Minimum Qualifications:

1.10.2(1) Bidder Experience Requirement

- Provide a list of past and/or current engagements for which bidder performed similar services similar in scope and nature to those required under this solicitation.

1.10.2(2) Bidder Licenses/Certifications:

- Provide a list of all participating Medical Providers and attest that each provider meets the required licensure and board certification requirements as specified in the IFB.

This clarification must be signed and submitted to procurement@medicaid.ms.gov, no later than 5:00 p.m., January 22, 2026, to be considered for this bid. Failure to submit the requested information and the signed clarification by the stated deadline may result in the bid being eliminated from further consideration.

If you have any questions concerning the information above or if we can be of further assistance, please contact Jeanette Crawford at 601-359-2664.

Clarification #1 Acknowledged:

Signature

Stephen Keresztes

Print Name

Vice President Client Services

Title

Physio Solutions, LLC d/b/a medlitix

Entity Name

Accreditation Name	Governing Body	Type of Review	Jurisdiction
Arkansas Gold Card - Insurer Appeal	Arkansas Department of Insurance	External	AR
Arkansas Gold Card - Provider Appeal	Arkansas Department of Insurance	External	AR
Arkansas Independent Review Organization	Arkansas Department of Insurance	External	AR
Colorado Independent Review Organization	Colorado Department of Regulatory Agencies	External	CO
Delaware Independent Utilization Review Organization	Delaware Department of Insurance	External	DE
Federal External Review Process	Department of Treasury	External	
Georgia Independent Review Organization	Georgia Office of Commissioner of Insurance and Safety	External	GA
Idaho Independent Review Organization	Idaho Department of Insurance	External	ID
Illinois Independent Review Organization	Illinois Department of Insurance	External	IL
Indiana Independent Review Organization	Indiana Independent Review Organization	External	IN
Iowa Independent Review Organization	Iowa Insurance Division	External	IA
Kentucky Independent Review Entity	Kentucky Department of Insurance	External	KY
Louisiana Independent Review Organization	Louisiana Department of Insurance	External	LA
Michigan Independent Review Organization	Michigan Department of Financial Services	External	MI
Michigan No-Fault Utilization Review Organization	Michigan Department of Financial Services	External	MI
Nebraska Independent Review Organization	Nebraska Department of Insurance	External	NE
Nevada Independent Review Organization	Nevada Department of Insurance	External	NV
New Hampshire Independent Review Organization	New Hampshire Insurance Department	External	NH
New Mexico Independent Review Organization	New Mexico Office of Superintendent of Insurance	External	NM
North Carolina Independent Review Organization	North Carolina Department of Insurance	External	NC
Ohio Independent Review Organization	Ohio Department of Insurance	External	OH
Oklahoma Independent Review Organization	Oklahoma Department of Insurance	External	OK
Pennsylvania Certified Utilization Review Entity	Bureau of Health Coverage, Access, Administration, and Quality	External	PA
Pennsylvania Independent Review Organization	Bureau of Health Coverage, Access, Administration, and Quality	External	PA
Pennsylvania Workers Compensation URO/PRO	Pennsylvania Bureau of Workers' Compensation	Internal	PA
South Carolina Independent Review Organization	South Carolina Department of Insurance	External	SC
South Dakota Independent Review Organization	South Dakota Department of Labor and Regulation	External	SD
Tennessee Independent Review Organization	Tennessee Department of Commerce and Insurance	External	TN
Texas External Medical Review Organization	Texas Health and Human Services	External	
Texas Independent Review Organization	Texas Department of Insurance	External	TX
Texas Workers' Compensation IRO	Texas Department of Insurance	External	TX
Utah Independent Review Organization	Utah Insurance Department	External	UT
Virginia Independent Review Organization	State Commission Corporation Bureau of Insurance	External	VA
Washington Independent Review Organization	Washington State Office of the Insurance Commissioner	External	
West Virginia Independent Review Organization	West Virginia Offices of the Insurance Commissioner	External	WV

Wyoming Independent Review Organization

Wyoming Department of Insurance

External WY

is Served



Medlitix
7500 Brooktree Road
Suite 300

Wexford, PA 15090

Phone / Fax: (855) 323-3654 / (724) 359-4173

external@mlxiro.com

Date: January 22, 2026

To: Mississippi Division of Medicaid Office of Procurement

Re: Clarification Response - IFB #20251031, External Medical Review Consulting

medlitix respectfully submits this clarification response to the Mississippi Division of Medicaid regarding our submission for IFB #20251031, External Medical Review Consulting. We appreciate the opportunity to provide additional information regarding our qualifications and capabilities. _____

1. BIDDER EXPERIENCE REQUIREMENT (1.10.2(1))

Medlitix has extensive experience performing external medical review services for Medicaid programs and similar government healthcare programs. Our organization maintains active Independent Review Organization (IRO) certifications and accreditations in 29 states across the United States.

Current Medicaid External Review Engagements

Medlitix currently provides external medical review services for Medicaid programs in the following states, demonstrating our proven capability to deliver high-quality, compliant review services similar in scope and nature to those required under this solicitation:

Pennsylvania Medicaid External Review Services

Medlitix holds multiple active certifications in Pennsylvania, including Pennsylvania Independent Review Organization certification through the Bureau of Health Coverage, Access, Administration, and Appeals. We perform external reviews of Medicaid managed care adverse determinations, including medical necessity reviews, experimental/investigational treatment determinations, and pharmacy benefit reviews. Our Pennsylvania engagement involves review of complex cases across multiple specialties including behavioral health, specialty pharmacy, and advanced therapeutic treatments.

Ohio Medicaid External Review Services

As a certified Independent Review Organization through the Ohio Department of Insurance, Medlitix provides external review services for Ohio Medicaid managed care plans. Our services include independent medical reviews of coverage denials, treatment authorization requests, and appeals of adverse benefit determinations. We maintain compliance with Ohio Administrative Code requirements and CMS External Review standards.

Kentucky Medicaid External Review Services

Medlitix is certified as an Independent Review Entity through the Kentucky Department of Insurance and provides external review services for Kentucky Medicaid managed care organizations. Our review services encompass medical necessity determinations, prior authorization appeals, and coverage dispute resolutions across a broad range of medical specialties and treatment modalities.

Texas Medicaid External Review Services

In Texas, Medlitix operates as a certified External Medical Review Organization through Texas Health and Human Services and as an Independent Review Organization through the Texas Department of Insurance. We conduct external reviews for Texas Medicaid managed care plans, including comprehensive medical necessity reviews, pharmacy benefit determinations, and behavioral health service appeals. Our Texas operations demonstrate our ability to handle high-volume review programs while maintaining strict quality standards and regulatory compliance.

Additional Relevant Experience

Beyond our direct Medicaid program experience, Medlitix maintains active IRO certifications in 35 additional states, providing external review services for ERISA health plans, state-regulated insurance products, and workers' compensation programs. This extensive experience across diverse regulatory environments and payer types demonstrates our organizational capability to adapt to varied program requirements while maintaining consistent quality and compliance standards.

2. BIDDER LICENSES/CERTIFICATIONS (1.10.2(2))

Participating Medical Providers - Summary

Medlitix maintains a comprehensive panel of board-certified medical professionals representing all major medical specialties. Our provider network includes physicians, specialists, and allied health professionals, all holding active, unrestricted licenses in their respective states of practice. See attached spreadsheet.

