MISSISSIPPI DIVISION OF MEDICAID

MISSISSIPPI DIVISION OF MEDICAID PROCUREMENT

INVITATION FOR BID

IFB #20251031
RFX #3160007625
External Medical Review Consulting

Issue Date: October 31, 2025
Mandatory Letter of Intent Deadline: November 14, 2025, 2:00 p.m. CST
Pre-Bid Conference: November 17, 2025, 10:00 a.m. CST
Written Questions Deadline: November 19, 2025, 2:00 p.m. CST
Bid Response Deadline: December 12, 2025, 2:00 p.m. CST

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DOM WELCOMES PARTICIPATION OF MINORITY BUSINESSES

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1.0 PROCUREMENT OVERVIEW

1.1 Purpose

The Mississippi Division of Medicaid (DOM) Office of Procurement issues this Invitation for Bid (IFB) to solicit offers from qualified, experienced, and responsible entities to provide DOM Office of Appeals with professional services related to independent external medical reviews for State Fair Hearings and/or State Administrative Hearings. These reviews may include but are not limited to adverse benefit determinations, adverse provider determinations, investigations, and audit conclusions made by Medicaid managed care organizations (MCOs) and/or its subcontractors.

Any IFB provisions and/or requirements designated as "Minimum Qualifications" are mandatory and must be met to be considered a responsive and responsible bidder. Failure to meet these minimum qualifications may result in the bid being rejected and disqualified from consideration. The Bidder is disallowed from taking exceptions to these "Minimum Qualifications". Any exceptions and/or deviations to or from these "Minimum Qualifications" may also be cause for rejection.

Bidders will be directed to DOM's website throughout this procurement. Please note that all historic data, if any, referenced in this IFB may be found on DOM's website at: **https://medicaid.ms.gov/resources/procurement/**

1.2 Authority

This IFB is issued under the authority of Title XIX (Medicaid) and Title XXI (Children's Health Insurance Program) of the Social Security Act as amended, along with their implementing regulations. It is also authorized under the provisions of the Mississippi Code of 1972, as amended and pursuant to 42 CFR § 438.402, which sets forth requirements for a state's Medicaid managed care appeal process, including the provision for independent external medical reviews.

All prospective Contractors are charged with presumptive knowledge of all requirements of the cited authorities in this IFB. The submission of a valid executed bid by any prospective Contractor shall constitute admission of such knowledge on the part of each prospective Contractor. Any bid submitted by any prospective Contractor which fails to meet any published requirement of the cited authorities may, at the option of DOM, be rejected without further consideration.

Medicaid is a program of medical assistance for individuals with low income and limited resources, administered by the states using state appropriated funds and federal matching funds within the provisions of Title XIX of the Social Security Act, as amended. Section 1902(a)(30)(A) of the Social Security Act (42 USC §1396a(a)(30)(A)), as amended, requires that State Medicaid Agencies provide methods and procedures to safeguard against unnecessary utilization of care and services and to assure "efficiency, economy, and quality of care."

The selected vendor shall perform such reviews in accordance with all applicable federal and state regulations, including but not limited to 42 CFR §§ 438.400 through 438.424, ensuring

timely, impartial, and expert medical determinations that support the integrity and accountability of the state's appeal process.

1.3 Procurement Timeline

The following timetable is the estimated and anticipated timetable for the IFB and procurement process. DOM reserves the right to amend the Procurement Timetable.

Figure 1.1: Procurement Timetable

Date	Process
10/31/2025	Release of Invitation for Bid
11/14/2025	Mandatory Letter of Intent (by 2:00 p.m.)
11/17/2025	Pre-Bid Conference (10:00 a.m.)
11/19/2025	Written Questions Deadline (by 2:00 p.m.)
11/26/2025	Anticipated Date of Posting Written Answers (by 5:00 p.m.)
12/12/2025	Bid Deadline (by 2:00 p.m.)
1/02/2025	Anticipated Date of Notice of Intent to Award
2/04/2026	Public Procurement Review Board meeting date (proposed)
2/09/2026	Anticipated Contract Start

1.4 Request for Reconsideration of the Terms of the Solicitation

Any potential bidders are advised that they may request reconsideration of this solicitation. Specific guidelines and procedures for such requests can be found in **Section 5.2.4** of the *PPRB OPSCR Rules and Regulations*.

1.5 Pre-Submission Requirements

1.5.1 Mandatory Letter of Intent

To be eligible to submit a Bid, the Bidder is required to submit **IFB Attachment I: Mandatory Letter of Intent via email to: procurement@medicaid.ms.gov.**

The Mandatory Letter of Intent is due by **Friday, November 14, 2025, by 2:00 p.m. CST**. The Mandatory Letter of Intent must be signed by an individual authorized to commit the Bidder to the work proposed.

Failure to submit the Mandatory Letter of Intent by the deadline listed above will disqualify the submitted bid from consideration. It is the responsibility of the Bidder to ensure that the Mandatory Letter of Intent is delivered timely, and the Bidder bears all risks of delivery. Submission of the Mandatory Letter of Intent does not bind a prospective Bidder to submit a bid.

For the purposes of accessing DOM's SharePoint site that will be used for submission of bids, the Bidder must include on the Mandatory Letter of Intent two (2) individuals' email addresses

for the person(s) responsible for uploading the bid to the SharePoint site. A field is included on the Mandatory Letter of Intent for that purpose. Please ensure all email addresses are typed or printed clearly for guaranteed legibility. ***Shared email addresses are not eligible; they must be individual email accounts.***

1.5.2 Pre-Bid Conference

A pre-bid conference will be held **Monday, November 17, 2025, 10:00 a.m. CST**, via a Microsoft Teams link that will be distributed to potential bidders that submit a Mandatory Letter of Intent. Please note that attendance is not mandatory. A record of all bidders who attend the conference shall be made. The pre-bid conference is to discuss the procurement submission requirements and not an opportunity to ask questions about the IFB.

Nothing stated at the pre-bid conference shall change the IFB unless stated in a written amendment.

1.5.3 IFB Questions and Answers

Multiple questions may be submitted **Wednesday, November 19, 2025**, no later than **2:00 p.m. CST,** using the Question and Answer template found at: **https://medicaid.ms.gov/resources/procurement**/. Questions must be submitted using the referenced template and sent via e-mail to: **procurement@medicaid.ms.gov** with the subject line: **External Medical Review Consulting IFB – Questions**. The Bidder bears all risk and responsibility for ensuring timely delivery. Questions received after the deadline and Questions submitted by Bidders who do not submit a timely Mandatory Letter of Intent will not be addressed by DOM.

DOM anticipates written answers will be available 5:00 p.m. CST, Wednesday, November 26, 2025, via DOM's procurement website at: **https://medicaid.ms.gov/resources/procurement/** and the Mississippi Contract/Procurement Opportunity Search portal website at:

https://www.ms.gov/dfa/contract_bid_search/Bid?autoloadGrid=False

DOM will submit a register of all questions, exactly as submitted, along with the corresponding answers. The register of all questions and answers shall be issued as an Amendment to the IFB. DOM's responses to questions will be treated as amendments to the IFB and will require acknowledgment.

Written answers provided for the questions are binding. Questions and answers shall become part of the final contract as an attachment.

1.5.4 Acknowledgement of Amendments

Should an amendment to the IFB be issued, an amendment will be posted on the Mississippi Contract/Procurement Opportunity Search Portal website and DOM's website in a manner that all bidders will be able to view.

Bidders shall acknowledge receipt of any amendment to the IFB, in writing, by signing and returning the amendment and including in the bid submission in the format as described at **IFB Section 3.4.14, Bid Submission Format**. This includes receipt of the Question and Answer document. Each bidder shall submit a written acknowledgement of every amendment to DOM with the bid submission on or before the bid submission deadline.

1.6 Bid Submission Requirements

Bids shall be submitted electronically through a **SharePoint site ONLY** maintained by DOM **by 2:00 p.m. CST, Friday, December 12, 2025**. It is the responsibility of the Bidder to ensure timely submission of its bid. Access will be given to the Bidder for up to two individual email addresses, which must be included in the Bidder's Mandatory Letter of Intent, IFB Attachment I. **Shared email addresses are not accepted**.

Bidders will only have access to their company's specific folder within SharePoint. To test the upload process, bidders can upload clearly labeled test documents (e.g., "TEST DOCUMENT"). These test documents will not be included in the evaluation and should not be removed from the SharePoint portal. All other submitted documents must be labeled as outlined in this IFB. Bid submissions should include all required documents for consideration. **Bid submissions that include web links for redirection to external websites or documents will not be accepted and may result in the rejection of the bid.**

If there are questions about the use of the SharePoint portal for submission, email: **sally.harrison@medicaid.ms.gov** and the Procurement team at: **procurement@medicaid.ms.gov**. To prevent last-minute registration/submission issues, assistance must be requested at least two (2) business days prior to the IFB due date.

Once Bidders have uploaded their test documents and/or bid responses to SharePoint, they may ask DOM to verify receipt of responses by emailing: **procurement@medicaid.ms.gov.**

After the deadline for bid submission, Bidder's access to the SharePoint site will expire. No exceptions will be made. DOM is not responsible for bids that are uploaded into SharePoint and system timestamped after the 2:00 p.m. CST submission time. Any attempts to submit a Bid or any modifications thereof after the deadline will be considered late and may not be considered for award.

It is the Bidder's responsibility to check DOM's website periodically for notices or addendums before bid opening at **https://medicaid.ms.gov/resources/procurement/.**

1.6.1 Confidential/Redacted Version of Bid

If the Bid contains information that the bidder deems confidential commercial and financial information and/or trade secrets, excluded from the scope of the Mississippi Public Records Act under Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1, the bidder shall submit, in addition to the complete unredacted version of the bid, one (1) copy of the bid redacted in black. The redacted copy of the bid shall be in a single document and shall be clearly labeled "PUBLIC COPY" on the cover page. This file should be in a searchable Microsoft Word or Adobe Acrobat (PDF) format.

Each page upon which confidential information appears shall be clearly marked as containing confidential information and the confidential information shall be redacted. The confidential material shall be redacted in such a way as to allow the public to determine the general nature of the material removed and redactions shall be limited to only the information which meets the requirements of Mississippi Code Annotated §§25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1 to be considered exempt from the Mississippi Public Records Act. To the extent possible, pages should be redacted sentence by sentence unless all material on a page is clearly confidential under the law. **The Bidder shall not identify the entire Bid as confidential**.

The Public Copy (redacted version) of the bid, or if a Bidder does not produce a redacted version of the bid (full unredacted version) will be produced as a public record exactly as submitted and immediately released, without notification, at DOM's sole discretion pursuant to any request under the Mississippi Public Records Act, Miss. Code Ann. §§25-61-1 et seq. and Miss. Code Ann. §§79-23-1 or for any other reason. DOM may use public/redacted copies for various purposes, such as posting on DOM's website and promoting transparency by publicly posting on the Transparency Mississippi website. Bidder shall be responsible for errors made in redaction of documents.

Bidders may be subject to exclusion from future contract awards pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*, *effective September 6, 2024* (PPRB Rules or PPRB OPSCR Rules and Regulations), if the Agency or PPRB determines that redactions made by the bidder were made in bad faith in order to prohibit public access to the portions of the bid which are not subject to Mississippi Code Annotated §§25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1.

Failure to make a selection of the release of public information on **Attachment F, Proprietary Information Form**, may disqualify a bid submission from consideration.

1.7 Expenses Incurred in the Procurement Process

All parties participating in the procurement process/preparation of bid with regard to this IFB shall bear their own costs of participation, pursuant to Section 1.4.4, PPRB OPSCR Rules and Regulations.

1.8 Type of Contract

Compensation for services shall be in the form of a firm fixed-rate agreement, which provides a price that is not subject to adjustment because of variations in the contractor's cost of performing the work specified in the contract.

1.9 Written Bids

All bids shall be in writing.

1.10 Minimum Qualifications Criteria

1.10.1 Bid Form (Attachment B)

Bidder shall certify to each requirement as specified in "**Attachment B – Bid Form**", by signing and acknowledging the statements in the bid form.

All pricing shall be submitted on **Attachment B - Bid Form**, which includes bid certifications and attestations. Cost included elsewhere in the Bidder's submission will not be considered as a cost for the contract and will not be paid.

The supporting documentation required in **1.10.2 Minimum Qualifications** must be included with the Bid Form submission to be considered complete.

Failure to complete and/or sign the bid form may result in the Bidder being determined non-responsive.

1.10.2 Minimum Qualifications (Attachment B: Addendum 1)

1. **Bidder Experience Requirement:** Bidder must have a minimum of five (5) years of experience providing independent external medical review services in the administrative appeals process for a healthcare organization as it relates to the services requested in this IFB. To demonstrate this expertise, the Bidder must provide a list of past and/or current engagements for which bidder performed similar services. Failure to provide this information will result in bid disqualification.

2. **Bidder Licenses/Certifications**: Bidder must warrant that all physicians (the "Medical Providers") providing medical recommendations and attending hearings possess the necessary licenses and board certifications required to perform the services and will maintain current and valid credentials throughout the duration of the engagement. Each Medical Provider shall be licensed to practice in Mississippi. If a specialty physician is not licensed in Mississippi, a Mississippi licensed physician must review and sign off on the recommendation. The Bidder must provide a list of all participating Medical Providers and attest that they meet these licensure and board certification requirements. The Bidder must also attest that the Medical Providers have the relevant experience in the specialty and detail the number of years of experience. While DOM prefers at least two (2) years of experience, there is no minimum experience requirement for Medical Providers. If a Medical Provider has no prior experience in the specialty area, the Bidder should state 'None' or '0' years for that provider.

3. **References:** From the list of engagements provided at **IFB Section 1.10.2 (1)**, the Bidder shall provide reference contacts for all engagements. The Bidder must use **Attachment G, References** form and submit as many copies of the form as necessary to provide a reference contact for each engagement. Reference contacts shall be contacted at random until two (2) references identified as meeting the minimum qualifications have been contacted and Reference Survey Score Sheets are completed. No further references shall be contacted. DOM staff shall be able to contact two references within three (3) business days of bid opening, or the Bidder may be rejected.

i. These Bidder-provided references shall be familiar with and be able to speak to the Bidder's abilities as it relates to Bidder's past or current performance. The Bidder is solely responsible to ensure that reference contact information is correct and current and that the reference contact has the knowledge and authority to speak to the Bidder's performance on past or current projects for this reference check.

ii. Bidder must score a minimum of nine (9) points on each Reference Survey Score Sheet to be utilized by DOM Procurement staff when interviewing Bidder-provided references. A total reference score of 18 points (combined minimum scoring of nine (9) points for each of the individual Reference Survey Score Sheets) is required to be considered responsive and/or responsible. A sample copy of the Reference Survey Score Sheet is provided on Appendix 1.

4. **Bidders shall provide written, detailed validation** describing Bidder's ability to meet each of the qualifications and perform the scope of services. (no more than 5 pages)

Bidders must fully respond to each requirement by fully describing the manner and degree by which the bid meets or exceeds these qualifications and providing the required information. If a Bidder is unable to meet or exceed these qualifications or otherwise comply with minimum qualification requirements, then the Bidder may be disqualified.

1.11 Accuracy of Statistical Data

If applicable, all statistical information provided by DOM in relation to this IFB represents the best and most accurate information available to DOM from DOM records at the time of the IFB preparation. DOM, however, disclaims any responsibility for the inaccuracy of such data. Should any element of such data later be discovered to be inaccurate, such inaccuracy shall not constitute a basis for renegotiation of any payment rate after contract award. Statistical information concerning DOM operations is available on DOM's website.

1.12 Procurement Regulations

This solicitation shall be governed by the applicable provisions of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*, a copy of which is available on the Mississippi Department of Finance and Administration's website (Personal Service Contract Review | Mississippi Department of Finance and Administration). Any bidder responding to a solicitation for personal and professional services and any contractor doing business with a state Agency is deemed to be on notice of all requirements therein.

1.13 Property Rights

Property rights do not inure to any Bidder until such time as services have been provided under a legally executed contract. No party responding to this IFB has a legitimate claim of entitlement to be awarded a contract or to the provision of work thereunder. DOM is under no obligation to award a contract and may terminate a legally executed contract at any time.

1.14 Contract Rights

Contract rights do not vest in any party until a contract is legally executed. DOM is under no obligation to award a contract following issuance of this solicitation.

1.15 Electronic Access to Materials

The following resources are available online to support the procurement process; however, they are provided solely for informational purposes and do not replace the official requirements set forth in this IFB.

The IFB, any amendments, and IFB Questions and Answers (following official release) will be posted on the Procurement page of DOM's website at:
http://www.medicaid.ms.gov/resources/procurement/

Additional details about services offered through Mississippi Medicaid, along with information about the Division of Medicaid's structure and operations, can also be found on the DOM's website.

The DOM website, www.medicaid.ms.gov, contains useful resources such as annual reports, provider manuals, and bulletins. The DOM Annual Report Summary provides information on beneficiary enrollment, program funding, and expenditures broken down by types of services covered in the Mississippi Medicaid program for the respective fiscal years.

Other helpful links include:

- State of Mississippi website: www.mississippi.gov
- MAGIC system information: portal.magic.ms.gov
  Mississippi's Accountability System for Government Information and Collaboration (MAGIC) can be used by businesses to register as suppliers, receive RFX notifications based on selected categories, submit electronic responses to solicitations, and receive purchase orders. Supplier registration is available at: https://www.dfa.ms.gov/mmrs-vendors
- MS ITS Enterprise Security Policy:
  https://www.sos.ms.gov/adminsearch/ACProposed/00020006b.pdf
- MS ITS Cloud Enterprise Security Policy:
  https://www.sos.ms.gov/adminsearch/ACCode/00000679c.pdf
- Public Procurement Review Board Rules and Regulations:
  https://www.dfa.ms.gov/dfa-offices/personal-service-contract-review/
- Mississippi Code of 1972 covers all sections of and amendments to the Constitution of the United States and the Constitution of the State of Mississippi.:
  https://www.sos.ms.gov/communications-publications/mississippi-law

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2.0 PROJECT OVERVIEW

The DOM Office of Appeals is seeking professional services related to external independent medical reviews for State Fair Hearings and/or State Administrative Hearings.

The anticipated contract term for the required services is February 9, 2026, through February 8, 2029, with one optional two-year renewal, at the discretion of DOM.

DOM intends to award one contract for the services required herein. DOM further reserves the right to reject any and all responses to this solicitation at any point during the evaluation, awarding, or negotiation process.

2.1 Scope of Services

Contractor shall be responsible for the listed scope of services that includes but is not limited to the following:

2.1.1 General Requirements

	2.1.1.1	Will conduct reviews of medical records, clinical documentation, utilization guidelines, and applicable policies or regulations. The number of reviews vary from month to month. All relevant documentation will be submitted to Contractor via the Contractor's secured portal for review.
	2.1.1.2	Provide a written clinical rationale for each determination to the Office of Appeals, that includes a copy of any and all medical criteria or clinical guidelines relied upon in support of the recommendation.
	2.1.1.3	Written recommendations shall include a summary of all medical documentation reviewed, a summary of the question(s) raised on appeal, a recommendation regarding the question(s) raised on appeal, the reviewer's detailed, supporting rationale for recommendation, and a comprehensive list of any references used to make a recommendation. If references are utilized by the Medical Providers in the recommendations, a copy of or active link to the referenced documents must be provided with the recommendation.
	2.1.1.4	Format of the written recommendation shall be subject to the approval of the Office of Appeals Director subsequent to the award.
	2.1.1.5	Standard Requests: Written, detailed recommendations shall be provided to DOM seven (7) business days after the initial request and supporting documentation are submitted via the secured portal. If DOM submits additional documentation after the initial request, the Contractor

		shall provide the detailed recommendations to DOM no later than seven (7) business days following the submission of that additional documentation.
	2.1.1.6	Expedited Requests: Written, detailed recommendations for any expedited appeal requests shall be provided to DOM within one (1) business day via the secured portal. If DOM submits additional documentation after the initial expedited request, the Contractor shall provide the detailed recommendations to DOM no later than one (1) business day after expedited request is submitted via the secured portal.
	2.1.1.7	When requested by DOM, the Medical Providers must attend telephonic hearings and provide detailed, knowledgeable testimony in support of their written recommendations. Medical Providers must be able to discuss and answer any questions that the parties may have regarding written recommendations in detail.
	2.1.1.8	Medical Providers must be flexible in their availability for hearings related to the case. Medical Providers shall receive the appropriate training by DOM staff regarding the amount of detail required in the recommendations and have knowledge of appropriate conduct when testifying on the Contractor's behalf in the hearings. Any Out-of-State Medical Providers must be available during the regular business hours of Central Standard Time.
	2.1.1.9	Contractor shall be able to provide a certified biller/coder's review and recommendation for certain cases upon request by the Office of Appeals, on cases that a specialized coding review is necessary.
	2.1.1.10	If a Medical Provider's behavior during a hearing, rises to the level of misconduct, which includes, but is not limited to, rudeness, hostility, inability to provide testimony and/or answer questions related to their written recommendation, the Contractor forfeits full payment from DOM for that hearing and must immediately remove that Medical Provider from DOM's network.
	2.1.1.11	The Contractor agrees to submit all recommendations in accordance with the deadlines established in sections 2.1.1.5 and 2.1.1.6. In the event the Contractor fails to submit a recommendation by the required deadline without receiving prior approval from Office of Appeals, the Contractor shall forfeit any right to payment for that specific recommendation. DOM shall have no obligation to pay, in whole or in part, for any untimely submission that fails to meet this approval requirement.

Contractor shall not be responsible for the determinations of eligibility of a claimant to receive any type of benefit or the amount of any benefit to be paid under any insurance policy or plan; bill payment or denial determinations; claims processing determinations; employee payment

determinations; treatment determinations; or other similar determinations. All such authority and responsibility shall remain with DOM.

2.2 System Requirements

	2.2.1	Contractor shall be able to provide a Secured Portal with **User Access & Authentication** tool to include but not limited to the following: • Secure Login: DOM Staff, Contractors, or authorized Reviewers log in using secure credentials (username/password, two-factor authentication). • Role-Based Access: Different access levels for users. • HIPAA-Compliant Security: Encryption of all data transmissions and storage to protect PHI (protected health information).
	2.2.2	Contractor shall be able to provide a Secured Portal with a **Dashboard / Homepage** to include but not limited to: • Summary of Cases: Displays a list or summary of pending, in-process, on hold, and completed external review requests. • Quick Actions: Buttons to start a new review, search cases, or view detailed case statuses.
	2.2.3	Contractor shall be able to provide a Secured Portal with a **Case Intake & Management** tool to include but not limited to: • Case Submission: DOM can submit requests for external review of medically necessary appeals. Submission includes attaching all relevant documentation such as denial notices, medical records, clinical notes, and treatment plans. Ability to submit voluminous medical records for one appeal. • Automated Case Numbering & Tracking: Each case is assigned a unique identifier for easy tracking.

	2.2.4	Contractor shall be able to provide a Secured Portal with a **Medical Review Interface** to include but not limited to: • Review Assignment: Cases are assigned to qualified external medical reviewers based on specialty and availability. Ability to schedule Reviewer for virtual hearing, if needed. • Case Details Display: Reviewers to review all documentation, to include summary of the denial, clinical information, state policy citations, and relevant medical necessity criteria. • Reviewer Tools: o Ability to enter detailed recommendations, findings, and conclusions. o Access to guidelines or medical necessity criteria embedded or linked in the portal. o Option to request additional information from DOM.
	2.2.5	Contractor shall be able to provide a Secured Portal with **Communication & Notifications** tool to include but not limited to: • Automated Notifications: Alerts sent to DOM when Reviewers are assigned, completed, or if additional info is requested. • Messaging System: Secure internal messaging for communication between Reviewers, Contractors, and DOM. • Status Updates: Real-time updates on case status accessible to authorized users.

2.3 Travel

All travel performed in conjunction with performing the responsibilities of this Contract should be included in the operations costs as necessary and will not be reimbursed by DOM.

2.4 Contractor Payment

The Contractor is solely responsible for fulfillment of the contract terms with DOM. DOM will make contract payments only to the Contractor.

The Contractor shall be compensated on a monthly basis at the firm, fixed hourly rate specified in the Contractor's bid price proposal for the applicable one-year term. The hourly rate for each term shall remain firm for the duration of that term. The total compensation payable under this Contract shall be based on the actual number of hours worked and properly invoiced at the applicable hourly rate.

Payments will be based on submitted invoices. The itemized invoice format must be agreed upon by DOM and the contractor and should include, at a minimum, the contract number, an invoice number, and a list of each case reviewed and include all services rendered for each case.

3.0 PROCUREMENT PROCESS

3.1 Approach

This IFB is designed to provide the Bidder with the information necessary to prepare a competitive Bid. The IFB process is designed to give DOM a quality service at the lowest price from a responsive and responsible Bidder. DOM reserves the right to interpret the language of this IFB or its requirements in a manner that is in DOM's best interest.

DOM shall ensure the fair and equitable treatment of all persons and Bidders in regard to the procurement process. The procurement process provides for the evaluation of the IFB and selection of the lowest responsive and responsible Bidder in accordance with Federal and State laws and regulations. Specifically, the procurement process is guided by appropriate provisions of the *Mississippi Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations.*

Submission of a sealed bid in response to this IFB constitutes acceptance of the following:

i. The conditions governing the procurement process,

ii. The bidder meeting minimum qualifications criteria described in **Section 1.10** of this IFB, and

iii. The price submission methodology in **Attachment B, Bid Form.**

No public disclosure or news release pertaining to this procurement shall be made without prior written approval of DOM. Failure to comply with this provision may result in the Bidder being disqualified.

3.2 Multi-Term Contracts

Unless otherwise provided by law, a contract for personal and professional services may be entered into for a maximum period of performance of five years. Multi-term contracts are those contracts which (1) have a period of performance lasting more than one year; (2) have a period of performance which spans two or more state fiscal years; and/or (3) have renewal clauses which, if exercised, would make the period of performance more than one year or make the period of performance span two or more state fiscal years.

This solicitation does provide for a multi-term contract.

3.3 Rules of Procurement

To facilitate the DOM procurement, various rules have been established and are described in the following sub-sections.

Additionally, this procurement is governed by the *Mississippi Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*, effective date September 6, 2024, located at: https://www.dfa.ms.gov/.

All applicable rules, regulations, and legal authorities will be applied as necessary in this procurement, regardless of whether it is specifically stated herein.

3.3.1 Restrictions on Communications with DOM staff

From the issue date of this IFB until a Contractor is selected and the contract is signed, Bidders and/or their representatives are not allowed to communicate with any DOM staff regarding this procurement except the IFB Issuing Officer. For violation of this provision, DOM reserves the right to reject any bid.

3.3.2 Amendments to this IFB

DOM reserves the right to amend the IFB at any time. It is Bidder's responsibility to check DOM's website periodically for notices or addendums before the bid opening date. Amendments to the IFB shall be identified as such and shall require that the Bidder acknowledge receipt thereof. The amendment shall reference the portions of the IFB it amends. Question and Answer documents shall be treated in the same manner as amendments.

3.3.3 Acceptance of Bids

After receipt of the bids, DOM reserves the right to award the contract based on the terms, conditions, and premises of the IFB and the bid of the selected Contractor without negotiation.

DOM reserves the right to exclude any and all non-responsive bids from any consideration for contract award.

3.4 Bid Evaluation

Only objectively measurable criteria set forth in this IFB shall be applied in bid evaluation. Criteria not set forth in this IFB may not be used to evaluate the bids. The contract may only be awarded to the lowest responsive and responsible bidder.

In order to determine which bidder is the lowest responsive and responsible bidder, DOM shall evaluate:

(1) Whether each bidder was responsive and provided all required information in the format required by the IFB;

(2) Whether each bidder is responsible and objectively meets the minimum qualifications or other criteria listed in the IFB required to determine whether the bidder has the skills, experience, and/or qualifications to successfully provide the services; and

(3) Which of the responsive and responsible bidders submitted the lowest overall price.

3.4.1 Responsive Bidder

Bidder must submit a bid which conforms in all material respects to the IFB requirements. Non-responsive bids may be rejected.

3.4.2 Responsible Bidder

Bidder must meet the minimum qualifications established by DOM which were included in the IFB. The established minimum qualifications are aimed at determining whether a vendor has the capability in all respects to fully perform the contract requirements, determining whether a vendor has the integrity and reliability which will assure good faith performance, and reducing the risk of a subsequent default or unsatisfactory performance by a vendor which would result in additional administrative costs to DOM.

3.4.3 Bid Modification and Withdrawal

Bidders may modify or withdraw their bids under certain conditions. To the extent it is not contrary to the interest of DOM or the fair treatment of other bidders, any bidder may withdraw his bid and submit a modified bid at any point prior to the bid submission deadline. Modified bids shall not be opened until the bid opening. Unless the IFB provides otherwise, any bidder submitting more than one bid will be deemed to have withdrawn the bid submitted earlier in time in favor of the bid submitted later in time.

A bidder may withdraw a bid at any time by written notice to DOM official designated in the IFB. If any such withdrawal occurs by the successful bidder(s) after the bid opening and/or issuance of the Notice of the Intent to Award, DOM may cancel the solicitation or proceed with award of a contract as if the withdrawn bid had not been submitted.

Unless requested by DOM, no other amendments, revisions, or alterations to bids shall be accepted after the bid due date.

3.4.4 Confirmation of Bid

When DOM knows or has reason to conclude that a mistake has been made, DOM may request the bidder to confirm the bid. Situations in which confirmation may be requested include obvious, apparent errors on the face of the bid or a bid which is unreasonably lower than the other bids submitted. If the bidder alleges a mistake, the bid shall be considered withdrawn unless correction meets the definition of a minor informality. DOM shall have the sole discretion as to whether confirmation of a bid is warranted, but DOM shall exercise that discretion in a manner that is fair to all bidders.

3.4.5 Minor Informalities and Irregularities

DOM has the right to waive minor defects or variations of a bid from the exact requirements of the specifications that do not affect the price, quality, quantity, delivery, or performance of the services being procured and if doing so does not create an unfair advantage for any bidder.

If insufficient information is submitted by a bidder for DOM to properly evaluate the offer, DOM has the right to require such additional information as it may deem necessary after the submission deadline, provided that the information requested does not change the price, quality, quantity,

delivery, or performance time of the services being procured and such a request does not create an unfair advantage for any bidder.

3.4.6 Receipt of Acknowledgement of Amendments

Written acknowledgement of ***ALL*** amendments to the IFB shall be received from ***all*** bidders prior to issuance of the Notice of Intent to Award.

DOM may, at its discretion, allow bidders to submit missing acknowledgements after the bid submission deadline but prior to issuance of the Notice of Intent to Award. This decision will be made fairly for all bidders. Any bidder who does not provide DOM acknowledgement(s) of every amendment issued may be deemed non-responsive and not eligible for award.

3.4.7 Multiple or Alternate Bids

Each Bidder, its subsidiaries, affiliates, or related entities shall be limited to one bid which is responsive to the requirements of this IFB. Failure to submit a responsive bid may result in the rejection of the bid. Submission of more than one bid by a Bidder may, at the discretion of DOM, result in the summary rejection of all bids submitted. A bid shall not include variable or multiple pricing options.

3.4.8 Bidder Submitting More Comprehensive Services

The contract shall be awarded to the bidder who submitted the lowest responsive and responsible bid based on the criteria set forth in the IFB. DOM will only consider the specific services outlined in the IFB when evaluating bids. Any additional services offered by bidders will not be factored into the contract award decision. However, DOM may accept unsolicited services if they are provided at no cost to DOM and if the bidder would have been selected for contract award even without offering these extra services.

3.4.9 Low Tie Bids

Low tie bids exist when two or more responsive and responsible bidders submit identical, lowest overall bids that meet all IFB requirements. In such cases, DOM will determine the winning bidder according to the procedures outlined in Section 5.5.8, Low Tie Bids, of the *PPRB OPSCR Rules and Regulations*.

3.4.10 Single Bids Received

If only a single bid is received which is responsive and responsible, DOM may award to the single bidder according to the procedures outlined in Section 5.5.9, Single Bid Received, of the *PPRB OPSCR Rules and Regulations*.

3.4.11 Conditional Bids Prohibited

Any bid which is conditioned upon receiving award of the particular contract being solicited and another contract shall be deemed non-responsive and not eligible for award.

3.4.12 Nonconforming Terms and Conditions

A bid response that includes terms and conditions that do not conform to the terms and conditions in the IFB is subject to rejection as non-responsive. DOM reserves the right to permit the Bidder to withdraw nonconforming terms and conditions from its bid response prior to a determination by DOM of non-responsiveness.

3.4.13 Responsible Contractor

DOM shall contract only with a responsible Contractor or Contractors who possesses the ability to perform successfully under the terms and conditions of the proposed procurement and implementation.

3.4.14 Bid Submission Format

All bids must be submitted as a single, searchable Adobe Acrobat PDF file in SharePoint. The PDF should be in the following format:

Table 1
Bid Submission Format

	Reference	Description	Completed	Signed
1	Attachment A	Bid Cover Sheet	X	X
2	Attachment B	Bid Form	X	X
3	Attachment B	Addendum 1 - Minimum Qualifications	X	
4	Attachment C	Contract Draft Acknowledgement	X	X
5	Attachment D	DHHS Certification Drug-Free Workplace	X	X
6	Attachment E	DHHS Certification Debarment, Suspension, and Other Responsibility Matters	X	X
7	Attachment F	Proprietary Information Form	X	X
8	Attachment G	References	X	
9	Attachment H	Bidder's IFB Response Checklist	X	X
10	Attachment I	Amendment Acknowledgement(s), if applicable	X	X

A cover page is required for each Attachment subsection. The cover page for each subsection of the Bid must include the IFB#, the name of the Bidder and the Attachment letter and title. All information must be presented in the same order and format as described above in Table 1. The one combined searchable PDF file should be uploaded in **SharePoint** with the file name:

IFB #, BIDDER'S NAME, EXTERNAL MEDICAL REVIEW CONSULTING

For the Minimum Qualifications the header of each page should indicate the corresponding element to which the page is responsive. For instance, if the page is part of the Bidder's response to Section 1.10.2, Minimum Qualifications, the Header on that page should read as follows:

Addendum 1: Minimum Qualifications, 1.10.2(1)

Bidder Experience Requirement

Each page of the bid and all attachments shall be numbered and appear in the footer of each page, centered. Except for third party printed materials that cannot be edited.

For all other attachments (such as Attachment A, Bid Cover Sheet), include the required documents behind the appropriate cover page for that attachment.

At the end of each response to an element by the Bidder, the Bidder should type "[END OF RESPONSE]" and leave the remainder of the page blank, beginning the response to the next element on the next page.

Failure to submit a bid on the bid form provided may be considered just cause for rejection. Modifications or additions to any portion of the procurement document may be cause for rejection. DOM reserves the right to decide on a case-by-case basis, whether to reject a bid with modifications or additions as non-responsive. As a precondition to bid acceptance, DOM may request the Bidder to withdraw or modify those portions of the bid deemed non-responsive that do not affect quality, quantity, price, or delivery of the service.

Electronic files shall not be password protected and shall be capable of being copied to other media including Microsoft Word or Adobe Acrobat.

Once Bidders have uploaded their files to SharePoint, they may ask DOM to verify receipt of responses by emailing Procurement@medicaid.ms.gov before the deadline for submissions.

3.5 Bid Receipt and Bid Opening

3.5.1 Late Bids

Any bids received after the time and date set for receipt of bids is late. No late bids shall be considered for an award unless the Agency has determined, in writing, that considering such a bid is in DOM's best interest and does not prejudice the other bidders.

3.5.2 Bid Opening

The Office of Procurement shall open bids in the presence of one or more DOM staff members. Bids will not be opened publicly. The name of each bidder and amount bid shall be recorded. This information will be made public as part of the DOM's procurement file on DOM's website once the Notice of Intent to Award is posted and will remain accessible until a contract resulting from the procurement is fully executed following PPRB approval. After contract approval, this

document will be made available to the public in accordance with the Mississippi Public Records Act of 1983.

3.6 Notice of Intent to Award

DOM will issue a written Notice of Intent to Award to the lowest responsive and responsible bidder that meets the IFB requirements. This Notice of Intent to Award will be posted on DOM's website and the Mississippi Contract/Procurement Opportunity Search Portal. All participating Bidders, successful and unsuccessful, will be notified via email.

In addition to all documents related to the procurement and/or required by *PPRB OPSCR Rules and Regulations*, DOM shall include a copy of all bids received. Where any bidder submitted a redacted bid, the redacted copy of the bid rather than the complete copy of the bid, shall be posted on DOM's website with the procurement file.

Consistent with existing state law, no Bidder shall infer or be construed to have any rights or interest to a contract with DOM until final approval is received from all necessary entities and until both the Bidder and DOM have executed a valid contract.

3.7 Approval of PPRB

Any contract resulting from an IFB in which the total contract value exceeds $75,000.00 and which is not otherwise exempt from PPRB's purview shall be submitted for PPRB approval prior to contract execution.

Pursuant to Section 1.1.7.3 of the *PPRB OPSCR Rules and Regulations*, Agencies may immediately execute a contract following oral approval of the contract by the PPRB and are not required to delay contract execution until the PPRB's minutes are final.

3.8 Mississippi Contract/Procurement Opportunity Search Portal

This IFB, and the entire procurement file concerning this IFB, are posted on the Contract/Procurement Opportunity Search Portal and DOM's procurement website.

3.9 Attachments

The attachments to this IFB are made a part of this IFB as if copied herein in words and figures.

3.10 Right to Reject, Cancel and/or Issue Another Solicitation

DOM specifically reserves the right to reject any or all bids received in response to the IFB, cancel the IFB in its entirety, or issue another solicitation if DOM determines it is in DOM's best interest to do so.

3.10.1 Notice of Cancellation of IFB

When an IFB is canceled, a Notice of Cancellation shall be prepared. The Notice shall identify the solicitation being canceled and provide any information the Agency deems appropriate.

3.10.2 Rejection of Individual Bids

A bid may be rejected for failure to conform to the *PPRB OPSCR Rules and Regulations*, or the requirements contained in this IFB. Bids shall be responsive to all requirements of the IFB in order to be considered for contract award. Reasons for rejecting individual bids include, but are not limited to:

1. The Bid was non-responsive to the solicitation;
2. The Bidder is deemed non-responsible;
3. DOM – in its sole discretion – determined the proposed price is unreasonable;
4. Lack of competitiveness by reason of collusion or knowledge that reasonably available competition did not occur.
5. The bid contains unauthorized amendments to the requirements of the solicitation;
6. DOM – in its sole discretion – determined the bid is conditional;
7. The bid is incomplete or contains irregularities that make the bid indefinite or ambiguous;
8. The bid is not signed by an authorized representative of the party;
9. The bid contains false or misleading statements or references;
10. The bid ultimately fails to meet the announced requirements of the State in some material aspect;
11. The supply or service item offered in the bid is unacceptable by reason of its failure to meet the requirements of the specifications or permissible alternates or other acceptability criteria set forth in the solicitation;
12. The Bidder does not comply with the Bid Submission Requirements as set forth in this solicitation;
13. The Bidder currently owes the State money;
14. Error in specifications or indication that revisions would be to the State's advantage;
15. Cancellation or changes in the intended project or other determination that the proposed requirement is no longer needed;
16. Limitation or lack of available funds; or
17. Any other reason DOM, in its sole discretion, determines appropriate. Any such determination shall be consistent with fair and equitable treatment of all Bidders.

3.10.3 Disposition of Bid

The bid submitted by the successful Bidder(s) shall be incorporated into and become part of the resulting contract(s). All bids received by DOM shall upon receipt become and remain the

property of DOM. DOM shall have the right to use all concepts contained in any bid and this right shall not affect the solicitation or rejection of the bid.

Where bids are individually rejected, or the solicitation is canceled after bids are received, the Agency shall have the sole discretion to determine whether to return bids to the bidder or retain the bids in the Agency Procurement File. If the Agency chooses to return the bids to the bidders, the Agency shall ensure enough information is retained in the Agency Procurement File to support the decision to reject the bid.

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Attachment A – Bid Cover Sheet IFB #: 20251031

DOM is seeking to establish a contract for External Medical Review Consulting. Bids are to be submitted **Friday, December 12, 2025,** on or before **2:00 p.m., CST**.

Bid Cover Sheet is to be used to accompany your electronic file when submitting bid via SharePoint.

A PDF file with the naming convention below should be used when submitting the electronic files to the SharePoint site.

File Name: **BIDDER'S NAME HERE – EXTERNAL MEDICAL REVIEW CONSULTING**

Company Name:	
Company Address:	
Authorized Signature:	
Name and Title:	
Phone Number:	
Email address:	
***MAGIC Supplier #**	

*If Bidder does not have a MAGIC Supplier number, Bidder can register in MAGIC after award is made to Contractor.

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Attachment B - Bid Form

GENERAL

Compensation for services shall be in the form of a firm fixed-rate agreement. Through submission of this form and accompanying **Addendum 1: Minimum Qualifications**, the Bidder certifies the following:

1. The Bidder shall accept an award made as a result of the submission.
2. The Bidder is registered to do business in the State of Mississippi as prescribed by the Mississippi Secretary of State, if not already registered Bidder will do so within five (5) business days of being offered an award.
3. The Bidder has not been sanctioned by a state or federal government within the last 10 years.
4. The Bidder has a minimum of five (5) years of experience in contractual services, providing the type of services described in this IFB.
5. The Bidder has read, understands and agrees to all provisions of this IFB without reservation and without expectation of negotiation and is able to provide each required component and deliverable as detailed in the Scope of Services.

The services described in the Scope of Services require Bidders to offer an all-inclusive, fully burdened hourly rate. This rate must encompass all costs of performance, including but not limited to, labor, overhead, administrative expenses, and profit. To assist in determining this pricing, historical usage data has been provided in Appendix 2.

The total number of hours for this contract is not fixed and will vary based on the State's needs. For evaluation purposes, DOM will calculate the average cost across all five years to determine the lowest bid.

The anticipated contract term for the required services is February 9, 2026, through February 8, 2029, with one optional two-year renewal, at the discretion of DOM.

BID FORM – EXTERNAL MEDICAL REVIEW CONSULTING IFB #20251031	
BIDDER NAME:	
Service Description: Appeal Review, Hearing and Report Preparation	**Hourly Rate**
Term: Year One	$
Term: Year Two	$
Term: Year Three	$
Optional Term: Year Four	$
Optional Term: Year Five	$

*Bidders shall **not** include any additional charges or additional line items in this bid form. Any additional charges included on a bid form may result in the bid being deemed non-responsive, and the bid will thereby be rejected.*

CERTIFICATIONS:

By signing below, the Company Representative certifies that he/she has authority to bind the company and further acknowledges on behalf of the company:

1. That he/she has thoroughly read and understands this IFB and the attachments thereto;

2. That the company meets all requirements and acknowledges all certifications contained in this IFB and the attachments thereto;

3. That the company agrees to all provisions of this IFB and the attachments thereto, including, but not limited to, the draft contract attached to this IFB, which contains the Required and Optional Clauses as required by the *Mississippi Public Procurement Review Board (PPRB) Office of Personal Service Contract Review (OPSCR) Rules and Regulations*;

4. That the company will perform, without delay, the services required at the prices quoted in this **Attachment B;**

5. That the company has, or will secure, at its own expense, applicable licensed and certified personnel or personnel with requisite credentials who shall be qualified to perform the duties required to be performed under this IFB; and

6. That the company can and will meet all required laws, regulations, and/or procedures related to services and represents that it is licensed, certified and possesses the requisite credentials to perform these services, if required. Further, if the company is the successful bidder and the material, equipment, etc., delivered is subsequently found to be deficient pursuant to any federal and state laws and regulations in effect on the date of delivery, all costs necessary to bring the material, equipment, etc. into compliance with aforementioned requirements shall be borne solely by Company.