Provider Licensure and Certification Attestation

Physio Solutions LLC dba Medlitix hereby attests and certifies the following regarding all participating medical providers in our network:

1. All participating physicians hold active, unrestricted medical licenses in their respective states of practice. Each physician's license is verified and maintained in good standing with no disciplinary actions or restrictions.
2. All participating physicians are board-certified in their primary specialty through the appropriate American Board of Medical Specialties (ABMS) member board or equivalent certifying organization. Board certifications are current and maintained through required continuing medical education and recertification processes.

3. Providers holding subspecialty certifications have completed appropriate fellowship training and maintain active board certification in those subspecialty areas through the relevant certifying boards.
4. All allied health professionals (Nurse Practitioners, Physician Assistants, Registered Dietitians, Physical Therapists, Occupational Therapists, etc.) hold active, unrestricted licenses and certifications as required by their respective state licensing boards and professional organizations.
5. Medlitix maintains a comprehensive credentialing system that includes initial verification of all licenses and certifications, ongoing monitoring of license status, and regular re-credentialing cycles to ensure continued compliance with all licensure and certification requirements.
6. All providers are required to maintain professional liability insurance with minimum coverage limits as specified in the IFB requirements, and proof of insurance is verified during the credentialing process.
7. No participating provider has any sanctions, exclusions, or debarments from federal healthcare programs (Medicare, Medicaid) or state healthcare programs, as verified through the HHS Office of Inspector General List of Excluded Individuals/Entities (LEIE) and state Medicaid exclusion lists.

Medlitix employs rigorous credentialing procedures that include primary source verification of all medical licenses, board certifications, education credentials, and professional references. Our credentialing staff conducts quarterly monitoring of license status through state medical board databases and the National Practitioner Data Bank to ensure ongoing compliance and immediate identification of any changes in provider status.

Complete documentation of all provider licenses, board certifications, and credentialing files is maintained on-site and is available for inspection by the Mississippi Division of Medicaid at any time. We stand ready to provide detailed credentialing documentation for any or all providers in our network as requested.

We trust this clarification response fully addresses the requirements outlined in your request. Should you require any additional information or documentation, please do not hesitate to contact us directly.

Clarification #1 Acknowledged:

Stephen Keresztes (electronically signed)

Signature

Stephen Keresztes_____

Print Name

Vice President Client Services_____

Title

Physio Solutions, LLC d/b/a medlitix_____

Entity Name

First Name	Last Name	License Type	Specialty List	Sub-Specialty / Certification List	Licenses - States (Active)	State License(s) (Active)	Years in clinical practice
Chandar SHADI Shogik	Abboy	MD	Internal Medicine	Critical Care Medicine ; Pulmonary Disease	CA;GA;NC;SC	CA A88857 EXP: 09-30-2026	24
	ABDELNOUR	MD	Internal Medicine	Endocrinology, Diabetes and Metabolism	CA	GA 85100 EXP: 09-30-2027	23
	Abramyan	MD	Surgery		CA	NC 2011-01582 EXP: 09-10-2026	10
VENKATA RAVI	Akula	MD	Cardiovascular Disease		GA;NY;PA;TX	SC MD31600 EXP: 06-30-2027	29
						CA A 102551 EXP: 01-31-2028	
						CA A 166547 EXP: 11-30-2027	
Robert	Albrecht	MD	Ophthalmology		FL;IL;LA	GA 80348 EXP: 07-31-2027	39
						NY 229731 EXP: 06-30-2027	
						PA MD430566 EXP: 12-31-2026	
Rabea	Alhosh	MD	Pediatrics	General ; Pediatric Gastroenterology	CA;LA;MN;NV	TX S1329 EXP: 05-31-2027	17
						FL ME166492 EXP: 01-31-2028	
						IL 036067177 EXP: 07-31-2026	
Ashraf	Ali	MD	Psychiatry and Neurol Child and Adolescent Psychiatry		CA;IN;TX	LA 350359 EXP: 06-30-2026	33
						CA A-118525 EXP: 06-30-2027	
						LA 322456 EXP: 06-30-2026	
Jessica Farzana	Allen Amin	DC MD	Chiropractic	General	FL;NC;TX	MN 68628 EXP: 06-30-2026	15
						NV NV 15803 EXP: 06-30-2027	
						CA C 50761 EXP: 06-30-2027	
Christopher Sunya	Arena Ashraf	MD MD	Orthopedic Surgery	General	CO;ID;UT NY	IN 01045726A EXP: 10-31-2027	11
						TX K5768 EXP: 08-31-2026	
						FL CH11214 EXP: 03-31-2026	
Gaurav Michelle	Bandi Baranowski	MD OT	Urology	Urology	DC;MD;VA PA	NC 5175 EXP: 12-31-2026	25
						TX 11750 EXP: 01-01-2027	
						CA A95033 EXP: 08-31-2027	
Alexis	Beattie	MD	Psychiatry and Neurol Forensic Psychiatry ; Psychiatry		NJ;PA	CO DR.0071625 EXP: 04-30-2027	15
						ID M-15187 EXP: 06-30-2026	
						UT 11273470-1205 EXP: 01-31-2028	
Johane Rajat	Benyehuda Bhatt	MD MD	Family Medicine	General	CO;DE;FL;GA;NY;OH;PA;TN;TX	NY 290789 EXP: 06-30-2027	20
						DC MD038156 EXP: 01-31-2027	
						MD D69014 EXP: 09-30-2026	
Shauna	Birdsall	ND	Naturopathic Doctor		AK;AZ	VA 0101259965 EXP: 01-31-2028	25
						PA OC010875 EXP: 06-30-2027	
						NJ 25MA10474100 EXP: 06-30-2027	
Melissa Eugene	Bohonos Bonaroti	MD MD	Ophthalmology		CA;TX PA	PA MD463011 EXP: 12-31-2026	17
						CO DR.0071935 EXP: 04-30-2027	
						DE C1-0013010 EXP: 03-31-2027	
Jordan Jerome	Bonier Bonier	DO DO	Orthopedic Surgery		NJ;OH OH	FL ME105517 EXP: 01-31-2026	12
						GA 82061 EXP: 06-30-2026	
						NY 307372 EXP: 05-31-2026	
						OH 35.135131 EXP: 07-01-2027	44
						PA MD436387 EXP: 12-31-2026	
						TN 58484 EXP: 06-30-2026	
						TX U8296 EXP: 02-28-2026	
						TX M6526 EXP: 08-31-2026	
						AK 151349 EXP: 03-31-2026	
						AZ 08-1092 EXP: 01-01-2027	
						CA C 159112 EXP: 10-31-2026	
						TX S7013 EXP: 08-31-2027	
						PA MD051225L EXP: 12-31-2026	
						NJ 25IB12479200 EXP: 06-30-2027	
						OH 34.014328 EXP: 02-13-2028	
						OH 34.005999 EXP: 01-13-2028	

Brittany	Bowers	DC	Chiropractic		TN	TN 2845 EXP: 08-31-2026	11
Kimberly	Bowman	MD	Obstetrics & Gynecology		OK	OK 21772 EXP: 08-01-2026	30
Hanna	Boyd	CRNP	Nurse Practitioner		PA	PA SP016281 EXP: 04-30-2027	9
Kevin	Broder	MD	Plastic Surgery		CA	CA A82409 EXP: 11-30-2026	20
						CA C 145762 EXP: 04-30-2026	
						GA 43335 EXP: 04-30-2027	
						TX R5092 EXP: 11-30-2026	
Stephen	Broomes	MD	Internal Medicine		CA;GA;TX;VA	VA 0101278129 EXP: 04-30-2026	28
Christopher	Bulger	MD	Surgery	General Surgery ; Vascular Surgery	CT	CT 43351 EXP: 04-30-2026	28
Aaron	Burger Test	PT					10
						PA DS039898 EXP: 03-31-2027	
Ashley	Catalano	DMD			PA;SC	SC SC 8493 EXP: 03-01-2027	12
						PA OS010911L EXP: 10-31-2026	
						VA 0102206612 EXP: 02-28-2026	
Christina	Cawley	DO	Orthopedic Surgery		PA;VA;WA	WA OP61434064 EXP: 02-12-2026	26
						AZ 37339 EXP: 05-27-2027	
						CA G 78763 EXP: 01-31-2028	
						MN 50485 EXP: 01-31-2026	
Edward	Chappell	MD	Neurological Surgery		AZ;CA;MN;TX	TX M7906 EXP: 08-31-2026	36
Adnan	Cheema	MD	Orthopedic Surgery		MN;NJ	MN 69005 EXP: 02-28-2026	11
David	Coe	Contract Review Spec	Contract Review Specialist			NJ 25MA11466900 EXP: 06-30-2027	16
Chiara	Conrado	MD	Internal Medicine	Critical Care Medicine ; Pulmonary Disease	CA	CA C 51048 EXP: 08-31-2026	35
Michael	Contreras	Psy.D.	Professional Counselor		TX	TX 67235 EXP: 02-28-2026	14
						FL ME103691 EXP: 01-31-2027	
Daniel	Cousin	MD	Radiology	Diagnostic Radiology	FL;NY	NY 257693 EXP: 08-31-2027	15
						GA 97209 EXP: 11-30-2026	
						IL 036163935 EXP: 07-31-2026	
						TX U5668 EXP: 08-31-2026	
John	Cox	MD	Pediatrics	Pediatric Emergency Medicine	GA;IL;TX;WI	WI 56786-20 EXP: 10-31-2027	16
						FL ME126110 EXP: 01-31-2026	
Rajiv	Dahiya	MD	Radiology	Radiation Oncology	FL;TX	TX J8504 EXP: 02-28-2026	28
						VA 0401413275 EXP: 01-31-2027	
Dean	DeLuke	DDS	Dentistry		VA	VA 0438000293 EXP: 12-31-2026	44
						NY 103844 EXP: 01-31-2027	
William	Doscher	MD	Surgery	General Surgery ; Vascular Surgery	NY;VT	VT 042.0008430 EXP: 11-30-2026	58
Timothy	Duke	DC	Chiropractic		PA	PA DC009883 EXP: 09-01-2026	18
Ajit	Dwivedi	DO	Family Medicine		TX	TX M2310 EXP: 08-31-2026	23
						CA 32907 EXP: 07-31-2026	
						NJ 38MC00785100 EXP: 08-31-2027	
						PA AJ010942 EXP: 09-01-2026	
John	Dwyer	DC			CA;NJ;PA;WA	WA CH00034769 EXP: 07-06-2026	18
Bradley	Eilerman	MD	Internal Medicine	Endocrinology, Diabetes and Metabolism	KY	KY 39906 EXP: 02-28-2026	25
William	Elfarr	MD	Urology		TX	TX J7275 EXP: 11-30-2027	33
						CA 40736 EXP: 11-30-2027	
						TN 12119 EXP: 11-30-2027	
Nicholas	Eller	PT	Physical Therapy		CA;TN;TX	TX 1399787 EXP: 11-30-2026	12
						AR E-17315 EXP: 10-31-2026	
						CA A140829 EXP: 10-31-2027	
						CO 0072028 EXP: 04-30-2027	
						GA 97881 EXP: 10-31-2027	
						OK 43989 EXP: 03-01-2026	
MaryEllen	Eller	MD	Psychiatry and Neurol Psychiatry		AR;CA;CO;GA;OK;TN	TN 57401 EXP: 10-31-2026	11

Beatrice	Engstrand	MD	Psychiatry and Neurol Neurology		NH;NY	NH 18724 EXP: 06-30-2026 NY 162718 EXP: 06-30-2026 DC MD036619 EXP: 02-28-2026 MD D68752 EXP: 09-30-2026	42
William	Epps	MD	Plastic Surgery		DC;MD;VA	VA 0101238829 EXP: 02-28-2026 DC MD036619 EXP: 02-28-2026 MD D68752 EXP: 09-30-2026	24
William	Epps	MD	Surgery	General Surgery	DC;MD;VA	VA 0101238829 EXP: 02-28-2026 AL 41709 EXP: 12-31-2026 AZ 56995 EXP: 06-22-2027 CA C 162205 EXP: 04-30-2027 CO CDR.0000960 EXP: 04-30-2027 CT 69696 EXP: 02-28-2026 DC MD045805 EXP: 02-28-2027 DE C1-0024575 EXP: 03-31-2027 FL ME118154 EXP: 01-31-2026 GA 70377 EXP: 02-28-2027 HI MD-22537 EXP: 01-31-2026 IA MD-48012 EXP: 02-01-2027 ID MC-0742 EXP: 06-30-2026 IL 036156406 EXP: 07-31-2026 IN 01083619A EXP: 10-31-2027 KY C0066 EXP: 02-28-2026 LA MD.206617 EXP: 02-28-2026 MA 287609 EXP: 02-22-2027 MD D76092 EXP: 09-30-2026 ME MD24390 EXP: 02-28-2027 MI EMC0000668 EXP: 11-05-2026 MN 68483 EXP: 02-28-2026 MO 2022023410 EXP: 01-31-2026 MS 28404 EXP: 06-30-2026 MT 91333 EXP: 03-31-2026 NC 2021-01737 EXP: 02-22-2026 ND 17009 EXP: 02-22-2026	24
Rafid	Fadul	MD	Internal Medicine	Critical Care Medicine ; Pulmonary Disease	AK;AL;AZ;CA;CO;CT;DC;DE;FL;GA;HI;IA;ID; NE	33045 EXP: 10-01-2026 FL ME139993 EXP: 01-31-2027 GA 74189 EXP: 04-30-2027	19
Bilal	Farooqi	MD	Internal Medicine	Hematology ; Medical Oncology	FL;GA;NJ	NJ 25MA11220000 EXP: 06-30-2027	12
Nicholas	Feo	MD	Family Medicine	Sports Medicine	PA	PA MD473109 EXP: 12-31-2026	5
Shannon	Foster	MD	Surgery	General Surgery ; Surgical Critical Care	MI;PA	MI MD 4301504395 EXP: 03-30-2027 PA 437467 EXP: 12-31-2026	23
Dara	Friter	DPM	Podiatry		PA	PA SC006258 EXP: 12-31-2026	16
Mark	Gajtka	PT	Physical Therapy		PA	PA PT022999 EXP: 12-31-2026 AK 221521 EXP: 12-31-2026 GA 98828 EXP: 11-30-2027 IA MD-53823 EXP: 11-01-2026 IL 036142372 EXP: 07-31-2026	12
Malini	Ganesh	MD	Endocrinology, Diabetes and Metabolism		AK;GA;IA;IL;TX	TX V0396 EXP: 05-31-2026	13
Jeffrey	Gehret	DO	Physical Medicine and Pain Medicine		NJ;NY;PA	NJ 25MB08752400 EXP: 06-30-2027 NY 307196 EXP: 06-30-2026	21
Mehrdad	Ghahramani	MD	Internal Medicine	Cardiovascular Disease	FL	PA OS014801 EXP: 10-31-2026 FL ME144783 EXP: 01-31-2028	5