NON-DEBARMENT:

By submitting a bid, the Bidder certifies that it is not currently debarred, suspended, or otherwise excluded from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi or federal government and that it is not an agent of a person or entity that is currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi or federal government.

CERTIFICATION OF INDEPENDENT PRICE DETERMINATION:

By submitting a bid, the Bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor for the purpose of restricting competition.

BIDDER'S REPRESENTATION REGARDING CONTINGENT FEES:

By responding to the solicitation, Bidder represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If Bidder cannot make such a representation, a full and complete explanation shall be submitted, in writing, with the bid.

REPRESENTATION REGARDING GRATUITIES:

The Bidder represents that is has not, is not, and will not offer, give, or agree to give any employee or former employee of DOM a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. The Bidder further represents that no employee or former employee of DOM has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. The Bidder further represents that is it in compliance with the Mississippi Code Annotated §§ 25-4-101 through 25-4-121 and has not solicited any employee or former employee to act in violation of said law.

Signature:	
Date:	
Name and Title:	
Company Name:	

Note: Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

In addition to providing the above information, please answer the following questions regarding your company. The Bidder must answer questions below in order for their bid to be considered.

1	What year was your company started?		
2	Please provide the physical location and mailing address of your company's home office, principal place of business and place of incorporation.	Physical Location	
		Mailing Address	
		Principal Place of Business	
		Place of Incorporation	

3	Company structure/organization to include any parent or subsidiary companies. As applicable, please describe the role of any parent and/or subsidiary company in providing the services requested within this IFB.		
4	Is your company currently for sale or involved in any transaction to expand or become acquired by another business entity during either this solicitation or the resultant contract period? If "yes", please provide information regarding such a transaction as it relates to your Company's organization structure (post transaction) and your Company's ability to continue delivery of services (post transaction) as required herein.	No	Yes, please explain.
5	If your company is not physically located in Mississippi, how will you provide the services set forth in the IFB?		
6	List all licenses, certifications or permits your company possesses that are applicable to performing the services required in this IFB.		

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Attachment C – Contract Draft Acknowledgement

The Bidder shall be required to sign and submit this formal acknowledgment confirming that they have received, reviewed, and fully understood the draft contract, Appendix 3. By signing this acknowledgment, the Bidder affirms acceptance of the terms, conditions, and obligations set forth therein, and agrees to be bound by the provisions of the contract as finalized.

Company Name:	
Signature:	
Title:	
Date:	

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Attachment D - DHHS Certification Drug-Free Workplace

DHHS CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS:

GRANTEES OTHER THAN INDIVIDUALS

Instructions for Certification

By signing and/or submitting this application or grant agreement, the grantee is providing the certification set out below.

1) This certification is required by regulations implementing the Drug-Free Act of 1988, 2 CFR Part 382. The regulations require certification by grantees that they will maintain a drug-free workplace. The certification set out below is a material representation of fact upon which reliance will be placed when the DHHS determines to award the grant. If it is later determined that the grantee knowingly rendered a false certification or otherwise violates the requirements of the Drug-Free Workplace Act, HHS, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
2) Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee shall keep the identity of the workplace(s) on file in its office and make the information available for federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
3) Workplace identifications shall include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).
4) If the workplace identified to DOM changes during the performance of the grant, the grantee shall inform DOM of the change(s), if it previously identified the workplaces in question (see above).
5) Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:
    - "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. §812) and as further defined by regulation (21 CFR § 1308.11 through § 1308.15);
    - "Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the federal or state criminal drug statutes;
    - "Criminal drug statute" means a federal or non-federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

6) "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including (i) all direct charge employees; (ii) all indirect charge employees unless their impact

or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent Contractors not on the grantee's payroll; or employees of sub recipients or subcontractors in covered workplaces).

The grantee certifies that it will or will continue to provide a drug-free workplace by:

a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

b) Establishing an ongoing drug-free awareness program to inform employees about:

1) The dangers of drug abuse in the workplace;
2) The grantee's policy of maintaining a drug-free workplace;
3) Any available drug counseling, rehabilitation, and employee assistance programs; and
4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

1) Abide by the terms of the statement; and
2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e) Notifying DOM in writing, within 10 calendar days after receiving notice under paragraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted:

1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency;

g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

h) Complying with all provisions 2 CFR Part 382.

The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant (use attachments if needed):

a) Place of Performance (street address, city, county, state, zip code)
b) Check if there are workplaces on file that are not identified here.

---->NOTE: Sections 76.630(c) and (d) (2) and 76.635(a)(1) and (b) provide that a federal agency may designate a central receipt point for STATE-WIDE AND STATE AGENCY-WIDE certifications, and for notification of criminal drug convictions. For HHS, the central receipt point is Division of Grants Management and Oversight, Office of Management and Acquisition, HHS, Room 517-D, 200 Independence Ave, S.W., Washington, D.C. 20201

Company Name:	
Signature:	
Title:	
Date:	

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Attachment E - DHHS Certification Debarment, Suspension, and Other Responsibility Matters

DHHS Certification Regarding Debarment, Suspension, and Other Responsibility Matters

Primary Covered Transactions

2 CFR Part 376,

(1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;

b. Have not within a three-year period preceding this bid been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,

d. Have not within a three-year period preceding this bid had one or more public transactions (federal, state or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this bid.

Company Name:	
Signature:	
Title:	
Date:	

Attachment F – Proprietary Information Form

Designation of this form is required (Select One)

By designation and your signature below, you indicate that you understand that failure to clearly mark or designate proprietary information within the response to this solicitation as identified may result in disclosure of such information as it will be subject to review by the general public after award of the contract.

For all procurement contracts awarded by state agencies, the provisions of the contract which contain the personal or professional services provided, the price to be paid, and the term of the contract shall not be deemed to be a trade secret, or confidential commercial or financial information, and shall be available for examination, copying, or reproduction.

☐	Offeror hereby certifies that the complete unredacted copy of its submission may be released as a public record by DOM at any time without notice to vendor. The vendor explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its quote as provided in Mississippi Code Annotated § 25-61-9(1)(a). The submission contains no information vendor deems to be confidential commercial and financial information and/or trade secrets in accordance with Mississippi Code Annotated §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. An Offeror who selects this option but submits a redacted copy of its submission may be deemed non-responsive.

☐	Along with a complete copy of its submission, Offeror has submitted a second copy of the submission document in which all information Offeror deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Offeror acknowledges that it may be subject to exclusion pursuant to Chapter 15 of the PPRB OPSCR Rules and Regulations if DOM or the Public Procurement Review Board determine redactions were made in bad faith in order to prohibit public access to portions of the submission which are not subject to Mississippi Code Annotated §§ 25-61-9, 75-26-1 - 75-26-19, and/or 79-23-1. Vendor - acknowledges and agrees that DOM may release the redacted copy of the submission document at any time as a public record without further notice to the Offeror. An Offeror who selects this option but fails to submit a redacted copy of its submission may be deemed non-responsive.

Each page of the response considered by the respondent to contain trade secrets or other confidential commercial/financial information should be marked in the upper right-hand corner with the word "CONFIDENTIAL" and the related information should be redacted in black. The redacted copy of the submission should be in a single document and shall be clearly labeled "PUBLIC COPY" on the cover page. This copy should be in a searchable Microsoft Word or Adobe Acrobat (PDF) format. To the extent possible, confidential information should be redacted sentence by sentence unless all content on the page is clearly confidential under the law.

Any pages not marked accordingly will be subject to review by the general public after the award of the contract. Requests to review the proprietary information will be handled in accordance with applicable legal procedures. Failure to clearly identify trade secrets or other confidential commercial/financial information may result in that information being released in a public records request.

_____ _____

Signature of Authorized Official Date

_____

Name of Organization

Attachment G – References

BIDDER NAME:_____

Reference 1
Name of Company:
Dates of Service:
Contact Person:
Address:
City/State/ZIP:
Telephone Number:
Cell Number:
Email:
Alternate Contact Person (optional):
Alternate Contact Telephone Number:
Alternate Contact Cell Number:
Alternate Contact Email:
Reference 2
Name of Company:
Dates of Service:
Contact Person:
Address:
City/State/ZIP:
Telephone Number:
Cell Number:
Email:
Alternate Contact Person (optional):
Alternate Contact Telephone Number:
Alternate Contact Cell Number:
Alternate Contact Email:
Reference 3
Name of Company:
Dates of Service:
Contact Person:
Address:
City/State/ZIP:
Telephone Number:
Cell Number:
Email:
Alternate Contact Person (optional):
Alternate Contact Telephone Number:
Alternate Contact Cell Number:
Alternate Contact Email:

Review the reference requirements in **IFB Section 1.10.2**. Bidder may submit as many references as desired by submitting as many additional copies of **Attachment G, References**, as deemed necessary. References will be contacted at random until two references have been contacted and Reference Survey Score Sheets completed for each of the two references. Bidders are encouraged to submit additional references to ensure that at least two references are available and all IFB requirements are met.

Attachment H – Bidder's IFB Response Checklist

Please review this checklist to ensure that you have properly followed the instructions. Many proposals are rejected because the respondent simply failed to comply with the required preparation and submission requirements. All Attachments are to remain unmodified.

BIDDER NAME:			✓	**N/A**
MANDATORY LETTER OF INTENT				
1		IFB Attachment I - Mandatory Letter of Intent (Signature Required) submitted to procurement@medicaid.ms.gov. On or before due date: ***Friday, November 14, 2025, by 2:00 p.m. CST***		
SHAREPOINT REGISTRATION VERIFICATION				
2		Bidder verifies receipt of previous SharePoint registration for Bid Submission and has accessed the site. (Assistance must have been requested at least two (2) business days prior to due date.)		
BID SUBMISSION PACKET Due Date Friday, December 12, 2025, by 2:00 p.m. CST				
3	a	Attachment A – Bid Submission Cover Sheet (Signature Required)		
	b	Attachment B – Bid Form (Signature Required)		
	c	Attachment B – Addendum 1: Minimum Qualifications Adhere to required information to be submitted and submission format.		
	d	Attachment C – Contract Draft Acknowledgement		
	e	Attachment D – DHHS Certification Drug-Free Workplace (Signature Required)		
	f	Attachment E – DHHS Certification Debarment, Suspension, and Other Responsibility Matters (Signature Required)		
	g	Attachment F – Proprietary Information Form (Signature Required) If redacted copy is submitted, it is clearly marked "Public Copy". Submitted in searchable format and not password protected. Provide the required indication for Public Records release.		
	h	Attachment G – References You must provide references and DOM must be able to contact at minimum two (2) references within 3 days of bid opening.		
	i	Attachment H – Bidder's IFB Response Checklist (Signature Required)		
	j	Attachment I – All Amendments (if applicable) must be acknowledged and returned with bid submission.		
	k	**Follow the bid submission format for all required documents.** Ensure each page of the bid and attachments are numbered and identified as detailed in 3.4.14.		
4		Unredacted and redacted bid responses (if vendor submits a redacted copy) MUST be submitted via **SharePoint ONLY** as separate PDF files. Both files must be in a searchable format and must not include any embedded web links. Bid submissions must be received by the due date and time. Email submissions will not be accepted. Submission Due Date and Time: ***Friday, December 12, 2025, by 2:00 p.m. CST.***		

Bid Submitted By: _____ _____

Authorized Signature Date

IFB Attachment I – Mandatory Letter of Intent

The Bidder must submit this document, via email in PDF format, no later than **2:00 p.m. CST, Friday, November 14, 2025**, to email address: procurement@medicaid.ms.gov. The Bidder bears all risk of delivery and all responsibility for submitting the Letter of Intent timely. Failure to timely submit the Letter of Intent will disqualify the Bidder from participating in this IFB.

Name of Company:	
Address:	
Primary Contact: Name, title, phone number and email address:	
Up to two individuals' email addresses can be used for submission of the Bid to SharePoint site (one email address is preferred):	**Email #1:**
	Email #2: **(optional)**

By submitting this Letter of Intent, the Bidder acknowledges the following:

- The Bidder must abide by PPRB rules, the rules stated in the IFB, and any other federal or state rules applying to this procurement.
- The Bidder understands that submitting this Letter of Intent does not obligate it to submit a bid.
- If the Bidder does submit a Bid, the Bidder will follow the format required within the IFB.
- The Bidder understands that the Bid must be submitted via SharePoint no later than 2:00 p.m. CST, Friday, December 12, 2025. The Bidder understands that it bears all risks of timely delivery. The Bidder understands that failure to timely submit its Bid will disqualify the Bidder from participating in the solicitation.

To prevent last minute registration/submission issues in SharePoint on Bid due date, assistance must be requested at least two days prior to Bid due date.

Name and Title of person submitting Letter of Intent:	
Signature:	
Date:	

Appendix 1 - Reference Survey Score Sheet (Sample Only)

TO BE COMPLETED BY DOM STAFF ONLY			
Name of Bidder:		Procurement:	
Company Name of Reference:		Date/Time Contacted:	
Person Contacted:		Title/Position:	
Contact Email:		Contact Phone Number:	

The Mississippi Division of Medicaid (DOM) requests past performance information on contractors. The Entity listed above has listed you as a client for which they have previously performed work.

DOM appreciates your time in completing this form where you will be asked general project information and yes/no questions regarding your satisfaction in the vendor's current and/or past performance with your entity.

Project Name:		Service Dates:	
Project Objective:			
Project Cost:			

QUESTIONS	RESPONSE (Circle One)		EXPLANATION
1. Did the vendor provide External Medical Review Audit services as described in their contract? If no, please explain.	Yes	No	
2. Did the vendor demonstrate an understanding of applicable medical review standards, regulations, and policies? If no, please explain.	Yes	No	
3. Were the vendor's audit findings accurate and supported by proper medical documentation and analysis? If no, please explain.	Yes	No	
4. Were all required reports and deliverables submitted on or before the established deadlines? If no, please explain.	Yes	No	
5. Were the vendor's staff appropriately qualified and experienced to perform medical review audits? If no, please explain.	Yes	No	
6. Did the vendor maintain confidentiality of protected health information and comply with HIPAA or other privacy requirements? If no, please explain.	Yes	No	

7. Was Contractor easy to work with when scheduling meetings/services? If no, please explain.	Yes	No	
8. Did the vendor communicate effectively with your agency or organization throughout the review and audit process? If no, please explain.	Yes	No	
9. Would you enter into a contract with this Contractor again? If no, please explain.	Yes	No	
10. Would you recommend this Contractor? If no, please explain.	Yes	No	

Each "Yes" is one point; each "No" is zero points. Bidder must have a minimum score of 9 from each of the two references (total of 18 points) to be considered responsible and for its bid to be considered. **SCORE**: _____

11. Do you have any business, professional or personal interest in the Bidder's organization? If yes, please explain.	Yes	No	

A "Yes" to Question 11 above may result in automatic disqualification of the provided reference; therefore, result in a score of zero as responses to previous questions become null and void.

Note:

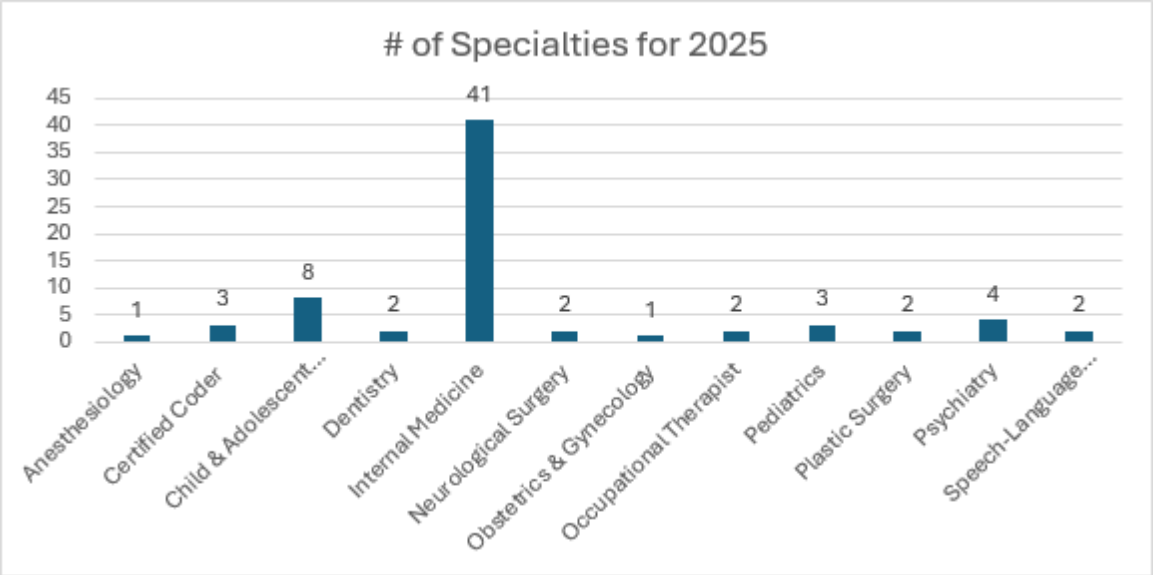
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Appendix 2 - Historical Data

MLS Group of Companies, LLC

January 2025 to Date

Total Number of Reviews	**172**
Estimated Number of Hours	**211**

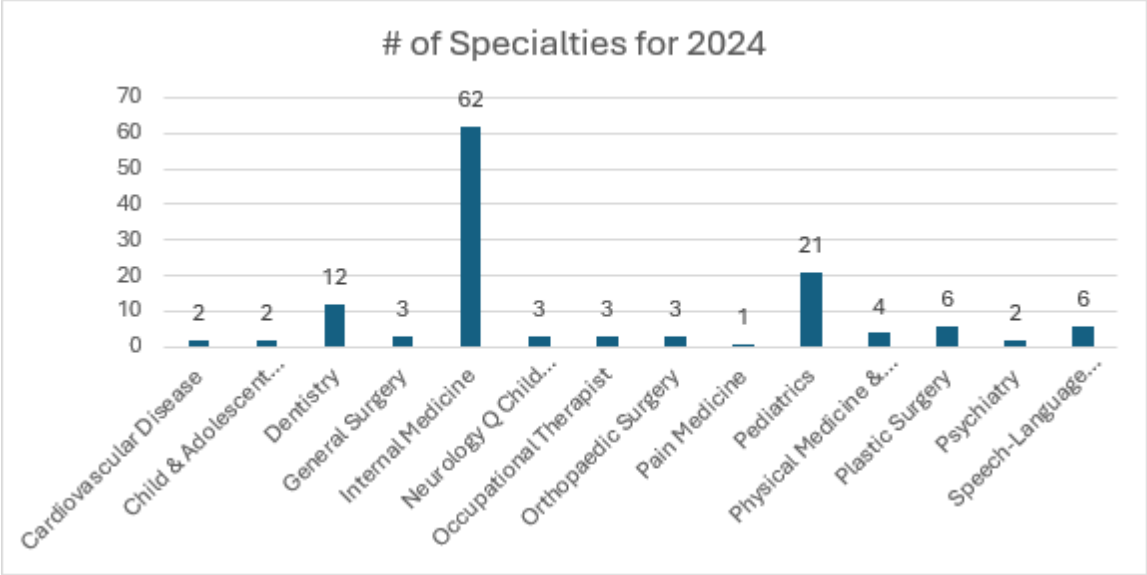


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Appendix 2 - Historical Data (continued)

2024

Total Number of Reviews	**130**
Estimated Number of Hours	**306**

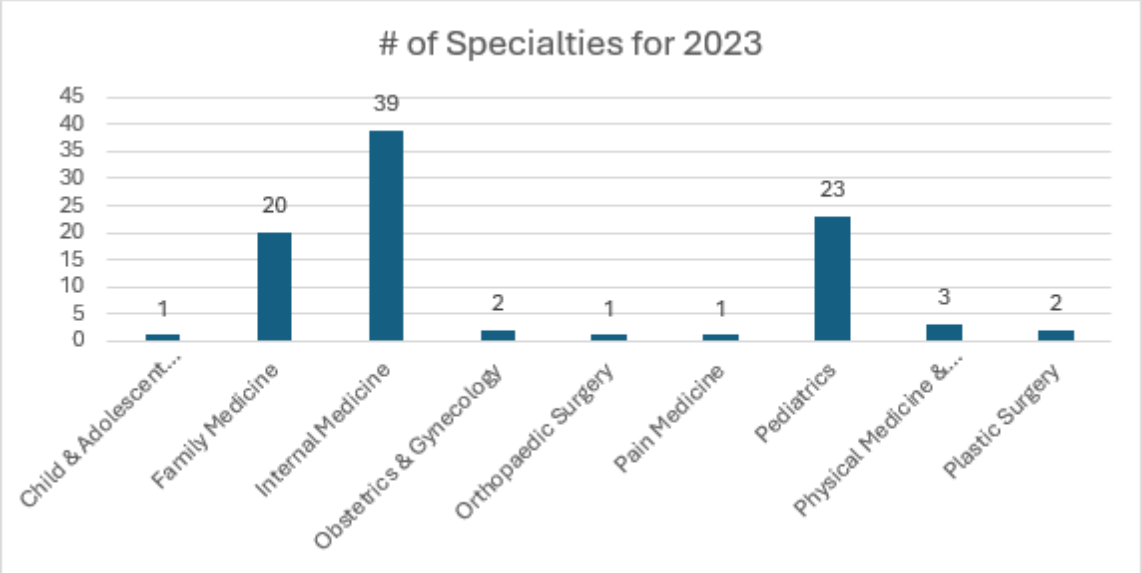


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Appendix 2 - Historical Data (continued)

2023

Total Number of Reviews	**92**
Estimated Number of Hours	**170**



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Appendix 3 – Contract Draft

CONTRACTUAL AGREEMENT

BETWEEN

THE DIVISION OF MEDICAID

IN THE OFFICE OF THE GOVERNOR

STATE OF MISSISSIPPI

AND

(Contractor's Name)

THIS AGREEMENT is made and entered into by and between the DIVISION OF MEDICAID IN THE OFFICE OF THE GOVERNOR, an administrative agency of the STATE OF MISSISSIPPI, hereinafter referred to as "DOM," and (Contractor's Name), hereinafter referred to as "Contractor," for the performance of professional services.

WHEREAS, DOM has a need for professional services related to independent medical review consultations for State Fair Hearings and/or State Administrative Hearings;

WHEREAS, DOM issued Invitation for Bids (IFB) No. 20251031/RFx No. 3160007625 for Medical Review Consultations and (# of Responses) vendors responded; and,

WHEREAS, Contractor submitted the lowest responsive and responsible bid;

NOW THEREFORE, in consideration of the mutual covenants contained herein and subject to the terms and conditions hereinafter stated, it is hereby understood and agreed by the Parties hereto as follows:

I. **PERIOD OF PERFORMANCE: The term of the contract for the services required herein shall begin on February 9, 2026, and end on February 8, 2029, with one (1) two-year renewal option, at the discretion of DOM.**

II. COST OF SERVICES: As full and complete compensation for the services to be provided hereunder, DOM will pay Contractor as the rates provided below:

A. The compensation rates for professional services shall be as follows:

TERM	RATE
2/9/26 – 2/8/27	$_____ per hour

2/9/27 – 2/8/28 $_____ per hour

2/9/28 – 2/8/29 $_____ per hour

B. Contractor shall not be reimbursed for travel.

III. SCOPE OF WORK: (As stated in the IFB)

IV. COORDINATION OF SERVICES: Contractor shall coordinate the performance of the services to be provided hereunder with and through DOM's Office of Appeals and consult with said Office on specific courses of action that should be pursued.

V. BILLING AND DOCUMENTATION OF TIME: Billing for the above will be made by Contractor on a form prescribed by DOM for such purposes. The Contractor payment voucher shall be submitted monthly and include all services rendered for the identified month. Each invoice shall include, at a minimum, an invoice number, invoice period (specific dates covered by the invoice), date of services provided, detailed description of work performed (identify case reviewed and include all services rendered for each case), number of hours worked, hourly rate, and the DOM assigned contract number (located in the footer of this contract).

VI. PRIORITY: The contract consists of this agreement, the IFB No. 20251031/RFx No. 3160007625, attached hereto as Attachment A, and the Contractor's bid, submitted in response, attached hereto as Attachment B. Any ambiguities, conflicts, or questions of interpretation of this contract shall be resolved first by reference to this agreement and, if still unresolved, by reference to Attachment A and, if still unresolved, by reference to Attachment B. Omission of any term or obligation from this agreement shall not be deemed an omission from this contract if such term or obligation is provided for elsewhere in this contract.

VII. ENTIRE AGREEMENT: This agreement, including all contract documents, represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations or agreements, irrespective of whether written or oral. This agreement may be altered, amended, or modified only by a written document executed by the DOM and Contractor. Contractor acknowledges that it has thoroughly read all contract documents and has had the opportunity to receive competent advice and counsel necessary for it to form a full and complete understanding of all rights and obligations herein. Accordingly, this agreement shall not be construed or interpreted in favor of or against the DOM or Contractor on the basis of draftsmanship or preparation hereof.

VIII. CONTRACT AMENDMENTS: No modification or change of any provision in the contract shall be made, or construed to have been made, unless such modification or change is mutually agreed upon in writing by the Contractor and DOM. The agreed upon modification or change shall be incorporated as a written contract amendment and processed through DOM for approval prior to the effective date of such modification or change. Such a written contract amendment shall also be subject to and become effective based on approval by the Public Procurement Review Board (PPRB) and/or the Department of Finance and Administration Office of Personal Service Contract Review (OPSCR).

IX. MODIFICATION OR RENEGOTIATION REQUIRED BY CHANGE IN LAW: The parties agree to renegotiate the agreement in good faith if federal and/or state revisions to any applicable laws or regulations make changes in this agreement necessary. This agreement may be modified only by written agreement signed by the parties hereto and approval by the Public Procurement Review Board, if required.

X. APPLICABLE LAW: The contract shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of Mississippi.

XI. APPROVAL: It is understood that if this contract requires approval by the Public Procurement Review Board ("PPRB") and/or the Department of Finance and Administration Office of Personal Service Contract Review ("OPSCR"), and this contract is not approved by PPRB and/or OPSCR, it is void and no payment shall be made hereunder.

XII. AVAILABILITY OF FUNDS: It is expressly understood and agreed that the obligation of DOM to proceed under this agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt the appropriated funds. If the funds anticipated for the continuing time fulfillment of the agreement are, at any time, not forthcoming or insufficient, regardless of the source of funding, DOM shall have the right upon 10 business days written notice to Contractor, to terminate this agreement without damage, penalty, cost or expense to the DOM of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

XIII. COMPLIANCE WITH EQUAL OPPORTUNITY IN EMPLOYMENT POLICY: Contractor understands that the DOM is an equal opportunity employer and therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful, and Contractor agrees during the term of the agreement that Contractor will strictly adhere to this policy in its employment practices and provision of services.

XIV. COMPLIANCE WITH LAWS: Contractor shall comply with, and all activities under this agreement shall be subject to, all applicable federal, state, and local laws and regulations, as now existing and as may be amended or modified.

XV. E-PAYMENT: Contractor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The DOM agrees to make payment in accordance with Mississippi "Timely Payments for Purchases by Public Bodies" laws, which generally provide for payment of undisputed amounts by the DOM within 45 calendar days of receipt of invoice. Mississippi Code Annotated § 31-7-301, *et seq.*

XVI. E-VERIFICATION: If applicable, Contractor represents and warrants that it will ensure its compliance with the *Mississippi Employment Protection Act* and will register and participate in the status verification system for all newly hired employees. Mississippi Code Annotated §§ 71-11-1 and 71-11-3. Contractor agrees to provide a copy of each verification upon request of the DOM subject to approval by any agencies of the United States Government. Contractor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws. The breach of this clause may subject Contractor to the following: (1) termination of this contract and exclusion pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*; (2) the loss of any license, permit, certification or other document granted to Contractor by an agency, department, or governmental entity for the right to do business in Mississippi; or (3) both. In the event of such termination, Contractor would also be liable for any additional costs incurred by the DOM due to Contract cancellation or loss of license or permit to do business in the state.

XVII. NO LIMITATION OF LIABILITY: Nothing in this agreement shall be interpreted as excluding or limiting any liability of the Contractor for harm arising out of the Contractor's or its subcontractors' performance under this agreement.

XVIII. CONTRACTOR'S REPRESENTATION REGARDING CONTINGENT FEES: By executing the contract the Contractor represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the contractor cannot make such a representation, a full and complete explanation shall be submitted in writing to the DOM prior to contract execution.

XIX. PAYMODE: Payments by DOM using the state's accounting system shall be made and remittance information provided electronically as directed by the state and deposited into the bank account of Contractor's choice. The DOM may, at its sole discretion, require Contractor to electronically submit invoices and supporting documentation at any time during the term of this Agreement. Contractor understands and agrees that the DOM is exempt from the payment of Mississippi taxes. All payments shall be in United States currency.

XX. PROCUREMENT REGULATIONS: This contract shall be governed by the applicable provisions of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*, a copy of which is available on the Mississippi Department of Finance and Administration's website (www.dfa.ms.gov). Any bidder responding to a solicitation for personal and professional services and any contractor doing business with a state agency is deemed to be on notice of all requirements therein.

XXI. PROPERTY RIGHTS: Property rights do not inure to Contractor until such time as services have been provided under a legally executed contract. Contractor has no legitimate claim of entitlement to the provision of work hereunder and acknowledges that the DOM may terminate this contract at any time for its own convenience.

XXII. REPRESENTATION REGARDING GRATUITIES: Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of DOM a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of DOM has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.

XXIII. REQUIRED PUBLIC RECORDS AND TRANSPARENCY: Upon execution of a contract, the provisions of the contract which contain the personal or professional services provided, the unit prices, the overall price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information pursuant to Mississippi Code Annotated § 25-61-9(7). The contract shall be posted publicly on www.transparency.ms.gov and shall be available for at the DOM for examination, inspection, or reproduction by the public. The contractor acknowledges and agrees that the DOM and this contract are subject to the *Mississippi Public Records Act of 1983* codified at Mississippi Code Annotated §§ 25-61-1, *et seq*. and its exceptions, Mississippi Code Annotated § 79-23-1, and the *Mississippi Accountability and Transparency Act of 2008*, codified at Mississippi Code Annotated §§ 27-104-151, *et seq*.

XXIV. STOP WORK ORDER: The DOM may, by written order to Contractor at any time, require Contractor to stop all or any part of the work called for by this contract. This order shall be for a period of time specified by the DOM. Upon receipt of such an order, Contractor shall forthwith comply with its terms and take all reasonable steps to minimize any further cost to the DOM. Upon expiration of the stop work order, Contractor shall resume providing the services which were subject to the stop work order, unless the DOM has terminated that part of the agreement or terminated the agreement in its entirety. The DOM is not liable for payment for services which were not rendered due to the stop work order.

XXV. TERMINATION:

A. *Termination for Convenience*. The DOM may, when the interests of the DOM so require, terminate this contract in whole or in part, for the convenience of the DOM. The DOM shall give written notice of the termination to Contractor specifying the part of the contract terminated and when termination becomes effective. Contractor shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination Contractor will stop work to the extent specified. Contractor shall complete the work not terminated by the notice of termination and may incur obligations as are necessary to do so.

B. *Termination for Default*. If the DOM gives the Contractor a notice that the personal or professional services are being provided in a manner that is deficient, the Contractor shall have 30 days to cure the deficiency. If the Contractor fails to cure the deficiency, the DOM may terminate the contract for default and the Contractor will be liable for the additional cost to the DOM to procure the personal and professional services from another source. Termination under this paragraph could result in Contractor being excluded from future contract awards pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*. Any termination wrongly labelled termination for default shall be deemed a termination for convenience.

C. *Termination Upon Bankruptcy*. In the event the Contractor becomes insolvent or bankrupt, permanently ceases doing business, makes an assignment for the benefit of its creditors, commences any bankruptcy proceedings or other proceedings in the nature of bankruptcy proceedings or has commenced against it any bankruptcy proceedings or other proceedings in the nature of bankruptcy proceedings. i.e. a receivership, that are not dismissed within sixty (60) days, then DOM shall have the right to terminate this contract for convenience upon written notice as required in Termination for Convenience of this Article. Without limitation, the Contractor's rights under this contract shall include those rights afforded by 11 U.S.C. § 365 of the United States Bankruptcy Code (the "Bankruptcy Code") and any successor thereto. If the bankruptcy trustee of the Contractor or the Contractor as a debtor or the debtor-in-possession rejects this contract under 11 U.S.C. § 365 of the Bankruptcy Code, DOM may avail itself of all rights and remedies to the full extent contemplated by this contract and 11 U.S.C. § 365 of the Bankruptcy Code, and any other relevant laws.

This contract may be terminated in whole or in part by DOM upon written notice to Contractor, if Contractor should become the subject of bankruptcy or receivership proceedings, whether voluntary or involuntary, or upon the execution by Contractor of an assignment for the benefit of its creditors. In the event of such termination, Contractor shall be entitled to recover just and equitable compensation for satisfactory work performed under this contract, but in no case shall said compensation exceed the total contract price.

In the event DOM elects to terminate the contract under this provision, it shall do so by sending Notice of Termination to the Contractor by certified mail, return receipt requested, delivered in person, or delivered by electronic mail. The date of termination shall be the close of business on the date specified in such notice to the Contractor. In the event of the filing of a petition in bankruptcy by or against a principal subcontractor, the Contractor shall immediately so advise DOM. The Contractor shall ensure and shall satisfactorily demonstrate to DOM that all tasks related to the subcontract are performed in accordance with the terms of this contract.

XXVI. NONPERFORMANCE OR DELAYED PERFORMANCE OF A SUBCONTRACTOR: If the failure to perform is caused by the failure of a subcontractor to perform or to make progress, the Contractor shall be deemed to be in breach when the Contractor fails to make reasonable effort to obtain the goods or services to be furnished by the subcontractor from other sources in order to timely meet the Contract requirements. The Contractor shall not be

deemed to be in breach only where the services to be furnished by the subcontractor were not reasonably obtainable from other sources in a sufficient time to permit the Contractor to meet the Contract requirements.

XXVII. PROCEDURE ON TERMINATION:

A. *Contractor Responsibilities.* Upon delivery by certified mail, return receipt requested, electronic mail, or in person to the Contractor a Notice of Termination specifying the nature of the termination, the extent to which performance of work under the contract is terminated, and the date upon which such termination becomes effective, the Contractor shall:

(1) Stop work under the contract on the date and to the extent specified in the Notice of Termination;
(2) Place no further orders or subcontracts for materials, services or facilities, except as may be necessary for completion of such portion of the work in progress under the contract until the effective date of termination;
(3) Terminate all orders and subcontracts to the extent that they relate to the performance of work terminated by the Notice of Termination;
(4) Deliver to DOM within the time frame as specified by DOM in the Notice of Termination, copies of all data and documentation in the appropriate media and make available all records required to assure continued delivery of services to beneficiaries at no cost to DOM;
(5) Complete the performance of the work not terminated by the Notice of Termination;
(6) Take such action as may be necessary, or as DOM may direct, for the protection and preservation of the property related to the contract which is in the possession of the Contractor and in which DOM has or may acquire an interest.

The Contractor has an absolute duty to cooperate and help with the orderly transition of the duties to DOM or its designated Contractor following termination of the contract for any reason.

B. *DOM Responsibilities*. Except for Termination for Contractor Default, DOM will make payment to the Contractor on termination and at contract price for completed deliverables delivered to and accepted by DOM. The Contractor shall be reimbursed for partially completed deliverables, accepted by DOM, at a price commensurate with actual cost of performance.

In the event of the failure of the Contractor and DOM to agree in whole or in part as to the amounts to be paid to the Contractor in connection with any termination described in this Contract, DOM shall determine on the basis of information available, the amount, if any, due to the Contractor by reason of termination and shall pay to the Contractor the amount so determined.

The Contractor shall have the rights, as stated under Disputes, as referenced in Article XLVIII, from any such determination made by DOM.

XXVIII. EFFECTIVE DATE OF TERMINATION: Except as otherwise provided in the Contract, terminations will be effective as of the date specified in the Notice of Termination. The parties may extend the effective date of termination one or more times by mutual written agreement. Contractor Responsibilities, as referenced in Article XXVII, above, will still be effective after the termination date until the Contractor Responsibilities are concluded and the obligations of the Contractor to DOM are complete.

XXIX. TERMS SURVIVE TERMINATION: The terms set forth in this Contract shall survive the termination of this Contract and shall remain fully enforceable by DOM against the Contractor. In the event that the Contractor fails to

fulfill each term set forth in this Contract, DOM shall have the right, but not the obligation, to arrange for the provision of such services and the fulfillment of such terms, all at the sole cost and expense of the Contractor, and the Contractor shall be responsible to reimburse DOM for all sums expended by DOM in so doing.

XXX. ATTORNEYS' FEES AND EXPENSES: In the event Contractor defaults on any obligations under this Agreement, Contractor shall pay to DOM all costs and expenses, without limitation, incurred by DOM in enforcing this Agreement or reasonably related to enforcing this Agreement. This includes but is not limited to investigative fees, court costs, and attorneys' fees. Under no circumstances shall DOM be obligated to pay attorneys' fees or legal costs to Contractor.

XXXI. COST OF LITIGATION: In the event that DOM deems it necessary to take legal action to enforce any provision of the contract, the Contractor shall bear the cost of such litigation, as assessed by the court, in which DOM prevails. Neither the State of Mississippi nor DOM shall bear any of the Contractor's cost of litigation for any legal actions, including administrative proceedings.

XXXII. AUTHORITY TO CONTRACT: Contractor warrants: (1) that it is a validly organized business with valid authority to enter into this agreement; (2) that it is qualified to do business and in good standing in the State of Mississippi; (3) that entry into and performance under this agreement is not restricted or prohibited by any loan, security, financing, contractual, or other agreement of any kind; and, (4) notwithstanding any other provision of this agreement to the contrary, that there are no existing legal proceedings or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under this agreement.

XXXIII. CONFIDENTIALITY: DOM is a public agency of the State of Mississippi and is subject to the Mississippi Public Records Act of 1983. Mississippi Code Annotated §§ 25-61-1, et seq. If a public records request is made for any information provided to DOM by Contractor, DOM shall follow the provisions of Mississippi Code Annotated §§ 25-61-9 and 79-23-1 before disclosing such information – unless Contractor has previously indicated the information is not a trade secret or confidential commercial and financial information. The DOM shall not be liable to the Contractor for disclosure of information required by court order or required by law.

XXXIV. CONTRACT ASSIGNMENT AND SUBCONTRACTING: Contractor acknowledges that it was selected by DOM to perform the services required hereunder based, in part, upon Contractor's special skills and expertise. Contractor shall not assign, subcontract, or otherwise transfer this agreement, in whole or in part, without the prior written consent of DOM, which may, in its sole discretion, approve or deny without reason. Any attempted assignment or transfer of Contractor's obligations hereunder without consent of the DOM shall be null and void. Approval of a subcontract by the DOM shall not be deemed to be approval of the incurrence of any additional obligation of the DOM. Subcontracts shall be subject to the terms and conditions of this agreement and to any conditions of approval that DOM may deem necessary. Subject to the foregoing, this agreement shall be binding upon the respective successors and assigns of the parties.

XXXV. FORCE MAJEURE: Each party shall be temporarily excused from performance for any period and to the extent that it is prevented from performing any obligation or service, in whole or in part, as a result of causes beyond the reasonable control and without the fault or negligence of such party and/or its subcontractors. Such acts shall include without limitation acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters ("force majeure events"). When such a cause arises, Contractor shall notify the DOM in writing at its earliest reasonable opportunity of the cause of its inability to perform, how it affects its performance, and the anticipated duration of the inability to perform. All parties shall make reasonable efforts to minimize the impact of the force majeure event on contract performance. The DOM may exercise any rights it has under the contract which are available when neither party is in default.

XXXVI. INDEMNIFICATION:

A. *General Indemnification*. To the fullest extent allowed by law, Contractor shall indemnify, defend, save and hold harmless, protect, and exonerate the DOM its commissioners, board members, officers, employees, agents, and representatives, and the State of Mississippi from and against all claims, demands, liabilities, suits, actions, damages, losses, and costs of every kind and nature whatsoever including, without limitation, court costs, investigative fees and expenses, and attorneys' fees, arising out of or caused by Contractor and/or its partners, principals, agents, employees and/or subcontractors in the performance of or failure to perform this agreement.

In the DOM's sole discretion, upon approval of the Office of the Mississippi Attorney General and the DOM, Contractor may be allowed to control the defense of any such claim, suit, etc. In the event Contractor defends said claim, suit, etc., Contractor shall use legal counsel acceptable to the Office of the Mississippi Attorney General and the DOM. Contractor shall be solely responsible for all costs and/or expenses associated with such defense, and the DOM shall be entitled to participate in said defense. Contractor shall not settle any claim, suit, etc. without the concurrence of the Office of the Mississippi Attorney General and the DOM, which shall not be unreasonably withheld.

B. *Infringement Indemnification*. Contractor warrants that the materials and deliverables provided to the DOM under this Agreement, and their use by DOM, will not infringe or constitute an infringement of any copyright, patent, trademark, or other proprietary right. Should any such items become the subject of an infringement claim or suit, Contractor shall defend the infringement action and/or obtain for DOM the right to continue using such items without additional cost to the Agency. Should Contractor fail to obtain for DOM the right to use such items, Contractor shall suitably modify them to make them non-infringing or substitute equivalent software or other items at Contractor's expense. In the event the above remedial measures cannot possibly be accomplished, and only in that event, Contractor may require DOM to discontinue using such items, in which case Contractor will refund to DOM the fees previously paid by DOM for the items DOM may no longer use, and shall compensate DOM for the lost value of the infringing part to the phase in which it was used, up to and including the contract price for said phase. Said refund shall be paid within ten (10) business days of notice to DOM to discontinue said use.

Scope of Indemnification: Provided that DOM promptly notifies Contractor in writing of any alleged infringement claim of which it has knowledge, Contractor shall defend, indemnify, and hold harmless DOM against any such claims, including but not limited to any expenses, costs, damages, and attorney fees that a court finally awards for infringement based on the programs and deliverables provided under this Agreement.

In the DOM's sole discretion, upon approval of the Office of the Mississippi Attorney General and the DOM, Contractor may be allowed to control the defense of any such claim, suit, etc. In the event Contractor defends said claim, suit, etc., Contractor shall use legal counsel acceptable to the Office of the Mississippi Attorney General and the DOM. Contractor shall be solely responsible for all costs and/or expenses associated with such defense, and the DOM shall be entitled to participate in said defense. Contractor shall not settle any claim, suit, etc. without the concurrence of the Office of the Mississippi Attorney General and the DOM, which hall not be unreasonably withheld.