Lisa David	Gill Gonzalez	DO MD	Anesthesiology Orthopedic Surgery	MA;TX TX	MA 76478 EXP: 03-25-2027	39
					TX L7730 EXP: 05-31-2026	
					TX F6677 EXP: 11-30-2027	37
					AL 37377 EXP: 12-31-2026	
					AR E-12229 EXP: 06-30-2026	
					AZ 56691 EXP: 06-28-2026	
					CA C 159294 EXP: 11-30-2026	
					CO CDR.0003458 EXP: 04-30-2027	
					CT 61958 EXP: 06-30-2026	
					DC MD046656 EXP: 06-30-2026	
					DE C1-0013084 EXP: 03-31-2027	
					FL ME 136686 EXP: 01-31-2026	
					GA 57437 EXP: 06-30-2027	
					HI MD-23128-0 EXP: 01-31-2026	
					IA MD-45562 EXP: 06-01-2026	
					ID MC-0099 EXP: 06-30-2026	
					IL 036147342 EXP: 07-31-2026	
					IN 01081372A EXP: 10-31-2027	
					KS 04-41419 EXP: 07-31-2026	
					KY 51908 EXP: 02-28-2026	
					LA 310966 EXP: 06-30-2026	
					MA 277563 EXP: 06-28-2027	
					MD D0087981 EXP: 09-30-2026	
					ME MD22574 EXP: 06-30-2026	
					MI 4301505589 EXP: 02-09-2028	
					MN 64517 EXP: 06-30-2026	
					MO 2023007196 EXP: 01-31-2026	
					MS 26136 EXP: 06-30-2026	
Anika	Goodwin	MD	Ophthalmology	AK;AL;AR;AZ;CA;CO;CT;DC;DE;FL;GA;HI;IA	MT MED-PHYS-LIC-68658 EXP: 03-31-2026	19
Neil	Grieshop	MD	Surgery	General Surgery	IN;NM;TX	37
					IN 01066142A EXP: 10-31-2027	
					NM MD 2008-0789 EXP: 07-01-2027	
					TX J9068 EXP: 08-31-2026	

						AZ 67377 EXP: 03-11-2026 CO CDR.0003821 EXP: 04-30-2027 IA MD-52871 EXP: 11-01-2027 ID MC-2806 EXP: 06-30-2026 IN 01093167A EXP: 10-31-2027 LA 340938 EXP: 11-30-2026 MA 1016587 EXP: 11-11-2026 MD D0099969 EXP: 09-30-2026 MI EMC0004917 EXP: 03-27-2027 MN 76564 EXP: 11-30-2026 NE CP691 EXP: 10-01-2026 NH 22932 EXP: 06-30-2026 NJ 25IA12173400 EXP: 06-30-2027 NV 25438 EXP: 06-30-2027 PA MD487169C EXP: 12-31-2026 RI MD18832 EXP: 06-30-2026 TN 71228 EXP: 11-30-2027 TX S1112 EXP: 05-31-2026 UT 13899321-1235 EXP: 01-31-2026 VT 042.0016567-COMP EXP: 11-30-2026 WA MD61546502 EXP: 11-11-2026 WV 31262 EXP: 06-30-2026	13
Taher	Gulamhusein	MD	Surgery	General Surgery	AZ;CO;IA;ID;IN;LA;MA;MD;MI;MN;NE;NH;N	DC MD210001884 EXP: 08-31-2027 MD D0068890 EXP: 09-30-2026 NJ 25MA08334200 EXP: 06-30-2027 NY 313175 EXP: 07-31-2027 PA MD432933 EXP: 12-31-2026 VA 0101244962 EXP: 08-31-2026	22
Summit	Gupta	MD	Internal Medicine	Geriatric Medicine	DC;MD;NJ;NY;PA;VA	NJ 25MB09249700 EXP: 06-30-2027 NY 311153 EXP: 09-30-2026 PA OS013699 EXP: 10-31-2026 DE C1-0024341 EXP: 03-31-2027 FL ME 151968 EXP: 01-31-2027 PA MD 474185 EXP: 12-31-2026 PA OS013439 EXP: 10-31-2026 CA C 150812 EXP: 04-30-2027 CT 61751 EXP: 04-30-2026 GA 47906 EXP: 04-30-2027 MO 2017026076 EXP: 01-31-2027 AZ 55643 EXP: 04-03-2027 GA 75980 EXP: 12-31-2027 AZ S016370 EXP: 10-31-2026 NY 260410 EXP: 08-31-2026 AL MD.23130 EXP: 12-31-2026 TX L8374 EXP: 08-31-2026 MA 274531 EXP: 09-23-2026 OH 37.133175 EXP: 10-01-2026 HI 21249 EXP: 01-31-2026 PA MD457287 EXP: 12-31-2026 OH 34.003706 EXP: 10-01-2026 PA OS 00547 L EXP: 10-31-2026	14
Sunny	Gupta	DO	Family Medicine	Sports Medicine	NJ;NY;PA		9
Adel	Haque	MD	Dermatology		DE;FL;PA		26
Douglass	Harmon	DO	Emergency Medicine		PA		
Anita	Haugabrook	MD	Internal Medicine		CA;CT;GA;MO		31
Diane	Hindman	MD	Pediatrics	General ; Medical Toxicology	AZ;GA		13
Diane	Hindman	PharmD	Pharmacy		AZ		13
Jillian	Hochfelder	MD	Allergy & Immunology		NY		17
Carl	Horton	MD	Cardiovascular Disease		AL;TX		28
Hannah	Janoowalla	MD	Obstetrics & Gynecology		MA		12
Sean	Jerig	MD	Obstetrics & Gynecology		OH		16
Jessica	Johns	MD	Obstetrics & Gynecology		HI		13
Soon	Jung	MD	Anesthesiology	General ; Pain Medicine	PA		16
Michael	Jurenovich	DO	Orthopedic Surgery	General	OH;PA		37

Alok	Kapoor	MD	Internal Medicine		MA	MA MK0575413A EXP: 01-06-2028	28
Kimberly	Klein	MD	Pediatrics		CA	CA A 103510 EXP: 08-31-2027	21
						KY 59801 EXP: 02-28-2026	
						NY 240813-1 (Certified to practice acupuncture) EXP: 01-31-2028	
Heidi	Klingbeil	MD	Physical Medicine and Pain Medicine		KY;NY;TX	TX P6849 EXP: 05-31-2027	37
						NY 314482 EXP: 05-31-2027	
Joseph	Klutz	MD	Family Medicine		NY;PA	PA MD019484E EXP: 12-31-2026	50
Don	Koenigsberg	DO	Anesthesiology		PA	PA OS004701L EXP: 10-31-2026	44
Caitlin	Krepp	PT	Physical Therapy		PA	PA PT023031 EXP: 12-31-2026	12
						CA G89152 EXP: 02-28-2026	
						CT 48687 EXP: 02-28-2026	
Leila	Laitman	MD	Psychiatry and Neurol Geriatric Psychiatry ; Psychiatry		CA;CT;NY	NY 155185 EXP: 01-31-2027	43
RENEE	LANTNER	MD	Allergy & Immunology		IL	IL 036078933 EXP: 07-31-2026	42
						LA 302175 EXP: 12-31-2026	
Diego	Lara	MD	Pediatrics	Pediatric Cardiology	LA;MS	MS 25435 EXP: 06-30-2026	18
Michael	Lilyquist	MD	Orthopedic Surgery		NV	NV 16371 EXP: 06-30-2027	16
						KY 35623 EXP: 02-28-2027	
Christopher	Livingston	MD	Plastic Surgery	Surgery of the Hand	KY;TX	TX K4735 EXP: 05-31-2027	49
Lance	Loveless	DDS	Dentistry		TX	TX 19054 EXP: 03-31-2026	29
						AZ 54178 EXP: 11-10-2027	
						CA A143598 EXP: 07-31-2026	
						CO DR.0059012 EXP: 04-30-2027	
						CT 54333 EXP: 07-31-2026	
						FL ME142441 EXP: 01-31-2026	
						LA 307600 EXP: 07-31-2026	
						NC 2019-01058 EXP: 07-10-2026	
						NJ 25MA08928700 EXP: 06-30-2027	
						NV 16238 EXP: 06-30-2027	
						NY 263983 EXP: 06-30-2027	
						TN 53852 EXP: 07-31-2027	
Nakul	Mahajan	MD	Anesthesiology	Pain Medicine	AZ;CA;CO;CT;FL;LA;NC;NJ;NV;NY;TN;TX	TX Q7414 EXP: 05-31-2026	18
						NJ 25MA11450200 EXP: 06-30-2027	
Siddharth	Mahure	MD	Orthopedic Surgery		NJ;NY	NY 320991 EXP: 03-31-2026	10
Cassandra	Majestic	MD	Emergency Medicine		CA	CA A 136050 EXP: 05-31-2027	13
Sean	Maniuszko	PT	Physical Therapy		NC	NC P19626 EXP: 01-31-2027	10
						DE C1-0011382 EXP: 03-31-2027	
Maryah	Mansoor	MD	Internal Medicine	Rheumatology	DE;PA	PA MD482769 EXP: 12-31-2026	16
						ID M-13539 EXP: 06-30-2027	
Sara	Marks Tabby	MD	Physical Medicine and Rehabilitation		ID;PA	PA MD030543E EXP: 12-31-2026	42
Kelly	Martin	MD	Obstetrics & Gynecology		WA	WA MD00047546 EXP: 11-11-2027	23
						NV 19550 EXP: 06-30-2027	
Hugh	McDermott	MD	Physical Medicine and Rehabilitation		NV;TX	TX V5432 EXP: 02-28-2026	11
						NJ 25MA07829400 EXP: 06-30-2027	
Michael	Mehnert	MD	Physical Medicine and Sports Medicine		NJ;PA	PA MD433452 EXP: 12-31-2026	24
Chad	Metzger	DO	Physical Medicine and Pain Medicine		PA	PA OS020852 EXP: 10-31-2026	10
Diamelba	Molina	DDS			CA	CA 39188 EXP: 12-31-2027	35
Rajat	Moman	MD	Anesthesiology	General ; Pain Medicine	FL	FL ME155653 EXP: 01-31-2028	9

						CT 72567 EXP: 05-31-2026 FL ME158282 EXP: 01-31-2028 GA 85634 EXP: 05-31-2027 IA MD-50413 EXP: 05-01-2026 IN 01062795A EXP: 10-31-2027 KY 56138 EXP: 02-28-2026 LA MD.15166R EXP: 05-31-2026 MA 216805 EXP: 05-29-2027 MI 4301502707 EXP: 12-08-2026 MN 70474 EXP: 05-31-2026 MO 2022030422 EXP: 01-31-2027 NE 22704 EXP: 10-01-2026 NJ 25MA11244300 EXP: 06-30-2027 OH 35.143798 EXP: 11-15-2027 OR MD214619 EXP: 12-31-2027 PA MD475541 EXP: 12-31-2026 SC 88335 EXP: 06-30-2027 TX T8892 EXP: 08-31-2026 VT 042.0015455 EXP: 11-30-2026 WA MD61038859 EXP: 05-29-2027	
Zeyad	Morcos	MD	Psychiatry and Neurol Neurology ; Sleep Medicine ; Vascular Neur			CT;FL;GA;IA;IN;KY;LA;MA;MI;MN;MO;NE;NJ WI 74190-20 EXP: 10-31-2027	28
						NC 9900966 EXP: 12-21-2026 NJ 25MA08152600 EXP: 06-30-2027 PA PAK000160- acupuncture license EXP: 12-31-2026	
Lisa	Nocera	MD	Acupuncture ; Anesth Pain Medicine		NC;NJ;PA	PA MD048125L EXP: 12-31-2026	32
Chadi	Obeid	MD	Internal Medicine	Nephrology	GA	GA 72606 EXP: 09-30-2027 MO 2014008992 EXP: 01-31-2026 NY 278610 EXP: 01-31-2026 OH 35.120209 EXP: 04-01-2026 VA 0101267975 EXP: 02-28-2026 TX R9262 EXP: 11-30-2026 CO DR.0069434 EXP: 04-30-2027 LA 312441 EXP: 07-31-2026 MS 30502 EXP: 06-30-2026 PA MD453137 EXP: 12-31-2026 MS 27717 EXP: 06-30-2026 TX Q8602 EXP: 08-31-2026 WA MD61152848 EXP: 02-19-2026 MA 42161 EXP: 12-24-2027 NY 112454 EXP: 11-30-2026 NY 291866-01 EXP: 12-31-2026	17
Juanne	Osigweh	MD	Surgery	General Surgery ; Surgical Critical Care	MO;NY;OH;VA		24
Shruti	Pandita	MD	Internal Medicine	Medical Oncology	TX		12
Nathan	Patrick	MD	Orthopedic Surgery	General ; Surgery of the Hand	CO;LA;MS;PA		14
Jan	Petrasek	MD	Gastroenterology ; Int Transplant Hepatology		MS;TX		8
Megan	Phillips	MD	Emergency Medicine		WA		11
Robert	Pick	MD	Orthopedic Surgery	General	MA;NY		53
Christopher	Prendergast	MD	Internal Medicine ; Pe Pediatric Cardiology		NY		16
David	Pressel	MD	Pediatrics		NJ;PA	NJ 25MA07515700 EXP: 06-30-2027 PA MD062058L EXP: 12-31-2026 PA MD420667 EXP: 12-31-2026	33
Ari	Pressman	MD	Orthopedic Surgery	General	PA;WV	WV 26756 EXP: 06-30-2027 CA A121003 EXP: 04-30-2026 NY 324135 EXP: 03-31-2027 PA SC006224 EXP: 12-31-2026 PA OS019714 EXP: 10-31-2026 AZ 65791 EXP: 08-23-2026 TX P3381 EXP: 05-31-2027	31
Omar	Ragab	MD	Radiology	Radiation Oncology	CA;NY		15
Robert	Rajczy	DPM	Podiatry		PA		16
Jared	Ramsey	DO	Family Medicine		PA		11
Vanessa	Rosario	MD	Obstetrics & Gynecology		AZ;TX		16