XXXVII. STATUS OF THE CONTRACTOR:

A. *Independent Contractor Status*. Contractor shall, at all times, be regarded as and shall be legally considered an independent contractor and shall at no time act as an agent for the DOM. Nothing contained herein shall be deemed or construed by the DOM, Contractor, or any third party as creating the relationship

of principal and agent, master and servant, partners, joint ventures, employer and employee, or any similar such relationship between the DOM and Contractor. Neither the method of computation of fees or other charges, nor any other provision contained herein, nor any acts of the DOM or Contractor hereunder creates or shall be deemed to create a relationship other than the independent relationship of the DOM and Contractor. Contractor's personnel shall not be deemed in any way, directly or indirectly, expressly or by implication, to be employees of the DOM. Neither Contractor nor its employees shall, under any circumstances, be considered servants, agents, or employees of the DOM, and the DOM shall be at no time legally responsible for any negligence or other wrongdoing by Contractor, its servants, agents, or employees. The DOM shall not withhold from the contract payments to Contractor any federal or state unemployment taxes, federal or state income taxes, Social Security tax, or any other amounts for benefits to Contractor. Further, the DOM shall not provide to Contractor any insurance coverage or other benefits, including Workers' Compensation, normally provided by the DOM for its employees.

B. *Personnel Practices*. All employees of the Contractor involved in the Medicaid function will be paid as any other employee of the Contractor who works in another area of their organization in a similar position. The Contractor shall develop any and all methods to encourage longevity in Contractor's staff assigned to this contract.

Employees of the Contractor shall receive all benefits afforded to other similarly situated employees of the Contractor.

Contractor agrees to maintain a drug free workplace in accordance with its executed DHHS Drug Free Workplace Certificate.

XXXVIII. THE CONTRACTOR COMPLIANCE ISSUES: The Contractor agrees that all work performed as part of this contract shall comply fully with administrative and other requirements established by federal and state laws, regulations and guidelines, and assumes responsibility for full compliance with all such laws, regulations and guidelines, and agrees to fully reimburse DOM for any loss of funds, resources, overpayments, duplicate payments or incorrect payments resulting from noncompliance by the Contractor, its staff, or agents, as revealed in any audit. In addition, the Contractor agrees that all work performed shall comply with all CMS guidelines.

A. *Federal, State, and Local Taxes*. The Contractor shall pay all taxes lawfully imposed upon it with respect to this contract or any product delivered in accordance herewith. While DOM is tax exempt, DOM makes no representation whatsoever as to exemption from liability to any tax imposed by any governmental entity on the Contractor.

B. *License Requirements*. The Contractor shall have, or obtain, any license/permits that are required prior to and during the performance of work under this contract.

C. *Health Insurance Portability and Accountability Act of 1996 (HIPAA)*. All activities under this Agreement regarding the exchange of information and data between DOM and Contractor shall be performed in accordance with all applicable federal and/or State of Mississippi laws, rules, and/or regulations including the Administrative Simplification provisions of the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and its implementing regulations, as amended, involving electronic data interchange, code sets, identifiers, and the security and privacy of protected health information, as may be applicable to the services under this Agreement. Each party to this Agreement shall treat all data and information to which it has access under this Agreement as confidential information to the extent that confidential treatment of same is required under federal and State of Mississippi law and any applicable Business Associate Agreement requirements herein. Contractor shall not disclose any confidential

information to a third party without specific written consent of the other party. In the event that Contractor receives notice that a third party requested divulgence of the confidential or otherwise protected information and/or has served upon it a subpoena or other validly issued administrative or judicial process ordering divulgence of the confidential or otherwise protected information, Contractor shall promptly inform DOM, at least five (5) days in advance of any disclosure so that DOM may take appropriate steps to address the disclosure, if needed. Contractor shall thereafter respond in conformity with such subpoena as required by applicable State of Mississippi and/or federal law, rules, regulations, and Business Associate Agreement requirements herein. The provision herein shall survive the termination of the Agreement for any reason and shall continue in full force and effect and shall be binding upon both parties and their agents, employees, successors, assigns, subcontractors, or any party claiming an interest in the Agreement on behalf of, or under, the rights of the parties following termination.

D. *Lobbying*. The Contractor certifies, to the best of its knowledge and belief, that no federal appropriated funds have been paid or shall be paid, by or on behalf of the Contractor to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

If any funds other than federal appropriated funds have been paid or shall be paid to any person for influencing or attempting to influence an officer or employee of any agency, member of Congress, an officer or employee of Congress or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the Contractor shall complete and submit "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance is placed when entering into this contract. Submission of this certification is a prerequisite for making or entering into this contract imposed under 31 U.S.C. § 1352. Failure to file the required certification shall be subject to civil penalties for such failure.

The Contractor shall abide by lobbying laws of the State of Mississippi.

E. *Bribes and Kickbacks Prohibited*. The receipt or solicitation of bribes and kickbacks is strictly prohibited. No elected or appointed officer or other employee of the Federal Government or of the State of Mississippi shall benefit financially or materially from this contract. No individual employed by the State of Mississippi shall be permitted any share or part of this contract or any benefit that might arise there from.

F. *Suspension and Debarment*. The Contractor certifies that it is not suspended, debarred, or otherwise excluded from future contract awards under federal law and regulations, state law and regulation or any other state's laws and regulations.

The Contractor shall notify DOM within two (2) business days if its suspension or debarment status changes. Failure to disclose the required information accurately, timely, and in accordance with federal, state and Contract standards shall result in termination of this contract and/or liquidated damages.

Contractor should be aware that the unredacted version of its bid is considered a public record. If a redacted version will not satisfy a requestor and the unredacted version is requested through the Public Records Act,

DOM will notify the Contractor, and the Contractor will have 21 days to seek a protective order, as set out in Mississippi Code §25-61-9. However, if a Public Copy is not provided, as required under the IFB, the unredacted version will be considered a public document that contains no confidential information of the Contractor.

XXXIX. PROTECTION OF PERSONAL PRIVACY AND SENSITIVE DATA: Protection of personal privacy and sensitive data shall be an integral part of the business activities of the Contractor to ensure that there is no inappropriate or unauthorized use of DOM information at any time. The Contractor shall safeguard the confidentiality, integrity, and availability of DOM information and comply with the following conditions:

A. All information obtained by the ~~Vendor~~ Contractor under the contract shall become and remain property of DOM until destroyed.

B. At no time shall any data or processes which either belong to or are intended for the use of DOM or its officers, agents, or employees be copied, disclosed, or retained by the Contractor or any party related to the Contractor for subsequent use in any transaction that does not include DOM.

XL. STRICT PERFORMANCE: It is expressly understood and agreed that strict performance of the terms and provisions of this Agreement shall be deemed the essence of this Agreement.

XLI. RECORDS RETENTION REQUIREMENTS AND AUDIT PROCEDURES: The Contractor shall maintain detailed records (financial records, supporting documents, statistical reports, and all other records pertinent to this contract) evidencing all expenses incurred pursuant to the Contract, the provision of services under the Contractor, and complaints, for the purpose of audit and evaluation by DOM and/or other federal or state personnel. All records shall be readily retrievable within three (3) business days for review at the request of DOM and its authorized representatives. All records shall be maintained and available for review by authorized federal and state personnel for a period of six (6) years from the day of the last payment made by DOM to Contractor. However, if audit, litigation, or other legal action by or on behalf of the State or Federal Government has begun that is not completed at the end of the six (6) year period, or if audit findings, litigation, or other legal action has not been resolved at the end of the six (6) year period, the records shall be retained for a period of one (1) year following resolution of the audit or litigation.

XLII. NOTICES: All notices required or permitted to be given under this agreement shall be in writing and personally delivered or sent by certified United States mail, postage prepaid, return receipt requested to the party to whom the notice should be given at the address set forth below. A copy of any such notice shall also be sent by email to the address below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

For Contractor:	For DOM:
Name, Title	Executive Director
Address	550 High Street, Suite 1000
City, State, Zip	Jackson, Mississippi
Email	Contracts@medicaid.ms.gov

XLIII. THIRD PARTY ACTION NOTIFICATION: Contractor shall give DOM immediate notice in writing of any action or suit filed, and immediate notice of any claim made against Contractor by any entity that may result in litigation related in any way to this Contract.

XLIV. SEVERABILITY: If any part of this agreement is declared to be invalid or unenforceable, such invalidity or unenforceability shall not affect any other provision of the agreement that can be given effect without the invalid

or unenforceable provision, and to this end the provisions hereof are severable. In such event, the parties shall amend the agreement as necessary to reflect the original intent of the parties and to bring any invalid or unenforceable provisions in compliance with applicable law.

XLV. RIGHT OF INSPECTIONS: Pursuant to the requirements of Title XIX, Section 1902(a)(27) of the Social Security Act, 42 C.F.R. § 434.6(a)(5) and Section 1128A [42 U.S.C. 1320a- 7a] and Miss. Code Ann. §§ 43-13-121 and 43-13-229 (1972, as amended), Contractor agrees that representatives of CMS, the Office of the Inspector General (OIG), the Comptroller General of the U.S. Government Accountability Office (GAO), the Mississippi Office of the State Auditor, the Mississippi Medicaid Fraud Control Unit (MFCU), DOM, and their authorized representatives shall have the right during regular business hours to inspect, audit, and evaluate Contractor's books, documents, papers, financial records, data, surveys, and computer databases (herein collectively referenced as "records") pertaining to the extent and cost of services furnished to DOM or eligible recipients. This right also includes timely and reasonable access to the any employees, agent, or contractor of the Contractor for the purpose of interview and discussion related to such records. Access will be at the discretion of the requesting authority and will be either through review of records or by submission of records to the office of the requester. Contractor shall cooperate fully with the request from any of the agencies listed above and shall furnish free of charge copies of all requested records including, without limitation, any costs associated with making excerpts or transcripts, copying, reproducing, shipping and/or mailing of records. In accordance with 45 C.F.R. §§ 74.346 and 95.614, the Contractor shall make available to the HHS awarding agency, the GAO, or any representatives thereof, timely and unrestricted access to any books, documents, papers, and other records of the Contractor that are pertinent to a specific program for the purpose of making audits, examinations, excerpts, and transcriptions. There will be no restrictions on the right of the State or Federal government to conduct whatever examinations and audits are necessary to assure quality, appropriateness, timeliness of services and reasonableness of cost.

XLVI. INTERPRETATIONS/CHANGES/DISPUTES: Refer to Article VI of this for the order of priority in the event of a dispute or conflict between the components of the contract.

DOM reserves the right to clarify any contractual relationship in writing and such clarification shall govern in case of conflict with the requirements of the Contract. Any ambiguity in the Contract shall be construed in favor of DOM.

XLVII. WAIVER: No assent, expressed or implied, by the parties hereto to the breach of the provisions or conditions of this contract shall be deemed or taken to be a waiver of any succeeding breach of the same or any other provision or condition and shall not be construed to be a modification of the terms of this Contract.

Moreover, no delay or omission by either party to this contract in exercising any right, power, or remedy hereunder or otherwise afforded by contract, at law, or in equity shall constitute an acquiescence therein, impair any other right, power or remedy hereunder or otherwise afforded by any means, or operate as a waiver of such right, power, or remedy. No waiver by either party to this contract shall be valid unless set forth in writing by the party making said waiver. No waiver of or modification to any term or condition of this contract shall void, waive, or change any other term or condition. No waiver by one party to this contract of a default by the other party shall imply, be construed as or require waiver of future or other defaults.

XLVIII. DISPUTES: Any dispute concerning the contract which is not disposed of by agreement shall be decided by the Executive Director of DOM who shall reduce such decision to writing and mail or otherwise furnish a copy thereof to the Contractor. The decision of the Executive Director shall be final and conclusive, unless within ten (10) calendar days following the date of such decision the Contractor mails or otherwise furnishes a written Appeal to the Division's Executive Director.

The Contractor shall proceed diligently with the performance of this Contract in accordance with the decision rendered by the Executive Director, or their designee, until a final decision is rendered by the Executive Director or their representative.

XLIX. OWNERSHIP OF DOCUMENTS AND WORK PAPERS: DOM shall own all documents, files, reports, work papers and working documentation, electronic or otherwise, created in connection with the project which is the subject of this agreement, except for Contractor's internal administrative and quality assurance files and internal project correspondence. Contractor shall deliver such documents and work papers to DOM and in a manner or format specified by DOM, upon termination or completion of the agreement. The foregoing notwithstanding, Contractor shall be entitled to retain a set of such work papers for its files and shall obtain written permission from DOM to use such workpapers, subject to any copyright protections.

L. COPYRIGHTS: If applicable, Contractor agrees that the rights and title to any copyrightable material first produced under this agreement belongs to DOM. Contractor hereby grants to DOM a royalty-free, nonexclusive, irrevocable license to reproduce, translate, publish, use and dispose of, and to authorize others to do so, all copyrighted or copyrightable work which is incorporated in the material furnished under the agreement regardless of whether it was first produced under this agreement. This grant is provided that such license shall be only to the extent Contractor now has, or prior to the completion of full final settlements of agreement may acquire, the right to grant such license without becoming liable to pay compensation to others.

LI. ORAL STATEMENTS: No oral statement of any person shall modify or otherwise affect the terms, conditions, or specifications stated in this contract. All modifications to the contract shall be made in writing by the DOM, agreed to by Contractor, and approved by The Public Procurement Review board, if required.

LII. CHANGE ORDERS: DOM may order changes in the work consisting of additions, deletions, or other revisions within the general scope of the Agreement. No claims may be made by Contractor that the scope of the project or of Contractor's services has been changed, requiring changes to the amount of compensation to Contractor or other adjustments to the contract, unless such changes or adjustments have been made by written amendment to the contract signed by DOM and Contractor. If Contractor believes that any particular work is not within the scope of the project, is a material change, or will otherwise require more compensation to Contractor, Contractor must immediately notify DOM in writing of this belief. If DOM believes that the particular work is within the scope of the contract as written, Contractor will be ordered to and shall continue with the work as changed and at the cost stated for the work within the Agreement.

LIII. OTHER PROVISIONS: Contractor hereby agrees to all of the provisions and requirements as set forth in the State Plan for Medical Assistance approved by the State of Mississippi and by the Secretary of the United States Department of Health and Human Services, pursuant to Title XIX of the Social Security Act, and understands those provisions and requirements are also incumbent on Contractor.

LIV. AUTHORITY OF SIGNATORY: Contractor acknowledges that the individual executing the contract on behalf of DOM is doing so in his or her official capacity only. To the extent any provision contained in the contract exceeds the signatory's authority, Contractor agrees that it will not look to that individual in his or her personal capacity or otherwise seek to hold him or her individually liable for exceeding such authority.

LV. STATE ENTITY: Contractor acknowledges that DOM is an entity of the State of Mississippi and as such cannot and has not agreed to act in any way that is contrary or in excess of the authority granted to it by the Mississippi Constitution and the Mississippi Code. To the extent any provision of this contract suggests otherwise, both parties agree that provision is null, void, and unenforceable as to DOM.

LVI. BUSINESS ASSOCIATE AGREEMENT: In consideration of the mutual promises herein and the exchange of information pursuant to this Agreement and in order to comply with all legal requirements for the protection of this information, the Parties agree as follows:

DOM is a Health Plan as defined by the *Health Insurance Portability and Accountability Act of 1996* (HIPAA) and is, therefore, a HIPAA-covered entity. Contractor is a Business Associate of DOM's, as defined in HIPAA.

Pursuant to HIPAA (as amended by the *Genetic Information Nondiscrimination Act* ("GINA") of 2008 and the *Health Information Technology for Economic and Clinical Health Act* ("HITECH Act"), Title XIII of Division A, and Title IV of Division B of the *American Recovery and Reinvestment Act* ("ARRA") of 2009) and its implementing regulations, including 45 C.F.R. Parts 160 and 164, Subparts A and E ("Privacy Rule"), and Subparts A and C ("Security Rule") DOM and Contractor enter this Agreement to obtain satisfactory assurances that Contractor will comply with and appropriately safeguard all Protected Health Information ("PHI") created, received, maintained, or transmitted by Contractor from or on behalf of DOM.

Certain provisions of HIPAA and its implementing regulations apply to Contractor in the same manner as they apply to DOM and all provisions of HIPAA applicable to Contractor are incorporated into this Agreement.

The scope of services contained in this Agreement require Contractor to perform certain functions, activities, or services to, for, or on behalf of DOM involving the disclosure of PHI by DOM to Contractor, and/or the creation, receipt, maintenance, or transmission of PHI by Contractor.

A. *Definitions*

All terms shall have the meanings assigned in HIPAA and its implementing regulations. Additionally, the following terms shall have the meanings outlined herein:

i. "Affiliate" shall mean any entity that controls, is controlled by or is under common control with the Business Associate as well an any entity that is a subsidiary of an entity that controls the Business Associate.

ii. "Business Associate" shall also include all workforce members, representatives, agents, successors, heirs, and permitted assigns of Business Associate.

iii. "ePHl" shall mean Electronic Protected Health Information.

iv. "Incident" means, with respect to PHI in Business Associate's custody or control, (i) any successful Security Incident, (ii) Breach of Unsecured PHI, or (iii) any loss, destruction, alteration, or other event in which PHI cannot be account for. Unless otherwise required by applicable laws, Successful Security Incidents shall not include pings and other broadcast attacks on Business Associate's firewall, port scans, unsuccessful log-on attempts, denials of service, and any combination of the above, so long as no such incident results in or is related to unauthorized Access, Use, or Disclosure of PHI.

v. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his/her designee.

B. *Obligations of Contractor as a Business Associate of DOM*

i. Business Associate agrees to not Use or Disclose PHI other than as permitted or required by the Service Agreement or as Required by Law.

ii. Business Associate agrees to use appropriate safeguards and comply with Subpart C of 45 C.F.R. Part 164 with respect to electronic PHI (ePHI) to prevent Use or Disclosure of PHI other than as provided for by this Agreement.

iii. Business Associate agrees to notify DOM without unreasonable delay and no later than seventy-two (72) hours after discovery, of any Use or Disclosure of PHI not provided for by this Agreement of which it becomes aware, and any Security Incident of which it becomes aware.

iv. Business Associate agrees to notify DOM without unreasonable delay, and no later than seventy-two (72) hours after discovery of any actual or suspected Breach of Unsecured PHI, all in accordance with 45 C.F.R. § 164.410. The notification shall include, to the extent possible and subsequently as the information becomes available, the identification of all Individuals whose Unsecured PHI is reasonably believed by Business Associate to have been Breached along with any other available information that is required to be included in the notification to the Individual, HHS, and/or the media, all in accordance with the data Breach notification requirements set forth in 45 C.F.R.§ 164.410.

v. Once an actual or suspected Breach is reported to DOM, Business Associate agrees to provide a written assessment to determine whether the incident is reportable within ten (10) working days. An impermissible Use or Disclosure of protected health information is presumed to be a Breach unless the DOM or Business Associate, as applicable, demonstrates there is a low probability the PHI has been compromised or one of the exceptions to the definition of Breach applies, all in accordance with 45 C.F.R. § 164.410.

vi. Business Associate agrees to fully cooperate, coordinate with, and assist DOM in gathering information necessary to notify the affected individuals and government agencies following an Incident to ensure that any notices sent in connection with the Incident are, subject to 45 C.F.R. §164.412, sent without unreasonable delay, and in no case more than 60 days after discovery of the Incident, and perform such notifications if so required by DOM in its sole discretion.

vii. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a Use or Disclosure of PHI in violation of the requirements of this Agreement and take prompt steps to prevent the recurrence of any Incident, including any action required by applicable federal and state laws and regulations.

viii. Business Associate agrees to be solely responsible for all costs and expenses incurred as a result of an Incident, including costs associated with mitigation of the Incident and preparation and delivery of notices to affected individuals and government agencies.

ix. With respect to an Incident, deliver to DOM within fifteen (15) business days after discovery of an Incident a written corrective action plan ("CAP") describing, at a minimum, the measures Business Associate has taken and intends to take to halt or contain the Incident and mitigate the effects of the Incident, and, if the CAP is approved by DOM, promptly and fully implement any remaining requirements of the CAP.

x. In accordance with 45 C.F.R. §§ 164.502(e)(1)(ii) and 164.308(b)(2), Business Associate agrees to ensure that any subcontractors that create, receive, maintain, or transmit protected health information on behalf of the Business Associate agree to the same restrictions, conditions, and requirements that apply to Business Associate with respect to such information. Business Associate agrees to ensure that any Subcontractors that create, receive, maintain, or transmit electronic PHI (ePHI) on behalf of Business Associate will agree to comply with the applicable requirements of the Security Rule and Privacy Rule by entering into a Business Associate Agreement and Business Associate shall provide DOM with a copy of all such executed agreements between Business Associate and Business Associate's Subcontractors.

xi. Business Associate agrees to provide access, at the request of DOM, and in the time and manner designated by DOM, to PHI in a Designated Record Set, to DOM or, as directed by DOM, to an Individual in order to meet the requirements under 45 CFR § 164.524.

xii. Business Associate agrees to make any amendment(s) to PHI in a Designated Record Set that DOM directs or agrees to pursuant to 45 CFR § 164.526 at the request of DOM or an Individual, and in the time and manner designated by DOM.

xiii. Business Associate agrees to document such Disclosures of PHI and information related to such Disclosures as would be required for DOM to respond to a request by an Individual for an accounting of Disclosures of PHI in accordance with 45 CFR § 164.528. Business Associate agrees to retain such documentation for at least six (6) years after the date of disclosure or provide a full accounting and relevant documentation to DOM at the time of termination.

xiv. Business Associate agrees to provide to DOM or an Individual, in a time and manner designated by DOM, information collected by Business Associate which would be necessary for DOM to respond to a request by an Individual for an accounting of Disclosures of PHI in accordance with 45 CFR § 164.528.

xv. Business Associate agrees that it shall only use or disclose the minimum PHI necessary to perform functions, activities, or services for, or on behalf of, DOM as specified in the Service Agreements. Business Associate agrees to comply with any guidance issued by the Secretary on what constitutes "minimum necessary" for purposes of the Privacy Rule, and any minimum necessary policies and procedures communicated to Business Associate by DOM.

xvi. Business Associate agrees that to the extent that Business Associate carries out DOM's obligations under the Privacy Rule, Business Associate will comply with the requirements of the Privacy Rule that apply to DOM in the performance of such obligation.

xvii. Business Associate agrees to make internal practices, books, and records, including policies and procedures, available to the Secretary for purposes of determining Business Associate's and/or DOM's compliance with the Privacy Rule pursuant to 45 C.F.R. § 160.310.

xviii. Business Associate agrees that nothing in this Agreement shall permit Business Associate to access, store, share, maintain, transmit or use or disclose PHI in any form via any medium with any third party, including Business Associate's Subcontractors, beyond the boundaries and jurisdiction of the United States without express written authorization from DOM.

C. *Permitted Uses and Disclosures by Business Associate*

i. Subject to the terms of this Agreement, Business Associate may Use or Disclose PHI to perform functions, activities, or services for, or on behalf of, DOM as specified this Agreement, provided that such Use or Disclosure would not violate what is required by Law or the Privacy Rule if done by DOM.

ii. Business Associate may use PHI, if necessary, for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate under the Service Agreements entered into between DOM and Business Associate.

iii. If Business Associate must disclose PHI pursuant to law or legal process, Business Associate shall notify DOM without unreasonable delay and at least five (5) days in advance of any disclosure so that DOM may take appropriate steps to address the disclosure, if needed.

iv. Business Associate may use PHI to provide Data Aggregation services exclusively to DOM as permitted by 42 C.F.R. § 164.504(e)(2)(i)(B).

D. *Obligations of DOM*

i. DOM shall provide, via its external website at www.medicaid.ms.gov, Business Associate with the Notice of Privacy Practices that DOM produces in accordance with 45 C.F.R. § 164.520, accessible

ii. DOM shall notify Business Associate of any limitation(s) in its Notice of Privacy Practices to the extent that such limitation may affect Business Associate's use or disclosure of PHI.

iii. DOM shall notify Business Associate of any changes in, or revocation of, permission by an Individual to use or disclose PHI, to the extent that such changes may affect Business Associate's use or disclosure of PHI.

iv. DOM shall notify Business Associate of any restriction to the use or disclosure of PHI that DOM has agreed to in accordance with 45 C.F.R. § 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

v. DOM shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Rule if done by DOM.

E. *Term and Termination*

i. This Agreement shall terminate when all of the PHI provided by DOM to Business Associate, or created or received by Business Associate on behalf of DOM, is destroyed or returned to DOM, or if it is infeasible to return or destroy PHI, protections are extended to such information, in accordance with the termination provisions of this section.

ii. Upon DOM's knowledge of a material Breach or Violation by Business Associate, DOM shall, at its discretion, either provide an opportunity for Business Associate to cure the Breach or end the Violation and terminate this Agreement if Business Associate does not cure the Breach or end the

Violation within the time specified by DOM, or immediately terminate this Agreement if Business Associate has Breached a material term of this Agreement and cure is not possible.

iii. Effect of Termination.

Upon termination of this Agreement, for any reason, Business Associate shall return or destroy all remaining PHI received from, or created or received by Business Associate on behalf of, DOM in accordance with Privacy and Security Rule guidelines. This provision shall apply to PHI that is in the possession of Subcontractors or agents of Business Associate. Business Associate shall retain no copies of the PHI. Business Associate shall certify the return and/or destruction/sanitization of the PHI in writing upon termination of this Agreement.

In the event that Business Associate determines that returning or destroying the PHI is infeasible, Business Associate shall provide to DOM notification of the conditions that make return or destruction infeasible. Upon notification in writing that the return or destruction of PHI is infeasible, Business Associate shall extend the protections of this Agreement to such PHI and limit further Uses and Disclosures to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such PHI.

F. *Miscellaneous*

i. A reference in this Agreement to a section in HIPAA, its implementing regulations, or other applicable law means the section as in effect or, as amended, and for which compliance is required.

ii. Any ambiguity in this Agreement shall be resolved to permit DOM to comply with HIPAA, its implementing regulations, and all other applicable law relating to the security and privacy of PHI.

iii. DOM makes no warranty or representation that compliance by Business Associate with this Agreement, HIPAA, its implementing regulations, or other applicable law will be adequate or satisfactory for Business Associate's own purposes or that any information in Business Associate's possession or control, or transmitted or received by Business Associate, is or will be secure from unauthorized Use or Disclosure. Business Associate is solely responsible for all decisions made by Business Associate regarding the safeguarding of PHI.

iv. Business Associate shall make itself and any workforce members, contractors, subcontractors, representatives, agents, affiliates, or subsidiaries assisting Business Associate in the fulfillment of its obligations under this Agreement, available to DOM, at no cost to DOM, to testify as witnesses, or otherwise, in the event of litigation or administrative proceedings being commenced against DOM, its directors, officers, or any other workforce member based upon claimed Violation of HIPAA, its implementing regulations, or other applicable law, except where Business Associate or its workforce members, contractors, subcontractors, representatives, agents, affiliates, or subsidiaries are a named adverse party.

[remainder of this page left intentionally blank]

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives as follows:

MISSISSIPPI DIVISION OF MEDICAID	CONTRACTOR'S NAME
BY:_____	BY:_____
CINDY BRADSHAW	AUTHORIZED SIGNATORY'S NAME
EXECUTIVE DIRECTOR	TITLE
DATE:_____	DATE:_____

Clarion Ledger

Public Notices

Originally published at clarionledger.com on 10/31/2025

The Mississippi Division of Medicaid (DOM) Office of Procurement has released an Invitation for Bid (IFB #20251031, RFX#3160007625) to solicit offers from qualified, experienced, responsible, entities to provide DOM Office of Appeals with professional services related to independent medical review consultations for State Fair Hearings and/or State Administrative Hearings. The contract period is anticipated to begin February 09, 2026, and end February 08, 2029, with one two-year optional renewal period.

A Mandatory Letter of Intent must be received by 2:00 p.m., Friday, November 14, 2025. A Pre-bid Conference will be held at 10:00 a.m., Monday, November 17, 2025. Written sealed bids must be received by 2:00 p.m., December 12, 2025. DOM has a right to reject any and all offers. The solicitation documents can be obtained via DOM's website at: https://medicaid.ms.gov/resources/procurement/ or by contacting the procurement officer, Jeanette Crawford at 601-359-2664 or via email at: procurement@medicaid.ms.gov.
10/31, 11/7/2025 11785070

Procurement

Home
About
Medicaid Coverage
Services
Resources
Provider Resources
Contact

The Mississippi Division of Medicaid endeavors to ensure the fair and equitable treatment of all persons and offerors in regards to the procurement process. The procurement process provides for the evaluation of proposals and selection of the winning proposal in accordance with federal and state law and regulations.

Current and previous procurements along with other information concerning Medicaid procurements can be found at the links below:

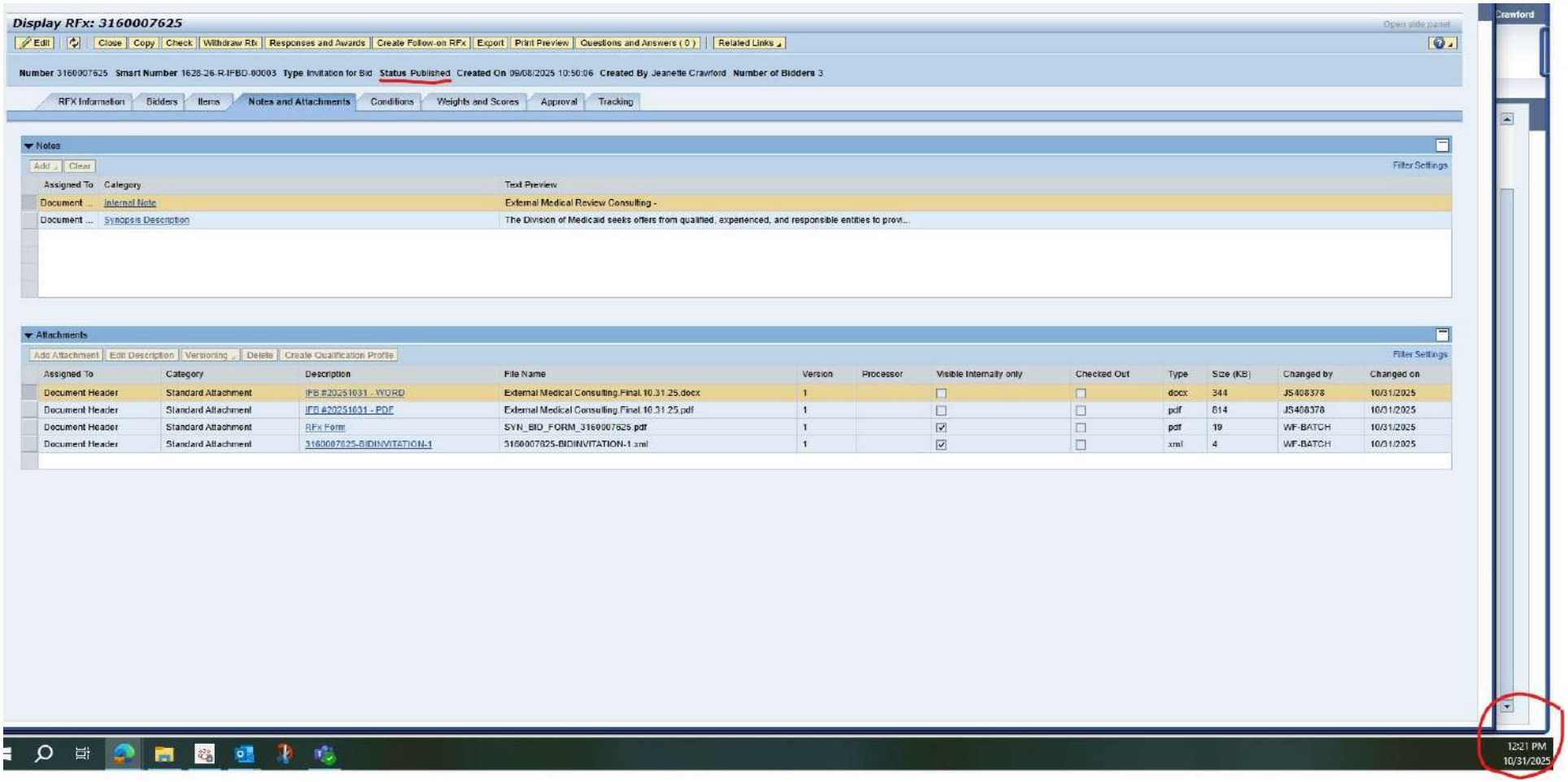
Active Procurements

2025

- External Medical Review Consulting – IFB #20251031 – RFX #3160007625 – 10/31/2025
  - IFB #20251031 – WORD
  - IFB #20251031 – PDF

- Pre-Admission Screening & Resident Review (PASRR) – IFB #20250627 – RFX #3160007069 – 06/26/2025
  - IFB #20250627 – WORD
  - IFB #20250627 – PDF
  - Pre-Bid Submission Conference – PASRR – 7/16/2025
  - Amendment 1 – Questions and Answers – 7/28/2025
  - Amendment 1 – Attachment 1 – Medicaid Nursing Facilities – 7/28/2025
  - Amendment 2 – Changes and Clarifications – 7/28/2025
  - Amendment 2 – Attachment 1 – Revised Liquidated Damages Table – 7/28/2025
  - Public Notice of Intent to Award – 8/22/25
  - PASRR Agency Procurement File – 8/22/25

Privacy - Terms


Display RFx: 3160007625
Edit
Close
Copy
Check
Withdraw Rfx
Responses and Awards
Create Follow-on RFx
Export
Print Preview
Questions and Answers (0)
Related Links
Number 3160007625 Smart Number 1628-26-R-IFBD-00003 Type Invitation for Bid Status Published Created On 09/08/2025 10:50:06 Created By Jeanette Crawford Number of Bidders 3
RFX Information
Bidders
Items
Notes and Attachments
Conditions
Weights and Scores
Approval
Tracking
Notes
Add
Clear
Filter Settings
Assigned To
Category
Text Preview
Document ...
Internal Note
External Medical Review Consulting -
Document ...
Synopsis Description
The Division of Medicaid seeks offers from qualified, experienced, and responsible entities to provi...
Attachments
Add Attachment
Edit Description
Versioning
Delete
Create Qualification Profile
Filter Settings
Assigned To
Category
Description
File Name
Version
Processor
Visible Internally only
Checked Out
Type
Size (KB)
Changed by
Changed on
Document Header
Standard Attachment
IFB #20251031 - WORD
External Medical Consulting.Final.10.31.25.docx
1
docx
344
JS408378
10/31/2025
Document Header
Standard Attachment
IFB #20251031 - PDF
External Medical Consulting.Final.10.31.25.pdf
1
pdf
614
JS408378
10/31/2025
Document Header
Standard Attachment
RFx Form
SYN_BID_FORM_3160007625.pdf
1
pdf
19
WF-BATCH
10/31/2025
Document Header
Standard Attachment
3160007625-BIDINVITATION-1
3160007625-BIDINVITATION-1.xml
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xml
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WF-BATCH
10/31/2025
Crawford
12:21 PM
10/31/2025

https://www.ms.gov/dfa/contract_bid_search/Bid?autoloadGrid=False

OPSCR /PPRB website | PPRB Checklists-ne... | iLovePDF | Online P... | ChatGPT | Transparency Website | DOM Website | MAGIC | SharePoint - RFP Su... | Beacon | Overview | Gemini | DocuSign | MACS | cobblestone | Other favorites

From Date

End Date

Major Procurement Category:

Sub Procurement Category:

Status:

RFX #: 3160007625

Smart Number:

Dept/Agency:

RFx Type:

CANCEL | CLEAR | SEARCH

ncy	Smart Number	RFx Number	Description	Status	Advertised Date	Submission Date	RFx Opening Date	
IVISION OF ICAID	1628-26-R-IFBD-00003	3160007625	Major Procurement PERSONNEL SERVICES NON-IT The Division of Medicaid seeks offers from qualified, experi... Attachment - IFB #20251031 - PDF Attachment - IFB #20251031 - WORD	Open	10/31/2025	12/12/2025	12/12/2025	View Contact

ources

GOV | MS DFA: Bureau of Building | Statewide Contract Item Catalog

ms.gov

1:50 PM
10/31/2025

Clarion Ledger

Public Notices

Originally published at clarionledger.com on 11/07/2025

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10/31, 11/7/2025 11785070

From: Jeanette A. Crawford
To: John McCandlish
Subject: Bid Opportunity for External Medical Review Consulting - Acentra Health
Date: Friday, October 31, 2025 12:36:00 PM
Attachments: External Medical Review Consulting.Final.10.31.25.docx

---

Hello,
The Mississippi Division of Medicaid (DOM) Office of Procurement invites the submission of Invitations for Bid to solicit offers from qualified, experienced, and responsible entities to provide DOM Office of Appeals with professional services related to independent external medical reviews for State Fair Hearings and/or State Administrative Hearings.

As a courtesy, DOM is sending this solicitation opportunity to your entity. Please see attached documents for all required deadlines. A mandatory Letter of Intent is due November 14, 2025.

Please ensure all required documents and other required information and/or attestations have been completed to be considered responsive to the Invitation for Bid request.

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Vendors | Mississippi Department of Finance and Administration

We look forward to hearing from you.

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Procurement
To: John McCandlish; Procurement
Cc: Michelle Marks; JoElla King; Nirav Dalal
Subject: RE: Notice of Non-Participation – IFB #20251031: External Medical Review Consulting
Date: Friday, November 7, 2025 9:52:00 AM
Attachments: image001.png

Thank you for sharing this information with us. We appreciate your interest and past collaboration with DOM, and we understand that not every opportunity will be the right fit. We will continue to forward future opportunities that may align more closely with your systems and capabilities.

Best Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: John McCandlish <john.mccandlish@acentra.com>
Sent: Thursday, November 6, 2025 11:01 AM
To: Procurement <Procurement@medicaid.ms.gov>
Cc: Michelle Marks <AngelaMichelle.Marks@acentra.com>; JoElla King <joella.king@acentra.com>; Nirav Dalal <nirav.dalal@acentra.com>
Subject: Notice of Non-Participation – IFB #20251031: External Medical Review Consulting

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Ms. Crawford and the Mississippi Division of Medicaid Procurement Team,

On behalf of **Acentra Health**, thank you for the opportunity to participate in the **External Medical Review Consulting (IFB #20251031)** solicitation.

After careful consideration, we have decided **not to submit a bid** for this solicitation. The anticipated volume of work, required system modifications, and turnaround expectations together create operational challenges that make it difficult to provide our services efficiently

and cost-effectively under this scope.

We sincerely appreciate being invited to bid and remain very interested in continuing our collaboration with the Department on future opportunities that align more closely with our existing systems and resources.

Sincerely,

John McCandlish

John McCandlish
Vice President - State Business Development
678.231.6076 | acentra.com



From: Susan Turner
To: Jeanette A. Crawford
Subject: Re: Bid Opportunity for External Medical Review Consulting - Action Review Group
Date: Friday, October 31, 2025 2:02:12 PM
Attachments: Outlook-knenwiz0.png
Outlook-2km2oggd.png

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Received.

Thank you,

Susan Turner, CF APMP (she/her)
Director of Capture Management
9510 Ormsby Station Rd., Suite 104
Louisville, KY 40223
susan.turner@equusworks.com

My workday may look different than yours. Please do not feel obligated to respond outside of your normal working hours.



CONFIDENTIALITY NOTICE: This email, including attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, or disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender immediately and destroy all copies of the original message.

Book time to meet with me

From: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Sent: Friday, October 31, 2025 1:31 PM
To: Susan Turner <susan.turner@equusworks.com>; Proposals <proposals@equusworks.com>
Subject: Bid Opportunity for External Medical Review Consulting - Action Review Group

Some people who received this message don't often get email from jeanette.crawford@medicaid.ms.gov. Learn why this is important

Hello,

The Mississippi Division of Medicaid (DOM) Office of Procurement invites the submission of Invitations for Bid to solicit offers from qualified, experienced, and responsible entities to

provide DOM Office of Appeals with professional services related to independent external medical reviews for State Fair Hearings and/or State Administrative Hearings.

As a courtesy, DOM is sending this solicitation opportunity to your entity. Please see attached documents for all required deadlines. A mandatory Letter of Intent is due November 14, 2025.

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Vendors | Mississippi Department of Finance and Administration

We look forward to hearing from you.

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: States@admere.com
Subject: Bid Opportunity for External Medical Review Consulting - Advanced Medical Reviews
Date: Friday, October 31, 2025 12:37:00 PM
Attachments: External Medical Review Consulting.Final.10.31.25.docx

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Hello,
The Mississippi Division of Medicaid (DOM) Office of Procurement invites the submission of Invitations for Bid to solicit offers from qualified, experienced, and responsible entities to provide DOM Office of Appeals with professional services related to independent external medical reviews for State Fair Hearings and/or State Administrative Hearings.

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Vendors | Mississippi Department of Finance and Administration

We look forward to hearing from you.

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Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From:	Yasmeen Bond
To:	Jeanette A. Crawford
Subject:	Read: Bid Opportunity for External Medical Review Consulting - Advanced Medical Reviews
Date:	Monday, November 3, 2025 9:41:24 AM
Attachments:	Read Bid Opportunity for External Medical Review Consulting - Advanced Medical Reviews.msg

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[You don't often get email from ybond@admere.com. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

From: Jeanette A. Crawford
To: nnarraway@allmedmd.com
Subject: Bid Opportunity for External Medical Review Consulting - All Med Healthcare Management
Date: Friday, October 31, 2025 12:36:00 PM
Attachments: External Medical Review Consulting.Final.10.31.25.docx

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Hello,
The Mississippi Division of Medicaid (DOM) Office of Procurement invites the submission of Invitations for Bid to solicit offers from qualified, experienced, and responsible entities to provide DOM Office of Appeals with professional services related to independent external medical reviews for State Fair Hearings and/or State Administrative Hearings.

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Vendors | Mississippi Department of Finance and Administration

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Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From:	Nancy Narraway
To:	Jeanette A. Crawford
Subject:	Read: Bid Opportunity for External Medical Review Consulting - All Med Healthcare Management
Date:	Friday, October 31, 2025 12:38:24 PM
Attachments:	Read Bid Opportunity for External Medical Review Consulting - All Med Healthcare Management.msg

---

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From: Jeanette A. Crawford
To: "legal@hhcgroup.com"
Subject: Bid Opportunity for External Medical Review Consulting - HHC Group
Date: Friday, October 31, 2025 12:33:00 PM
Attachments: External Medical Review Consulting.Final.10.31.25.docx

---

Hello,
The Mississippi Division of Medicaid (DOM) Office of Procurement invites the submission of Invitations for Bid to solicit offers from qualified, experienced, and responsible entities to provide DOM Office of Appeals with professional services related to independent external medical reviews for State Fair Hearings and/or State Administrative Hearings.

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Vendors | Mississippi Department of Finance and Administration

We look forward to hearing from you.