David Jacqueline	Roshal Roth	DO MD	Psychiatry and Neurol Clinical Neurophysiology ; Neurology Emergency Medicine		NJ;NY PA	NJ 25MB09007300 EXP: 06-30-2027 NY 263459 EXP: 10-31-2026 PA MD455910 EXP: 12-31-2026	14 13
Michele	Sackheim	DDS	Dentistry		IL;UT	IL 021002075 EXP: 09-30-2027 UT 12137668-9921 EXP: 05-31-2026	33
Amy Krista Peter Peter Andrea Amit Manish Tushar	Schneider-Lyall Schofield Scholl Scholl Sestak Shah Shah Shah	DO	Acupuncture ; Physic: Pain Medicine		NJ;PA	NJ 25MB09104400 EXP: 06-30-2027 PA OKO000072 EXP: 10-31-2026 PA OS015645 EXP: 10-31-2026 CA 5945 EXP: 06-30-2027	18 3
		OT	Occupational Therapy		CA	TX G0078 EXP: 11-30-2026 TX 11622 EXP: 05-31-2026	52 52
		MD	Otolaryngology		TX	OK 22950 EXP: 07-01-2026	28
		DDS	Dentistry		TX	MO 2014032621 EXP: 01-31-2027	17
		MD	Pediatrics		OK	PA MD455278 EXP: 12-31-2026	15
		MD	Family Medicine		MO	MI 4301073928 EXP: 06-02-2028	27
		MD	Anesthesiology		PA	IL 036102086 EXP: 07-31-2026 MN 73954 EXP: 08-31-2026 NM MD2023-1409 EXP: 07-01-2027 OK 41558 EXP: 04-01-2026	
		MD	Radiology		MI	TX U3755 EXP: 05-31-2027 CA A 175246 EXP: 10-31-2027	10
		MD	Radiation Oncology			TX R7888 EXP: 08-31-2026 PA DS040770 EXP: 03-31-2027	13 10
Sandeep Jason Jason Vinay Luda Flavia	Singh Solomon Solomon Somashekar Sorin Soto	MD	Physical Medicine and Rehabilitation		NJ;PA	NJ 25MA10740900 EXP: 06-30-2027 PA MD450725 EXP: 12-31-2026	20
		MD	Otolaryngology ; Plastic Surgery		CA	CA G 42591 EXP: 05-31-2026	49
		MD	Otolaryngology ; Plastic Surgery		CA	CA G 42591 EXP: 05-31-2026	49
		MD	Anesthesiology		PA	PA MD466651 EXP: 12-31-2026	12
		MD	Psychiatry and Neurol Epilepsy ; Neurology with Special Qualificat		IL	IL 036133594 EXP: 07-31-2026	18
		MD	Surgery		NY	NY 254273 EXP: 10-31-2027 DE C1-0003277 EXP: 03-31-2027	21
		MD	General Surgery			PA MD036180E EXP: 12-31-2026 FL ME119518 EXP: 01-31-2028 IL 036163990 EXP: 07-31-2026	41 20
David Sotiris	Springer Stamou	MD MD	Psychiatry and Neurol Psychiatry Surgery ; Thoracic Sur General Surgery ; Thoracic and Cardiac Sur		DE;PA FL		
Barbara Michael Marvin Alicja	Stegmann Steimling Stein Steiner	MD	Obstetrics & Gynecol; Reproductive Endocrinology and Infertility		IL;TX	TX H7831 EXP: 11-30-2027	39
		PT	Physical Therapy		PA	PA PT023088 EXP: 12-31-2026	13
		MD	Urology		FL	FL 33072 EXP: 01-31-2027	55
		MD	Anesthesiology		CA	CA A 69227 EXP: 02-28-2027	33
MariaElaina Julie	Sumas Taggart	MD	Neurological Surgery		CA;FL;MS;NJ;NY;PA;TN LA	CA G 166953 EXP: 12-31-2027 FL ME139977 EXP: 01-31-2027 MS 27144 EXP: 06-30-2026 NJ 25MA06586800 EXP: 06-30-2027 NY 241543 EXP: 08-31-2027 PA MD054935L EXP: 12-31-2026	
						TN 59810 EXP: 09-30-2027	35
						LA DO.000231 EXP: 11-30-2026 NC 2013-02261 EXP: 01-16-2027	18
						PA MD043812E EXP: 12-31-2026	37
Gilbert Oluwatosin	Tausch Thompson	MD MD	Psychiatry and Neurol Neurology Psychiatry and Neurology		NC;PA NH	NH 23118 EXP: 06-30-2026	11

						DC MD210002941 EXP: 03-31-2027 FL ME150582 EXP: 01-31-2027 NY 317394 EXP: 02-28-2026 PA MD440618 EXP: 12-31-2026 GA 60480 EXP: 04-30-2027 MN 46300 EXP: 04-30-2026	30
Cheryl	Tierney	MD	Pediatrics	Developmental-Behavioral Pediatrics	DC;FL;NY;PA		
Tisha	Titus	MD	Preventive Medicine	Addiction Medicine	GA;MN		24
						CA A 69746 EXP: 06-30-2027 FL ME110180 EXP: 01-31-2027 LA 344855 EXP: 06-30-2026 MN 77372 EXP: 06-30-2026 NC 2025-00008 EXP: 06-16-2026 NV 23329 EXP: 06-30-2027 NY 329986 EXP: 04-30-2026 TN 71035 EXP: 06-30-2027 TX V5354 EXP: 02-28-2026 UT 14198948-1205 EXP: 01-31-2028 NY 003996 EXP: 12-31-2027 CO CDRH.0062135 EXP: 04-30-2027 TX S7572 EXP: 08-31-2026 NE 35100 EXP: 10-01-2026 TX S9814 EXP: 02-28-2026	
William	Tontz, Jr	MD	Orthopedic Surgery		CA;FL;LA;MN;NC;NV;NY;TN;TX;UT		26
Russell	Trahan	DPM	Podiatry		NY		41
Alyssa	Tran	DO	Psychiatry and Neurol	Forensic Psychiatry	CO		10
Eric	Trestman	MD	Surgery	Vascular Surgery	TX		13
Bradley	Trinidad	MD	Vascular Surgery		NE;TX		10
						NJ 25MA10674000 EXP: 06-30-2027 PA MD462243 EXP: 12-31-2026 MN 33912 EXP: 08-31-2026 CA A 131921 EXP: 11-30-2027 CO DR.0070196 EXP: 04-30-2027 FL TPME1467 EXP: 09-06-2099 IL 036159010 EXP: 07-31-2026 KY C1365 EXP: 02-28-2026 NY 313428 EXP: 10-31-2026 TN 67768 EXP: 11-30-2027 TX T6063 EXP: 05-31-2027 VA 0101260153 EXP: 04-30-2026 PA MD454812 EXP: 12-31-2026 FL PS54604 EXP: 09-30-2027 GA RPH019395 EXP: 12-31-2026 TX 62474 EXP: 08-31-2026 GA DN014394 EXP: 12-31-2027 OH 30.021337 EXP: 12-31-2027 SC 1005 EXP: 03-01-2027 SC 9341 EXP: 03-01-2027 OH RN.448202 EXP: 10-31-2027 PA SP009967 EXP: 10-31-2026 VA 0001277095 EXP: 03-31-2027 WV 104061 EXP: 06-30-2027 OH 35.126021 EXP: 10-01-2027 TX P9771 EXP: 05-31-2027 FL ME44137 EXP: 01-31-2028 LA MD.016541 EXP: 04-30-2026 NY 331276 EXP: 05-31-2026	
David	Turer	MD	Plastic Surgery ; Surgery		NJ;PA		14
Charles	Ulrich, II	MD	Gastroenterology		MN		39
Sumeet	Vadera	MD	Neurological Surgery		CA;CO;FL;IL;KY;NY;TN;TX		19
Lindsey	Waldman	MD	Pediatrics	Pediatric Endocrinology	VA		16
Thomas	Walk	MD	Internal Medicine		PA		14
Katrina	Walker	PharmD	Pharmacy		FL;GA;TX		29
Chad	Webb	DDS	Dentistry	Orthodontics	GA;OH;SC		25
Mark	Wells	CRNP			OH;PA;VA;WV		21
Jessica	Wobb	MD	Radiology	Radiation Oncology	OH		16
Weiran	Wu	MD	Psychiatry and Neurol	Psychiatry	TX		16
Thomas	Zaydon	MD	Plastic Surgery		FL;LA;NY		40

Steven

Zielinski

MD

Neurological Surgery

AZ;MS;OK;TX

AZ | 73861 | EXP: 10-07-2027
MS | 34645 | EXP: 06-30-2026
OK | 42701 | EXP: 11-01-2026
TX | M6475 | EXP: 05-31-2027



MISSISSIPPI DIVISION OF
MEDICAID

MEMORANDUM

To: Physio Solutions LLC dba medlitix

From: Mississippi Division of Medicaid Office of Procurement

Date: January 22, 2026

Re: Clarification to IFB #20251031, External Medical Review Consulting

The Mississippi Division of Medicaid (DOM) has completed an initial review of your submission in response to the External Medical Review Consulting solicitation. Clarification is required to fully evaluate compliance with the Minimum Qualifications outlined in the Invitation for Bids (IFB).