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Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Andrew Wahn
To: Jeanette A. Crawford
Subject: Read: Bid Opportunity for External Medical Review Consulting - HHC Group
Date: Friday, October 31, 2025 12:51:44 PM
Attachments: Read Bid Opportunity for External Medical Review Consulting - HHC Group.msg

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[You don't often get email from awahn@hhcgroup.com. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]

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From: Susan Pasqualone
To: Jeanette A. Crawford
Cc: Leland A. Babitch
Subject: RE: Bid Opportunity for External Medical Review Consulting - iMPROve Health
Date: Friday, October 31, 2025 2:10:30 PM
Attachments: image001.png
image002.png
image003.png
image004.png
image005.png

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you, Ms. Crawford. We'll review the opportunity and submit a Letter of Intent if we are positioned to bid.

Best regards,

Susan

Susan Pasqualone
Managing Director, Proposals & Communications

Office: 248-465-7375 | Cell: 248-756-0071
spaqualone@improve.health
Connecting Virtually, Thriving Nationally

Helping Healthcare Get Better

From: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Sent: Friday, October 31, 2025 1:31 PM
To: Susan Pasqualone <spasqualone@improve.health>; Leland A. Babitch <lbabitch@improve.health>
Subject: Bid Opportunity for External Medical Review Consulting - iMPROve Health

[EXTERNAL EMAIL]
Hello,
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Vendors | Mississippi Department of Finance and Administration

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Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

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From: Jeanette A. Crawford
To: info@ipro.org; tjacobellis@ipro.org
Subject: Bid Opportunity for External Medical Review Consulting - Island Peer Review Organization
Date: Friday, October 31, 2025 12:34:00 PM
Attachments: External Medical Review Consulting.Final.10.31.25.docx

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Hello,
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Vendors | Mississippi Department of Finance and Administration

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Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: "smshupp@magellanhealth.com"
Subject: Bid Opportunity for External Medical Review Consulting - Magellan Health
Date: Friday, October 31, 2025 12:36:00 PM
Attachments: External Medical Review Consulting.Final.10.31.25.docx

---

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Vendors | Mississippi Department of Finance and Administration

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Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Shupp, Shelley
To: Jeanette A. Crawford
Subject: Read: Bid Opportunity for External Medical Review Consulting - Magellan Health
Date: Friday, October 31, 2025 12:41:47 PM
Attachments: Read Bid Opportunity for External Medical Review Consulting - Magellan Health.msg

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CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

From: Jeanette A. Crawford
To: kimberlymerkle@maximus.com
Subject: Bid Opportunity for External Medical Review Consulting - Maximus Federal Services
Date: Friday, October 31, 2025 12:34:00 PM
Attachments: External Medical Review Consulting.Final.10.31.25.docx

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Hello,
The Mississippi Division of Medicaid (DOM) Office of Procurement invites the submission of Invitations for Bid to solicit offers from qualified, experienced, and responsible entities to provide DOM Office of Appeals with professional services related to independent external medical reviews for State Fair Hearings and/or State Administrative Hearings.

As a courtesy, DOM is sending this solicitation opportunity to your entity. Please see attached documents for all required deadlines. A mandatory Letter of Intent is due November 14, 2025.

Please ensure all required documents and other required information and/or attestations have been completed to be considered responsive to the Invitation for Bid request.

We encourage you to register with the Mississippi Department of Finance and Administration's (DFA) eProcurement System, part of MAGIC (Mississippi Accountability System for Government Information and Collaboration). Registering as a vendor with the State of Mississippi enables businesses to receive notifications of upcoming RFx (bid) opportunities based on the products and services they provide. This system is designed to streamline communication and transactions between vendors (suppliers) and State government entities that procure goods and services. For more information or assistance with registration, please contact the DFA.
Vendors | Mississippi Department of Finance and Administration

We look forward to hearing from you.

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Microsoft Outlook
To: kimberlymerkle@maximus.com
Subject: Undeliverable: Bid Opportunity for External Medical Review Consulting - Maximus Federal Services
Date: Friday, October 31, 2025 12:34:22 PM
Attachments: Bid Opportunity for External Medical Review Consulting - Maximus Federal Services.msg

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<https://products.office.com/en-us/CMSImages/Office365Logo_Orange.png?version=b8d180a9-0a88-8e6a-88e1-af488fae0470>
Your message to kimberlymerkle@maximus.com couldn't be delivered.

When Office 365 tried to send your message, the receiving email server outside Office 365 reported an error.

Jeanette.Crawford Office 365 kimberlymerkle
Sender Action Required

Policy violation or system error

How to Fix It
Check the "Reported Error" from the "Error Details" section shown below for more information about the problem. The error might tell you what went wrong and how to fix it. For example, if the error states that the message was blocked due to a potential virus or because the message was too large, try sending the message again without attachments.
If you're not able to fix the problem, it's likely that only the recipient's email admin can fix it. Contact the recipient by some other means (by phone, for example) and ask them to tell their email admin about the problem. Give them the "Reported Error" from the "Error Details" section below.
Was this helpful? Send feedback to Microsoft <https://go.microsoft.com/fwlink/p/?LinkID=717199>.

More Info for Email Admins
Status code: 550 5.0.350
The error reported by the receiving server wasn't specific enough to determine the exact nature of the problem. These errors often indicate the message violates a security or policy setting configured on the recipient's email servers.
If the sender is unable to fix the problem by modifying their message, then it's likely a problem that only the recipient's email admin can fix. Try the following:
Check the error for information about the problem - The "Reported Error" returned by the external email server can be found in the "Error Details" section below. This error might tell you what went wrong and provide clues for how to fix it. For example, if the error states the message was rejected due a Sender Policy Framework (SPF) issue, then you'll have to work with your domain registrar to correctly configure your domain's SPF records.
Check the error for information about where the problem is happening - For example, look for a domain name like contoso.com. A domain name in the error might suggest who is responsible for the error. It could be the recipient's email server, or it could be a third-party service that your organization or the recipient's organization is using to process or filter email messages.
If you can't fix the problem, contact the responsible party's email admin - Give them the error code and error message from this non-delivery report (NDR) to help them troubleshoot the issue. For security or policy violation issues, it might be sufficient for them to just add your sending IP addresses or domain to their allowed senders list.
It's likely that only the recipient's email admin can fix the problem. Unfortunately, it's unlikely Office 365 Support will be able to help with these kinds of externally reported errors.

Original Message Details
Created Date: 10/31/2025 5:34:17 PM
Sender Address: Jeanette.Crawford@medicaid.ms.gov
Recipient Address: kimberlymerkle@maximus.com
Subject: Bid Opportunity for External Medical Review Consulting - Maximus Federal Services
Error Details
Error: 550 5.0.350 Remote server returned an error -> 550 #5.1.0 Address rejected.
Message rejected by: esa.hc4848-77.iphmx.com
Notification Details
Sent by: DM2PR09MB12102.namprd09.prod.outlook.com
Message Hops
HOP TIME (UTC) FROM TO WITH RELAY TIME
1 10/31/2025
5:34:17 PM CO6PR09MB8824.namprd09.prod.outlook.com CO6PR09MB8824.namprd09.prod.outlook.com mapi *
2 10/31/2025
5:34:17 PM CO6PR09MB8824.namprd09.prod.outlook.com DM2PR09MB12102.namprd09.prod.outlook.com Microsoft SMTP Server (version=TLS1_2, cipher=TLS_ECDHE_RSA_WITH_AES_256_GCM_SHA384) *
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ARC-Message-Signature: i=1; a=rsa-sha256; c=relaxed/relaxed; d=microsoft.com;
s=arcselector10001;
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ARC-Authentication-Results: i=1; mx.microsoft.com 1; spf=pass
smtp.mailfrom=medicaid.ms.gov; dmarc=pass action=none
header.from=medicaid.ms.gov; dkim=pass header.d=medicaid.ms.gov; arc=none
DKIM-Signature: v=1; a=rsa-sha256; c=relaxed/relaxed; d=medicaid.ms.gov;
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by DM2PR09MB12102.namprd09.prod.outlook.com (2603:10b6:8:2cc::14) with
Microsoft SMTP Server (version=TLS1_2,
cipher=TLS_ECDHE_RSA_WITH_AES_256_GCM_SHA384) id 15.20.9275.13; Fri, 31 Oct
2025 17:34:17 +0000
Received: from CO6PR09MB8824.namprd09.prod.outlook.com
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([fe80::ea27:f65e:7422:8e99%4]) with mapi id 15.20.9275.013; Fri, 31 Oct 2025
17:34:17 +0000
From: "Jeanette A. Crawford" <Jeanette.Crawford@medicaid.ms.gov>
To: "kimberlymerkle@maximus.com" <kimberlymerkle@maximus.com>
Subject: Bid Opportunity for External Medical Review Consulting - Maximus
Federal Services
Thread-Topic: Bid Opportunity for External Medical Review Consulting - Maximus
Federal Services
Thread-Index: AdxJuEf6kjCFOOfZoTepLCWmvCAMwQ==
Disposition-Notification-To: "Jeanette A. Crawford"
<Jeanette.Crawford@medicaid.ms.gov>
Date: Fri, 31 Oct 2025 17:34:17 +0000
Message-ID: <CO6PR09MB8824E1DAB30294EEEE129567A6F8A@CO6PR09MB8824.namprd09.prod.outlook.com>
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authentication-results: dkim=none (message not signed)
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boundary="_004_CO6PR09MB8824E1DAB30294EEEE129567A6F8ACO6PR09MB8824namp_"
MIME-Version: 1.0
X-OriginatorOrg: medicaid.ms.gov
X-MS-Exchange-CrossTenant-AuthAs: Internal
X-MS-Exchange-CrossTenant-AuthSource: CO6PR09MB8824.namprd09.prod.outlook.com
X-MS-Exchange-CrossTenant-Network-Message-Id: efeceb26-80b4-4290-1283-08dc18a3b78b
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(UTC)
X-MS-Exchange-CrossTenant-fromentityheader: Hosted
X-MS-Exchange-CrossTenant-id: a56c16c8-a529-4a86-b1c9-45a5f0873f292
X-MS-Exchange-Transport-CrossTenantHeadersStamped: DM2PR09MB12102

From: Jeanette A. Crawford
To: "Cindy.liu@mcmcllc.com"
Subject: Bid Opportunity for External Medical Review Consulting - MCMC Services, LLC
Date: Friday, October 31, 2025 12:33:00 PM
Attachments: External Medical Review Consulting.Final.10.31.25.docx

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Vendors | Mississippi Department of Finance and Administration

We look forward to hearing from you.

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Cindy Liu
To: Jeanette A. Crawford
Subject: Read: Bid Opportunity for External Medical Review Consulting - MCMC Services, LLC
Date: Friday, October 31, 2025 12:43:03 PM
Attachments: Read Bid Opportunity for External Medical Review Consulting - MCMC Services LLC.msg

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[You don't often get email from cindy.liu@mcmcllc.com. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

From: Jeanette A. Crawford
To: "cases@propeer.com"
Subject: Bid Opportunity for External Medical Review Consulting - Propeer Resources LLC
Date: Friday, October 31, 2025 12:31:00 PM
Attachments: External Medical Review Consulting.Final.10.31.25.docx

---

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Vendors | Mississippi Department of Finance and Administration

We look forward to hearing from you.

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

Participants in the External Medical Review Consulting IFB #20251031

Federal Hearings and Appeals Services

iMPROve Health (Michigan Peer Review)

MCMC Services

MES Group

MLS Group of Companies

Physio Solutions dba medlitix

ProPeer Resources

QSource

Roffe Enterprises dba HHC Group

IFB Attachment I – Mandatory Letter of Intent

The Bidder must submit this document, via email in PDF format, no later than **2:00 p.m. CST, Friday, November 14, 2025**, to email address: procurement@medicaid.ms.gov. The Bidder bears all risk of delivery and all responsibility for submitting the Letter of Intent timely. Failure to timely submit the Letter of Intent will disqualify the Bidder from participating in this IFB.

Name of Company:	Federal Hearings and Appeals Services, LLC
Address:	40 Coal St., 2nd Floor, Wilkes-Barre, PA 18702
Primary Contact: Name, title, phone number and email address:	Candace Daigle, Chief Compliance Officer 570-779-5122, daigleca@fhas.com
Up to two individuals' email addresses can be used for submission of the Bid to SharePoint site (one email address is preferred):	**Email #1:** daigleca@fhas.com
	Email #2: **(optional)**

By submitting this Letter of Intent, the Bidder acknowledges the following:

- The Bidder must abide by PPRB rules, the rules stated in the IFB, and any other federal or state rules applying to this procurement.
- The Bidder understands that submitting this Letter of Intent does not obligate it to submit a bid.
- If the Bidder does submit a Bid, the Bidder will follow the format required within the IFB.
- The Bidder understands that the Bid must be submitted via SharePoint no later than 2:00 p.m. CST, Friday, December 12, 2025. The Bidder understands that it bears all risks of timely delivery. The Bidder understands that failure to timely submit its Bid will disqualify the Bidder from participating in the solicitation.

To prevent last minute registration/submission issues in SharePoint on Bid due date, assistance must be requested at least two days prior to Bid due date.

Name and Title of person submitting Letter of Intent:	James L. Bobeck, Esq., CEO
Signature:	
Date:	11/14/2025

From:	Procurement
To:	Candace Daigle; Procurement
Cc:	James L Bobeck
Subject:	RE: IFB 20251031 Attachment I: Mandatory Letter of Intent / RFX #3160007625 - External Medical Review Consulting
Date:	Friday, November 14, 2025 11:40:23 AM

Hello,

DOM is in receipt of your Letter Of Intent. The meeting invite for the Pre-bid Submission Conference will be sent today.

Thank you for your interest in our IFB.

Best Regards,
Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Candace Daigle <daigleca@fhas.com>
Sent: Friday, November 14, 2025 9:53 AM
To: Procurement <Procurement@medicaid.ms.gov>
Cc: James L Bobeck <JBobeckEsquire@fhas.com>
Subject: RE: IFB 20251031 Attachment I: Mandatory Letter of Intent / RFX #3160007625 - External Medical Review Consulting

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Happy Friday Ms. Crawford,

Please find the IFB Attachment I – Mandatory Letter of Intent on behalf of Federal Hearings and Appeals Services, LLC (FHAS).

Please **acknowledge receipt** and let me know if I can provide any additional information.

Thank you,
Candace

From: Procurement <Procurement@medicaid.ms.gov>
Sent: Thursday, November 13, 2025 12:50 PM
To: Candace Daigle <daigleca@fhas.com>; Procurement <Procurement@medicaid.ms.gov>
Cc: James L Bobeck <JBobeckEsquire@fhas.com>
Subject: RE: IFB 20251031 Attachment I: Mandatory Letter of Intent / RFX #3160007625 - External Medical Review Consulting

Hello Ms. Daigle,

The Division of Medicaid (DOM) is in receipt of your Mandatory Letter of Intent for the *External Medical Review Consulting* solicitation.

Please note that, pursuant to IFB Section 3.4.14, **Bid Submission Format (page 20)**, *"Modifications or additions to any portion of the procurement document may be cause for rejection."* Therefore, all bidders are required to use the solicitation forms **exactly as provided in the IFB** and **without modification**.

To participate in the bid process for this solicitation, you must **resubmit the Letter of Intent** using the **IFB Attachment I – Mandatory Letter of Intent** form **exactly as provided** in the IFB before the deadline. The Letter of Intent does not need to include a cover sheet or be resubmitted with the full bid response on **December 12, 2025**, as the Mandatory Letter of Intent is due separately by its specified due date.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Candace Daigle <daigleca@fhas.com>
Sent: Wednesday, November 12, 2025 4:35 PM
To: Procurement <Procurement@medicaid.ms.gov>
Cc: James L Bobeck <JBobeckEsquire@fhas.com>
Subject: IFB 20251031 Attachment I: Mandatory Letter of Intent / RFX #3160007625 - External Medical Review Consulting

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Good afternoon Ms. Crawford,

Please find the attached Letter of Intent on behalf of James Bobeck, CEO, for Federal Hearings and Appeals Services, LLC, and let me know if I can provide any additional information.

As noted in the letter, I will be your primary contact for communications regarding IFB 20251031/ RFX #3160007625 - External Medical Review Consulting.

Thank you,
Candace Daigle

Candace Daigle
Chief Compliance Officer
Phone: 570-779-5122
Fax: 570-719-0306

FHAS

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FHAS.com

Candace Daigle
Chief Compliance Officer
Phone: 570-779-5122
Fax: 570-719-0306

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November 12, 2025

Via Email: procurement@medicaid.ms.gov

State of Mississippi
Division of Medicaid Procurement
Jeanette Crawford
Procurement Officer

Re: IFB 20251031 - Attachment I: Mandatory Letter of Intent
RFX #3160007625 - External Medical Review Consulting

Dear Ms. Crawford,

It is my pleasure to introduce you to Federal Hearings and Appeals Services, LLC (FHAS), a trusted national leader in external health care review services.

Name of Company: Federal Hearings and Appeals Services, LLC

Address: 40 Coal St., 2nd Floor, Wilkes-Barre, PA 18702

Primary Contact: Name, title, phone number and email address:

Candace Daigle, Chief Compliance Officer, 570-779-5122, daigleca@fhas.com

Up to two individuals' email addresses can be used for submission of the Bid to SharePoint site (one email address is preferred):	**Email #1:** daigleca@fhas.com **Email #2:** We are only providing one email address, per your preference.

By submitting this Letter of Intent, FHAS acknowledges the following:

- FHAS shall abide by PPRB rules, the rules stated in the IFB, and any other federal or state rules applying to this procurement.
- FHAS understands that submitting this Letter of Intent does not obligate it to submit a bid.
- If FHAS does submit a Bid, FHAS will follow the format required within the IFB.
- FHAS understands that the Bid must be submitted via SharePoint no later than 2:00 p.m. CST, Friday, December 12, 2025. FHAS understands that it bears all risks of timely delivery. FHAS understands that failure to timely submit its Bid will disqualify the Bidder from participating in the solicitation.

To prevent last minute registration/submission issues in SharePoint on Bid due date, assistance shall be requested at least two days prior to Bid due date.

Name and Title of person submitting Letter of Intent:	James L. Bobeck, Esq., CEO
Signature:	
Date:	11/12/2025

IFB Attachment I – Mandatory Letter of Intent

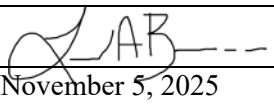
The Bidder must submit this document, via email in PDF format, no later than **2:00 p.m. CST, Friday, November 14, 2025**, to email address: procurement@medicaid.ms.gov. The Bidder bears all risk of delivery and all responsibility for submitting the Letter of Intent timely. Failure to timely submit the Letter of Intent will disqualify the Bidder from participating in this IFB.

Name of Company:	Michigan Peer Review Organization (dba iMPROve Health)
Address:	625 Kenmoor Ave. SE Suite 350 PMB 47995 Grand Rapids, Michigan 49546-2395 Note: This is a mailing address only. iMPROve Health is a fully remote organization.
Primary Contact: Name, title, phone number and email address:	Leland A. Babitch, MD, MBA President & CEO 248-465-7400 lbabitch@improve.health
Up to two individuals' email addresses can be used for submission of the Bid to SharePoint site (one email address is preferred):	**Email #1:** spasqualone@improve.health
	Email #2: mtrajkovski@improve.health **(optional)**

By submitting this Letter of Intent, the Bidder acknowledges the following:

- The Bidder must abide by PPRB rules, the rules stated in the IFB, and any other federal or state rules applying to this procurement.
- The Bidder understands that submitting this Letter of Intent does not obligate it to submit a bid.
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To prevent last minute registration/submission issues in SharePoint on Bid due date, assistance must be requested at least two days prior to Bid due date.

Name and Title of person submitting Letter of Intent:	Leland A. Babitch, MD, MBA President & CEO
Signature:	
Date:	November 5, 2025

From:	Procurement
To:	Candace Daigle; Procurement
Cc:	James L Bobeck
Subject:	RE: IFB 20251031 Attachment I: Mandatory Letter of Intent / RFX #3160007625 - External Medical Review Consulting
Date:	Friday, November 14, 2025 11:40:23 AM

Hello,

DOM is in receipt of your Letter Of Intent. The meeting invite for the Pre-bid Submission Conference will be sent today.

Thank you for your interest in our IFB.

Best Regards,
Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Candace Daigle <daigleca@fhas.com>
Sent: Friday, November 14, 2025 9:53 AM
To: Procurement <Procurement@medicaid.ms.gov>
Cc: James L Bobeck <JBobeckEsquire@fhas.com>
Subject: RE: IFB 20251031 Attachment I: Mandatory Letter of Intent / RFX #3160007625 - External Medical Review Consulting

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Happy Friday Ms. Crawford,

Please find the IFB Attachment I – Mandatory Letter of Intent on behalf of Federal Hearings and Appeals Services, LLC (FHAS).

Please **acknowledge receipt** and let me know if I can provide any additional information.

Thank you,
Candace

From: Procurement <Procurement@medicaid.ms.gov>
Sent: Thursday, November 13, 2025 12:50 PM
To: Candace Daigle <daigleca@fhas.com>; Procurement <Procurement@medicaid.ms.gov>
Cc: James L Bobeck <JBobeckEsquire@fhas.com>
Subject: RE: IFB 20251031 Attachment I: Mandatory Letter of Intent / RFX #3160007625 - External Medical Review Consulting

Hello Ms. Daigle,

The Division of Medicaid (DOM) is in receipt of your Mandatory Letter of Intent for the *External Medical Review Consulting* solicitation.

Please note that, pursuant to IFB Section 3.4.14, **Bid Submission Format (page 20)**, *"Modifications or additions to any portion of the procurement document may be cause for rejection."* Therefore, all bidders are required to use the solicitation forms **exactly as provided in the IFB** and **without modification**.

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Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Candace Daigle <daigleca@fhas.com>
Sent: Wednesday, November 12, 2025 4:35 PM
To: Procurement <Procurement@medicaid.ms.gov>
Cc: James L Bobeck <JBobeckEsquire@fhas.com>
Subject: IFB 20251031 Attachment I: Mandatory Letter of Intent / RFX #3160007625 - External Medical Review Consulting

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Good afternoon Ms. Crawford,

Please find the attached Letter of Intent on behalf of James Bobeck, CEO, for Federal Hearings and Appeals Services, LLC, and let me know if I can provide any additional information.

As noted in the letter, I will be your primary contact for communications regarding IFB 20251031/ RFX #3160007625 - External Medical Review Consulting.

Thank you,
Candace Daigle

Candace Daigle
Chief Compliance Officer
Phone: 570-779-5122
Fax: 570-719-0306

FHAS

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FHAS.com

Candace Daigle
Chief Compliance Officer
Phone: 570-779-5122
Fax: 570-719-0306

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IFB Attachment I – Mandatory Letter of Intent

The Bidder must submit this document, via email in PDF format, no later than **2:00 p.m. CST, Friday, November 14, 2025**, to email address: procurement@medicaid.ms.gov. The Bidder bears all risk of delivery and all responsibility for submitting the Letter of Intent timely. Failure to timely submit the Letter of Intent will disqualify the Bidder from participating in this IFB.

Name of Company:	MCMC Services LLC
Address:	1451 Rockville Pike #440, Rockville, MD 20852.
Primary Contact: Name, title, phone number and email address:	Theresa Garcia, Senior Account Executive 909-215-5653 Theresa.Garcia@mcmcllc.com
Up to two individuals' email addresses can be used for submission of the Bid to SharePoint site (one email address is preferred):	**Email #1:** Sarah.Gorzny@mcmcllc.com
	Email #2: Emmanuel.Kabiritsi@mcmcllc.com **(optional)**

By submitting this Letter of Intent, the Bidder acknowledges the following:

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Name and Title of person submitting Letter of Intent:	Sarah Gorzny Digitally signed by: Sarah Gorzny DN: CN = Sarah Gorzny email = sarah.gorzny@mcmcllc.com C = US O = MCMC Services, LLC OU = General Manager Date: 2025.11.12 09:12:37 -06'00'
Signature:	
Date:	

From: Procurement
To: Theresa Garcia; Procurement
Subject: RE: MCMC Services LLC Intent to Bid Form- Mississippi Division of Medicaid Procurement IFB #20251031 and RFX #3160007625
Date: Wednesday, November 12, 2025 12:05:50 PM
Attachments: image001.png

Good Morning,

DOM is in receipt of your Letter Of Intent. The meeting invite for the Pre-bid Submission Conference will be sent soon.

Thank you for your interest in our IFB.

Best Regards,
Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Theresa Garcia <Theresa.Garcia@mcmcllc.com>
Sent: Wednesday, November 12, 2025 11:37 AM
To: Procurement <Procurement@medicaid.ms.gov>
Subject: MCMC Services LLC Intent to Bid Form- Mississippi Division of Medicaid Procurement IFB #20251031 and RFX #3160007625

You don't often get email from theresa.garcia@mcmcllc.com. Learn why this is important

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,
Please find attached the MCMC Services Letter of Intent to Bid for the Mississippi Division of Medicaid Procurement IFB #20251031 and RFX #3160007625- External Medical Review Consulting. Would you please confirm receipt? Thank you.

Best Regards,

Theresa Garcia| MCMC Senior Account Manager
MCMC Services LLC

DIRECT 909-215-5653
EMAIL: theresa.garcia@mcmcllc.com



-

Delivering timely, clear, and expert answers for healthcare decision-making, one case at a time.

-

https://www.mcmcllc.com/about-us

IFB Attachment I – Mandatory Letter of Intent

The Bidder must submit this document, via email in PDF format, no later than **2:00 p.m. CST, Friday, November 14, 2025**, to email address: procurement@medicaid.ms.gov. The Bidder bears all risk of delivery and all responsibility for submitting the Letter of Intent timely. Failure to timely submit the Letter of Intent will disqualify the Bidder from participating in this IFB.

Name of Company:	**MES PEER REVIEW SERVICES**
Address:	**100 MORSE STREET** **NORWOOD, MA 02062**
Primary Contact: Name, title, phone number and email address:	**RYAN FURLONG** **656-244-5969** **ryan.furlong@mesgroup.com**
Up to two individuals' email addresses can be used for submission of the Bid to SharePoint site (one email address is preferred):	**Email #1: ryan.furlong@mesgroup.com**
	Email #2: peter.collins@mesgroup.com **(optional)**

By submitting this Letter of Intent, the Bidder acknowledges the following:

- The Bidder must abide by PPRB rules, the rules stated in the IFB, and any other federal or state rules applying to this procurement.
- The Bidder understands that submitting this Letter of Intent does not obligate it to submit a bid.
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Name and Title of person submitting Letter of Intent:	Ryan Furlong Account Manager
Signature:	*Ryan Furlong*
Date:	11/14/2025

From: Peter Collins
To: Procurement; Ryan Furlong
Subject: RE: Mandatory Letter of Intent- IFB #20251031 External Medical Review Consulting
Date: Monday, November 17, 2025 9:29:34 AM
Attachments: image001.png
image002.png

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Good Morning Jeanette,

This is terrific news, and we greatly appreciate the agency's reconsideration of our bid status. Thank you for your prompt response and we look forward to participating in the bid call this morning as well as responding to the RFP. Again, thank you so very much for your attention and consideration in this matter.

Best Regards,
Peter

Peter Collins
Director, Sales Enablement
MES Peer Review Services

150 Presidential Way
Suite 110
Woburn, MA 01801

Direct: 781.496.4502
Cisco Ext. 252502
Cell. 617.997.1072
Fax. 832.485.0673

Email. peter.collins@messolutions.com
Web. www.messolutions.com

From: Procurement <Procurement@medicaid.ms.gov>
Sent: Monday, November 17, 2025 10:09 AM
To: Peter Collins <Peter.Collins@mesgroup.com>; Ryan Furlong <ryan.furlong@mesgroup.com>
Subject: RE: Mandatory Letter of Intent- IFB #20251031 External Medical Review Consulting

Note: External Sender - Use caution when clicking links.

Hello Mr. Collins,
Pursuant to the *PPRB OPSCR Rules and Regulations* **section 5.5.4 Minor Informalities** section, The Agency may waive such informalities or allow the bidder to correct mistakes that can be waived or corrected without prejudice to other bidders.

The Division of Medicaid (DOM) did receive your email indicating your intent to bid prior to the November 12, 2025, 2:00 p.m. deadline. Therefore, in accordance with the provisions for minor informalities, DOM will accept the corrected Letter of Intent submitted in your subsequent email after the deadline.

I am including you in today's Pre-bid Submission Conference at 10:00 a.m.

Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Peter Collins <Peter.Collins@mesgroup.com>
Sent: Friday, November 14, 2025 4:23 PM
To: Procurement <Procurement@medicaid.ms.gov>; Ryan Furlong <Ryan.Furlong@mesgroup.com>
Subject: RE: Mandatory Letter of Intent- IFB #20251031 External Medical Review Consulting

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Good Afternoon Jeanette,

Thank you for notifying us promptly of the error made in submitting our letter of intent to respond to the Mississippi Division of Medicaid's invitation for Bid #20251031 for External Medical Review Consulting Services. We understand it was clearly written in the instructions to include the attached

PDF attestation and we kindly ask you reconsider your ruling regarding our disqualification from the bid process. We strongly believe MES Peer Review Services would make a valuable partner to the state of MS for external medical review.

Thank you for attention to this matter.

Best Regards,
Peter

Peter Collins
Director, Sales Enablement
MES Peer Review Services

150 Presidential Way
Suite 110
Woburn, MA 01801

Direct: 781.496.4502
Cisco Ext. 252502
Cell. 617.997.1072
Fax. 832.485.0673

Email. peter.collins@messolutions.com
Web. www.messolutions.com

From: Procurement <Procurement@medicaid.ms.gov>
Sent: Friday, November 14, 2025 4:24 PM
To: Ryan Furlong <ryan.furlong@mesgroup.com>; Procurement <Procurement@medicaid.ms.gov>
Cc: Peter Collins <Peter.Collins@mesgroup.com>
Subject: RE: Mandatory Letter of Intent- IFB #20251031 External Medical Review Consulting

Note: External Sender - Use caution when clicking links.

Good Afternoon,
The Mississippi Division of Medicaid (DOM) regretfully informs you that your submission was deemed non-responsive.

Please find the attached non-responsive letter regarding your submission for more information.

We look forward to the opportunity to engage with you in the future.

Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Ryan Furlong <ryan.furlong@mesgroup.com>
Sent: Friday, November 14, 2025 12:16 PM
To: Procurement <Procurement@medicaid.ms.gov>
Cc: Peter Collins <Peter.Collins@mesgroup.com>
Subject: Mandatory Letter of Intent- IFB #20251031 External Medical Review Consulting

You don't often get email from ryan.furlong@mesgroup.com. Learn why this is important

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon Jeanette,

MES Peer Review Services hereby submits this Mandatory Letter of Intent to participate in the Mississippi Division of Medicaid's invitation for Bid #20251031 for External Medical Review Consulting Services.

MES Peer Review Services confirms:

- We intend to submit a complete bid by the deadline
- We meet all minimum qualification requirements
- We have licensed physicians compliant with Mississippi requirements
- We possess a secure HIPPA-compliant review platform
- We will comply with all submission instructions and timelines.

The following individuals are authorized to upload bid materials to the DOM SharePoint Portal:

Ryan Furlong - Ryan.Furlong@mesgroup.com
Peter Collins - Peter.Collins@mesgroup.com

Thank you,

Ryan Furlong
Account Manager
MES Peer Review Services

100 Morse Street
Norwood Massachusetts 02062
Direct. 656.244.5969
Email. Ryan.furlong@mesgroup.com
Web. www.messolutions.com

MEMORANDUM

To: Ryan Furlong
MES Peer Review Services

From: Jeanette Crawford
Procurement Officer, Mississippi Division of Medicaid

Date: November 14, 2025

Re: External Medical Review Consulting IFB#20251031 RFx3160007625
Mandatory Letter of Intent as non-responsive

The Mississippi Division of Medicaid (DOM) received your Mandatory Letter of Intent to IFB #20251031 for External Medical Review Consulting. However, we regret to inform you that your submission has been deemed non-responsive.

Your Mandatory Letter of Intent was found to be non-responsive due to the following:

- **Non-compliance with the required bid submission format:** The Letter of Intent was not submitted in the manner specified in the IFB.

Pursuant to IFB Section 1.5.1 *Mandatory Letter of Intent* (page 4), to be eligible to submit a Bid, the Bidder is required to submit IFB Attachment I: Mandatory Letter of Intent via email to procurement@medicaid.ms.gov in order to be eligible to submit a bid.

Additional on Page 37, the *IFB Attachment I – Mandatory Letter of Intent* states: The Bidder must submit **this document**, via email in PDF format, no later than 2:00 p.m. CST, Friday, November 14, 2025, to email address: procurement@medicaid.ms.gov.

Because the required Mandatory Letter of Intent was not submitted as instructed, **your organization is not eligible to submit a bid for this IFB.**

We appreciate your interest in this solicitation and encourage your participation in future opportunities that align with your services.

If you have any questions, you may contact the Office of Procurement at: procurement@medicaid.ms.gov.

IFB Attachment I – Mandatory Letter of Intent

The Bidder must submit this document, via email in PDF format, no later than **2:00 p.m. CST, Friday, November 14, 2025**, to email address: procurement@medicaid.ms.gov. The Bidder bears all risk of delivery and all responsibility for submitting the Letter of Intent timely. Failure to timely submit the Letter of Intent will disqualify the Bidder from participating in this IFB.

Name of Company:	**MLS Group of Companies, LLC**
Address:	**20750 Civic Center Dr., Suite 600** **Southfield, MI 48076**
Primary Contact: Name, title, phone number and email address:	**Hunter Roberts, Senior Account Manager** **940-641-2430; Hunter.Roberts@mlsgroupllc.com**
Up to two individuals' email addresses can be used for submission of the Bid to SharePoint site (one email address is preferred):	**Email #1: Hunter.Roberts@mlsgroupllc.com**
	Email #2: MChamberlain@mlsgroupllc.com **(optional)**

By submitting this Letter of Intent, the Bidder acknowledges the following:

- The Bidder must abide by PPRB rules, the rules stated in the IFB, and any other federal or state rules applying to this procurement.
- The Bidder understands that submitting this Letter of Intent does not obligate it to submit a bid.
- If the Bidder does submit a Bid, the Bidder will follow the format required within the IFB.
- The Bidder understands that the Bid must be submitted via SharePoint no later than 2:00 p.m. CST, Friday, December 12, 2025. The Bidder understands that it bears all risks of timely delivery. The Bidder understands that failure to timely submit its Bid will disqualify the Bidder from participating in the solicitation.

  To prevent last minute registration/submission issues in SharePoint on Bid due date, assistance must be requested at least two days prior to Bid due date.

Name and Title of person submitting Letter of Intent:	Michelle Chamberlain General Manager
Signature:	Michelle Chamberlain
Date:	November 5, 2025

From: Procurement
To: "Jon Hunter Roberts"; Procurement
Subject: RE: MLS Response, Mandatory Letter of Intent IFB #20251031 External Medical Review Consulting
Date: Thursday, November 6, 2025 10:03:00 AM
Attachments: image001.png
image002.png

Good Morning,
DOM is in receipt of your Letter of Intent. An invitation for the Pre-bid Submission Conference will be forth coming.

Thank you for your interest in our IFB.

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jon Hunter Roberts <Hunter.Roberts@mlsgroupllc.com>
Sent: Thursday, November 6, 2025 9:27 AM
To: Procurement <Procurement@medicaid.ms.gov>
Subject: MLS Response, Mandatory Letter of Intent IFB #20251031 External Medical Review Consulting

You don't often get email from hunter.roberts@mlsgroupllc.com. Learn why this is important

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you,
Hunter Roberts
Senior Account Manager

MLS
Group of Companies, LLC

20750 Civic Center Drive, Suite 600
Southfield, MI 48076

www.mlsgroupllc.com

(D) 940-641-2430
(F) 248-356-6757
(E) Hunter.Roberts@mlsgroupllc.com

We believe everyone should have a voice in healthcare.

Connect on LinkedIn

Docusign Envelope ID: 2A273134-A257-4A2B-96F2-002E7FBA8804

IFB Attachment I – Mandatory Letter of Intent

The Bidder must submit this document, via email in PDF format, no later than **2:00 p.m. CST, Friday, November 14, 2025**, to email address: procurement@medicaid.ms.gov. The Bidder bears all risk of delivery and all responsibility for submitting the Letter of Intent timely. Failure to timely submit the Letter of Intent will disqualify the Bidder from participating in this IFB.

Name of Company:	Physio Solutions LLC d/b/a medlitix
Address:	7500 Brooktree Road STE 300 Wexford, PA 15090
Primary Contact: Name, title, phone number and email address:	Steve Keresztes, MD VP, Client Services p. 724-294-8797 skeresztes@mlxiro.com
Up to two individuals' email addresses can be used for submission of the Bid to SharePoint site (one email address is preferred):	**Email #1:** skeresztes@mlxiro.com
	Email #2: aloftis@mlxiro.com **(optional)**

By submitting this Letter of Intent, the Bidder acknowledges the following:

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To prevent last minute registration/submission issues in SharePoint on Bid due date, assistance must be requested at least two days prior to Bid due date.

Name and Title of person submitting Letter of Intent:	Steve Keresztes, MD VP, Client Services
Signature:	Steve Keresztes, MD
Date:	11/6/2025

From: Procurement
To: Steve Keresztes; Procurement
Cc: Chuck Kretchek
Subject: RE: External Medical Review Consulting IFB - #20251031
Date: Monday, November 10, 2025 7:34:00 AM

Good Morning,

DOM is in receipt of your Letter Of Intent. The meeting invite for the Pre-bid Submission Conference will be sent soon.

Thank you for your interest in our IFB.

Best Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Steve Keresztes <skeresztes@mlxiro.com>
Sent: Thursday, November 6, 2025 1:33 PM
To: Procurement <Procurement@medicaid.ms.gov>
Cc: Chuck Kretchek <ckretchek@mlxiro.com>
Subject: External Medical Review Consulting IFB - #20251031

You don't often get email from skeresztes@mlxiro.com. Learn why this is important

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Good afternoon,

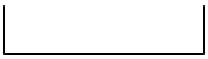
Please find attached medlitix's executed Letter of Intent to bid for External Medical Review Consulting IFB - #20251031. Thank you.

Best regard,s

Steve Keresztes, MD

VP, Client Services | medlitix
p. 724-294-8797
skeresztes@mlxiro.com
www.mlxiro.com





This email, including attachments, may contain information that is privileged, confidential or is exempt from disclosure under applicable law (including, but not limited to, protected health information). It is not intended for transmission to, or receipt by, any unauthorized persons. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you believe this email was sent to you in error, do not read it. Please notify the sender immediately informing them of the error and delete all copies and attachments of the message from your system. Thank you.

IFB Attachment I – Mandatory Letter of Intent

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Name of Company:	Roffe Enterprises, Inc. t/a HHC Group
Address:	9420 Key West Avenue, Suite 330, Rockville, Maryland 20850
Primary Contact: Name, title, phone number and email address:	Farzan Khajehnoori, General Counsel 301-963-0762 ext. 146 fkhajehnoori@hhcgroup.com
Up to two individuals' email addresses can be used for submission of the Bid to SharePoint site (one email address is preferred):	**Email #1:** fkhajehnoori@hhcgroup.com
	Email #2: broffe@hhcgroup.com **(optional)**

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To prevent last minute registration/submission issues in SharePoint on Bid due date, assistance must be requested at least two days prior to Bid due date.

Name and Title of person submitting Letter of Intent:	Bruce D. Roffe, President and CEO
Signature:	Bruce D. Roffe
Date:	November 13, 2025

From: Procurement
To: Farzan Khajehnoori; Procurement; Jeanette A. Crawford
Cc: Bruce Roffe
Subject: RE: External Medical Review Consulting IFB - Mandatory Letter of Intent
Date: Thursday, November 13, 2025 10:25:47 AM
Attachments: image002.png
image003.png
image004.png

Good Morning,

DOM is in receipt of your Letter Of Intent. The meeting invite for the Pre-bid Submission Conference will be sent soon.

Thank you for your interest in our IFB.

Best Regards,
Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Farzan Khajehnoori <Fkhajehnoori@hhcgroup.com>
Sent: Thursday, November 13, 2025 10:02 AM
To: Procurement <Procurement@medicaid.ms.gov>; Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Cc: Bruce Roffe <broffe@hhcgroup.com>
Subject: External Medical Review Consulting IFB - Mandatory Letter of Intent

Some people who received this message don't often get email from fkhajehnoori@hhcgroup.com. Learn why this is important

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Ms. Crawford,

Attached please find Roffe Enterprises, Inc. t/a HHC Group's mandatory Letter of Intent.

Thank you for inviting us to participate in this bid. Please let me know if you have any questions or need any additional information.

Sincerely,
Farzan

Farzan Khajehnoori
General Counsel
H.H.C. Group | 9420 Key West Avenue, Suite 330, Rockville, MD 20850
Tel: (301) 963-0762 ext. 146 | Fax: (301) 963-9431
fkhajehnoori@hhcgroup.com | http://www.hhcgroup.com

ISO/IEC 9001:2015 & ISO/IEC 27001:2022 CERTIFIED

H.H.C. Group's Health Insurance Adjusters (H.I.A.) are licensed in Florida, New York, and North Carolina. ***H.H.C. Group*** is a Utilization Review Agency and is a Licensed\Certified\External Independent Review Organization and a Licensed Medical Claims Review Agency.

Our service offerings include, but are not limited to, Claim Editing, Claim Negotiations, Claim Repricing, Medical Bill Review (Audit), Medical Peer Review, Case Management, Utilization Review, Data Mining, Claim Scrubbing, Disease Management, DRG Validation, Medicare Claim Repricing, Pharmacy Consulting, Transplant Networks, and we provide case review, analysis and reporting as a URAC Accredited Independent Review Organization.

Visit us on:

This message is intended only for the individual or entity to which it is addressed. It may contain privileged, confidential, product or trade secret information, or protected health information, which is exempt from disclosure under applicable laws, including the Health Insurance Portability and Accountability Act (HIPAA). If you are neither the intended recipient, nor an employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this message is strictly prohibited. If you received this message in error, please notify me immediately and confirm that this message has been deleted and any printed copies have been shredded and destroyed. All e-mail sent to or from the ***H.H.C. Group*** corporate email system is subject to archiving, monitoring and/or review by ***H.H.C. Group*** personnel.

IFB Attachment I – Mandatory Letter of Intent

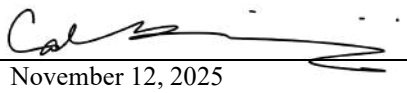
The Bidder must submit this document, via email in PDF format, no later than **2:00 p.m. CST, Friday, November 14, 2025**, to email address: procurement@medicaid.ms.gov. The Bidder bears all risk of delivery and all responsibility for submitting the Letter of Intent timely. Failure to timely submit the Letter of Intent will disqualify the Bidder from participating in this IFB.

Name of Company:	**ProPeer Resources, LLC**
Address:	**5600 Schertz Pkwy** **Schertz, TX 78154**
Primary Contact: Name, title, phone number and email address:	**Rachel Beavers, SVP Compliance** **830-632-7000** **rbeavers@propeer.com**
Up to two individuals' email addresses can be used for submission of the Bid to SharePoint site (one email address is preferred):	**Email #1: complianceofficer@propeer.com**
	Email #2: cmagrini@propeer.com **(optional)**

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Name and Title of person submitting Letter of Intent:	Callie Magrini, Licensing Manager
Signature:	
Date:	November 12, 2025

From: Procurement
To: "Callie Magrini"; Procurement
Cc: Compliance Officer; Sherri Sadala
Subject: RE: ProPeer Resources, LLC Letter of Intent
Date: Wednesday, November 12, 2025 10:44:00 AM

Good Morning,

We are in receipt of your Letter Of Intent. The meeting invite for the Pre-bid Submission Conference will be sent soon.