Please provide the information requested below:

Minimum Qualifications:

1.10.2(1) Bidder Experience Requirement

- Provide a list of past and/or current engagements for which bidder performed similar services similar in scope and nature to those required under this solicitation.

1.10.2(2) Bidder Licenses/Certifications:

- Provide a list of all participating Medical Providers and attest that each provider meets the required licensure and board certification requirements as specified in the IFB.

This clarification must be signed and submitted to procurement@medicaid.ms.gov, no later than 5:00 p.m., January 22, 2026, to be considered for this bid. Failure to submit the requested information and the signed clarification by the stated deadline may result in the bid being eliminated from further consideration.

If you have any questions concerning the information above or if we can be of further assistance, please contact Jeanette Crawford at 601-359-2664.

Clarification #1 Acknowledged:

Signature

Print Name

Title

Entity Name



MISSISSIPPI DIVISION OF
MEDICAID

MEMORANDUM

To: Michelle Chamberlain, MLS Group of Companies, LLC

From: Mississippi Division of Medicaid Office of Procurement

Date: January 22, 2026

Re: Clarification to IFB #20251031, External Medical Review Consulting

The Mississippi Division of Medicaid (DOM) has completed an initial review of your submission in response to the External Medical Review Consulting solicitation. Clarification is required to fully evaluate compliance with the Minimum Qualifications outlined in the Invitation for Bids (IFB).

Please provide the information requested below:

Minimum Qualifications:

1.10.2(1) Bidder Experience Requirement

- Provide a list of past and/or current engagements for which bidder performed similar services similar in scope and nature to those required under this solicitation.

1.10.2(2) Bidder Licenses/Certifications:

- Provide a list of all participating Medical Providers and attest that each provider meets the required licensure and board certification requirements as specified in the IFB.

Acknowledgement of Amendments:

- Provide written acknowledgement of Amendments #5 & #6.

This clarification must be signed and submitted to procurement@medicaid.ms.gov, no later than 5:00 p.m., January 22, 2026, to be considered for this bid. Failure to submit the requested information and the signed clarification by the stated deadline may result in the bid being eliminated from further consideration.

If you have any questions concerning the information above or if we can be of further assistance, please contact Jeanette Crawford at 601-359-2664.

Clarification #1 Acknowledged:

Michelle Chamberlain

Signature

Michelle Chamberlain

Print Name

General Manager

Title

MLS Group of Companies, LLC

Entity Name

Minimum Qualifications:

1.10.2(1) Bidder Experience Requirement

We appreciate the opportunity to further elaborate on our qualifications for providing independent external medical review services in the administrative appeals process. As previously stated, MLS Group proudly exceeds the minimum requirement of five (5) years of experience, having been a national provider of these critical services since 1996. Our nearly three decades of service demonstrate extensive experience performing administrative appeals processes for numerous healthcare organizations, insurance carriers, and state and federal agencies across all 50 states.

- **Experience Duration:** 28+ years of experience in providing relevant services.
- **Geographic Scope:** We serve clients in all 50 states, ensuring familiarity with diverse regulatory environments and compliance standards.
- **Annual Volume:** We consistently complete approximately 2,100 relevant reviews per year, underscoring our capacity and efficiency.

To further demonstrate our expertise and directly address the requirement for a list of past and/or current engagements for which MLS Group has performed similar services, we'd like to provide a couple of examples of our impactful partnerships:

Our long-standing relationships and ongoing work with various entities highlight our capacity to deliver services precisely in line with the scope and nature of this solicitation.

- **Mississippi Department of Medicaid (DOM):** For over a decade, MLS Group has maintained a robust and continuous partnership with the Mississippi DOM. In this capacity, we have consistently provided independent external medical review services essential to their administrative appeals process. Our engagement has encompassed a comprehensive range of reviews, ensuring impartiality and expertise in navigating complex medical necessity and coverage determinations for beneficiaries within the state's Medicaid program. This long-term relationship underscores our reliability, adaptability, and deep understanding of state-level healthcare regulations and administrative appeal mechanisms.
- **State of Oklahoma:** MLS Group is a current and active provider of independent external medical review services for the State of Oklahoma. Our ongoing engagement involves conducting rigorous reviews within the administrative appeals framework, supporting the state government and its agencies in making equitable and evidence-based decisions regarding healthcare services. Our work in Oklahoma is consistent in nature and scope with the requirements outlined in this IFB, demonstrating our continuous operational excellence and ability to manage significant volumes of appeal effectively.

These examples offer a glimpse into our broad portfolio of engagements. They serve to illustrate our established proficiency, operational scale, and deep commitment to providing high-quality, independent external medical review services that are directly applicable to the administrative appeals processes of healthcare organizations.

We are confident that our comprehensive experience and demonstrated engagements align perfectly with the requirements of this IFB. Should you require further details on specific engagements or our process, we are readily available to provide additional information.

MS Peer Reviewers with over 5 years experience

*Proprietary Information

Last Name	First Name	Current Specialties
Center	Barbara	Addiction Medicine, Child & Adolescent Psychiatry, Psychiatry
Azcuy	Ann	Emergency Medicine
Nelson Jr	Stephen	Epilepsy, Neurology Q Child Neurology, Pediatrics
Mardirossian	Murat	Family Medicine
Koss	Lawrence	Family Medicine
Emami	Reza	Family Medicine
Flores	Mahdy	Family Medicine, Occupational Medicine
Rickert	Paul	Internal Medicine
Ward	Brad	Neurological Surgery
Vadera	Sumeet	Neurological Surgery
Desantis	Robert	Obstetrics & Gynecology
Thomas	Joseph	Occupational Medicine
Lager	Sean	Orthopaedic Sports Medicine, Orthopaedic Surgery
Langley	Rhet	Pain Medicine, Anesthesiology
Albano	Alanna	Pediatrics
Washington	Nicole	Psychiatry
Bisnauth	Linda	Psychiatry, Child & Adolescent Psychiatry



Date: December 30, 2025

Amendment #5 Additional Questions Period **Deadline for**
Additional Questions shall be Friday, January 2, 2026 by 5:00 p.m. Anticipated date of posting Written Answers shall be Monday, January 5, 2026 by 5:00 p.m.


Solicitation Name and Number: External Medical Review Consulting IFB#20251031 RFx# 3160007625

This Amendment must be signed and submitted as part of the Invitation for Bid (IFB) response to be considered for this procurement.
IFB response deadline is Janaury 16, 2026 by 2:00 p.m.