Thank you for your interest in our IFB.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Callie Magrini <cmagrini@propeer.com>
Sent: Wednesday, November 12, 2025 9:46 AM
To: Procurement <Procurement@medicaid.ms.gov>
Cc: Compliance Officer <complianceofficer@propeer.com>; Sherri Sadala <ssadala@propeer.com>
Subject: ProPeer Resources, LLC Letter of Intent

You don't often get email from cmagrini@propeer.com. Learn why this is important

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

Please find attached ProPeer Resources, LLC Letter of Intent.

Thank you,

IFB Attachment I – Mandatory Letter of Intent

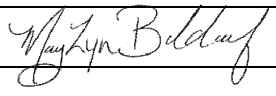
The Bidder must submit this document, via email in PDF format, no later than **2:00 p.m. CST, Friday, November 14, 2025**, to email address: procurement@medicaid.ms.gov. The Bidder bears all risk of delivery and all responsibility for submitting the Letter of Intent timely. Failure to timely submit the Letter of Intent will disqualify the Bidder from participating in this IFB.

Name of Company:	Qsource
Address:	3725 Champion Hills Drive, Suite 3100, Memphis, TN 38125
Primary Contact: Name, title, phone number and email address:	Charlie Russo, Bid & Proposal Director 901-273-2644 crusso@qsource.org
Up to two individuals' email addresses can be used for submission of the Bid to SharePoint site (one email address is preferred):	**Email #1:** crusso@qsource.org
	Email #2: mluke@qsource.org **(optional)**

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Name and Title of person submitting Letter of Intent:	Mary-Lyn Baldauf, Chief Executive Officer
Signature:	
Date:	November 14, 2025

From: Charlie Russo
To: Procurement
Cc: Bids
Subject: MS External Medical Review RFP Response Letter of Intent IFB #20251031, RFX #3160007625
Date: Friday, November 14, 2025 12:42:22 PM
Attachments: Outlook-Icon Desc.png
Qsource.MS External Medical Consulting.Letter of Intent.Nov.14.2025.pdf

You don't often get email from crusso@qsource.org. Learn why this is important

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,
Per Section 1.5.1 of the Mississippi Division of Medicaid Procurement section's Invitation for Bid, IFB #20251031, RFX #3160007625 for External Medical Review Consulting, please see attached for Qsource's Letter of Intent to Bid.

Qsource is excited at the prospect of leveraging our 50+ years of healthcare quality improvement and medical review experience, as well as our latest technological innovations, to support Mississippi in this effort.

We look forward to working together through the IFB #20251031, RFX #3160007625 bid process.

Should you have any questions or require additional information, please let me know.

Thank you,
Charlie

- -

Charlie Russo, CF APMP
Bids and Proposals Director

Qsource.
Phone: (901) 273-2644
Cell: (978) 808-3972
Email: crusso@qsource.org
Visit our website: www.Qsource.org

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PRE-BID CONFERENCE ON SUBMISSION REQUIREMENTS EXTERNAL MEDICAL REVIEW CONSULTING IFB

MISSISSIPPI DIVISION OF MEDICAID

AGENDA

- Procurement Team
- Housekeeping
- Procurement Overview
- 5-Step Submission Process
- Bid Review Process
- Closing



MISSISSIPPI DIVISION OF MEDICAID

PROCUREMENT TEAM

procurement@medicaid.ms.gov

Kayla McKnight
Procurement Director
601.359.2286

Sharon Clark
Procurement Supervisor
601.359.6153

Jeanette Crawford
Procurement Team Leader
601.359.2664

MISSISSIPPI DIVISION OF MEDICAID



Please place your microphone on mute.



Please refrain from typing questions directly into the chat.



Presentation slides will be posted on DOM's website.

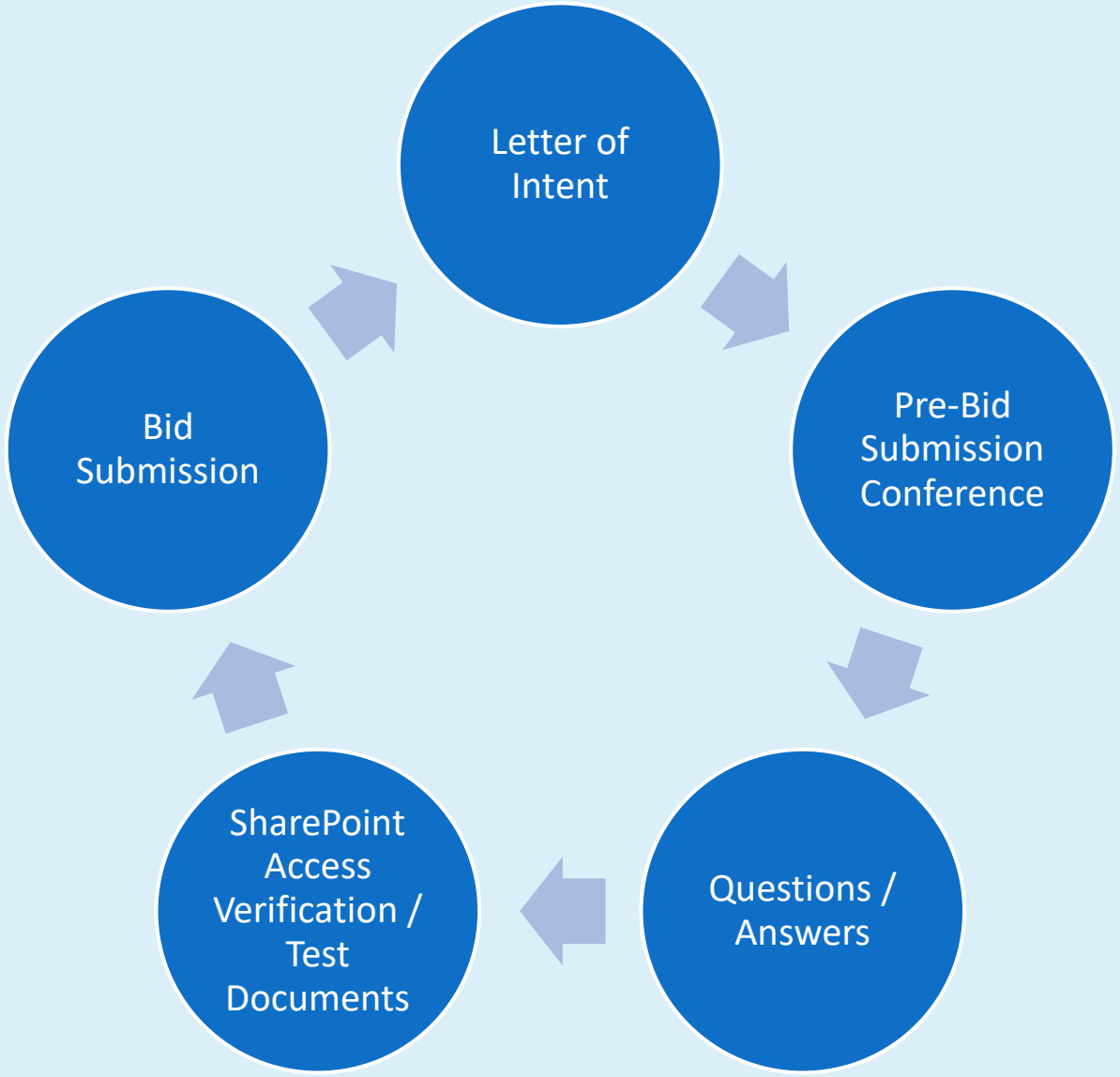
MISSISSIPPI DIVISION OF MEDICAID

OVERVIEW

Understand	• Understand the bid submission process.
Educate	• Educate on the requirements of the submission.
Ensure	• Ensure the procurement process is fair and just to all vendors.

MISSISSIPPI DIVISION OF MEDICAID

FIVE (5) STEP SUBMISSION PROCESS



MISSISSIPPI DIVISION OF MEDICAID

PRE-BID SUBMISSION CONFERENCE



A record of all attendees will be taken.

Nothing stated in the Pre-Bid Submission Conference will change the submission requirements. Only an amendment can change submission requirements.

MISSISSIPPI DIVISION OF MEDICAID

QUESTIONS

- Questions are to be submitted using the Question-and-Answer template provided on the Medicaid website found at: https://Medicaid.ms.gov/resources/procurement
- Email questions to: procurement@medicaid.ms.gov with subject line: ***External Medical Review Consulting – Questions***.
- Procurement will email receipt confirmation.
- Questions received after the deadline will NOT be answered.
- A register of questions will be compiled, exactly as submitted.



MISSISSIPPI DIVISION OF MEDICAID



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ANSWERS

- Answers will be provided as an Amendment to the procurement.
- Amendment will be emailed directly to all vendors who have submitted a Letter of Intent.
- Amendment will be posted on Medicaid website and on the MS Contract / Procurement Opportunity Search portal website.
- Written answers provided are binding.
- All amendments will become part of the final contract as an attachment.

ACKNOWLEDGEMENT OF AMENDMENT(S)

All amendments issued by DOM must be signed by an authorized representative of the bidder. The signed acknowledgment of each amendment must be submitted with the bidder's response OR by any deadline specified within the amendment. All amendment acknowledgments must be included in submission as Attachment I: Amendment Acknowledgement(s).

Vendors who fail to submit all Amendment Acknowledgements may be deemed non-responsive.



MISSISSIPPI DIVISION OF MEDICAID

SHAREPOINT ACCESS

Bidders will only have access to their company's specific folder within SharePoint.

Upload a test document titled, "Test Document".

Email procurement@medicaid.ms.gov for confirmation of receipt of test documents in SharePoint.

Vendors are encouraged to confirm SharePoint access no later than two (2) days prior to the submission deadline to ensure sufficient time to resolve any technical issues. Issues with SharePoint access should be directed to: Sally.Harrison@medicaid.ms.gov and copy the procurement team.

Please do NOT remove the Test Documents from your SharePoint file.

MISSISSIPPI DIVISION OF MEDICAID



BID SUBMISSION REQUIREMENTS

You'll find a Bidder's Response checklist in the procurement documents. This checklist is a guide to help avoid any missing information. Required forms should not be modified. Incomplete submissions may be rejected.

All submissions must be in a single searchable Adobe Acrobat PDF file and must not be password protected.

Each Attachment is required to have a cover sheet and every page should be numbered with page number centered in the footer.

MISSISSIPPI DIVISION OF MEDICAID

IFB
Bidder's Name
Attachment A -Bid Cover Sheet

MISSISSIPPI DIVISION OF MEDICAID

Provide your narrative to the requested information under Bidder Experience Requirement.

END OF RESPONSE

PROPRIETARY INFORMATION FORM
Attachment F

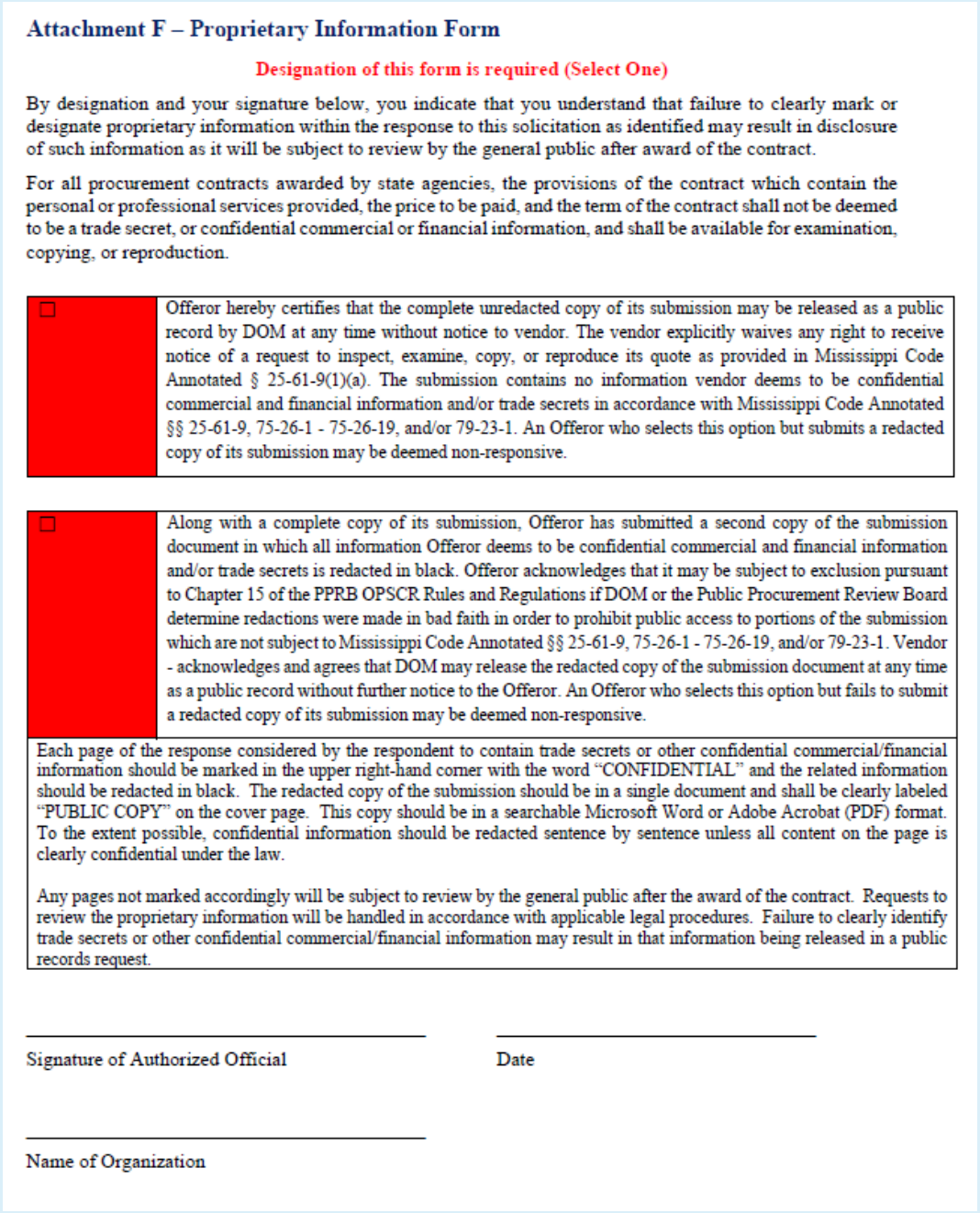
Each vendor must make a selection on this form stating if you are providing both an unredacted and redacted submission or just an unredacted submission.

If your bid submission contains ***no proprietary information***, select the unredacted submission option. The entire document will then be released publicly along with the procurement file and posted on our website.

If you have ***proprietary information*** that will be redacted, select the redacted submission option and provide two copies of your bid submission – one unredacted and one redacted that shall be marked "**Public Copy**." This "**Public Copy**" will be released along with the procurement file and posted on our website.

Each page containing redaction of confidential commercial / financial information should be marked in the upper right-hand corner as "**Confidential**." Please redact the information in accordance with the Mississippi Public Records Act under Mississippi Code Annotated §§ 25-61-9, 75-26-1 - 75-26-19, and/or 79-23-1.

It is the responsibility of the bidder for any errors made in redaction of documents. **Pricing cannot be redacted.**



Attachment F – Proprietary Information Form

Designation of this form is required (Select One)

By designation and your signature below, you indicate that you understand that failure to clearly mark or designate proprietary information within the response to this solicitation as identified may result in disclosure of such information as it will be subject to review by the general public after award of the contract.

For all procurement contracts awarded by state agencies, the provisions of the contract which contain the personal or professional services provided, the price to be paid, and the term of the contract shall not be deemed to be a trade secret, or confidential commercial or financial information, and shall be available for examination, copying, or reproduction.

☐	Offeror hereby certifies that the complete unredacted copy of its submission may be released as a public record by DOM at any time without notice to vendor. The vendor explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its quote as provided in Mississippi Code Annotated § 25-61-9(1)(a). The submission contains no information vendor deems to be confidential commercial and financial information and/or trade secrets in accordance with Mississippi Code Annotated §§ 25-61-9, 75-26-1 - 75-26-19, and/or 79-23-1. An Offeror who selects this option but submits a redacted copy of its submission may be deemed non-responsive.
☐	Along with a complete copy of its submission, Offeror has submitted a second copy of the submission document in which all information Offeror deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Offeror acknowledges that it may be subject to exclusion pursuant to Chapter 15 of the PPRB OPSCR Rules and Regulations if DOM or the Public Procurement Review Board determine redactions were made in bad faith in order to prohibit public access to portions of the submission which are not subject to Mississippi Code Annotated §§ 25-61-9, 75-26-1 - 75-26-19, and/or 79-23-1. Vendor - acknowledges and agrees that DOM may release the redacted copy of the submission document at any time as a public record without further notice to the Offeror. An Offeror who selects this option but fails to submit a redacted copy of its submission may be deemed non-responsive.

Each page of the response considered by the respondent to contain trade secrets or other confidential commercial/financial information should be marked in the upper right-hand corner with the word "CONFIDENTIAL" and the related information should be redacted in black. The redacted copy of the submission should be in a single document and shall be clearly labeled "PUBLIC COPY" on the cover page. This copy should be in a searchable Microsoft Word or Adobe Acrobat (PDF) format. To the extent possible, confidential information should be redacted sentence by sentence unless all content on the page is clearly confidential under the law.

Any pages not marked accordingly will be subject to review by the general public after the award of the contract. Requests to review the proprietary information will be handled in accordance with applicable legal procedures. Failure to clearly identify trade secrets or other confidential commercial/financial information may result in that information being released in a public records request.

Signature of Authorized Official

Date

Name of Organization

Although references are listed as a requirement under Minimum Qualifications, Addendum 1, you will NOT provide references in a narrative format. Bidders should provide references using Attachment G form provided in the IFB.

Bidders must provide a list of past and/or current engagements for which the bidder performed similar services.

The Procurement Team will contact your references randomly until two individuals can be reached within 3 business days from bid due date.

MISSISSIPPI DIVISION OF MEDICAID

REQUIRED DOCUMENTS

Please ensure all documents that require signatures are signed and all applicable form fields are completed.



READY FOR BID SUBMISSION

Submit your bid as a single searchable PDF format and do not include embedded web links.

Only upload the bid in SharePoint. Do not email a copy of the bid to the Procurement Team.

You may email Procurement to verify receipt in SharePoint at: procurement@medicaid.ms.gov

The Procurement Team will not open your bid submission at that time.

Procurement will only verify that the document has been uploaded and visible in SharePoint.

Procurement will email vendor that Submission has been received.

MISSISSIPPI DIVISION OF MEDICAID

BID REVIEW PROCESS

- The Procurement Team will review the Bid Submissions to ensure that all required documents have been provided in accordance with the Bid Response Checklist. Bidders not submitting all the documents may be deemed ***non-responsive***.
- The Procurement Team will review the Bid Submissions to ensure that documents or narratives have been provided in accordance with the Minimum Qualifications section. Bidders not submitting all of the requested information may be deemed ***non-responsible***.
- After the responsive and responsible bidder(s) have been determined, the award will be made to the bidder with the lowest cost on the Bid Form (Attachment B). Remember, required forms, including the Bid Form, CANNOT be modified.
- After review has been completed and an award is made, the ***Notice of Intent to Award*** will be emailed directly to all vendors who submitted bids. The Notice of Intent to Award will also be posted on DOM's website, in the MS Procurement Portal and in MAGIC.

MISSISSIPPI DIVISION OF MEDICAID

CLOSING

MISSISSIPPI DIVISION OF MEDICAID

https://medicaid.ms.gov/resources/procurement/

Now | OPSCR /PPRB website | PPRB Checklists-ne... | iLovePDF | Online P... | ChatGPT | Transparency Website | DOM Website | MAGIC | SharePoint - RFP Su... | Beacon | Overview | Gemini | DocuSign | MACS | cobblestone | Other fav

links below:

Active Procurements

2025

- External Medical Review Consulting – IFB #20251031 – RFX #3160007625 – 10/31/2025
  - IFB #20251031 – WORD
  - IFB #20251031 – PDF
  - Pre-Bid Submission Conference – 11/17/2025
  - Amendment 1 – Questions and Answers – 11/26/2025
  - Amendment 2 – Clarifications – 11/26/2025

Completed Procurements

Completed procurements are provided for informational purposes only. View a list of completed procurements.

Contract Award Analysis Reports

As identified in MS Code Annotated 31-7-423 (2) and in Executive Order 1362, each agency awarding, renewing, or amending any professional or personal services contract reported online pursuant to the Mississippi Accountability and Transparency Act of 2008 must also submit by online report an analysis describing the reasons for awarding renewing or amending the contract. Click here to view a list of contract award analysis reports.

Notice of Reasons for Protective Order

Resources

- Knowledge Services MSP Vendor Checklist
- Business Associate Agreement
- Business Associate Agreement – State Entity
- Contract Shell Template
- Data Use Agreement
  - DUA Attachment A
  - DUA Attachment B
  - DUA Attachment C
  - DUA Attachment D
  - DUA Attachment E
- Question and Answer Template
- Requests for Information (RFI)
  - Services of the Mississippi Medicaid Program

Procurement Office Contacts

If you have questions regarding procurement or need more information, contact:

Type here to search

12:47 PM
11/26/2025

Display RFx: 3160007625

Open side panel

Close | Export | Print Preview | Questions and Answers (0) | Related Links

Number 3160007625 **Smart Number** 1628-26-R-IFBD-00003 **Type** Invitation for Bid **Status** Published **Created On** 09/08/2025 10:50:06 **Created By** Jeanette Crawford **Number of Bidders** 3

RFX Information | Bidders | Items | **Notes and Attachments** | Conditions | Weights and Scores | Approval | Tracking

Notes

Add | Clear

Filter Settings

Assigned To	Category	Text Preview
Document ...	Internal Note	External Medical Review Consulting -
Document ...	Synopsis Description	The Division of Medicaid seeks offers from qualified, experienced, and responsible entities to provi...

Attachments

Add Attachment | Edit Description | Versioning | Delete | Create Qualification Profile

Filter Settings

Assigned To	Category	Description	File Name	Version	Processor	Visible Internally only	Checked Out	Type	Size (KB)	Changed by	Changed on
Document Header	Standard Attachment	3160007625-BIDINVITATION-1	3160007625-BIDINVITATION-1.xml	1		☑	☐	xml	4	WF-BATCH	10/31/2025
Document Header	Standard Attachment	Amendment 2 - Clarifications	Amendment 2 - Clarifications to IFB20251031.pdf	1		☐	☐	pdf	164	JS408378	11/26/2025
Document Header	Standard Attachment	Amendment 1 - Questions and Answers	Amendment 1 Questions and Answers_Pre-Bid Submission Powerpoint.pdf	1		☐	☐	pdf	1855	JS408378	11/26/2025
Document Header	Standard Attachment	RFx Form	SYN_BID_FORM_3160007625_V1.pdf	1		☑	☐	pdf	19	WF-BATCH	11/26/2025
Document Header	Standard Attachment	3160007625-BIDINVITATION-2	3160007625-BIDINVITATION-2.xml	1		☑	☐	xml	5	WF-BATCH	11/26/2025

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https://www.ms.gov/dfa/contract_bid_search/Bid?autoloadGrid=False

ServiceNow | OPSCR /PPRB website | PPRB Checklists-ne... | iLovePDF | Online P... | ChatGPT | Transparency Website | DOM Website | MAGIC | SharePoint - RFP Su... | Beacon | Overview | Gemini | DocuSign | MACS | cobblestone | Other favor

Search for Bid Opportunities and Public Notifications (Sole Source, Intent to Award, and Protective Order Request) using **Keyword** or **Advanced Search Options**. State Government Bid Opportunities will be posted to this page as defined by State Law. Sole Source, Intent to Award, and Protective Order Request notifications are not bid opportunities, but are posted in accordance with State Law to provide transparency to the public.

3160007625 SEARCH

ADVANCED SEARCH OPTIONS

Agency	Smart Number	RFx Number	Description	Status	Advertised Date	Submission Date	RFx Opening Date	
MS DIVISION OF MEDICAID	1628-26-R-IFBD-00003-V01	3160007625	Major Procurement PERSONNEL SERVICES NON-IT The Division of Medicaid seeks offers from qualified, experi... Attachment - Amendment 1 - Questions and Answers Attachment - Amendment 2 - Clarifications Attachment - IFB #20251031 - PDF Attachment - IFB #20251031 - WORD	Open	10/31/2025	12/12/2025	12/12/2025	View Contact

ck to top

Resources

MS.GOV
MS DEPT of Information Technology Services (ITS)
Mississippi's Chosen Payment Network
Paymode
MS DFA: Bureau of Building
MS DFA: Office of Purchasing
MS DFA: Office of Personal Service Contract Review
Mississippi Management and Reporting System
Statewide Contract Item Catalog
MS.Gov Help Portal

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11/26/2025

MISSISSIPPI DIVISION OF MEDICAID

Date: November 26, 2025

Amendment #1 Questions and Answers and Pre-Bid Submission Conference PowerPoint Presentation

Solicitation Name and Number: External Medical Review Consulting IFB#20251031 RFx# 3160007625

This Amendment must be signed and submitted as part of the Invitation for Bid (IFB) response to be considered for this procurement.
IFB response deadline is December 12, 2025 by 2:00 p.m.

Question #	RFP Section #	RFP Page #	Question	DOM Response
1	N/A	N/A	What is the current pricing for this scope of work?	The current incumbent pricing is as follows: • Appeal Review and/or Length of Stay Review: Flat hourly rate of $150 • Medicaid Hearing & Report Preparation: Hourly rate of $155.
2	1.8	7	Does the single fixed hourly rate specified in the bid, cover all aspects of the service, including the detailed medical review, writing the recommendation, and all time associated with preparatin for and attendance at required telephonic hearings?	Yes. The single fixed hourly rate specified in the IFB on the Bid Form is intended to cover all aspects of the required service. As outlined in the Service Description, the hourly rate encompasses Appeal Review, Hearing and Report Preparation.
3	1.10.2	8	What is the most frequently requested medical specialties and percentage of breakdown of reviews by specialty over the past 12 to 24 months?	Please refer to Appendix 2 – Historical Data (pages 40-42) of the IFB for a breakdown of reviews by medical specialties for 2024 and 2025 to date.

4	1.10.2	8	In the event that a specialty physician is not licensed in Mississippi, can the Mississippi licensed physician who must review and sign off on the recommendation be of any specialty?	If the reviewing physician is not of the same specialty as the case, a Mississippi-licensed physician can be of any specialty, however, general practice is preferred to provide the required review and sign-off.
5	1.10.2 and 3.4.14	9 and 20	The text for #4 on Page 9 states, "Bidders shall provide written, detailed validation describing Bidder's ability to meet each of the qualifications and perform the scope of services (no more than 5 pages)." Two questions: 1) Does the Scope of Services include the General Requirements on pages 11-12 AND the System Requirements on pages 13-14, or just the General Requirements? 2) Please clarify the number of pages the bidder has to respond to the Scope of Services section because above it states "no more than five pages," yet Section 3.4.14 - Bid Submission format states: "At the end of each response to an element by the Bidder, the Bidder should type "[END OF RESPONSE]" and leave the remainder of the page blank, beginning the response to the next element on the next page." There are 16 "elements" between the General Requirements (2.1.1.1-2.1.1.11) and System Requirements (2.2.1-.2.2.5), plus four (4) "elements" under Minimum Qualifications (pages 8-9). If the bidder follows the Section 3.4.14 guideline, it would require 20 pages to ensure each response falls/begins on its own page.	1) Yes. For purposes of Item #4 on Page 9, the Scope of Services includes both the General Requirements and the System Requirements. 2) Section 3.4.14 only relates to the items listed at 1.10.2 Minimum Qualifications (Attachment B: Addendum 1) •• 1st Element •• Addendum 1: Minimum Qualifications, 1.10.2(1) Bidders Experience Requirement *add your documentation and then state END OF RESPONSE •• 2nd Element •• Addendum 1: Minimum Qualifications, 1.10.2(2) Bidder Licenses/Certifications * add your documentation and then state END OF RESPONSE •• 3rd Element •• Addendum 1: Minimum Qualifications 1.10.2(4) Bidder's Narrative * add your documentation and then state END OF RESPONSE **The 3rd Element (1.10.2 (4)) is the only element that is limited to no more than 5 pages. **Note**: For Element 1.10.2(3) Minimum Qualifications References. Follow the required documenting format.

6	1.10.2 (1) and (3)	8	Our company is authorized to provide external reviews in 30+ states which we will identify per 1.10.2 (1). Per 1.10.2 (3), are we required to provide reference contacts for all 30+ states where we're licensed/certified/contracted to provide external reviews?	Please provide 6-8 clients which should include current and/or past clients within the last five years that may be contacted as references, will be sufficient.
7	2	11	What is your criteria for extension? How much advance notice is the contracted company given if it is or isn't extended?	1) An extension is based solely on satisfactory performance of the contracted vendor. 2) If performance is satisfactory, the amended contract will proceed through DOM's internal review process before being submitted to our regulatory board, which requires a minimum one-month approval period. If performance is unsatisfactory, DOM will follow the specific termination clauses outlined in the contract.
8	2.1.1.1	11	Are there specific data integration requirements, API protocols or established DOM systems (e.g., for case intake or claims processing) that the Contractor's secured portal must interface with, or is the Contractor expected to provide a fully independent standalone system for all case management and data exchange?	The Contractor is expected to provide an independent, standalone system that DOM personnel will utilize for all case management and data exchange.
9	2.1.1.1	12	It is stated the number of reviews "vary from month to month." Can you provide an average number of reviews to be performed per month?	A month to month estimate of review requests vs hearings has been included with Appendix 2 - Historical Data as part of Amendment 1, Questions and Answers.
10	2.1.1.1	12	It is stated the number of reviews "vary from month to month." Can you provide a total volume of cases performed in 2024? Total volume of hearings?	A month to month estimate of reviews has been included with Appendix 2 - Historical Data as part of Amendment 1, Questions and Answers.

11	2.1.1.2	12	It is stated "*includes a copy* of any and all medical criteria or clinical guidelines..." Can you elaborate what the expectation is for "including a copy?"	DOM Appeals will give you a policy to review to uphold or overturn the managed care organizations' denials. If you have any additional references that you utilized in making the determination, DOM Appeals would like those listed and on hand in case of a hearing. Our priority is that the policy and criteria provided from the managed care organization is applied properly to the medical case.
12	2.1.1.2	11	Can the DOM provide bidders with a sample of a determination or a sample format expected for a determination?	Yes, A sample format will be provided with Amendment 1, Questions and Answers.
13	2.1.1.3	11	Section 2.1.1.3 states that copies or active links to referenced documents must be incuded with recommendations. Many clinical references are proprietary, require subscripions, and cannot legally be redistributed. Will DOM allow venders to cite these resources without providing full copies due to copyright and royalty restrictions?	The vendor should only utilize references that can be provided to DOM and hearing attendees via PDF related to their determination reviews, if necessary.
14	2.1.1.4	11	If active links lead to subscription based resources that DOM staff cannot access without a license, will DOM consider alternative documentation methods?	The vendor should only utilize references that can be provided to DOM and hearing attendees via PDF related to their determination reviews, if necessary.
15	2.1.1.5	11	In situations that extention on the submission deadline is needed, can extensions be granted? If so, what is the length of extension?	Yes, an extension may be granted when necessary; however, such instances are expected to be rare. In general, no more than an additional week should be needed. All determinations are expected to be submitted in a timely manner.
16	2.1.1.5 and 2.1.1.6		What is the historial annual volume of completed reviews by turnaround time? (ie: standard vs expedited).	There are typically only 2-4 expedited requests per year.

17	2.1.1.7	12	Please provide an estimate on the number of telephonic hearings per year and how many there were in 2024 and 2025.	An estimate of review requests vs hearings has been included with Appendix 2 -Historical Data as part of Amendment 1, Questions and Answers.
18	2.1.1.8	12	Please clarify what DOM defines as the "appropriate training by DOM staff" referenced in section 2.1.1.8. What training content is included?	The IFB incorrectly stated that DOM Appeals would conduct training for the Medical Reviewers. This was an error and shall be corrected in Amendment 2. The Contractor will be responsible for all training related to Medical Review and Hearing functions and must ensure that all Medical Reviewers within DOM's network receive this training. DOM does not prescribe the training methods or timeframes and allows the Contractor full discretion in determining how the training is delivered. The Contractor must maintain training records and provide them to DOM upon request. Required training should include: • Appeals and Hearing processes and de corum • Requirements for timely and efficient reviews, including flexibility in scheduling • Confidentiality and HIPAA compliance.
19	2.1.1.8	12	How long does the required DOM training take to complete, and what is the method of delivery?	See answer to number 18.

20	2.1.1.8	12	Given that our reviewers are all active clinical practices and may not always be available at the exact hearing times requested- especially when hearings are scheduled on short notice- will DOM allow reasonable scheduling flexability?	Yes. DOM will make reasonable efforts to accommodate scheduling needs; however, clinical reviewers should maintain sufficient flexibility to ensure hearings are completed in a timely manner. Federal regulations require that beneficiary hearings be concluded within 90 days of receipt by the Office of Appeals, and scheduling must support compliance with these requirements.
21	2.1.1.9	12	Section 2.1.1.9 requires the Contractor to provide a certified biller/coder's review upon request from the Office of Appeals. Our organization performs coding reviews but not billing reviews. Will DOM confirm whether billing review is a mandatory requirement for this contract, or if coding-only reviews are acceptable?	Yes, a certified biller/coder review is required on cases where a specialized biller/coder review is necessary.
22	2.1.1.11	12	What is the formal, written process for obtaining "prior approval" from the Office of Appeals to extend a deadline?	Requests for prior approval must be submitted by email to DOM's Appeal Contact Person. Any such requests must be made promptly, as timeliness in submitting determinations is essential.
23	2.2	12	What are the average frequency and length of telephonic hearings?	The length of the hearings are typically 1 to 1.5 hours with some lasting up to 3 hours on a rare occasion. A medical reviewer may provide the statement and be examined and does not have to attend the full hearing. A month to month estimate of review requests vs hearings has been included with Appendix 2 - Historical Data as part of Amendment 1, Questions and Answers.

24	2.2	12	Are all Medical Providers who participate on this contract expected to complete the DOM training for hearings? What is the length of the training, and how is it conducted? Also, can the training be done at any time?	See answer to number 18.
25	2.3	14	What components of this contract require travel, if any?	Travel is not required. All hearings are conducted by telephonic call-in, with video hearings occurring only in very rare occurrence.
26	2.3	14	Will medical providers and/or staff be required to travel to Mississippi or elsewhere for any reason?	See answer to number 25.
27	2.3	14	If DOM requires travel to be included, can DOM clarify typical travel expectations and historical frequency of required in-person attendance?	See answer to number 25.
28	2.3	14	Will DOM allow virtual participation in place of in-person travel when appropriate?	See answer to number 25.
29	3.4	16	What is the current incumbent pricing?	See answer to number 1.
30	Attachment B - Bid Form	25	What are the hourly rates of the current vendor?	See answer to number 1.

31	Attachment B – Bid Form Certifications #5	26	Can the Division confirm what "applicable licenses" will be necessary for the bidder to have or secure? For example: an Independent Review Organization (IRO) license from the Mississippi Department of Insurance. And does this include any accreditations or certifications, such as URAC?	Attachment B - Bid Form Certification #5 refers to applicable licensed and certified personnel who are qualified to perform the duties required under the IFB. For the organization, DOM will require the Contractor to hold URAC Accreditation – Independent Review Organization (Comprehensive Review). In addition, accreditation by NCQA for Utilization Management is preferred but not required. Amendment 2, will amend this language.

Written answers provided for the questions are binding. Questions and answers shall become part of the final contract as an attachment. This Amendment must be signed and submitted as part of IFB to be considered for this procurement.

Receipt of Amendment #1 Acknowledged:

_____

Signature

_____

Printed Name

_____

Title

_____

Entity Name

Amendment 1 – Questions and Answers - IFB #20251031

Appendix 2 - Historical Data – UPDATED

MLS Group of Companies, LLC

January 2025 to Date

Total Number of Reviews	67
Estimated Number of Hours	211

Anesthesiology	1
Certified Coder	3
Child & Adolescent Psychiatry	7
Dentistry	1
Internal Medicine	41
Neurological Surgery	2
Obstetrics & Gynecology	1
Occupational Therapist	1
Pediatrics	2
Plastic Surgery	2
Psychiatry	4
Speech-Language Pathologist	2

2024

Total Number of Reviews	130
Estimated Number of Hours	306

Cardiovascular Disease	2
Child & Adolescent Psychiatry	3
Dentistry	13
General Surgery	3
Internal Medicine	60
Neurology Q Child Neurology	3

Occupational Therapist	4
Pain Medicine	1
Pediatrics	20
Physical Medicine & Rehabilitation	4
Plastic Surgery	6
Psychiatry	2
Speech-Language Pathologist	6

Month to Month MLS Reviews vs Hearings

2025	Total Review Request	Member Hearings
January	5	4
February	9	9
March	5	4
April	8	7
May	5	5
June	2	2
July	8	4
August	12	10
September	13	13
October	0	0
November		
December		

2024	Total Review Request	Member Hearings
January	8	8
February	3	3
March	6	6
April	24	24
May	23	23
June	12	12
July	6	6
August	17	17
September	5	4
October	13	13
November	6	5
December	7	7

Amendment 1 – Questions and Answers - IFB #20251031

Attachment – Sample of Determination format

Vendor Name and Logo

11/14/25

RE:	Claimant Name	:	
	Client	:	Mississippi Division of Medicaid
	Referred By	:	DOM Contact Person
	Type of Review	:	Adverse Benefit Determination
	Type of Service	:	State Hearing
	Appeal Level	:	SFH - Appeal

MEDICAL DOCUMENTATION REVIEWED

I have reviewed all of the documents provided.

Referral Document	Name of Document	Party Submitted By	10/14/2025
MSCAN Appeal Acknowledgement Letter	[redacted]	MCO	10/07/2025
Appeal Summary	Appeal Summary[redacted]	MCO	updated
Written Appeal	[redacted]	[redacted]	08/19/2025
Authorized Request Form Letter	[redacted]	MCO	08/19/2025
Notice of Appeal Resolution – Appeal Denied	Final_denial[redacted]	MCO	10/08/2025
MSCAN Appeal Acknowledgement Letter, Member Appeals Authorized Representative Form, POC,	[redacted] Appeal Docs PA.pdf	MCO	08/04/2025 - 10/07/2025
Notification of Adverse Benefit Determination for Requested Services	Initial_PADenial[redacted]	MCO	08/14/2025
Administrative Code: Title 23: Medicaid Part 213 Therapy Services	Policy.pdf	DOM	updated

Email	[redacted]	MCO/DOM	10/13/2025 – 10/14/2025
Member Appeals Authorized Representative Form	[redacted]	MCO	10/06/2025

SUMMARY OF MEDICAL DOCUMENTATION

[redacted]

QUESTION

1. **Do you agree with the original determination to partially deny the request on 8/11/XXXX for coverage of twenty-four (24) Speech Therapy visits for dates of service 8/12/XXXX-10/31/XXXX and approve visits to continue skilled therapy one (1) time per (for each) week with a total of Twelve (12) Speech Therapy visits approved.**

[redacted]

RATIONALE AND DETERMINATION

[redacted]

[redacted]

REFERENCE (S):

[redacted]

[redacted]

CONFLICT OF INTEREST:

[redacted]

Sincerely,

[redacted]



PRE-BID CONFERENCE ON SUBMISSION REQUIREMENTS EXTERNAL MEDICAL REVIEW CONSULTING IFB

MISSISSIPPI DIVISION OF MEDICAID

AGENDA

- Procurement Team
- Housekeeping
- Procurement Overview
- 5-Step Submission Process
- Bid Review Process
- Closing



MISSISSIPPI DIVISION OF MEDICAID

PROCUREMENT TEAM

procurement@medicaid.ms.gov

Kayla McKnight
Procurement Director
601.359.2286

Sharon Clark
Procurement Supervisor
601.359.6153

Jeanette Crawford
Procurement Team Leader
601.359.2664

MISSISSIPPI DIVISION OF MEDICAID



Please place your microphone on mute.



Please refrain from typing questions directly into the chat.



Presentation slides will be posted on DOM's website.

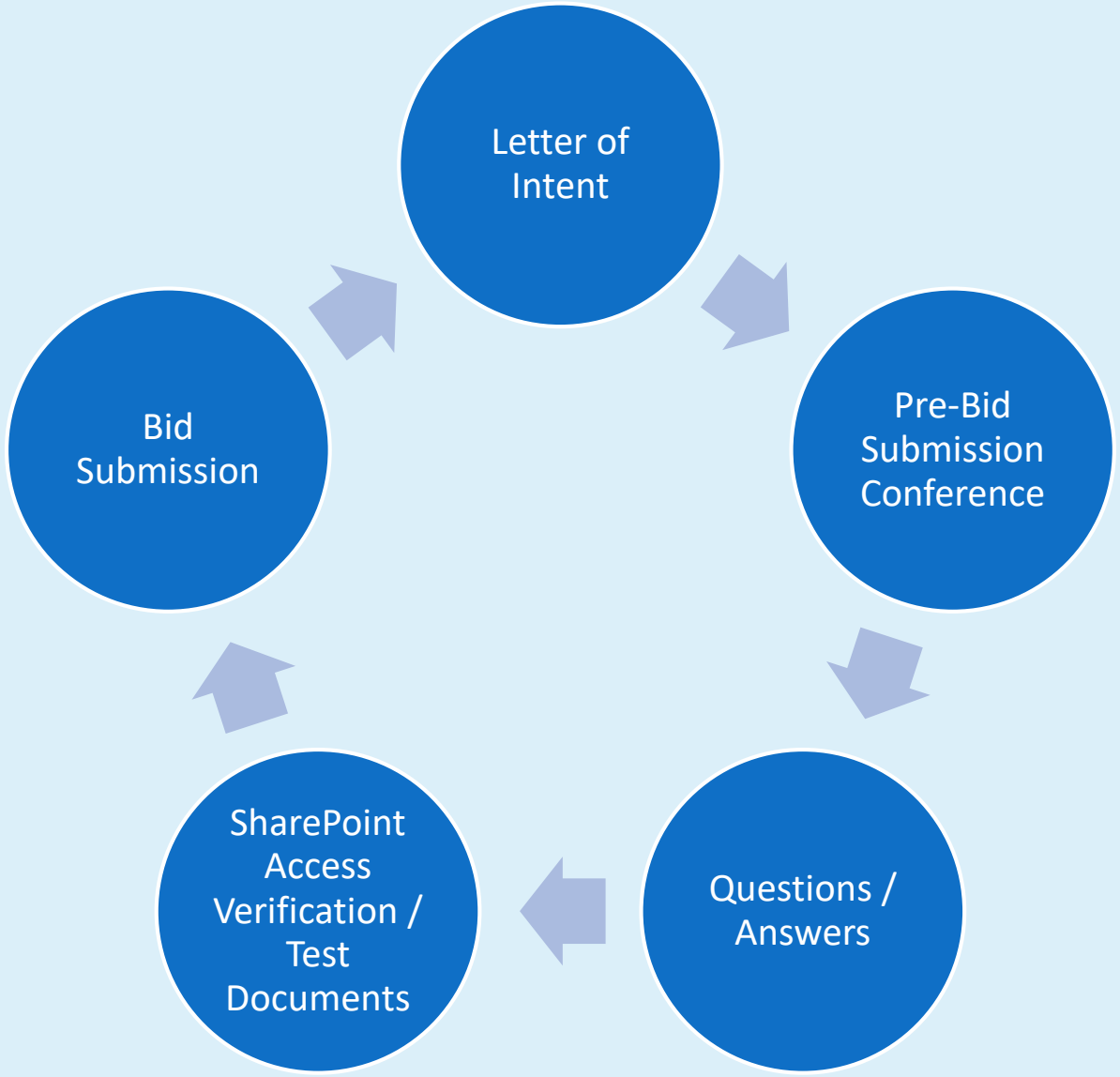
MISSISSIPPI DIVISION OF MEDICAID

OVERVIEW

Understand	• Understand the bid submission process .
Educate	• Educate on the requirements of the submission.
Ensure	• Ensure the procurement process is fair and just to all vendors.

MISSISSIPPI DIVISION OF MEDICAID

FIVE (5) STEP SUBMISSION PROCESS



MISSISSIPPI DIVISION OF MEDICAID

PRE-BID SUBMISSION CONFERENCE



A record of all attendees will be taken.

Nothing stated in the Pre-Bid Submission Conference will change the submission requirements. Only an amendment can change submission requirements.

MISSISSIPPI DIVISION OF MEDICAID

QUESTIONS

- Questions are to be submitted using the Question-and-Answer template provided on the Medicaid website found at: https://Medicaid.ms.gov/resources/procurement
- Email questions to: procurement@medicaid.ms.gov with subject line: ***External Medical Review Consulting – Questions***.
- Procurement will email receipt confirmation.
- Questions received after the deadline will NOT be answered.
- A register of questions will be compiled, exactly as submitted.



MISSISSIPPI DIVISION OF MEDICAID



MISSISSIPPI DIVISION OF MEDICAID

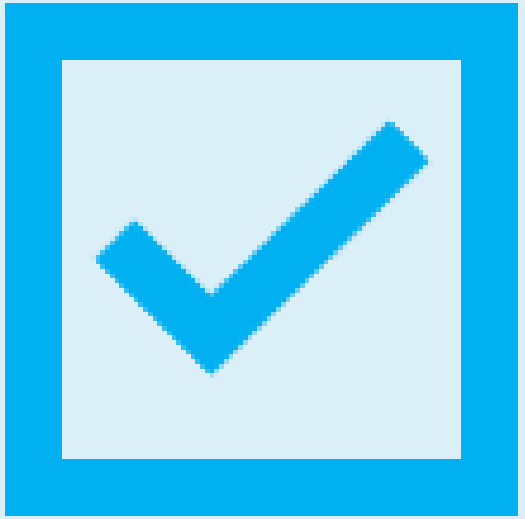
ANSWERS

- Answers will be provided as an Amendment to the procurement.
- Amendment will be emailed directly to all vendors who have submitted a Letter of Intent.
- Amendment will be posted on Medicaid website and on the MS Contract / Procurement Opportunity Search portal website.
- Written answers provided are binding.
- All amendments will become part of the final contract as an attachment.

ACKNOWLEDGEMENT OF AMENDMENT(S)

All amendments issued by DOM must be signed by an authorized representative of the bidder. The signed acknowledgment of each amendment must be submitted with the bidder's response OR by any deadline specified within the amendment. All amendment acknowledgments must be included in submission as Attachment I: Amendment Acknowledgement(s).

Vendors who fail to submit all Amendment Acknowledgements may be deemed non-responsive.



MISSISSIPPI DIVISION OF MEDICAID

SHAREPOINT ACCESS

Bidders will only have access to their company's specific folder within SharePoint.

Upload a test document titled, "Test Document".

Email procurement@medicaid.ms.gov for confirmation of receipt of test documents in SharePoint.

Vendors are encouraged to confirm SharePoint access no later than two (2) days prior to the submission deadline to ensure sufficient time to resolve any technical issues. Issues with SharePoint access should be directed to: Sally.Harrison@medicaid.ms.gov and copy the procurement team.

Please do NOT remove the Test Documents from your SharePoint file.

MISSISSIPPI DIVISION OF MEDICAID



BID SUBMISSION REQUIREMENTS

You'll find a Bidder's Response checklist in the procurement documents. This checklist is a guide to help avoid any missing information. Required forms should not be modified. Incomplete submissions may be rejected.

All submissions must be in a single searchable Adobe Acrobat PDF file and must not be password protected.

Each Attachment is required to have a cover sheet and every page should be numbered with page number centered in the footer.

MISSISSIPPI DIVISION OF MEDICAID

IFB
Bidder's Name
Attachment A -Bid Cover Sheet

MISSISSIPPI DIVISION OF MEDICAID

Provide your narrative to the requested information under Bidder Experience Requirement.

END OF RESPONSE

Page Number here

PROPRIETARY INFORMATION FORM
Attachment F

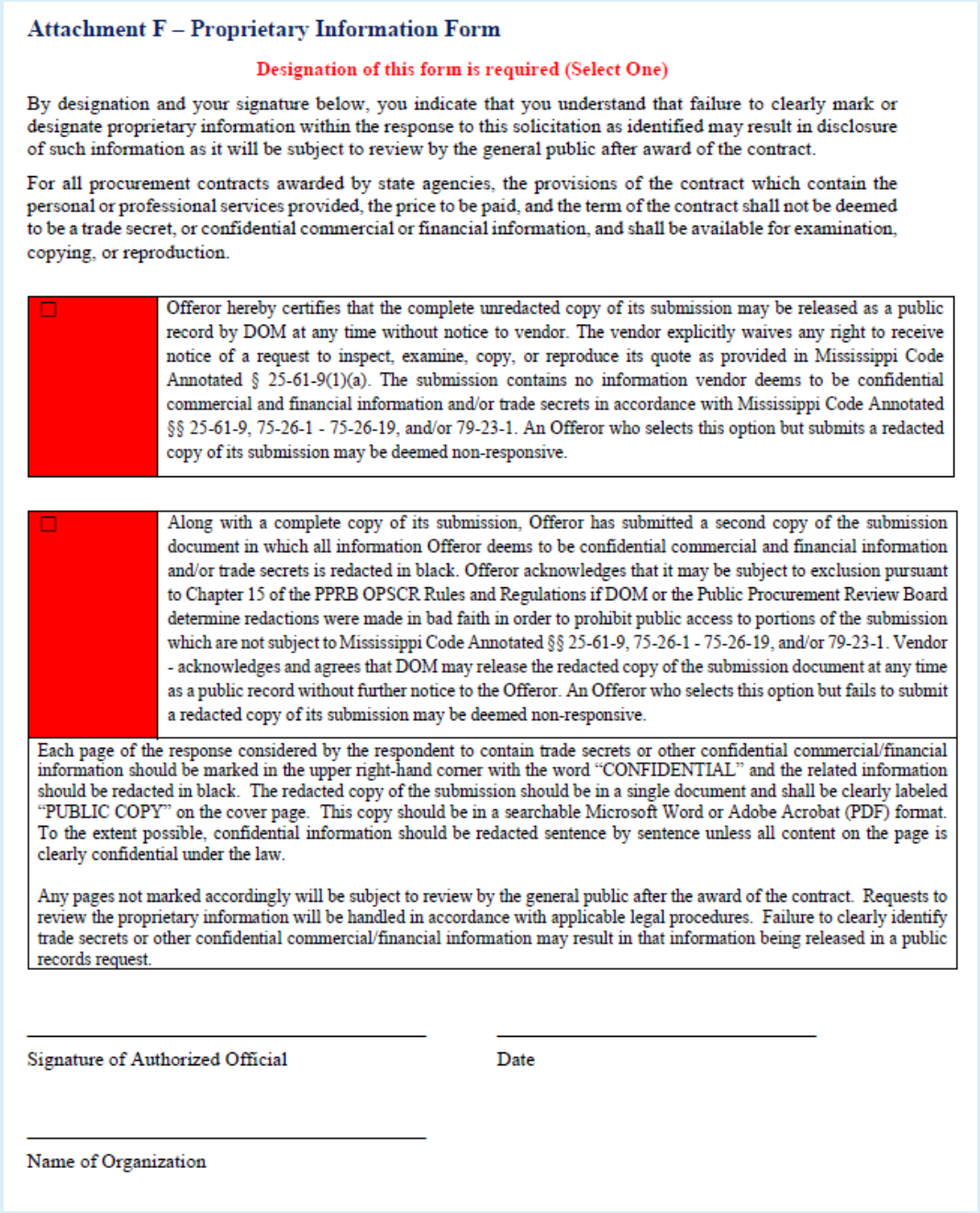
Each vendor must make a selection on this form stating if you are providing both an unredacted and redacted submission or just an unredacted submission.

If your bid submission contains ***no proprietary information***, select the unredacted submission option. The entire document will then be released publicly along with the procurement file and posted on our website.

If you have ***proprietary information*** that will be redacted, select the redacted submission option and provide two copies of your bid submission – one unredacted and one redacted that shall be marked "**Public Copy**." This "**Public Copy**" will be released along with the procurement file and posted on our website.

Each page containing redaction of confidential commercial / financial information should be marked in the upper right-hand corner as "**Confidential**." Please redact the information in accordance with the Mississippi Public Records Act under Mississippi Code Annotated §§ 25-61-9, 75-26-1 - 75-26-19, and/or 79-23-1.

It is the responsibility of the bidder for any errors made in redaction of documents. **Pricing cannot be redacted.**



Attachment F – Proprietary Information Form

Designation of this form is required (Select One)

By designation and your signature below, you indicate that you understand that failure to clearly mark or designate proprietary information within the response to this solicitation as identified may result in disclosure of such information as it will be subject to review by the general public after award of the contract.

For all procurement contracts awarded by state agencies, the provisions of the contract which contain the personal or professional services provided, the price to be paid, and the term of the contract shall not be deemed to be a trade secret, or confidential commercial or financial information, and shall be available for examination, copying, or reproduction.

☐	Offeror hereby certifies that the complete unredacted copy of its submission may be released as a public record by DOM at any time without notice to vendor. The vendor explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its quote as provided in Mississippi Code Annotated § 25-61-9(1)(a). The submission contains no information vendor deems to be confidential commercial and financial information and/or trade secrets in accordance with Mississippi Code Annotated §§ 25-61-9, 75-26-1 - 75-26-19, and/or 79-23-1. An Offeror who selects this option but submits a redacted copy of its submission may be deemed non-responsive.
☐	Along with a complete copy of its submission, Offeror has submitted a second copy of the submission document in which all information Offeror deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Offeror acknowledges that it may be subject to exclusion pursuant to Chapter 15 of the PPRB OPSCR Rules and Regulations if DOM or the Public Procurement Review Board determine redactions were made in bad faith in order to prohibit public access to portions of the submission which are not subject to Mississippi Code Annotated §§ 25-61-9, 75-26-1 - 75-26-19, and/or 79-23-1. Vendor - acknowledges and agrees that DOM may release the redacted copy of the submission document at any time as a public record without further notice to the Offeror. An Offeror who selects this option but fails to submit a redacted copy of its submission may be deemed non-responsive.

Each page of the response considered by the respondent to contain trade secrets or other confidential commercial/financial information should be marked in the upper right-hand corner with the word "CONFIDENTIAL" and the related information should be redacted in black. The redacted copy of the submission should be in a single document and shall be clearly labeled "PUBLIC COPY" on the cover page. This copy should be in a searchable Microsoft Word or Adobe Acrobat (PDF) format. To the extent possible, confidential information should be redacted sentence by sentence unless all content on the page is clearly confidential under the law.

Any pages not marked accordingly will be subject to review by the general public after the award of the contract. Requests to review the proprietary information will be handled in accordance with applicable legal procedures. Failure to clearly identify trade secrets or other confidential commercial/financial information may result in that information being released in a public records request.

_____ _____

Signature of Authorized Official Date

_____

Name of Organization

Although references are listed as a requirement under Minimum Qualifications, Addendum 1, you will NOT provide references in a narrative format. Bidders should provide references using Attachment G form provided in the IFB.

Bidders must provide a list of past and/or current engagements for which the bidder performed similar services.

The Procurement Team will contact your references randomly until two individuals can be reached within 3 business days from bid due date.

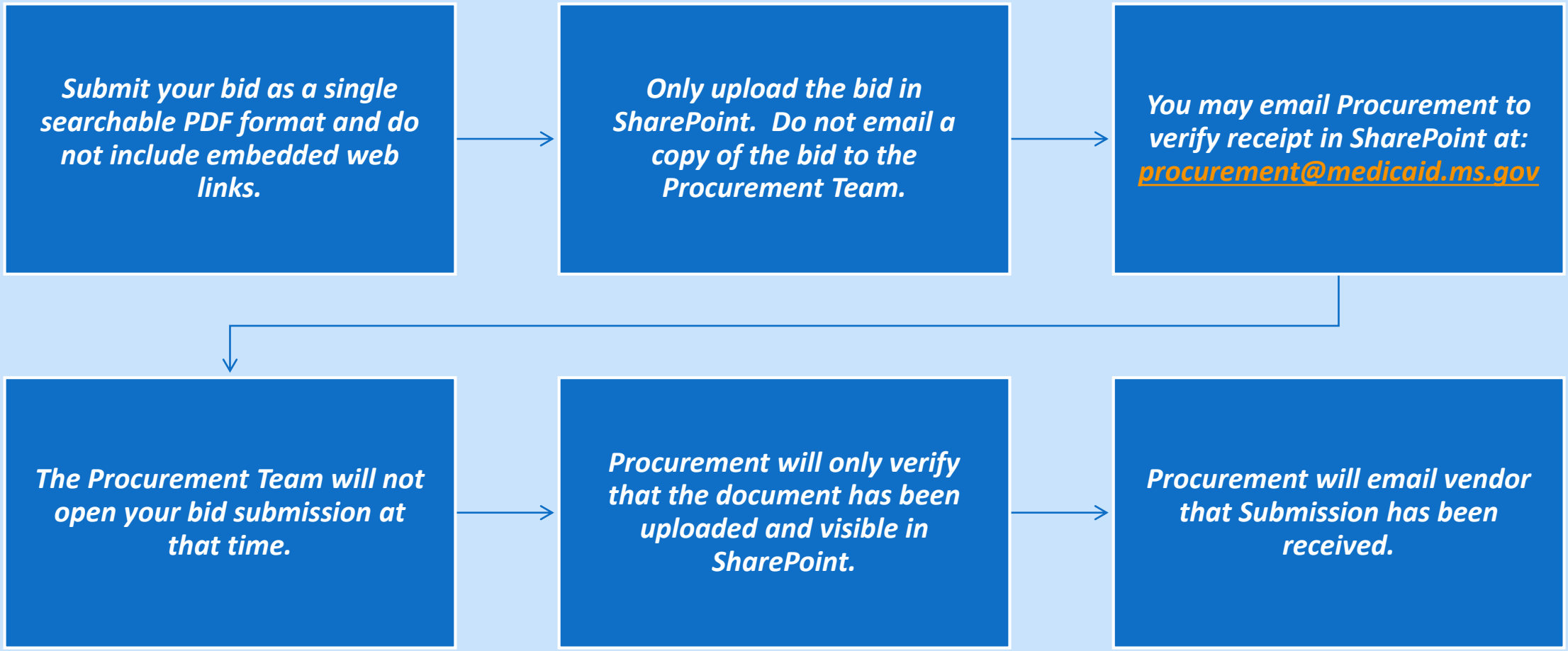
MISSISSIPPI DIVISION OF MEDICAID

REQUIRED DOCUMENTS

Please ensure all documents that require signatures are signed and all applicable form fields are completed.



READY FOR BID SUBMISSION



MISSISSIPPI DIVISION OF MEDICAID

BID REVIEW PROCESS

- The Procurement Team will review the Bid Submissions to ensure that all required documents have been provided in accordance with the Bid Response Checklist. Bidders not submitting all the documents may be deemed ***non-responsive***.
- The Procurement Team will review the Bid Submissions to ensure that documents or narratives have been provided in accordance with the Minimum Qualifications section. Bidders not submitting all of the requested information may be deemed ***non-responsible***.
- After the responsive and responsible bidder(s) have been determined, the award will be made to the bidder with the lowest cost on the Bid Form (Attachment B). Remember, required forms, including the Bid Form, CANNOT be modified.
- After review has been completed and an award is made, the ***Notice of Intent to Award*** will be emailed directly to all vendors who submitted bids. The Notice of Intent to Award will also be posted on DOM's website, in the MS Procurement Portal and in MAGIC.

MISSISSIPPI DIVISION OF MEDICAID

CLOSING

From: Jeanette A. Crawford
To: States@admere.com
Subject: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - Advanced Medical Reviews
Date: Wednesday, November 26, 2025 12:26:00 PM

As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #1 and Amendment #2 for External Medical Review Consulting IFB #20251031. Please see attached.

These Amendments are also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.

Please include your signed acknowledgement of amendments in the bid with IFB submission by December 12, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: susan.turner@equusworks.com
Subject: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - Action Review Group
Date: Wednesday, November 26, 2025 12:25:00 PM
Attachments: Amendment 1 Questions and Answers Pre-Bid Submission Powerpoint.pdf
Amendment 2 - Clarifications to IFB20251031.pdf

As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #1 and Amendment #2 for External Medical Review Consulting IFB #20251031. Please see attached.

These Amendments are also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.

Please include your signed acknowledgement of amendments in the bid with IFB submission by December 12, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: States@admere.com
Subject: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - Advanced Medical Reviews
Date: Wednesday, November 26, 2025 12:26:00 PM

As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #1 and Amendment #2 for External Medical Review Consulting IFB #20251031. Please see attached.

These Amendments are also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.

Please include your signed acknowledgement of amendments in the bid with IFB submission by December 12, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: susan.turner@equusworks.com
Subject: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - Action Review Group
Date: Wednesday, November 26, 2025 12:25:00 PM
Attachments: Amendment 1 Questions and Answers Pre-Bid Submission Powerpoint.pdf
Amendment 2 - Clarifications to IFB20251031.pdf

As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #1 and Amendment #2 for External Medical Review Consulting IFB #20251031. Please see attached.

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Please include your signed acknowledgement of amendments in the bid with IFB submission by December 12, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: nnarraway@allmedmd.com
Subject: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - AllMed Healthcare Management
Date: Wednesday, November 26, 2025 12:28:00 PM
Attachments: Amendment 1 Questions and Answers Pre-Bid Submission Powerpoint.pdf
Amendment 2 - Clarifications to IFB20251031.pdf

As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #1 and Amendment #2 for External Medical Review Consulting IFB #20251031. Please see attached.

These Amendments are also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.

Please include your signed acknowledgement of amendments in the bid with IFB submission by December 12, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Nancy Narraway
To: Jeanette A. Crawford
Subject: Read: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - AllMed Healthcare Management
Date: Sunday, November 30, 2025 5:14:46 PM
Attachments: Read Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - AllMed Healthcare Management.msg

---

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

From: Jeanette A. Crawford
To: daigleca@fhas.com
Subject: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - Federal Hearings and Appeals Services
Date: Wednesday, November 26, 2025 12:43:00 PM
Attachments: Amendment 1 Questions and Answers_Pre-Bid Submission Powerpoint.pdf
Amendment 2 - Clarifications to IFB20251031.pdf

As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #1 and Amendment #2 for External Medical Review Consulting IFB #20251031. Please see attached.

These Amendments are also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.
Please include your signed acknowledgement of amendments in the bid with IFB submission by December 12, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From:	Candace Daigle
To:	Jeanette A. Crawford
Subject:	Read: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - Federal Hearings and Appeals Services
Date:	Wednesday, November 26, 2025 12:56:32 PM
Attachments:	Read Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - Federal Hearings and Appeals Services.msg

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Candace Daigle
Chief Compliance Officer
Phone: 570-779-5122
Fax: 570-719-0306

[FHAS]

[Follow FHAS on X]<https://x.com/FHAS_inc>[LinkedIn]<https://www.linkedin.com/company/federal-hearings-&-appeals-services>

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FHAS.com<http://www.fhas.com>

From: Jeanette A. Crawford
To: legal@hhcgroup.com; Fkhajehnoori@hhcgroup.com
Subject: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - HHC Group
Date: Wednesday, November 26, 2025 12:30:00 PM
Attachments: Amendment 1 Questions and Answers Pre-Bid Submission Powerpoint.pdf
Amendment 2 - Clarifications to IFB20251031.pdf

As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #1 and Amendment #2 for External Medical Review Consulting IFB #20251031. Please see attached.

These Amendments are also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.

Please include your signed acknowledgement of amendments in the bid with IFB submission by December 12, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Andrew Wahn
To: Jeanette A. Crawford
Subject: Read: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - HHC Group
Date: Wednesday, November 26, 2025 1:16:40 PM
Attachments: Read Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - HHC Group.msg

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[You don't often get email from awahn@hhcgroup.com. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

From: Jeanette A. Crawford
To: spasqualone@improve.health; lbabitch@improve.health
Subject: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - iPROve Health
Date: Wednesday, November 26, 2025 12:33:00 PM
Attachments: Amendment 1 Questions and Answers Pre-Bid Submission Powerpoint.pdf
Amendment 2 - Clarifications to IFB20251031.pdf

As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #1 and Amendment #2 for External Medical Review Consulting IFB #20251031. Please see attached.

These Amendments are also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.

Please include your signed acknowledgement of amendments in the bid with IFB submission by December 12, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: smshupp@magellanhealth.com
Subject: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - Magellan Health
Date: Wednesday, November 26, 2025 12:35:00 PM
Attachments: Amendment 1 Questions and Answers Pre-Bid Submission Powerpoint.pdf
Amendment 2 - Clarifications to IFB20251031.pdf

As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #1 and Amendment #2 for External Medical Review Consulting IFB #20251031. Please see attached.

These Amendments are also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.

Please include your signed acknowledgement of amendments in the bid with IFB submission by December 12, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: Theresa.Garcia@mcmcllc.com; sarah.gorzny@mcmcllc.com
Subject: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - MCMC Services
Date: Wednesday, November 26, 2025 12:39:00 PM
Attachments: Amendment 1 Questions and Answers Pre-Bid Submission Powerpoint.pdf
Amendment 2 - Clarifications to IFB20251031.pdf

As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #1 and Amendment #2 for External Medical Review Consulting IFB #20251031. Please see attached.

These Amendments are also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.

Please include your signed acknowledgement of amendments in the bid with IFB submission by December 12, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: Theresa Garcia; Sarah Gorzny
Subject: RE: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - MCMC Services
Date: Tuesday, December 2, 2025 8:14:00 AM
Attachments: image001.png

Yes, the MLS data was intentionally included in amendment one. As noted in the Question & Answer responses, DOM is providing updated and additional historical data for all bidders.

Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Theresa Garcia <Theresa.garcia@mcmcllc.com>
Sent: Monday, December 1, 2025 3:23 PM
To: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>; Sarah Gorzny <Sarah.gorzny@mcmcllc.com>
Subject: RE: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - MCMC Services

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jeanette,
How are you? We noticed that MLS data was included in the attached that you sent me. Was MLS' information was intended to be included and if so, is the purpose of the information is to provide bidders with volume estimates? Thank you for your help.

Best Regards,

Theresa Garcia| MCMC Senior Account Manager
MCMC Services LLC
DIRECT 909-215-5653

EMAIL: theresa.garcia@mcmcllc.com



-

Delivering timely, clear, and expert answers for healthcare decision-making, one case at a time.

-

https://www.mcmcllc.com/about-us

From: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Sent: Wednesday, November 26, 2025 10:40 AM
To: Theresa Garcia <Theresa.garcia@mcmcllc.com>; Sarah Gorzny <Sarah.gorzny@mcmcllc.com>
Subject: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - MCMC Services

Note: External Sender - Use caution when clicking links.

As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #1 and Amendment #2 for External Medical Review Consulting IFB #20251031. Please see attached.

These Amendments are also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.
Please include your signed acknowledgement of amendments in the bid with IFB submission by December 12, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: cases@propeer.com; cmagrini@propeer.com; ssadala@propeer.com
Subject: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - Propeer
Date: Wednesday, November 26, 2025 12:41:00 PM
Attachments: Amendment 1 Questions and Answers Pre-Bid Submission Powerpoint.pdf
Amendment 2 - Clarifications to IFB20251031.pdf

As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #1 and Amendment #2 for External Medical Review Consulting IFB #20251031. Please see attached.

These Amendments are also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.

Please include your signed acknowledgement of amendments in the bid with IFB submission by December 12, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Sherri Sadala
To: Jeanette A. Crawford
Subject: Read: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - Propeer
Date: Wednesday, November 26, 2025 12:46:43 PM
Attachments: propeerlogo190x56_b236e516-0276-4394-9380-ed90f3694a92.png
hitrust_241adae1-6597-4ee4-a4be-8b7a4d29d8e8.png
linkedin_32x32_ba084509-7eee-4497-bd86-2c74b2cc8ad1.png
x_32x32_7aa798d9-688e-4086-914b-e40de469e543.png
ATT00001

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Your message

To: Sherri Sadala
Subject: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - Propeer
Sent: Wednesday, November 26, 2025 12:41:24 PM (UTC-06:00) Central Time (US & Canada)

was read on Wednesday, November 26, 2025 12:45:33 PM (UTC-06:00) Central Time (US & Canada).

Sherri Sadala
Director, Compliance

propeer since the beginning.

A URAC Accredited Company

"To improve the quality of life for all people we serve"

o: 800-292-3051 | f: 888-972-7053

ssadala@propeer.com | www.propeer.com

HITRUST CSF Certified

Confidential Disclaimer: The information contained in this message, including any attachments, is intended only for the personal and confidential use of the intended recipient (s) and may contain confidential and privileged information as well as information protected by the Privacy Act of 1974. If the reader of this message is not the intended recipient or an agent responsible for delivering it to the intended recipient, you are hereby notified that you have received this document in error and that any review, dissemination, distribution, or copying of this message is strictly prohibited. If you have received this communication in error, please immediately contact the sender and delete or destroy all copies of the original message.

From: Jeanette A. Crawford
To: Bids@qsource.org; Charlie Russo
Subject: Amendments 1 and 2 for External Medical Review Consulting IFB #20251031 - QSource
Date: Wednesday, November 26, 2025 12:42:00 PM
Attachments: Amendment 1 Questions and Answers Pre-Bid Submission Powerpoint.pdf
Amendment 2 - Clarifications to IFB20251031.pdf

As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #1 and Amendment #2 for External Medical Review Consulting IFB #20251031. Please see attached.

These Amendments are also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.

Please include your signed acknowledgement of amendments in the bid with IFB submission by December 12, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

OFFICE OF THE GOVERNOR
Walter Sillers Building | 550 High Street, Suite 1000 | Jackson, Mississippi 39201

MISSISSIPPI DIVISION OF MEDICAID

Amendment #2 - Clarifications

External Medical Review Consulting

IFB #20251031 RFX #3160007625

Date: November 26, 2025

This Amendment must be signed and submitted as a part of any bid to be considered for this procurement. The following sections of IFB #20251031 have been amended for the following:

2.1.1.8 (**General Requirements**) Medical Providers must be flexible in their availability for hearings related to the case. ~~Medical Providers shall receive the appropriate training by DOM staff regarding the amount of detail required in the recommendations and have knowledge of appropriate conduct when testifying on the Contractor's behalf in the hearings.~~ Any Out-of-State Medical Providers must be available during the regular business hours of Central Standard Time. The Contractor will be responsible for all training related to Medical Review and Hearing functions and must ensure that all Medical Reviewers within DOM's network receive this training. DOM does not prescribe the training methods or timeframes and allows the Contractor full discretion in determining how the training is delivered. The Contractor must maintain training records and provide them to DOM upon request. Required training should include:

- Appeals and Hearing processes and decorum
- Requirements for timely and efficient reviews, including flexibility in scheduling
- Confidentiality and HIPAA compliance.

1.10.2 (3) References

From the list of engagements provided at **IFB Section 1.10.2 (1)**, the Bidder shall provide reference contacts for ~~all engagements .~~6-8 clients which should include current and/or past clients within the last five years that may be contacted as references.

1.10.2 (2) Bidder Licenses/Certifications

Medical Providers

Bidder must warrant that all physicians (the "Medical Providers") providing medical recommendations and attending hearings possess the necessary licenses and board certifications required to perform the services and will maintain current and valid credentials throughout the duration of the engagement. Each Medical Provider shall be licensed to practice in Mississippi. If a specialty physician is not licensed in Mississippi, a Mississippi licensed physician must review and sign off on the recommendation. The Bidder must provide a list of all participating Medical Providers and attest that they meet these licensure and board certification requirements. The Bidder must also attest that the Medical Providers have the relevant experience in the specialty and detail the number of years of experience. While DOM prefers at least two (2) years of experience, there is no minimum experience requirement for Medical Providers. If

a Medical Provider has no prior experience in the specialty area, the Bidder should state 'None' or '0' years for that provider.

Bidder Company

DOM will require the Contractor to hold URAC Accreditation – Independent Review Organization (Comprehensive Review). In addition, an accreditation by NCQA for Utilization Management is preferred but not required.

The bid due date remains unchanged: December 12, 2025, by 2:00 p.m.

This Amendment must be signed and submitted as part of any bid submission to be considered for this procurement.

Receipt of Amendment #2 Acknowledged:

_____

Signature

_____

Printed Name

_____

Title

_____

Entity Name

OFFICE OF THE GOVERNOR
Walter Sillers Building | 550 High Street, Suite 1000 | Jackson, Mississippi 39201

MISSISSIPPI DIVISION OF MEDICAID

AMENDMENT #3 – CLARIFICATION

CHANGE TO BID DUE DATE

EXTERNAL MEDICAL REVIEW CONSULTING

IFB #20251031 RFX #3160007625

Date: December 9, 2025

Due to an administrative error, the following sections of IFB #20251031 have been amended.

1. COVER PAGE is modified as follows: Bid Response Deadline**:** Friday, December ~~12~~19, 2025, at 2:00 p.m. CST.

2. 1.3 Procurement Timeline: Figure 1.1: Procurement Timetable is modified as follows:

Date	Process
10/31/2025	Release of Invitation for Bid
11/14/2025	Mandatory Letter of Intent (by 2:00 p.m.)
11/17/2025	Pre-Bid Conference (10:00 a.m.)
11/19/2025	Written Questions Deadline (by 2:00 p.m.)
11/26/2025	Anticipated Date of Posting Written Answers (by 5:00 p.m.)
~~12/12/2025~~ 12/19/2025	Bid Deadline (by 2:00 p.m.)
1/02/2025	Anticipated Date of Notice of Intent to Award
2/04/2026	Public Procurement Review Board meeting date (proposed)
2/09/2026	Anticipated Contract Start

3. 1.6 Bid Submission Requirements is modified as follows:

   Bids shall be submitted electronically through a **SharePoint site ONLY** maintained by DOM **by 2:00 p.m. CST, Friday, December ~~12~~19, 2025.**

4. Attachment A – Bid Cover Sheet IFB #: 20251031 is modified as follows:

   Bids shall be submitted electronically through a **SharePoint site ONLY** maintained by DOM **by 2:00 p.m. CST, Friday, December ~~12~~19, 2025,** on or before **2:00 p.m., CST**.

5. Attachment H – Bidder's IFB Response Checklist is modified as follows:

BIDDER NAME:			✓	**N/A**
MANDATORY LETTER OF INTENT				
1	IFB Attachment I - Mandatory Letter of Intent (Signature Required) submitted to procurement@medicaid.ms.gov. On or before due date: ***Friday, November 14, 2025, by 2:00 p.m. CST***			
SHAREPOINT REGISTRATION VERIFICATION				
2	Bidder verifies receipt of previous SharePoint registration for Bid Submission and has accessed the site. (Assistance must have been requested at least two (2) business days prior to due date.)			
BID SUBMISSION PACKET **Due Date Friday, December ~~12~~19, 2025, by 2:00 p.m. CST**				
3	a	Attachment A – Bid Submission Cover Sheet (Signature Required)		
	b	Attachment B – Bid Form (Signature Required)		
	c	Attachment B – Addendum 1: Minimum Qualifications Adhere to required information to be submitted and submission format.		
	d	Attachment C – Contract Draft Acknowledgement		
	e	Attachment D – DHHS Certification Drug-Free Workplace (Signature Required)		
	f	Attachment E – DHHS Certification Debarment, Suspension, and Other Responsibility Matters (Signature Required)		
	g	Attachment F – Proprietary Information Form (Signature Required) If redacted copy is submitted, it is clearly marked "Public Copy". Submitted in searchable format and not password protected. Provide the required indication for Public Records release.		
	h	Attachment G – References You must provide references and DOM must be able to contact at minimum two (2) references within 3 days of bid opening.		
	i	Attachment H – Bidder's IFB Response Checklist (Signature Required)		
	j	Attachment I – All Amendments (if applicable) must be acknowledged and returned with bid submission.		
	k	**Follow the bid submission format for all required documents.** Ensure each page of the bid and attachments are numbered and identified as detailed in 3.4.14.		
4	Unredacted and redacted bid responses (if vendor submits a redacted copy) MUST be submitted via **SharePoint ONLY** as separate PDF files. Both files must be in a searchable format and must not include any embedded web links. Bid submissions must be received by the due date and time. Email submissions will not be accepted. Submission Due Date and Time: ***Friday, December ~~12~~19, 2025, by 2:00 p.m. CST.***			

MISSISSIPPI DIVISION OF MEDICAID

This Amendment must be signed and submitted as part of any bid submission to be considered for this procurement.

Receipt of Amendment #3 Acknowledged:

_____
Signature

_____
Printed Name

_____
Title

_____
Entity Name

From: Jeanette A. Crawford
To: susan.turner@equusworks.com
Subject: Amendment 3 for External Medical Review Consulting IFB #20251031 - Action Review Group
Date: Tuesday, December 9, 2025 1:25:00 PM
Attachments: Amendment 3 - Clarification to IFB20251031.pdf

Hello,
As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #3 for External Medical Review Consulting IFB #20251031. Please see attached. This amendment is to change the bid due date to Friday, December 19, 2025, by 2:00 p.m. CST.

This amendment is also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.

Please include your signed acknowledgement to this and all amendments in the bid with IFB submission by Friday, December 19, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: states@admere.com
Subject: Amendment 3 for External Medical Review Consulting IFB #20251031 - Advanced Medical Reviews
Date: Tuesday, December 9, 2025 1:26:00 PM
Attachments: Amendment 3 - Clarification to IFB20251031.pdf

Hello,
As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #3 for External Medical Review Consulting IFB #20251031. Please see attached. This amendment is to change the bid due date to Friday, December 19, 2025, by 2:00 p.m. CST.

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Please include your signed acknowledgement to this and all amendments in the bid with IFB submission by Friday, December 19, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: NNarraway@AllMedmd.com
Subject: Amendment 3 for External Medical Review Consulting IFB #20251031 - AllMed Healthcare Management
Date: Tuesday, December 9, 2025 1:28:00 PM
Attachments: Amendment 3 - Clarification to IFB20251031.pdf

Hello,
As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #3 for External Medical Review Consulting IFB #20251031. Please see attached. This amendment is to change the bid due date to Friday, December 19, 2025, by 2:00 p.m. CST.

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Please include your signed acknowledgement to this and all amendments in the bid with IFB submission by Friday, December 19, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From:	Nancy Narraway
To:	Jeanette A. Crawford
Subject:	Read: Amendment 3 for External Medical Review Consulting IFB #20251031 - AllMed Healthcare Management
Date:	Tuesday, December 9, 2025 1:32:35 PM
Attachments:	Read Amendment 3 for External Medical Review Consulting IFB #20251031 - AllMed Healthcare Management.msg

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CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

From: Jeanette A. Crawford
To: Daigleca@fhas.com
Subject: Amendment 3 for External Medical Review Consulting IFB #20251031 - Federal Hearings and Appeals Services
Date: Tuesday, December 9, 2025 1:21:00 PM
Attachments: Amendment 3 - Clarification to IFB20251031.pdf

Hello,
As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #3 for External Medical Review Consulting IFB #20251031. Please see attached. This amendment is to change the bid due date to Friday, December 19, 2025, by 2:00 p.m. CST.

This amendment is also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.

Please include your signed acknowledgement to this and all amendments in the bid with IFB submission by Friday, December 19, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Candace Daigle
To: Jeanette A. Crawford
Subject: Read: Amendment 3 for External Medical Review Consulting IFB #20251031 - Federal Hearings and Appeals Services
Date: Tuesday, December 9, 2025 1:25:38 PM
Attachments: Read Amendment 3 for External Medical Review Consulting IFB #20251031 - Federal Hearings and Appeals Services.msg

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Candace Daigle
Chief Compliance Officer
Phone: 570-779-5122
Fax: 570-719-0306

[FHAS]

[Follow FHAS on X]<https://x.com/FHAS_inc>[LinkedIn]<https://www.linkedin.com/company/federal-hearings-&-appeals-services>

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FHAS.com<http://www.fhas.com>

From: Jeanette A. Crawford
To: "Broffe@hhcgroup.com"; fkhajehnoori@hhcgroup.com; legal@hhcgroup.com
Subject: Amendment 3 for External Medical Review Consulting IFB #20251031 - HHC Group
Date: Tuesday, December 9, 2025 1:19:00 PM
Attachments: Amendment 3 - Clarification to IFB20251031.pdf

Hello,
As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #3 for External Medical Review Consulting IFB #20251031. Please see attached. This amendment is to change the bid due date to Friday, December 19, 2025, by 2:00 p.m. CST.

This amendment is also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.

Please include your signed acknowledgement to this and all amendments in the bid with IFB submission by Friday, December 19, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Andrew Wahn
To: Jeanette A. Crawford
Subject: Read: Amendment 3 for External Medical Review Consulting IFB #20251031 - HHC Group
Date: Tuesday, December 9, 2025 1:40:16 PM
Attachments: Read Amendment 3 for External Medical Review Consulting IFB #20251031 - HHC Group.msg

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[You don't often get email from awahn@hhcgroup.com. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]

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From: Jeanette A. Crawford
To: "spasqualone@improve.health"; mtrajkovski@improve.health; lbabitch@improve.health
Subject: Amendment 3 for External Medical Review Consulting IFB #20251031 - imPROve Health
Date: Tuesday, December 9, 2025 1:14:00 PM
Attachments: Amendment 3 - Clarification to IFB20251031.pdf

Hello,
As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #3 for External Medical Review Consulting IFB #20251031. Please see attached. This amendment is to change the bid due date to Friday, December 19, 2025, by 2:00 p.m. CST.

This amendment is also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.

Please include your signed acknowledgement to this and all amendments in the bid with IFB submission by Friday, December 19, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Susan Pasqualone
To: Jeanette A. Crawford; mtrajkovski; Leland A. Babitch
Subject: RE: Amendment 3 for External Medical Review Consulting IFB #20251031 - imPROve Health
Date: Tuesday, December 9, 2025 1:22:43 PM
Attachments: image001.png
image002.png
image003.png
image004.png
image005.png

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Thank you, Ms. Crawford. We appreciate your sending us Amendment 3.

Susan Pasqualone
Managing Director, Proposals & Communications

Office: 248-465-7375 | Cell: 248-756-0071
spaqualone@improve.health
Connecting Virtually, Thriving Nationally

Helping Healthcare Get Better

From: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Sent: Tuesday, December 9, 2025 2:15 PM
To: Susan Pasqualone <spasqualone@improve.health>; Meri Trajkovski <mtrajkovski@improve.health>; Leland A. Babitch <lbabitch@improve.health>
Subject: Amendment 3 for External Medical Review Consulting IFB #20251031 - imPROve Health

[EXTERNAL EMAIL]
Hello,
As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #3 for External Medical Review Consulting IFB #20251031. Please see attached. This amendment is to change the bid due date to Friday, December 19, 2025, by 2:00 p.m. CST.

This amendment is also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.
Please include your signed acknowledgement to this and all amendments in the bid with IFB submission by Friday, December 19, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

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From: Jeanette A. Crawford
To: smshupp@magellanhealth.com
Subject: Amendment 3 for External Medical Review Consulting IFB #20251031 - Magellan Health
Date: Tuesday, December 9, 2025 1:29:00 PM
Attachments: Amendment 3 - Clarification to IFB20251031.pdf

Hello,
As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #3 for External Medical Review Consulting IFB #20251031. Please see attached. This amendment is to change the bid due date to Friday, December 19, 2025, by 2:00 p.m. CST.

This amendment is also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.

Please include your signed acknowledgement to this and all amendments in the bid with IFB submission by Friday, December 19, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: kimberlymerkle@maximus.com
Subject: Amendment 3 for External Medical Review Consulting IFB #20251031 - Maximus Federal Services
Date: Tuesday, December 9, 2025 1:30:00 PM
Attachments: Amendment 3 - Clarification to IFB20251031.pdf

Hello,
As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #3 for External Medical Review Consulting IFB #20251031. Please see attached. This amendment is to change the bid due date to Friday, December 19, 2025, by 2:00 p.m. CST.

This amendment is also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.

Please include your signed acknowledgement to this and all amendments in the bid with IFB submission by Friday, December 19, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: Theresa.Garcia@mcmcllc.com; sarah.gorzny@mcmcllc.com
Subject: Amendment 3 for External Medical Review Consulting IFB #20251031 - MCMC Services
Date: Tuesday, December 9, 2025 1:18:00 PM
Attachments: Amendment 3 - Clarification to IFB20251031.pdf

Hello,
As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #3 for External Medical Review Consulting IFB #20251031. Please see attached. This amendment is to change the bid due date to Friday, December 19, 2025, by 2:00 p.m. CST.

This amendment is also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.
Please include your signed acknowledgement to this and all amendments in the bid with IFB submission by Friday, December 19, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Theresa Garcia
To: Jeanette A. Crawford; Sarah Gorzny
Subject: RE: Amendment 3 for External Medical Review Consulting IFB #20251031 - MCMC Services
Date: Tuesday, December 9, 2025 1:27:19 PM
Attachments: image001.png

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you Jeanette.

Best Regards,

Theresa Garcia| MCMC Senior Account Manager
MCMC Services LLC
DIRECT 909-215-5653
EMAIL: theresa.garcia@mcmcllc.com

Delivering timely, clear, and expert answers for healthcare decision-making, one case at a time.

https://www.mcmcllc.com/about-us

From: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Sent: Tuesday, December 9, 2025 11:18 AM
To: Theresa Garcia <Theresa.garcia@mcmcllc.com>; Sarah Gorzny <Sarah.gorzny@mcmcllc.com>
Subject: Amendment 3 for External Medical Review Consulting IFB #20251031 - MCMC Services

Note: External Sender - Use caution when clicking links.

Hello,
As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #3 for External Medical Review Consulting IFB #20251031. Please see attached. This amendment is to change the bid due date to Friday, December 19, 2025, by 2:00 p.m. CST.