Question #	IFB Section #	IFB Page #	Question	DOM Response

Written answers provided for the questions are binding. Questions and answers shall become part of the final contract as an attachment.

Receipt of Amendment #5 Acknowledged:
Michelle Chamberlain
Signature
Michelle Chamberlain
Printed Name
General Manager
Title
MLS Group of Companies, LLC
Entity Name

<div><div>MISSISSIPPI DIVISION OF MEDICAID</div></div>				
Amendment #6 Additional Questions and Answers Issued: January 5, 2026				
Solicitation Name and Number: External Medical Review Consulting IFB#20251031 RFX# 3160007625				
This Amendment must be signed and submitted as part of the Invitation for Bid (IFB) response to be considered for this procurement. IFB response deadline is Janaury 16, 2026 by 2:00 p.m.				
Question #	IFB Section #	IFB Page #	Question	DOM Response
1	Attachment A and Section 3.4.14	Page 1 and IFB Page 19	Attachment A states: "A PDF file with the naming convention below should be used when submitting the electronic files to the SharePoint site. File Name: BIDDER'S NAME HERE – EXTERNAL MEDICAL REVIEW CONSULTING, and IFB page 19 (Section 3.4.14) states: The one combined searchable PDF file should be uploaded in SharePoint with the file name: IFB #, BIDDER'S NAME, EXTERNAL MEDICAL REVIEW CONSULTING." Question: Which requirement is correct? Should the file name of the one-combined searchable PDF file include the IFB number or not?	Yes. The file name of the one combined searchable PDF file must include the IFB number when submitted to the SharePoint site. Bidders should follow the naming convention outlined in IFB page 19, Section 3.4.14. IFB #, BIDDER'S NAME, EXTERNAL MEDICAL REVIEW CONSULTING.
2	Amendment 4 Revised Attachment H	Page 3 3a	3a states: "A cover page is required for each Attachment subsection." Question: The word <i>subsection</i> is unclear. Do you mean that before each Attachment, you want the bidder to include a cover page? If so, should the bidder include a cover page for Attachment A or just start the proposal with Attachment A (as the Bid Cover Sheet), and then create a cover page for Attachments B through I?	Yes. Attachments A through I are the Attachment subsections referenced in the IFB. Bidders must include a cover page for Attachment A and each attachment thereafter.
3	Amendment 4 Revised Attachment H	Page 3 3c	The first bullet of 3c states: "For the Minimum Qualifications, the <i>header of each page</i> should indicate the corresponding element to which the page is responsive. For instance, Addendum 1: Minimum Qualifications, 1.10.2(1) Bidder Experience Requirement." Question: Is the Minimum Qualifications section the only section in which the DOM requires specific wording to be stated in the header of each page? Please clarify if you want specific wording in the header of each page for any other section of the proposal. That is, for all the other Attachments, does DOM want the headers to be <u>blank (no logos, no wording)?</u>	Yes. The Minimum Qualifications section is the only section that requires a header identifying the specific element to which the bidder is responding. All other sections of the proposal will include a cover page, and no specific header wording is required for other sections of the proposal.
4	Amendment 4 Revised Attachment H	Page 3 3c	The second bullet of 3c states: "For Minimum Qualification 1.10.2 (2) - Amendment #2 – Clarification: DOM will require the Contractor to hold URAC Accreditation – Independent Review Organization (Comprehensive Review)." Question: Do you want the bidder to include a copy of its URAC certificate in this section?	URAC Accreditation is required; however, submission of the URAC certificate is not required at the time of bid response. DOM may request documentation of accreditation at a later time.
5	N/A	N/A	Question: Should the bidder change the submission date from December 12, 2025, to January 16, 2026, on any signed documents that are included with its proposal?	Yes. DOM issued Amendment #4, which established a revised bid submission deadline of January 16, 2026. Bidders must ensure that all proposal documents requiring signatures reflect this updated submission date.

Written answers provided for the questions are binding. Questions and answers shall become part of the final contract as an attachment.
This Amendment #6 must be signed and submitted as part of IFB to be considered for this procurement.

Receipt of Amendment #6 Acknowledged:
Michelle Chamberlain
Signature
Michelle Chamberlain
Printed Name
General Manager
Title
MLS Group of Companies, LLC
Entity Name



MISSISSIPPI DIVISION OF
MEDICAID

MEMORANDUM

To: OPSCR

From: Jeanette Crawford
Procurement Officer, Mississippi Division of Medicaid

Date: February 3, 2026

Re: External Medical Review Consulting IFB#20251031 RFx3160007625
Section 5.5.4 Minor Informalities

In accordance with PPRB Section 5.5.4, Minor Informalities, which states that "Any Agency waiving or allowing correction of a minor informality shall make a written determination that the issue constitutes a minor informality as described herein," the Mississippi Division of Medicaid (DOM) has identified and waived the following minor informalities.

1) Mandatory Letter of Intent – MES Peer Review Services

DOM received an email submission from MES Peer Review Services indicating its intent to submit a bid in response to IFB #20251031. The submission was received prior to the Mandatory Letter of Intent deadline of November 12, 2025, at 2:00 p.m.; however, the required IFB Mandatory Letter of Intent form was not used.

Subsequently, MES Peer Review Services submitted a corrected Mandatory Letter of Intent using the required form prior to the close of business on November 12, 2025. In accordance with PPRB OPSCR Rules and Regulations Section 5.5.4, DOM accepted the corrected submission.

2) Change to Letter of Intent Email Address – MCMC Services

On November 24, 2025, DOM received a request from MCMC Services to update the email address listed on its Mandatory Letter of Intent for purposes of SharePoint access. DOM updated the access to reflect theresa.garcia@mcmcllc.com and removed access for Emmanuel Kabiritsi, as requested.

3) Amendment 4 Posting Delay

On December 24, 2025, DOM issued Amendment 4, *Re-Submission of Bid*. The amendment was added in MAGIC and posted on DOM's website in accordance with PPRB Rules and Regulations. Due to technical issues beyond DOM's control within the Procurement Portal, visibility of the amendment in the portal was delayed.

DOM has retained the related email correspondence with the Department of Finance as documentation of when the amendment should have been available in the Procurement Portal.

4) Submission Format Informalities

While the IFB required bidders to adhere to the specified submission formats, several bidders did not strictly follow the prescribed format. However, the required information was clearly identifiable and complete, and the deviations did not affect the substance of the bids, provide a competitive advantage, or impact DOM's ability to evaluate the responses.

5) Clarification to Physio Solutions dba medlitix

The bidder did not explicitly state the number of years of experience in its submission. However, the bidder attested to meeting the minimum five (5) years of experience requirement by signing the bid form, and a contacted reference confirmed nine (9) years of experience with the bidder. This omission did not affect the evaluation and is therefore considered a minor informality, as documented in this memo.

6) Outlook Outages

Outlook experienced a nationwide service outage on January 22, 2026, the date clarifications were due. Both bidders were able to successfully resend their clarification responses the following morning. The delay was outside the control of the bidders, was applied uniformly, and did not affect competition, the responsiveness of the bids, or provide a competitive advantage to either bidder. DOM's iTech Division issued an outage notification regarding this event; a copy of that notification is attached to this memo.

Determination

DOM has determined that the informalities described above constitute minor informalities as defined in PPRB OPSCR Rules and Regulations Section 5.5.4. These issues represent insignificant deviations that may be waived or corrected without prejudice to other bidders and have a negligible effect on price, quantity, quality, delivery, or contractual conditions.