This amendment is also posted on our website at Procurement - Mississippi Division of

Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.

Please include your signed acknowledgement to this and all amendments in the bid with IFB submission by Friday, December 19, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: Peter.Collins@mesgroup.com; ryan.furlong@mesgroup.com
Subject: Amendments 1, 2 and 3 for External Medical Review Consulting IFB #20251031 - MES Group
Date: Tuesday, December 9, 2025 1:09:00 PM
Attachments: Amendment 3 - Clarification to IFB20251031.pdf
Amendment 1 Questions and Answers Pre-Bid Submission Powerpoint.pdf
Amendment 2 - Clarifications to IFB20251031.pdf

Hello,
An administrative oversight occurred on November 26, 2025, when Amendments 1 and 2 to the IFB were posted to the DOM website. Unfortunately, MES Group did not receive the courtesy email notification that was sent to other bidders. To ensure fairness and provide all bidders adequate time to review the amendments, DOM is extending the bid due date for all bidders to Friday, December 19, 2025. Please see the attached Amendments 1, 2, and 3.

These amendments are also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.
Please include your signed acknowledgement to each of these amendments with the IFB submission by Friday, December 19, 2025, by 2:00 p.m. CST.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Peter Collins
To: Jeanette A. Crawford
Subject: Automatic reply: Amendments 1, 2 and 3 for External Medical Review Consulting IFB #20251031 - MES Group
Date: Tuesday, December 9, 2025 1:11:47 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you for your email. I will be out of the office traveling through Friday, December 12th, if you need immediate assistance please contact Ryan Furlong - ryan.furlong@mesgroup.com

You may also try my cell at 617-997-1072.

Thank You

From: Jeanette A. Crawford
To: Hunter.Roberts@mlsgroupllc.com
Subject: Amendment 3 for External Medical Review Consulting IFB #20251031
Date: Tuesday, December 9, 2025 1:45:00 PM
Attachments: Amendment 3 - Clarification to IFB20251031.pdf

Hello,
As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #3 for External Medical Review Consulting IFB #20251031. Please see attached. This amendment is to change the bid due date to Friday, December 19, 2025, by 2:00 p.m. CST.

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Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: "skeresztes@mlxiro.com"; "aloftis@mlxiro.com"
Subject: Amendment 3 for External Medical Review Consulting IFB #20251031 - Physio Solutions -- medlitix
Date: Tuesday, December 9, 2025 1:11:00 PM
Attachments: Amendment 3 - Clarification to IFB20251031.pdf

Hello,
As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #3 for External Medical Review Consulting IFB #20251031. Please see attached. This amendment is to change the bid due date to Friday, December 19, 2025, by 2:00 p.m. CST.

This amendment is also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.
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Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: "cases@propeer.com"; "cmagrini@propeer.com"; "ssadala@propeer.com"
Subject: Amendment 3 for External Medical Review Consulting IFB #20251031 - Propeer Resources
Date: Tuesday, December 9, 2025 1:16:00 PM
Attachments: Amendment 3 - Clarification to IFB20251031.pdf

Hello,
As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #3 for External Medical Review Consulting IFB #20251031. Please see attached. This amendment is to change the bid due date to Friday, December 19, 2025, by 2:00 p.m. CST.

This amendment is also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.
Please include your signed acknowledgement to this and all amendments in the bid with IFB submission by Friday, December 19, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From:	Sherri Sadala
To:	Jeanette A. Crawford
Subject:	Read: Amendment 3 for External Medical Review Consulting IFB #20251031 - Propeer Resources
Date:	Tuesday, December 9, 2025 1:46:37 PM
Attachments:	propeerlogo190x56_b236e516-0276-4394-9380-ed90f3694a92.png hitrust_241adae1-6597-4ee4-a4be-8b7a4d29d8e8.png linkedin_32x32_ba084509-7eee-4497-bd86-2c74b2cc8ad1.png x_32x32_7aa798d9-688e-4086-914b-e40de469e543.png ATT00001

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Your message

To: Sherri Sadala
Subject: Amendment 3 for External Medical Review Consulting IFB #20251031 - Propeer Resources
Sent: Tuesday, December 9, 2025 1:16:35 PM (UTC-06:00) Central Time (US & Canada)

was read on Tuesday, December 9, 2025 1:44:46 PM (UTC-06:00) Central Time (US & Canada).

Sherri Sadala
Director, Compliance

propeer since the beginning.

A URAC Accredited Company

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o: 800-292-3051 | f: 888-972-7053

ssadala@propeer.com | www.propeer.com

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From: Jeanette A. Crawford
To: Charlie Russo; mluke@qsource.org; bids@qsource.org
Subject: Amendment 3 for External Medical Review Consulting IFB #20251031 - QSource
Date: Tuesday, December 9, 2025 1:22:00 PM
Attachments: Amendment 3 - Clarification to IFB20251031.pdf

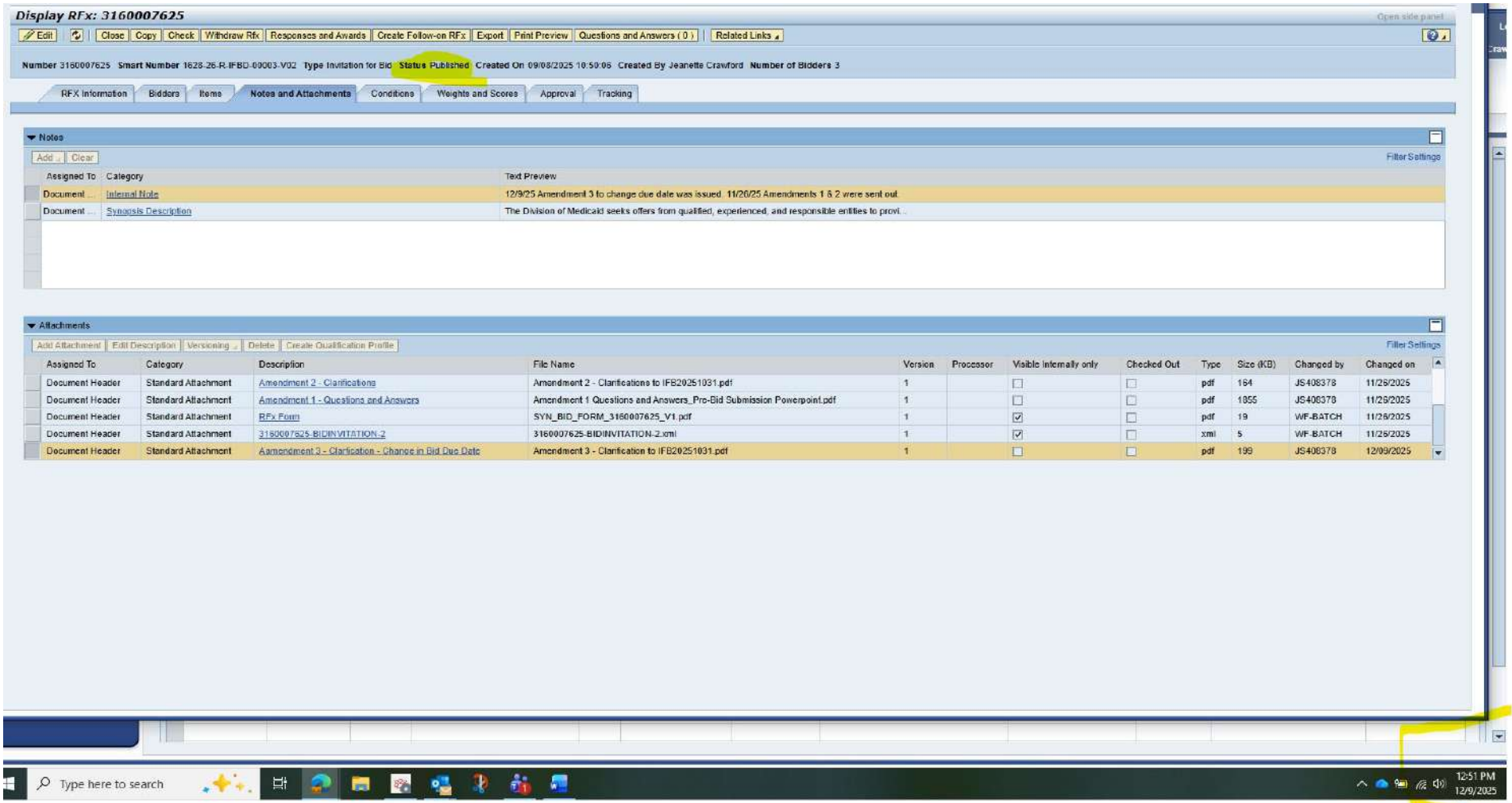
Hello,
As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #3 for External Medical Review Consulting IFB #20251031. Please see attached. This amendment is to change the bid due date to Friday, December 19, 2025, by 2:00 p.m. CST.

This amendment is also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.

Please include your signed acknowledgement to this and all amendments in the bid with IFB submission by Friday, December 19, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov


Display RFx: 3160007625
Edit
Close
Copy
Check
Withdraw Rfx
Responses and Awards
Create Follow-on RFx
Export
Print Preview
Questions and Answers (0)
Related Links
Number 3160007625 Smart Number 1628-26-R-IFBD-00003-V02 Type Invitation for Bid Status Published Created On 09/08/2025 10:50:06 Created By Jeanette Crawford Number of Bidders 3
RFX Information
Bidders
Items
Notes and Attachments
Conditions
Weights and Scores
Approval
Tracking
Notes
Add
Clear
Filter Settings
Assigned To
Category
Text Preview
Document ...
Internal Note
12/9/25 Amendment 3 to change due date was issued. 11/26/25 Amendments 1 & 2 were sent out.
Document ...
Synopsis Description
The Division of Medicaid seeks offers from qualified, experienced, and responsible entities to provi...
Attachments
Add Attachment
Edit Description
Versioning
Delete
Create Qualification Profile
Filter Settings
Assigned To
Category
Description
File Name
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Visible Internally only
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Size (KB)
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Changed on
Document Header
Standard Attachment
Amendment 2 - Clarifications
Amendment 2 - Clarifications to IFB20251031.pdf
1
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11/26/2025
Document Header
Standard Attachment
Amendment 1 - Questions and Answers
Amendment 1 Questions and Answers_Pre-Bid Submission Powerpoint.pdf
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Standard Attachment
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Standard Attachment
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WF-BATCH
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Document Header
Standard Attachment
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Amendment 3 - Clarification to IFB20251031.pdf
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12/9/2025

Procurement

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The Mississippi Division of Medicaid endeavors to ensure the fair and equitable treatment of all persons and offerors in regards to the procurement process. The procurement process provides for the evaluation of proposals and selection of the winning proposal in accordance with federal and state law and regulations.

Current and previous procurements along with other information concerning Medicaid procurements can be found at the links below:

Active Procurements

2025

- External Medical Review Consulting – IFB #20251031 – RFX #3160007625 – 10/31/2025
  - IFB #20251031 – WORD
  - IFB #20251031 – PDF
  - Pre-Bid Submission Conference – 11/17/2025
  - Amendment 1 – Questions and Answers – 11/26/2025
  - Amendment 2 – Clarifications – 11/26/2025
  - Amendment 3 – Clarification – Change in Bid Due Date – 12/9/2025

Completed Procurements

Completed procurements are provided for informational purposes only. View a list of completed procurements.

Contract Award Analysis Reports

As identified in MS Code Annotated 31-7-423 (2) and in Executive Order 1362, each agency awarding, renewing, or amending any professional or personal services contract reported online pursuant to the Mississippi Accountability and Transparency Act of 2008 must also submit by online report an analysis describing the reasons for awarding renewing or amending the contract. Click here to view a list of contract award analysis reports.

Privacy - T

Agency	Smart Number	RFx Number	Description	Status	Advertised Date	Submission Date	RFx Opening Date	
MS DIVISION OF MEDICAID	1628-26-R-IFBD-00003-V02	3160007625	Major Procurement PERSONNEL SERVICES NON-IT The Division of Medicaid seeks offers from qualified, experi... Attachment - Aamendment 3 - Clarfication - Change in Bid Due Date Attachment - Amendment 1 - Questions and Answers Attachment - Amendment 2 - Clarifications Attachment - IFB #20251031 - PDF Attachment - IFB #20251031 - WORD	Open	10/31/2025	12/19/2025	12/19/2025	View Contact

k to top

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Type here to search
5:01 PM
12/9/2025

OFFICE OF THE GOVERNOR
Walter Sillers Building | 550 High Street, Suite 1000 | Jackson, Mississippi 39201

MISSISSIPPI DIVISION OF MEDICAID

AMENDMENT #4

External Medical Review Consulting

IFB #20251031

Issued December 24, 2025

Revised IFB – Re-submission of IFB Bids

RE-SUBMISSION DUE DATE: Friday, January 16, 2026, by 2:00 p.m.

This Amendment serves as formal notice that the Mississippi Division of Medicaid (DOM) is providing a new submission deadline for Invitation for Bid (IFB) #20251031 for External Medical Review Consulting services due to various submission deficiencies. Only bidders that submitted a Letter of Intent by the original deadline of November 14, 2025, are eligible for this re-submission of bid allowance.

Pursuant to Section 3.10 of the IFB, DOM expressly reserves the right to reject any and all bids, in whole or in part, when it is determined to be in the best interest of the agency. To ensure fair and open competition, DOM has elected to reject all bids and allow for re-submission of responses to the IFB.

As further clarification, DOM has revised Attachment H, Bidder's IFB Response Checklist to further assist bidders with preparing their bid submission.

To be a responsive and responsible bidder, the following conditions must apply:

- Bidders must adhere to **all** required formats, minimum qualifications, and submission requirements as stated in the IFB and its amendments.

In accordance with PPRB Section 5.7.3, DOM will not retain the original bid submissions in the Agency Procurement files. All original bids will be deleted. Only enough information necessary to support the decision to reject the bids will be retained. Therefore, bidders are free to make any adjustments they would like for the new submission deadline.

Please refer back to IFB and all Amendments before submitting bid responses.

Failure to submit a responsive bid may result in the rejection of the bid.

Bidder's SharePoint access will be reinstated until the revised IFB submission deadline of ***Friday, January 16, 2026, by 2:00 p.m.***

Remainder Of This Page Intentionally Left Blank

This Amendment must be signed and submitted as a part of any bid to be considered for this procurement. The following sections of IFB #20251031 have been amended for the following:

1. COVER PAGE is modified as follows: Bid Response Deadline**:** ~~Friday, December 1219, 2025,~~ Friday, January 16, 2026, at 2:00 p.m. CST.

2. 1.3 Procurement Timeline: Figure 1.1: Procurement Timetable is modified as follows:

Date	Process
10/31/2025	Release of Invitation for Bid
11/14/2025	Mandatory Letter of Intent (by 2:00 p.m.)
11/17/2025	Pre-Bid Conference (10:00 a.m.)
11/19/2025	Written Questions Deadline (by 2:00 p.m.)
11/26/2025	Anticipated Date of Posting Written Answers (by 5:00 p.m.)
~~**12/12/2025 12/19/2025**~~ **1/16/2026**	Bid Deadline (by 2:00 p.m.)
~~**1/02/2025**~~ **1/30/2026**	Anticipated Date of Notice of Intent to Award
~~**2/04/2026**~~ **3/4/2026**	Public Procurement Review Board meeting date (proposed)
~~**2/09/2026**~~ **3/9/2026**	Anticipated Contract Start

3. 1.6 Bid Submission Requirements is modified as follows:

   Bids shall be submitted electronically through a **SharePoint site ONLY** maintained by DOM **by 2:00 p.m. CST, ~~Friday, December 1219, 2025~~ Friday, January 16, 2026.**

4. Attachment A – Bid Cover Sheet IFB #: 20251031 is modified as follows:

   Bids shall be submitted electronically through a **SharePoint site ONLY** maintained by DOM **by 2:00 p.m. CST, ~~Friday, December 1219, 2025,~~ Friday, January 16, 2026.**

5. Attachment H – Bidder's IFB Response Checklist is modified to further clarify submission requirements and emphasize the importance of completing a fully compliant IFB response.

Attachment H – Bidder's IFB Response Checklist

Please review this checklist to ensure that you have properly followed the instructions. Many proposals are rejected due to respondents simply failing to comply with the required preparation and submission requirements. All Attachments are to remain unmodified.

	BIDDER NAME:	✓	**N/A**
	MANDATORY LETTER OF INTENT		
1	IFB Attachment I - Mandatory Letter of Intent (Signature Required) submitted to procurement@medicaid.ms.gov. ~~On or before due date: ***Friday, November 14, 2025, by 2:00 p.m. CST***~~ **Only vendors who submitted the Mandatory Letter of Intent by the original deadline are permitted to participate in this re-submission of the IFB.**		
	SHAREPOINT REGISTRATION VERIFICATION		
2	~~Bidder verifies receipt of previous SharePoint registration for Bid Submission and has accessed the site.~~ Bidder's SharePoint access will be reinstated until the revised IFB submission deadline of		

		Friday, January 16, 2026, 2:00 p.m. (Assistance must have been requested at least two (2) business days prior to due date.)		
BID SUBMISSION PACKET Due Date Friday, January 16, 2026, by 2:00 p.m. CST				
3	a	Attachment A – Bid Submission Cover Sheet (Signature Required) • A cover page is required for each Attachment subsection. The cover page for each subsection of the Bid must include the IFB#, the name of the Bidder and the Attachment letter and title. All information must be presented in the same order and format as described in section 3.4.14 Bid Submission Format.		
	b	Attachment B – Bid Form (Signature Required) • All pages of the Bid Form must be submitted and signed by an authorized person. All six questions regarding your company must be answered and included with Bid response. Refer to pages 25-28 of the IFB.		
	c	Attachment B – Addendum 1: Minimum Qualifications Adhere to required information to be submitted and submission format. • For the Minimum Qualifications, the header of each page should indicate the corresponding element to which the page is responsive. For instance, Addendum 1: Minimum Qualifications, 1.10.2(1) Bidder Experience Requirement. • For Minimum Qualification 1.10.2 (2) - Amendment #2 – Clarification: DOM will require the Contractor to hold URAC Accreditation – Independent Review Organization (Comprehensive Review). • Ensure that all lists, narratives and/or attestations for each of the four (4) minimum qualification elements are answered or provided.		
	d	Attachment C – Contract Draft Acknowledgement • By signing the acknowledgement to Attachment C, the Bidder affirms acceptance of Appendix 3 – Contract draft; including the terms, conditions, and obligations set forth therein, and agrees to the be bound by the provision on the contract as finalized. As noted in the Bid Form the bidder has read, understands and agrees to all provisions of this IFB without reservation and without expectation of negotiation.		
	e	Attachment D – DHHS Certification Drug-Free Workplace (Signature Required) • All pages of Attachment D form must be included in bid response. No modifications are allowed.		
	f	Attachment E – DHHS Certification Debarment, Suspension, and Other Responsibility Matters (Signature Required) • All pages of Attachment E form must be included in bid response. No modifications are allowed.		
	g	Attachment F – Proprietary Information Form (Signature Required) If redacted copy is submitted, it is clearly marked "Public Copy". Submitted in searchable format and not password protected. Provide the required indication for Public Records release. • Bidder's providing a redacted copy of response must properly answer the questions on this form and provide a separate redacted copy of the bid response adhering to the submission format used for confidential information, as stated on Attachment F.		
	h	Attachment G – References You must provide references and DOM must be able to contact at minimum two (2) references within 3 days of bid opening. • For Minimum Qualification 1.10.2 (2) Amendment 2 – Clarification: From the list of engagements provided at IFB Section 1.10.2 (1), the Bidder shall provide reference contacts for 6-8 clients which should include current and/or past clients within the last five years that may be contacted as references.		
	i	Attachment H – Bidder's IFB Response Checklist (Signature Required) • Amended. Must be signed and returned with bid re-submission.		
	j	Attachment I – All Amendments (if applicable) must be acknowledged and returned with bid submission.		

		• Acknowledgement to Amendment 1, 2, 3 and 4 must be signed and returned with bid re-submission.		
	k	**Follow the bid submission format for all required documents.** Ensure each page of the bid and attachments are numbered and identified as detailed in 3.4.14. • All required IFB documents must be re-submitted with response.		
4		Unredacted and redacted bid responses (if vendor submits a redacted copy) MUST be submitted via **SharePoint ONLY** as separate PDF files. Both files must be in a searchable format and must not include any embedded web links. Bid submissions must be received by the due date and time. Email submissions will not be accepted. Submission Due Date and Time: ~~***Friday, December 12, 2025, by 2:00 p.m. CST.***~~ ***Friday, January 16, 2026, by 2:00 p.m.***		

Bid Submitted By: _____

_____ _____

Authorized Signature Date

Receipt of Amendment #4 Acknowledged:

Printed Name: _____

Signature: _____

Title: _____

Company Name: _____

From: Jeanette A. Crawford
To: "Daigleca@fhas.com"
Subject: Amendment 4 - Re-Submission of Bids for External Medical Review Consulting-FHAS
Date: Wednesday, December 24, 2025 10:43:00 AM
Attachments: Amendment 4 ReSubmission.12.24.25.pdf

Hello,
As a courtesy, the Mississippi Division of Medicaid is providing your entity with Amendment #4 for External Medical Review Consulting IFB #20251031. Please review the attached amendment carefully, as it contains information that may affect the preparation of your bid response. All other terms and conditions of the IFB remain unchanged unless specifically modified by this amendment.

Re-submission of IFB in SharePoint: Due by 2:00 p.m., January 16, 2026. To ensure a complete and accurate bid submission, all required documents must be re-submitted with your bid response.

Please confirm receipt of this email.
Thank you for your interest in doing business with the Mississippi Division of Medicaid.
Best Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Farzan Khajehnoori
To: Jeanette A. Crawford; Broffe
Subject: RE: Amendment 4 - Re-Submission of Bids for External Medical Review Consulting - HHC Group
Date: Friday, December 26, 2025 11:58:54 AM
Attachments: image002.png
image003.png
image004.png

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Jeanette,

Thanks for your email. We have decided to not submit a bid for this RFP. We appreciate the invitation and opportunity.

Happy holidays and best wishes for the New Year.

Thanks,
Farzan

H.H.C. Group
Health Insurance Consultants

Farzan Khajehnoori
General Counsel
H.H.C. Group | 9420 Key West Avenue, Suite 330, Rockville, MD 20850
Tel: (301) 963-0762 ext. 146 | Fax: (301) 963-9431
fkhajehnoori@hhcgroup.com | http://www.hhcgroup.com

ISO/IEC 9001:2015 & ISO/IEC 27001:2022 CERTIFIED

H.H.C. Group's Health Insurance Adjusters (H.I.A.) are licensed in Florida, New York, and North Carolina. *H.H.C. Group* is a Utilization Review Agency and is a Licensed\Certified\External Independent Review Organization and a Licensed Medical Claims Review Agency.

Our service offerings include, but are not limited to, Claim Editing, Claim Negotiations, Claim Repricing, Medical Bill Review (Audit), Medical Peer Review, Case Management, Utilization Review, Data Mining, Claim Scrubbing, Disease Management, DRG Validation, Medicare Claim Repricing, Pharmacy Consulting, Transplant Networks, and we provide case review, analysis and reporting as a URAC Accredited Independent Review Organization.

Visit us on:

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product or trade secret information, or protected health information, which is exempt from disclosure under applicable laws, including the Health Insurance Portability and Accountability Act (HIPAA). If you are neither the intended recipient, nor an employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this message is strictly prohibited. If you received this message in error, please notify me immediately and confirm that this message has been deleted and any printed copies have been shredded and destroyed. All e-mail sent to or from the *H.H.C. Group* corporate email system is subject to archiving, monitoring and/or review by *H.H.C. Group* personnel.

From: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Sent: Wednesday, December 24, 2025 11:59 AM
To: Bruce Roffe <broffe@hhcgroup.com>; Farzan Khajehnoori <Fkhajehnoori@hhcgroup.com>; Legal <Legal@HHCGroup.com>
Subject: Amendment 4 - Re-Submission of Bids for External Medical Review Consulting - HHC Group

CAUTION: This email originated from outside of the HHC Group. Please do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Hello,
As a courtesy, the Mississippi Division of Medicaid is providing your entity with Amendment #4 for External Medical Review Consulting IFB #20251031. Please review the attached amendment carefully, as it contains information that may affect the preparation of your bid response. All other terms and conditions of the IFB remain unchanged unless specifically modified by this amendment.

Re-submission of IFB in SharePoint: Due by 2:00 p.m., January 16, 2026. To ensure a complete and accurate bid submission, all required documents must be re-submitted with your bid response.

Please confirm receipt of this email.
Thank you for your interest in doing business with the Mississippi Division of Medicaid.
Best Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Michelle Chamberlain
To: Jeanette A. Crawford; Jon Hunter Roberts
Subject: RE: Amendment 4 - Re-Submission of Bids for External Medical Review Consulting - MLS
Date: Friday, December 26, 2025 10:49:02 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

MLS Group of Companies, LLC is confirming receipt of the below email. We will review and re-resubmit the proposal as instructed.

Thank you for the opportunity.

Michelle Chamberlain
MLS Group of Companies, LLC
General Manager
(D) 248-728-2961

From: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Sent: Wednesday, December 24, 2025 11:54 AM
To: Jon Hunter Roberts <Hunter.Roberts@mlsgroupllc.com>; Michelle Chamberlain <MChamberlain@mlsgroupllc.com>
Subject: Amendment 4 - Re-Submission of Bids for External Medical Review Consulting - MLS

Note: External Sender - Use caution when clicking links.

Hello,
As a courtesy, the Mississippi Division of Medicaid is providing your entity with Amendment #4 for External Medical Review Consulting IFB #20251031. Please review the attached amendment carefully, as it contains information that may affect the preparation of your bid response. All other terms and conditions of the IFB remain unchanged unless specifically modified by this amendment.

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Please confirm receipt of this email.
Thank you for your interest in doing business with the Mississippi Division of Medicaid.
Best Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: cmagrini@propeer.com; ssadala@propeer.com; cases@propeer.com
Subject: Amendment 4 - Re-Submission of Bids for External Medical Review Consulting - ProPeer Resources
Date: Wednesday, December 24, 2025 10:57:00 AM
Attachments: Amendment 4 ReSubmission.12.24.25.pdf

Hello,
As a courtesy, the Mississippi Division of Medicaid is providing your entity with Amendment #4 for External Medical Review Consulting IFB #20251031. Please review the attached amendment carefully, as it contains information that may affect the preparation of your bid response. All other terms and conditions of the IFB remain unchanged unless specifically modified by this amendment.

Re-submission of IFB in SharePoint: Due by 2:00 p.m., January 16, 2026. To ensure a complete and accurate bid submission, all required documents must be re-submitted with your bid response.

Please confirm receipt of this email.
Thank you for your interest in doing business with the Mississippi Division of Medicaid.
Best Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From:	Jeanette A. Crawford
To:	spasqualone@improve.health; mtrajkovski@improve.health; lbabitch@improve.health
Subject:	Amendment 4 - Re-Submission of Bids for External Medical Review Consulting-iMPROve Health
Date:	Wednesday, December 24, 2025 10:52:00 AM
Attachments:	Amendment 4 ReSubmission.12.24.25.pdf

Hello,
As a courtesy, the Mississippi Division of Medicaid is providing your entity with Amendment #4 for External Medical Review Consulting IFB #20251031. Please review the attached amendment carefully, as it contains information that may affect the preparation of your bid response. All other terms and conditions of the IFB remain unchanged unless specifically modified by this amendment.

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Thank you for your interest in doing business with the Mississippi Division of Medicaid.
Best Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: peter.collins@mesgroup.com; ryan.furlong@mesgroup.com
Subject: Amendment 4 - Re-Submission of Bids for External Medical Review Consulting -MES Group
Date: Wednesday, December 24, 2025 10:50:00 AM
Attachments: Amendment 4 ReSubmission.12.24.25.pdf

Hello,
As a courtesy, the Mississippi Division of Medicaid is providing your entity with Amendment #4 for External Medical Review Consulting IFB #20251031. Please review the attached amendment carefully, as it contains information that may affect the preparation of your bid response. All other terms and conditions of the IFB remain unchanged unless specifically modified by this amendment.

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Thank you for your interest in doing business with the Mississippi Division of Medicaid.
Best Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: Charlie Russo; mluke@qsource.org; bids@qsource.org
Subject: Amendment 4 - Re-Submission of Bids for External Medical Review Consulting-QSource
Date: Wednesday, December 24, 2025 10:59:00 AM
Attachments: Amendment 4 ReSubmission.12.24.25.pdf

Hello,
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Best Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Michael Luke
To: Jeanette A. Crawford
Subject: Read: [EXTERNAL] Amendment 4 - Re-Submission of Bids for External Medical Review Consulting
Date: Wednesday, December 24, 2025 11:01:08 AM
Attachments: Read EXTERNAL Amendment 4 - Re-Submission of Bids for External Medical Review Consulting.msg

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From: Jeanette A. Crawford
To: sarah.gorzny@mcmcllc.com; theresa.garcia@mcmcllc.com
Subject: Amendment 4 - Re-Submission of Bids for External Medical Review Consulting-MCMC Services
Date: Wednesday, December 24, 2025 10:45:00 AM
Attachments: Amendment 4 ReSubmission.12.24.25.pdf

Hello,
As a courtesy, the Mississippi Division of Medicaid is providing your entity with Amendment #4 for External Medical Review Consulting IFB #20251031. Please review the attached amendment carefully, as it contains information that may affect the preparation of your bid response. All other terms and conditions of the IFB remain unchanged unless specifically modified by this amendment.

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Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

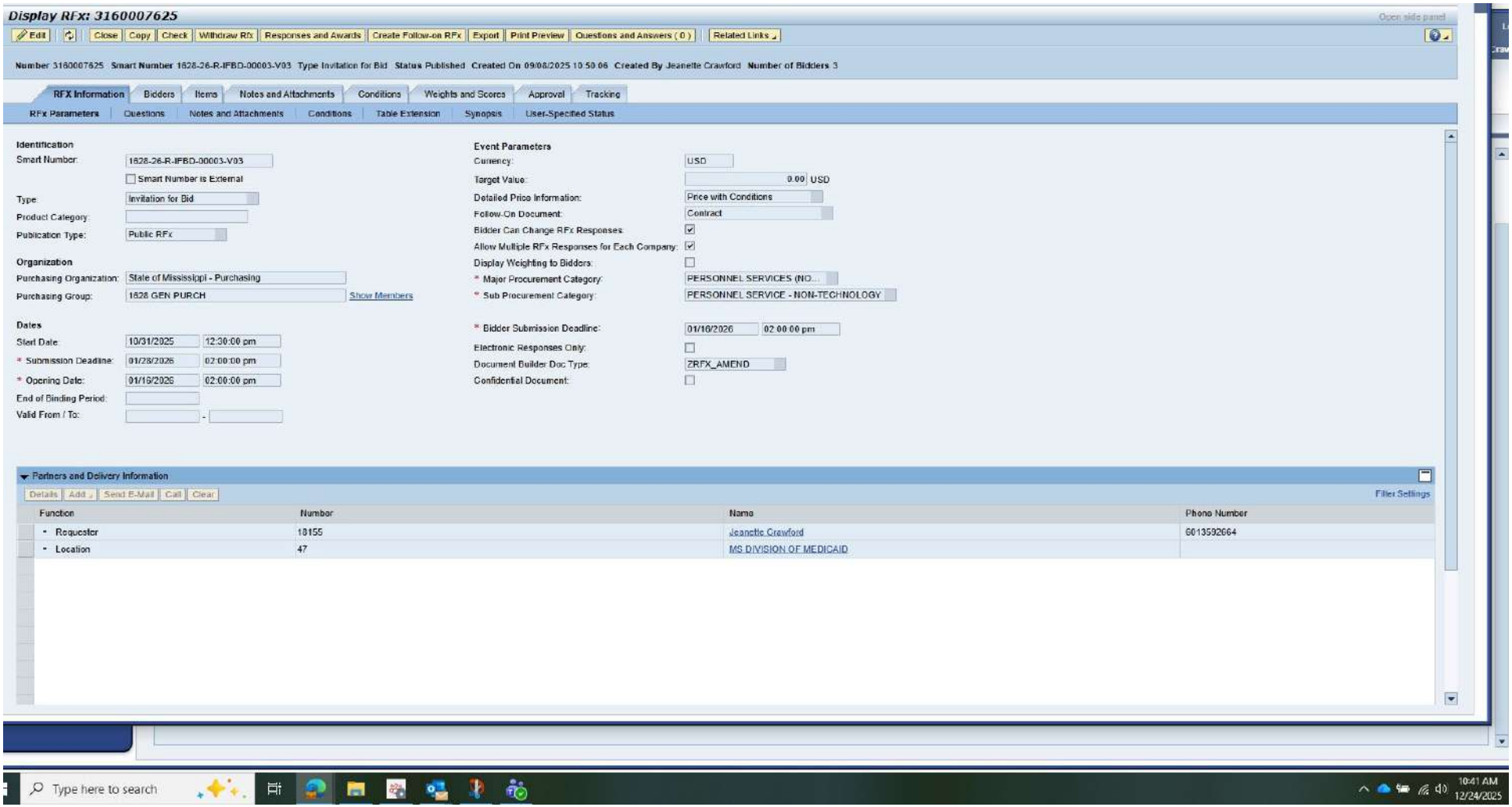
From: Jeanette A. Crawford
To: Steve Keresztes; aloftis@mlxiro.com
Subject: Amendment 4 - Re-Submission of Bids for External Medical Review Consulting-medlitix
Date: Wednesday, December 24, 2025 10:55:00 AM
Attachments: Amendment 4 ReSubmission.12.24.25.pdf

Hello,
As a courtesy, the Mississippi Division of Medicaid is providing your entity with Amendment #4 for External Medical Review Consulting IFB #20251031. Please review the attached amendment carefully, as it contains information that may affect the preparation of your bid response. All other terms and conditions of the IFB remain unchanged unless specifically modified by this amendment.

Re-submission of IFB in SharePoint: Due by 2:00 p.m., January 16, 2026. To ensure a complete and accurate bid submission, all required documents must be re-submitted with your bid response.

Please confirm receipt of this email.
Thank you for your interest in doing business with the Mississippi Division of Medicaid.
Best Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov


Display RFx: 3160007625
Edit
Close
Copy
Check
Withdraw RFx
Responses and Awards
Create Follow-on RFx
Export
Print Preview
Questions and Answers (0)
Related Links
Number 3160007625 Smart Number 1828-26-R-IFBD-00003-V03 Type Invitation for Bid Status Published Created On 09/08/2025 10:50:06 Created By Jeanette Crawford Number of Bidders 3
RFX Information
Bidders
Items
Notes and Attachments
Conditions
Weights and Scores
Approval
Tracking
RFx Parameters
Questions
Notes and Attachments
Conditions
Table Extension
Synopsis
User-Specified Status
Identification
Smart Number: 1828-26-R-IFBD-00003-V03
Smart Number is External
Type: Invitation for Bid
Product Category:
Publication Type: Public RFx
Organization
Purchasing Organization: State of Mississippi - Purchasing
Purchasing Group: 1828 GEN PURCH
Show Members
Dates
Start Date: 10/31/2025 12:30:00 pm
* Submission Deadline: 01/28/2026 02:00:00 pm
* Opening Date: 01/16/2026 02:00:00 pm
End of Binding Period:
Valid From / To:
Event Parameters
Currency: USD
Target Value: 0.00 USD
Detailed Price Information: Price with Conditions
Follow-On Document: Contract
Bidder Can Change RFx Responses:
Allow Multiple RFx Responses for Each Company:
Display Weighting to Bidders:
* Major Procurement Category: PERSONNEL SERVICES (NO...
* Sub Procurement Category: PERSONNEL SERVICE - NON-TECHNOLOGY
* Bidder Submission Deadline: 01/16/2026 02:00:00 pm
Electronic Responses Only:
Document Builder Doc Type: ZRFX_AMEND
Confidential Document:
Partners and Delivery Information
Details
Add
Send E-Mail
Call
Clear
Filter Settings
Function
Number
Name
Phone Number
Requester
10155
Jeanette Crawford
6013592664
Location
47
MS DIVISION OF MEDICAID
Type here to search
10:41 AM
12/24/2025

Procurement

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The Mississippi Division of Medicaid endeavors to ensure the fair and equitable treatment of all persons and offerors in regards to the procurement process. The procurement process provides for the evaluation of proposals and selection of the winning proposal in accordance with federal and state law and regulations.

Current and previous procurements along with other information concerning Medicaid procurements can be found at the links below:

Active Procurements

2025

- External Medical Review Consulting – IFB #20251031 – RFX #3160007625 – 10/31/2025
  - IFB #20251031 – WORD
  - IFB #20251031 – PDF
  - Pre-Bid Submission Conference – 11/17/2025
  - Amendment 1 – Questions and Answers – 11/26/2025
  - Amendment 2 – Clarifications – 11/26/2025
  - Amendment 3 – Clarification – Change in Bid Due Date – 12/9/2025
  - Amendment 4 – Re-Submission of IFB – 12/24/2025

Completed Procurements

Completed procurements are provided for informational purposes only. View a list of completed procurements.

Contract Award Analysis Reports

As identified in MS Code Annotated 31-7-423 (2) and in Executive Order 1362, each agency awarding, renewing, or amending any professional or personal services contract reported online pursuant to the Mississippi Accountability and Transparency Act of 2008 must also submit by online report an analysis describing the reasons for awarding renewing or amending the contract. Click here to view a list of contract award analysis reports.

Privacy -

CANCEL CLEAR SEARCH

Agency	Smart Number	RFx Number	Description	Status	Advertised Date	Submission Date	RFx Opening Date	
MS DIVISION OF MEDICAID	1628-26-R-IFBD-00003-V03	3160007625	Major Procurement PERSONNEL SERVICES NON-IT The Division of Medicaid seeks offers from qualified, experi... Attachment - Aamendment 3 - Clarfication - Change in Bid Due Date Attachment - Amendment 1 - Questions and Answers Attachment - Amendment 2 - Clarifications Attachment - Amendment 4 - Re-Submission of IFB Attachment - IFB #20251031 - PDF Attachment - IFB #20251031 - WORD	Open	10/31/2025	01/16/2026	01/16/2026	View Contact

Back to top

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From: Ben Lee
To: Jeanette A. Crawford; Billy Knight
Subject: RE: <EXTERNAL>: IN254526 FW: IMMEDIATE ATTENTION NEEDED. Magic RFX document not transferring to Procurement Portal
Date: Monday, December 29, 2025 11:50:46 AM
Attachments: image003.png

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jeanette we have fixed it, please give it about 30 minutes before it shows up.

Ben Lee
IT Project Manager Team Lead
Department of Finance and Administration/MMRS
601-576-1159
501 North West Street 3rd Floor
Jackson, MS 39201

From: mash <mash@dfa.ms.gov>
Sent: Monday, December 29, 2025 11:47 AM
To: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>; Ben Lee <Benjamin.Lee@dfa.ms.gov>; Billy Knight <Billy.Knight@dfa.ms.gov>
Subject: Re: <EXTERNAL>: IN254526 FW: IMMEDIATE ATTENTION NEEDED. Magic RFX document not transferring to Procurement Portal

Hello: Your email/voicemail message was received within the MMRS Call Center and uploaded into help desk incident IN254526. An analyst will contact you to provide assistance. Please refer to this ticket number if you must request status.

*Please only send new requests to MASH.
Thanks CWM

From: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Sent: Monday, December 29, 2025 9:13 AM
To: mash <mash@dfa.ms.gov>; Ben Lee <Benjamin.Lee@dfa.ms.gov>; Billy Knight <Billy.Knight@dfa.ms.gov>
Subject: <EXTERNAL>: IN254526 FW: IMMEDIATE ATTENTION NEEDED. Magic RFX document not transferring to Procurement Portal

Morning All,

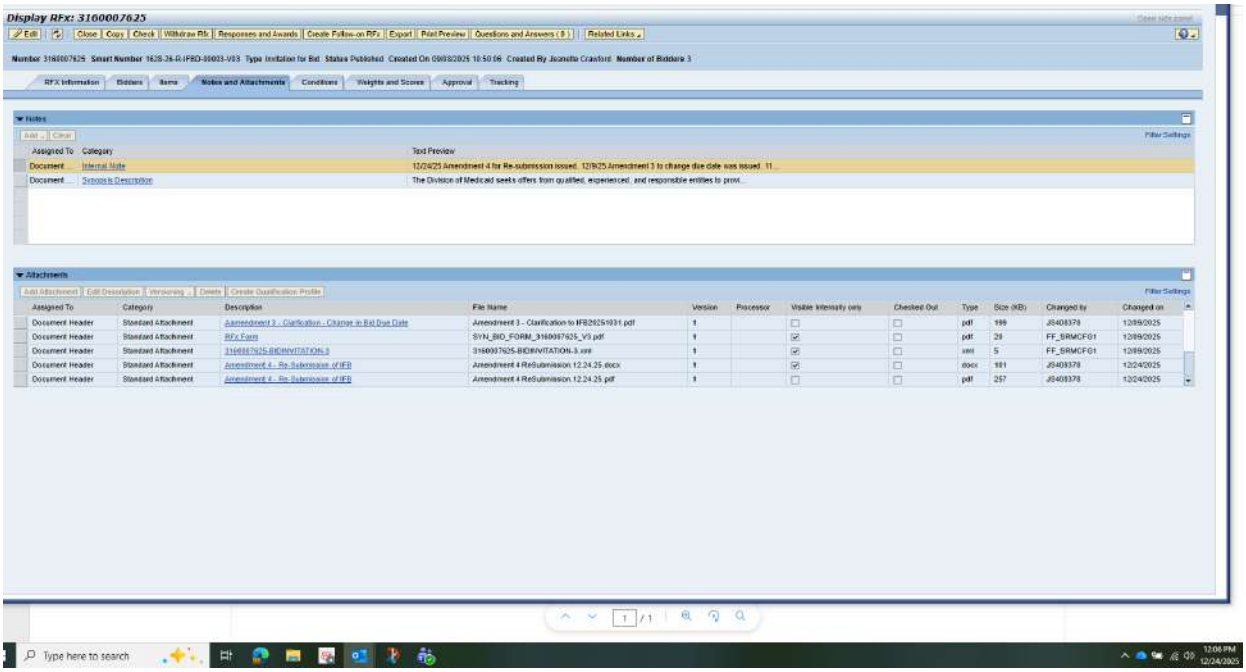
Can I please get an update on this? I know that the vendors got the email notification through MAGIC, cause I received an Automatic Reply from a vendor from the MAGIC bidder list. See below highlights.

Thanks,
Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
Sent: Wednesday, December 24, 2025 12:10 PM
To: mash <mash@dfa.ms.gov>
Cc: Kayla J. Mcknight <Kayla.Mcknight@medicaid.ms.gov>
Subject: IMMEDIATE ATTENTION NEEDED. Magic RFX document not transferring to Procurement Portal
Importance: High

I added a new pdf file into RFX 3160007625 at 10:41a.m. today. This pdf file has not uploaded to the Procurement Portal yet.

This is consistently a problem. Please manually push this file to show up in the procurement portal.



Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

MISSISSIPPI DIVISION OF MEDICAID

Date: December 30, 2025

Amendment #5 Additional Questions Period **Deadline for Additional Questions shall be Friday, January 2, 2026 by 5:00 p.m. Anticipated date of posting Written Answers shall be Monday, January 5, 2026 by 5:00 p.m.**

Solicitation Name and Number: External Medical Review Consulting IFB#20251031 RFx# 3160007625

This Amendment must be signed and submitted as part of the Invitation for Bid (IFB) response to be considered for this procurement.
IFB response deadline is Janaury 16, 2026 by 2:00 p.m.

Question #	IFB Section #	IFB Page #	Question	DOM Response

Written answers provided for the questions are binding. Questions and answers shall become part of the final contract as an attachment.

Receipt of Amendment #5 Acknowledged:

_____

Signature

_____

Printed Name

_____

Title

_____

Entity Name

From: Jeanette A. Crawford
To: daigleca@fhas.com
Subject: Amendment 5 - Additional Questions Period - FHAS
Date: Tuesday, December 30, 2025 12:24:00 PM
Attachments: AMENDMENT 5 Additional Questions-and-Answers-EMR.12.30.25.xlsx

---

Hello,
As a courtesy, the Mississippi Division of Medicaid is providing your entity with **Amendment #5** for External Medical Review Consulting IFB #20251031 to allow bidders an additional opportunity to submit written questions.

For clarification, all bids previously received under this IFB were rejected. Amendment #4 was issued to allow eligible bidders (those who submitted a Mandatory LOI) to resubmit bids in accordance with the IFB and all amendments. The IFB submission deadline remains **Friday, January 16, 2026, by 2:00 p.m. (CT).**

An Excel spreadsheet is attached and must be used to submit all questions in the format provided. All questions must be submitted to procurement@medicaid.ms.gov, no later than **Friday, January 2, 2026, at 5:00 p.m. (CT)**.

DOM anticipates posting written responses to all timely received questions by **Monday, January 5, 2026, at 5:00 p.m. (CT)**.

Thank you for your continued interest in this solicitation.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From:	Jeanette A. Crawford
To:	broffe@hhcgroup.com; fkhajehnoori@hhcgroup.com; legal@hhcgroup.com
Subject:	Amendment 5 - Additional Questions Period - HHC Group
Date:	Tuesday, December 30, 2025 12:31:00 PM
Attachments:	AMENDMENT 5 Additional Questions-and-Answers-EMR.12.30.25.xlsx

Hello,
As a courtesy, the Mississippi Division of Medicaid is providing your entity with **Amendment #5** for External Medical Review Consulting IFB #20251031 to allow bidders an additional opportunity to submit written questions.

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DOM anticipates posting written responses to all timely received questions by **Monday, January 5, 2026, at 5:00 p.m. (CT)**.

Thank you for your continued interest in this solicitation.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Andrew Wahn
To: Jeanette A. Crawford
Subject: Read: Amendment #6 Answers to Questions received - HHC Group
Date: Monday, January 5, 2026 11:37:45 AM
Attachments: Read Amendment #6 Answers to Questions received - HHC Group.msg

---

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

From:	Jeanette A. Crawford
To:	spasqualone@improve.health; mtrajkovski@improve.health; lbabitch@improve.health
Subject:	Amendment 5 - Additional Questions Period - iMPROve Health
Date:	Tuesday, December 30, 2025 12:28:00 PM
Attachments:	AMENDMENT 5 Additional Questions-and-Answers-EMR.12.30.25.xlsx

Hello,
As a courtesy, the Mississippi Division of Medicaid is providing your entity with **Amendment #5** for External Medical Review Consulting IFB #20251031 to allow bidders an additional opportunity to submit written questions.

For clarification, all bids previously received under this IFB were rejected. Amendment #4 was issued to allow eligible bidders (those who submitted a Mandatory LOI) to resubmit bids in accordance with the IFB and all amendments. The IFB submission deadline remains **Friday, January 16, 2026, by 2:00 p.m. (CT).**

An Excel spreadsheet is attached and must be used to submit all questions in the format provided. All questions must be submitted to procurement@medicaid.ms.gov, no later than **Friday, January 2, 2026, at 5:00 p.m. (CT)**.

DOM anticipates posting written responses to all timely received questions by **Monday, January 5, 2026, at 5:00 p.m. (CT)**.

Thank you for your continued interest in this solicitation.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Susan Pasqualone
To: Jeanette A. Crawford
Cc: mtrajkovski; Leland A. Babitch
Subject: RE: Amendment 4 - Re-Submission of Bids for External Medical Review Consulting - iMPROve Health"s Questions
Date: Tuesday, December 30, 2025 1:47:16 PM
Attachments: image001.png
image002.png
image003.png
image004.png
image005.png

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you, Jeanette. I did see your email regarding Amendment 6 and the potential for additional Q&A regarding Amendment 5. We'll submit our questions in writing by 5 PM on January 2, 2026.

Susan Pasqualone
Managing Director, Proposals & Communications

Office: 248-465-7375 | Cell: 248-756-0071
spaqualone@improve.health
Connecting Virtually, Thriving Nationally
www.improve.health

Helping Healthcare Get Better

From: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Sent: Tuesday, December 30, 2025 1:55 PM
To: Susan Pasqualone <spasqualone@improve.health>
Cc: Meri Trajkovski <mtrajkovski@improve.health>; Leland A. Babitch <lbabitch@improve.health>
Subject: RE: Amendment 4 - Re-Submission of Bids for External Medical Review Consulting - iMPROve Health's Questions

[EXTERNAL EMAIL]
Hi Susan,
Please see the email that was sent earlier today for Amendment 5 – Additional Questions Period.

All bidders can submit questions by January 2, 2026, by 5:00 p.m. and DOM will answer written questions no later than January 5, 2026 by 5:00 p.m.

Best Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Susan Pasqualone <spasqualone@improve.health>
Sent: Tuesday, December 30, 2025 10:01 AM
To: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Cc: mtrajkovski <mtrajkovski@improve.health>; Leland A. Babitch <lbabitch@improve.health>
Subject: RE: Amendment 4 - Re-Submission of Bids for External Medical Review Consulting - iMPROve Health's Questions

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning, Ms. Crawford,

iMPROve Health appreciates the opportunity the Mississippi Division of Medicaid (DOM) is providing us to resubmit our proposal in response to the External Medical Review Consulting IFB #20251031 by 2:00 p.m., January 16, 2026.

To ensure we meet the preparation and submission requirements and have properly followed the instructions stated in the *revised* Attachment H – Bidder's IFB Response Checklist, would the DOM be open to answering the following questions regarding Attachment H? We would greatly appreciate clarification. Thank you.

1 Mandatory Letter of Intent

- Understood. No questions.

2 SharePoint Registration Verification

- Understood. No questions.

3 Bid Submission Packet

3a: Attachment A - Bid Submission Cover Sheet (Signature Required)

- You state, "*A cover page is required for each Attachment subsection*." The word *subsection* is unclear. Do you mean that before each Attachment, you want the bidder to

include a cover page? If so, should the bidder include a cover page for Attachment A or just start the proposal with Attachment A, and then create a cover page for Attachments B through I?

3b: Attachment B - Bid Form (Signature Required)

- Understood. No questions.

3c: Attachment B – Addendum 1: Minimum Qualifications

- You stated, "For the Minimum Qualifications, the **header of each page** should indicate the corresponding element to which the page is responsive. For instance, Addendum 1: Minimum Qualifications, 1.10.2(1) Bidder Experience Requirement." Is this the only section in which the DOM requires specific wording to be stated in the header of each page? Please clarify if you want specific wording in the header of each page for any other section of the proposal. For example, regarding the Attachments, does DOM want the headers to be blank?

- You stated, "For Minimum Qualification 1.10.2 (2) - Amendment #2 – Clarification: DOM will require the Contractor to hold URAC Accreditation – Independent Review Organization (Comprehensive Review)." Do you want the bidder to include a copy of its URAC certificate in this section?

- You stated, "Ensure that all lists, narratives and/or attestations for each of the four (4) minimum qualification elements are answered or provided." - Understood. No questions.

3d: Attachment C - Contract Draft Acknowledgement

- Understood. No questions.

3e: Attachment D - DHHS Certification Drug-Free Workplace (Signature Required)

- Understood. No questions.

3f: Attachment E - DHHS Certification Debarment, Suspension, and Other Responsibility Matters (Signature Required)

- Understood. No questions.

3g: Attachment F - Proprietary Information Form (Signature Required)

- Understood. No questions.

3h: Attachment G - References

- Understood. No questions.

3i: Attachment H - Bidder's IFB Response Checklist (Signature Required)

- Understood. No questions.

3j: Attachment I - All Amendments

- Understood. No questions.

Regards,

Susan

Susan Pasqualone
Managing Director, Proposals & Communications

Office: 248-465-7375 | Cell: 248-756-0071
spaqualone@improve.health
Connecting Virtually, Thriving Nationally
www.improve.health

Helping Healthcare Get Better

From: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Sent: Wednesday, December 24, 2025 11:52 AM
To: Susan Pasqualone <spasqualone@improve.health>; Meri Trajkovski <mtrajkovski@improve.health>; Leland A. Babitch <lbabitch@improve.health>
Subject: Amendment 4 - Re-Submission of Bids for External Medical Review Consulting-iMPROve Health

[EXTERNAL EMAIL]
Hello,
As a courtesy, the Mississippi Division of Medicaid is providing your entity with Amendment #4 for External Medical Review Consulting IFB #20251031. Please review the attached amendment carefully, as it contains information that may affect the preparation of your bid response. All other terms and conditions of the IFB remain unchanged unless specifically modified by this amendment.

Re-submission of IFB in SharePoint: Due by 2:00 p.m., January 16, 2026. To ensure a complete and accurate bid submission, all required documents must be re-submitted with your bid response.

Please confirm receipt of this email.
Thank you for your interest in doing business with the Mississippi Division of Medicaid.
Best Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement

Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

This message, including any attachments, is intended solely for the use of the above named recipient(s) and may contain confidential and/or privileged information. Any unauthorized review, use, disclosure, or distribution of any confidential and/or privileged information contained in this e-mail is expressly prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy any and all copies of the original message.
This message, including any attachments, is intended solely for the use of the above named recipient(s) and may contain confidential and/or privileged information. Any unauthorized review, use, disclosure, or distribution of any confidential and/or privileged information contained in this e-mail is expressly prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy any and all copies of the original message.

From: Jeanette A. Crawford
To: sarah.gorzny@mcmcllc.com; theresa.garcia@mcmcllc.com
Subject: Amendment 5 - Additional Questions Period - MCMC Services
Date: Tuesday, December 30, 2025 12:26:00 PM
Attachments: AMENDMENT 5 Additional Questions-and-Answers-EMR.12.30.25.xlsx

---

Hello,
As a courtesy, the Mississippi Division of Medicaid is providing your entity with **Amendment #5** for External Medical Review Consulting IFB #20251031 to allow bidders an additional opportunity to submit written questions.

For clarification, all bids previously received under this IFB were rejected. Amendment #4 was issued to allow eligible bidders (those who submitted a Mandatory LOI) to resubmit bids in accordance with the IFB and all amendments. The IFB submission deadline remains **Friday, January 16, 2026, by 2:00 p.m. (CT).**

An Excel spreadsheet is attached and must be used to submit all questions in the format provided. All questions must be submitted to procurement@medicaid.ms.gov, no later than **Friday, January 2, 2026, at 5:00 p.m. (CT)**.

DOM anticipates posting written responses to all timely received questions by **Monday, January 5, 2026, at 5:00 p.m. (CT)**.

Thank you for your continued interest in this solicitation.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: Steve Keresztes; aloftis@mlxiro.com
Subject: Amendment 5 - Additional Questions Period - medlitix
Date: Tuesday, December 30, 2025 12:30:00 PM
Attachments: AMENDMENT 5 Additional Questions-and-Answers-EMR.12.30.25.xlsx

---

Hello,
As a courtesy, the Mississippi Division of Medicaid is providing your entity with **Amendment #5** for External Medical Review Consulting IFB #20251031 to allow bidders an additional opportunity to submit written questions.

For clarification, all bids previously received under this IFB were rejected. Amendment #4 was issued to allow eligible bidders (those who submitted a Mandatory LOI) to resubmit bids in accordance with the IFB and all amendments. The IFB submission deadline remains **Friday, January 16, 2026, by 2:00 p.m. (CT).**

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DOM anticipates posting written responses to all timely received questions by **Monday, January 5, 2026, at 5:00 p.m. (CT)**.

Thank you for your continued interest in this solicitation.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: peter.collins@mesgroup.com; ryan.furlong@mesgroup.com
Subject: Amendment 5 - Additional Questions Period - MES Peer Review
Date: Tuesday, December 30, 2025 12:26:00 PM
Attachments: AMENDMENT 5 Additional Questions-and-Answers-EMR.12.30.25.xlsx

---

Hello,
As a courtesy, the Mississippi Division of Medicaid is providing your entity with **Amendment #5** for External Medical Review Consulting IFB #20251031 to allow bidders an additional opportunity to submit written questions.

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DOM anticipates posting written responses to all timely received questions by **Monday, January 5, 2026, at 5:00 p.m. (CT)**.

Thank you for your continued interest in this solicitation.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jon Hunter Roberts
To: Jeanette A. Crawford; MChamberlain
Subject: RE: Amendment 5 - Additional Questions Period - MLS Group
Date: Friday, January 2, 2026 8:42:59 AM
Attachments: image001.png
image002.png

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

MLS Group of Companies, LLC is confirming receipt of the below email.

Thank you,

Hunter Roberts
Senior Account Manager

Group of Companies, LLC

20750 Civic Center Drive, Suite 600
Southfield, MI 48076

www.mlsgroupllc.com

(D) 940-641-2430
(F) 248-356-6757
(E) Hunter.Roberts@mlsgroupllc.com

We believe everyone should have a voice in healthcare.

Connect on LinkedIn

From: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Sent: Tuesday, December 30, 2025 12:30 PM
To: Jon Hunter Roberts <Hunter.Roberts@mlsgroupllc.com>; Michelle Chamberlain <MChamberlain@mlsgroupllc.com>
Subject: Amendment 5 - Additional Questions Period - MLS Group

Note: External Sender - Use caution when clicking links.

Hello,
As a courtesy, the Mississippi Division of Medicaid is providing your entity with **Amendment #5** for External Medical Review Consulting IFB #20251031 to allow bidders an additional opportunity to submit written questions.

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DOM anticipates posting written responses to all timely received questions by **Monday, January 5, 2026, at 5:00 p.m. (CT)**.

Thank you for your continued interest in this solicitation.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: cmagrini@propeer.com; ssadala@propeer.com; cases@propeer.com
Subject: Amendment 5 - Additional Questions Period - ProPeer Resources
Date: Tuesday, December 30, 2025 12:31:00 PM
Attachments: AMENDMENT 5 Additional Questions-and-Answers-EMR.12.30.25.xlsx

---

Hello,
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For clarification, all bids previously received under this IFB were rejected. Amendment #4 was issued to allow eligible bidders (those who submitted a Mandatory LOI) to resubmit bids in accordance with the IFB and all amendments. The IFB submission deadline remains **Friday, January 16, 2026, by 2:00 p.m. (CT).**

An Excel spreadsheet is attached and must be used to submit all questions in the format provided. All questions must be submitted to procurement@medicaid.ms.gov, no later than **Friday, January 2, 2026, at 5:00 p.m. (CT)**.

DOM anticipates posting written responses to all timely received questions by **Monday, January 5, 2026, at 5:00 p.m. (CT)**.

Thank you for your continued interest in this solicitation.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Callie Magrini
To: Jeanette A. Crawford
Subject: Read: Amendment 5 - Additional Questions Period - ProPeer Resources
Date: Tuesday, December 30, 2025 1:38:56 PM
Attachments: propeerlogo190x56_b236e516-0276-4394-9380-ed90f3694a92.png
hitrust_241adae1-6597-4ee4-a4be-8b7a4d29d8e8.png
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x_32x32_7aa798d9-688e-4086-914b-e40de469e543.png
ATT00001

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Your message

To: Callie Magrini
Subject: Amendment 5 - Additional Questions Period - ProPeer Resources
Sent: Tuesday, December 30, 2025 12:31:22 PM (UTC-06:00) Central Time (US & Canada)

was read on Tuesday, December 30, 2025 1:37:11 PM (UTC-06:00) Central Time (US & Canada).

Callie Magrini
License Manager

propeer since the beginning.

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o: 800-292-3051 | f: 888-972-7053

cmagrini@propeer.com | www.propeer.com

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From: Jeanette A. Crawford
To: Charlie Russo; mluke@qsource.org; bids@qsource.org
Subject: Amendment 5 - Additional Questions Period - QSource
Date: Tuesday, December 30, 2025 12:32:00 PM
Attachments: AMENDMENT 5 Additional Questions-and-Answers-EMR.12.30.25.xlsx

---

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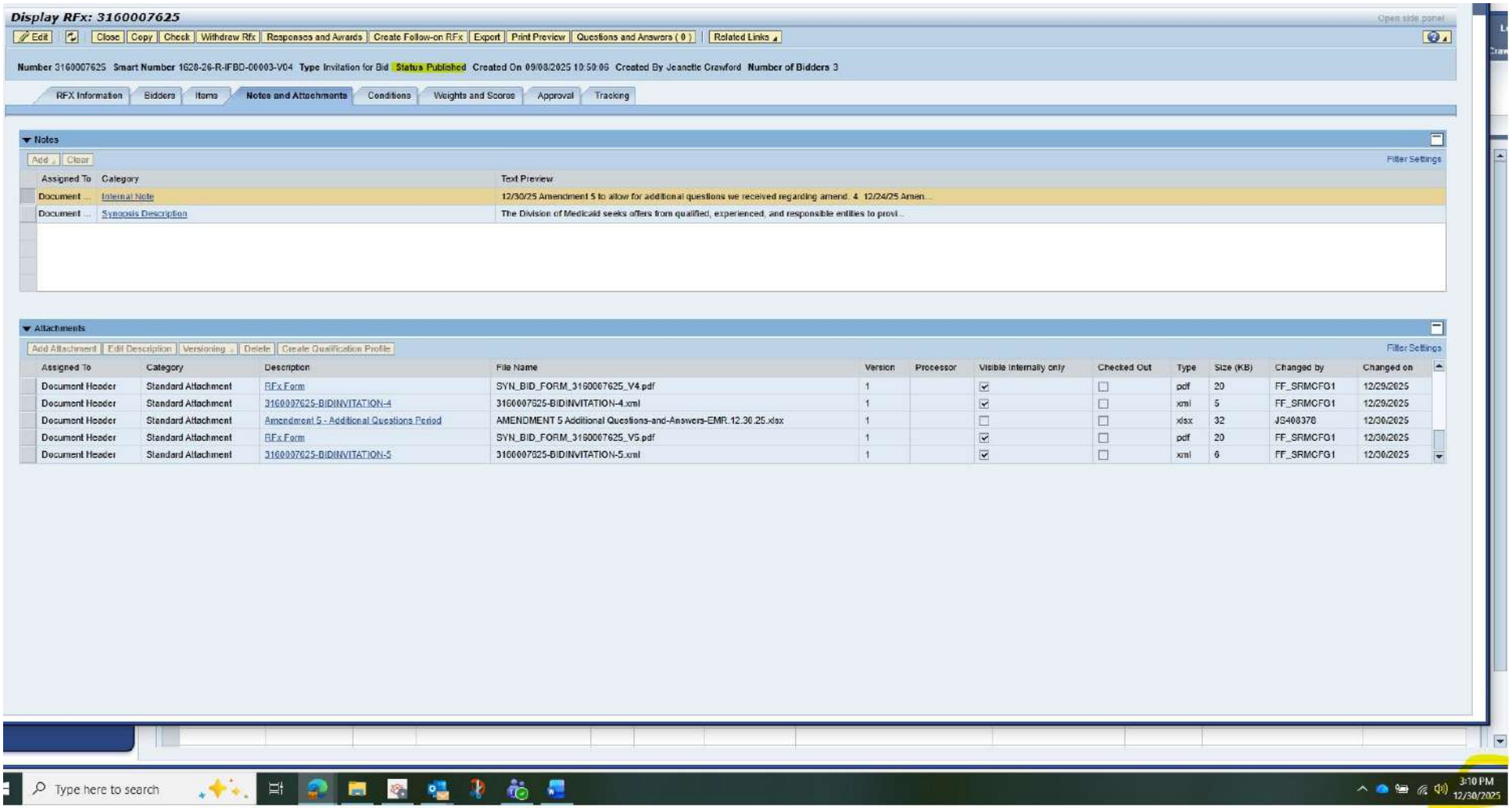
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550 High Street, Suite 1000 | Jackson, MS 39201
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Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov


Display RFx: 3160007625
Edit
Close
Copy
Check
Withdrew Rfx
Responses and Awards
Create Follow-on RFx
Export
Print Preview
Questions and Answers (0)
Related Links
Number 3160007625 Smart Number 1628-26-R-IFBD-00003-V04 Type Invitation for Bid Status Published Created On 09/08/2025 10:50:06 Created By Jeanette Crawford Number of Bidders 3
RFX Information
Bidders
Items
Notes and Attachments
Conditions
Weights and Scores
Approval
Tracking
Notes
Add
Clear
Filter Settings
Assigned To
Category
Text Preview
Document ...
Internal Note
12/30/25 Amendment 5 to allow for additional questions we received regarding amend. 4 12/24/25 Amen...
Document ...
Synopsis Description
The Division of Medicaid seeks offers from qualified, experienced, and responsible entities to provi...
Attachments
Add Attachment
Edit Description
Versioning
Delete
Create Qualification Profile
Filter Settings
Assigned To
Category
Description
File Name
Version
Processor
Visible Internally only
Checked Out
Type
Size (KB)
Changed by
Changed on
Document Header
Standard Attachment
RFx Form
SYN_BID_FORM_3160007625_V4.pdf
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pdf
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12/29/2025
Document Header
Standard Attachment
3160007625-BIDINVITATION-4
3160007625-BIDINVITATION-4.xml
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xml
5
FF_SRMCFG1
12/29/2025
Document Header
Standard Attachment
Amendment 5 - Additional Questions Period
AMENDMENT 5 Additional Questions-and-Answers-EMR.12.30.25.xlsx
1
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32
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12/30/2025
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12/30/2025
Document Header
Standard Attachment
3160007625-BIDINVITATION-5
3160007625-BIDINVITATION-5.xml
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12/30/2025
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3:10 PM
12/30/2025

Procurement

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The Mississippi Division of Medicaid endeavors to ensure the fair and equitable treatment of all persons and offerors in regards to the procurement process. The procurement process provides for the evaluation of proposals and selection of the winning proposal in accordance with federal and state law and regulations.

Current and previous procurements along with other information concerning Medicaid procurements can be found at the links below:

Active Procurements

2025

- External Medical Review Consulting – IFB #20251031 – RFX #3160007625 – 10/31/2025
  - IFB #20251031 – WORD
  - IFB #20251031 – PDF
  - Pre-Bid Submission Conference – 11/17/2025
  - Amendment 1 – Questions and Answers – 11/26/2025
  - Amendment 2 – Clarifications – 11/26/2025
  - Amendment 3 – Clarification – Change in Bid Due Date – 12/9/2025
  - Amendment 4 – Re-Submission of IFB – 12/24/2025
  - Amendment 5 – Additional Questions Period – 12/30/2025

Completed Procurements

Completed procurements are provided for informational purposes only. View a list of completed procurements.

Contract Award Analysis Reports

As identified in MS Code Annotated 31-7-423 (2) and in Executive Order 1362, each agency awarding, renewing, or amending any professional or personal services contract reported online pursuant to the Mississippi Accountability and Transparency Act of 2008 must also submit by online report an analysis describing the reasons for awarding renewing or amending the contract. Click here to view a list of contract award analysis reports.

Privacy - Terms

https://www.ms.gov/dfa/contract_bid_search/Bid?autoloadGrid=False

ServiceNow | OPSCR /PPRB website | PPRB Checklists-ne... | iLovePDF | Online P... | ChatGPT | Transparency Website | DOM Website | MAGIC | SharePoint - RFP Su... | Beacon | Overview | Gemini | DocuSign | MACS | cobblestone | Other fa

CANCEL CLEAR SEARCH

Agency	Smart Number	RFx Number	Description	Status	Advertised Date	Submission Date	RFx Opening Date	
MS DIVISION OF MEDICAID	1628-26-R-IFBD-00003-V04	3160007625	Major Procurement PERSONNEL SERVICES NON-IT The Division of Medicaid seeks offers from qualified, experi... Attachment - Aamendment 3 - Clarfication - Change in Bid Due Date Attachment - Amendment 1 - Questions and Answers Attachment - Amendment 2 - Clarifications Attachment - Amendment 4 - Re-Submission of IFB Attachment - Amendment 5 - Additional Questions Period Attachment - IFB #20251031 - PDF Attachment - IFB #20251031 - WORD	Open	10/31/2025	01/16/2026	01/16/2026	View Contact

lack to top

Resources

MS.GOV
MS DEPT of Information Technology Services (ITS)
Mississippi's Chosen Payment Network
Paymode
MS DFA: Bureau of Building
MS DFA: Office of Purchasing
MS DFA: Office of Personal Service Contract Review
Mississippi Management and Reporting System
Statewide Contract Item Catalog
MS.Gov Help Portal

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Type here to search

3:02 PM
12/30/2025

MISSISSIPPI DIVISION OF MEDICAID

Amendment #6 Additional Questions and Answers Issued: January 5, 2026

Solicitation Name and Number: External Medical Review Consulting IFB#20251031 RFx# 3160007625

This Amendment must be signed and submitted as part of the Invitation for Bid (IFB) response to be considered for this procurement.
IFB response deadline is Janaury 16, 2026 by 2:00 p.m.

Question #	IFB Section #	IFB Page #	Question	DOM Response
1	Attachment A and Section 3.4.14	Page 1 and IFB Page 19	Attachment A states: "A PDF file with the naming convention below should be used when submitting the electronic files to the SharePoint site. File Name: BIDDER'S NAME HERE – EXTERNAL MEDICAL REVIEW CONSULTING, and IFB page 19 (Section 3.4.14) states: The one combined searchable PDF file should be uploaded in SharePoint with the file name: IFB #, BIDDER'S NAME, EXTERNAL MEDICAL REVIEW CONSULTING." **Question:** Which requirement is correct? Should the file name of the one-combined searchable PDF file include the IFB number or not?	Yes. The file name of the one combined searchable PDF file must include the IFB number when submitted to the SharePoint site. Bidders should follow the naming convention outlined in IFB page 19, Section 3.4.14. IFB #, BIDDER'S NAME, EXTERNAL MEDICAL REVIEW CONSULTING.
2	Amendment 4 Revised Attachment H	Page 3 3a	3a states: "A cover page is required for each Attachment subsection." **Question:** The word *subsection* is unclear. Do you mean that before each Attachment, you want the bidder to include a cover page? If so, should the bidder include a cover page for Attachment A or just start the proposal with Attachment A (as the Bid Cover Sheet), and then create a cover page for Attachments B through I?	Yes. Attachments A through I are the Attachment subsections referenced in the IFB. Bidders must include a cover page for Attachment A and each attachment thereafter.
3	Amendment 4 Revised Attachment H	Page 3 3c	The first bullet of 3c states: "For the Minimum Qualifications, the *header of each page* should indicate the corresponding element to which the page is responsive. For instance, Addendum 1: Minimum Qualifications, 1.10.2(1) Bidder Experience Requirement." **Question:** Is the Minimum Qualifications section the only section in which the DOM requires specific wording to be stated in the header of each page? Please clarify if you want specific wording in the header of each page for **any other section** of the proposal. That is, for all the other Attachments, does DOM want the headers to be blank (no logos, no wording)?	Yes. The Minimum Qualifications section is the only section that requires a header identifying the specific element to which the bidder is responding. All other sections of the proposal will include a cover page, and no specific header wording is required for other sections of the proposal.
4	Amendment 4 Revised Attachment H	Page 3 3c	The second bullet of 3c states: "For Minimum Qualification 1.10.2 (2) - Amendment #2 – Clarification: DOM will require the Contractor to hold URAC Accreditation – Independent Review Organization (Comprehensive Review)." **Question:** Do you want the bidder to include a copy of its URAC certificate in this section?	URAC Accreditation is required; however, submission of the URAC certificate is not required at the time of bid response. DOM may request documentation of accreditation at a later time.
5	N/A	N/A	**Question:** Should the bidder change the submission date from December 12, 2025, to January 16, 2026, on any signed documents that are included with its proposal?	Yes. DOM issued Amendment #4, which established a revised bid submission deadline of January 16, 2026. Bidders must ensure that all proposal documents requiring signatures reflect this updated submission date.

Written answers provided for the questions are binding. Questions and answers shall become part of the final contract as an attachment.
This Amendment #6 must be signed and submitted as part of IFB to be considered for this procurement.

Receipt of Amendment #6 Acknowledged:

_____
Signature

_____
Printed Name

_____
Title

_____
Entity Name

From: Jeanette A. Crawford
To: daigleca@fhas.com
Subject: Amendment #6 Answers to Questions received - FHAS
Date: Monday, January 5, 2026 11:29:00 AM
Attachments: Amendment 6 Additional Questions and Answers.1.5.2026.xlsx

---

Hello,

As a courtesy, the Mississippi Division of Medicaid is providing your entity with **Amendment #6** for External Medical Review Consulting IFB #20251031, which addresses additional questions received in response to Amendment #5.

Re-submission of IFB in SharePoint is due by 2:00 p.m., January 16, 2026. To ensure a complete and accurate bid submission, all required documents must be re-submitted with your bid response, including all amendments.

Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Candace Daigle
To: Jeanette A. Crawford
Subject: Read: Amendment #6 Answers to Questions received - FHAS
Date: Monday, January 5, 2026 11:42:13 AM
Attachments: Read Amendment #6 Answers to Questions received - FHAS.msg

---

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Candace Daigle
Chief Compliance Officer
Phone: 570-779-5122
Fax: 570-719-0306

[FHAS]

[Follow FHAS on X]<https://x.com/FHAS_inc>[LinkedIn]<https://www.linkedin.com/company/federal-hearings-&-appeals-services>

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FHAS.com<http://www.fhas.com>

From: Jeanette A. Crawford
To: broffe@hhcgroup.com; fkhajehnoori@hhcgroup.com; legal@hhcgroup.com
Subject: Amendment #6 Answers to Questions received - HHC Group
Date: Monday, January 5, 2026 11:26:00 AM
Attachments: Amendment 6 Additional Questions and Answers.1.5.2026.xlsx

---

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Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Andrew Wahn
To: Jeanette A. Crawford
Subject: Read: Amendment #6 Answers to Questions received - HHC Group
Date: Monday, January 5, 2026 11:37:45 AM
Attachments: Read Amendment #6 Answers to Questions received - HHC Group.msg

---

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From: Jeanette A. Crawford
To: peter.collins@mesgroup.com; ryan.furlong@mesgroup.com
Subject: Amendment #6 Answers to Questions received - MES Peer Review
Date: Monday, January 5, 2026 11:28:00 AM
Attachments: Amendment 6 Additional Questions and Answers.1.5.2026.xlsx

---

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Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: Charlie Russo; mluke@qsource.org; bids@qsource.org
Subject: Amendment #6 Answers to Questions received - QSource
Date: Monday, January 5, 2026 11:26:00 AM
Attachments: Amendment 6 Additional Questions and Answers.1.5.2026.xlsx

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Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From:	Jeanette A. Crawford
To:	spasqualone@improve.health; mtrajkovski@improve.health; lbabitch@improve.health
Subject:	Amendment #6 Answers to Questions received - iMPROve Health
Date:	Monday, January 5, 2026 11:28:00 AM
Attachments:	Amendment 6 Additional Questions and Answers.1.5.2026.xlsx

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Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Leland A. Babitch
To: Jeanette A. Crawford
Subject: Read: Amendment #6 Answers to Questions received - iMPROve Health
Date: Wednesday, January 7, 2026 12:25:27 PM
Attachments: Read Amendment #6 Answers to Questions received - iMPROve Health.msg

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From: Susan Pasqualone
To: Jeanette A. Crawford; mtrajkovski; Leland A. Babitch
Subject: RE: Amendment #6 Answers to Questions received - iMPROve Health
Date: Monday, January 5, 2026 11:48:58 AM
Attachments: image001.png
image002.png
image003.png
image004.png
image005.png

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Thank you, Ms. Crawford. Received.

Susan Pasqualone
Managing Director, Proposals & Communications

Office: 248-465-7375 | Cell: 248-756-0071
spaqualone@improve.health
Connecting Virtually, Thriving Nationally
www.improve.health

Helping Healthcare Get Better

From: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Sent: Monday, January 5, 2026 12:28 PM
To: Susan Pasqualone <spasqualone@improve.health>; Meri Trajkovski <mtrajkovski@improve.health>; Leland A. Babitch <lbabitch@improve.health>
Subject: Amendment #6 Answers to Questions received - iMPROve Health

[EXTERNAL EMAIL]
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Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

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From:	Jeanette A. Crawford
To:	sarah.gorzny@mcmcllc.com; theresa.garcia@mcmcllc.com
Subject:	Amendment #6 Answers to Questions received - MCMC Services
Date:	Monday, January 5, 2026 11:29:00 AM
Attachments:	Amendment 6 Additional Questions and Answers.1.5.2026.xlsx

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Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Theresa Garcia
To: Jeanette A. Crawford
Subject: Read: Amendment #6 Answers to Questions received - MCMC Services
Date: Thursday, January 8, 2026 1:08:05 PM
Attachments: Read Amendment #6 Answers to Questions received - MCMC Services.msg

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From: Jeanette A. Crawford
To: Steve Keresztes; aloftis@mlxiro.com
Subject: Amendment #6 Answers to Questions received - medlitix
Date: Monday, January 5, 2026 11:27:00 AM
Attachments: Amendment 6 Additional Questions and Answers.1.5.2026.xlsx

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550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Steve Keresztes
To: Jeanette A. Crawford
Subject: Read: Amendment #6 Answers to Questions received - medlitix
Date: Monday, January 5, 2026 11:42:18 AM
Attachments: Read Amendment #6 Answers to Questions received - medlitix.msg

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[https://www.urac.org/wp-content/uploads/2020/12/ACCRED_GOLD_WEB_fnl-min-600x616.png] <https://accreditnet.urac.org/directory/#/accreditation/IRC-10/info>

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From: Jeanette A. Crawford
To: hunter.roberts@mlsgroupllc.com; mchamberlain@mlsgroupllc.com
Subject: Amendment #6 Answers to Questions received - MLS Group
Date: Monday, January 5, 2026 11:28:00 AM
Attachments: Amendment 6 Additional Questions and Answers.1.5.2026.xlsx

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Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jon Hunter Roberts
To: Jeanette A. Crawford
Subject: Read: Amendment #6 Answers to Questions received - MLS Group
Date: Monday, January 5, 2026 11:29:55 AM
Attachments: Read Amendment #6 Answers to Questions received - MLS Group.msg

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CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

From: Jon Hunter Roberts
To: Jeanette A. Crawford; MChamberlain
Subject: RE: Amendment #6 Answers to Questions received - MLS Group
Date: Monday, January 5, 2026 11:29:57 AM
Attachments: image001.png
image002.png

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Received, thank you!

Thank you,

Hunter Roberts
Senior Account Manager

Group of Companies, LLC

20750 Civic Center Drive, Suite 600
Southfield, MI 48076

www.mlsgroupllc.com

(D) 940-641-2430
(F) 248-356-6757
(E) Hunter.Roberts@mlsgroupllc.com

We believe everyone should have a voice in healthcare.

Connect on LinkedIn

From: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Sent: Monday, January 5, 2026 11:28 AM
To: Jon Hunter Roberts <Hunter.Roberts@mlsgroupllc.com>; Michelle Chamberlain <MChamberlain@mlsgroupllc.com>
Subject: Amendment #6 Answers to Questions received - MLS Group

Note: External Sender - Use caution when clicking links.

Hello,

As a courtesy, the Mississippi Division of Medicaid is providing your entity with **Amendment #6** for External Medical Review Consulting IFB #20251031, which addresses additional questions received in response to Amendment #5.

Re-submission of IFB in SharePoint is due by 2:00 p.m., January 16, 2026. To ensure a complete and accurate bid submission, all required documents must be re-submitted with your bid response, including all amendments.

Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: cmagrini@propeer.com; ssadala@propeer.com; cases@propeer.com
Subject: Amendment #6 Answers to Questions received - ProPeer Resources
Date: Monday, January 5, 2026 11:27:00 AM
Attachments: Amendment 6 Additional Questions and Answers.1.5.2026.xlsx

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Hello,

As a courtesy, the Mississippi Division of Medicaid is providing your entity with **Amendment #6** for External Medical Review Consulting IFB #20251031, which addresses additional questions received in response to Amendment #5.

Re-submission of IFB in SharePoint is due by 2:00 p.m., January 16, 2026. To ensure a complete and accurate bid submission, all required documents must be re-submitted with your bid response, including all amendments.

Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From:	Sherri Sadala
To:	Jeanette A. Crawford
Subject:	Read: Amendment #6 Answers to Questions received - ProPeer Resources
Date:	Monday, January 5, 2026 11:52:29 AM
Attachments:	propeerlogo190x56_b236e516-0276-4394-9380-ed90f3694a92.png hitrust_241adae1-6597-4ee4-a4be-8b7a4d29d8e8.png linkedin_32x32_ba084509-7eee-4497-bd86-2c74b2cc8ad1.png x_32x32_7aa798d9-688e-4086-914b-e40de469e543.png ATT00001

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Your message

To: Sherri Sadala
Subject: Amendment #6 Answers to Questions received - ProPeer Resources
Sent: Monday, January 5, 2026 11:27:16 AM (UTC-06:00) Central Time (US & Canada)

was read on Monday, January 5, 2026 11:50:45 AM (UTC-06:00) Central Time (US & Canada).

Sherri Sadala
Director, Compliance

propeer since the beginning.

A URAC Accredited Company

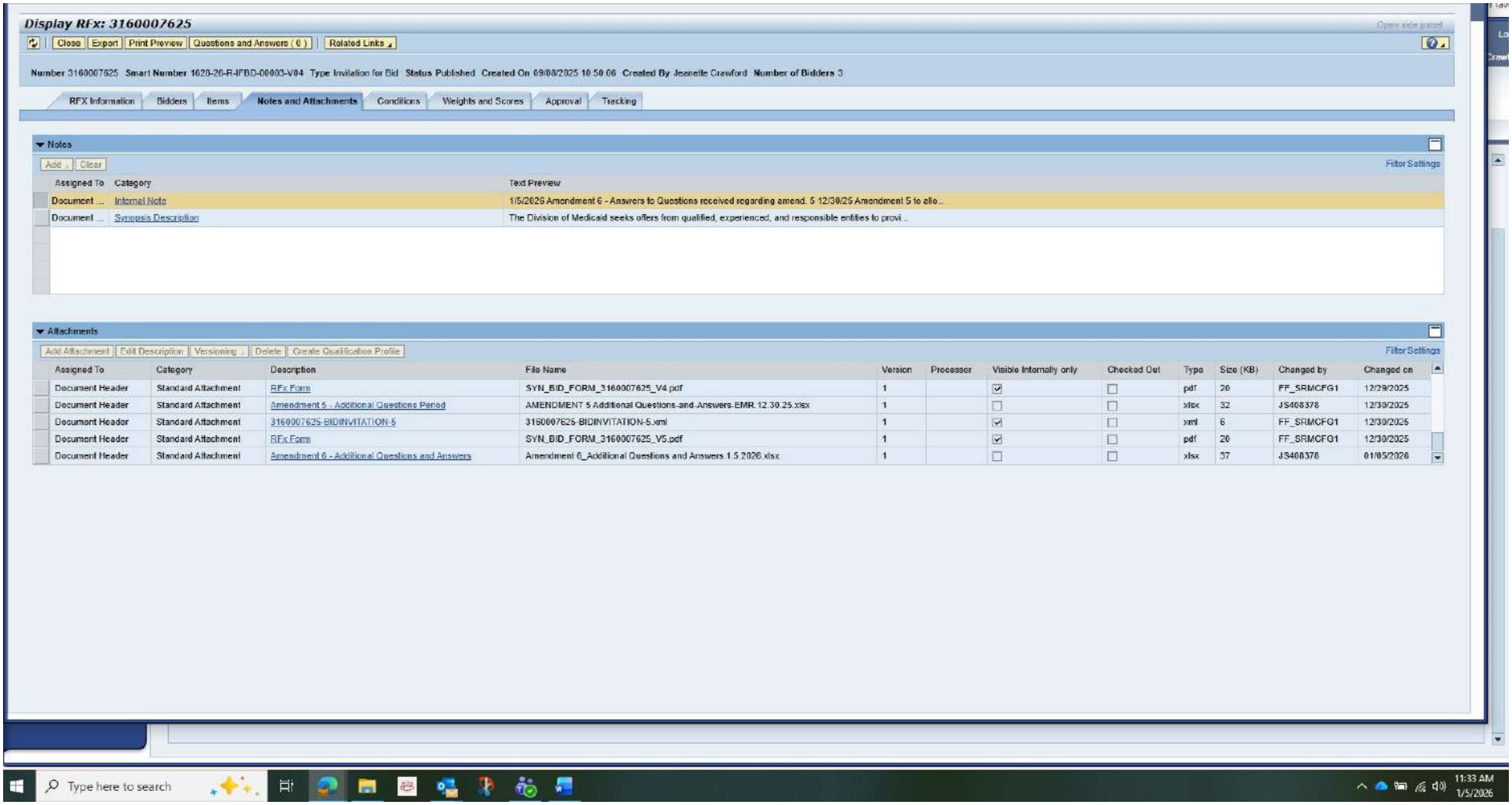
“To improve the quality of life for all people we serve”

o: 800-292-3051 | f: 888-972-7053

ssadala@propeer.com | www.propeer.com

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Display RFx: 3160007625
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Questions and Answers (0)
Related Links
Number 3160007625 Smart Number 1620-26-R-IFBD-00003-V04 Type Invitation for Bid Status Published Created On 09/08/2025 10:50:06 Created By Jeanette Crawford Number of Bidders 3
RFX Information
Bidders
Items
Notes and Attachments
Conditions
Weights and Scores
Approval
Tracking
Notes
Add
Clear
Filter Settings
Assigned To
Category
Text Preview
Document ...
Internal Note
1/5/2026 Amendment 6 - Answers to Questions received regarding amend. 5 12/30/25 Amendment 5 to allo...
Document ...
Synopsis Description
The Division of Medicaid seeks offers from qualified, experienced, and responsible entities to provi...
Attachments
Add Attachment
Edit Description
Versioning
Delete
Create Qualification Profile
Filter Settings
Assigned To
Category
Description
File Name
Version
Processor
Visible Internally only
Checked Out
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Size (KB)
Changed by
Changed on
Document Header
Standard Attachment
RFx Form
SYN_BID_FORM_3160007625_V4.pdf
1
pdf
20
FF_SRMCFG1
12/29/2025
Document Header
Standard Attachment
Amendment 5 - Additional Questions Period
AMENDMENT 5 Additional Questions-and-Answers-EMR.12.30.25.xlsx
1
xlsx
32
JS408378
12/30/2025
Document Header
Standard Attachment
3160007625-BIDINVITATION-5
3160007625-BIDINVITATION-5.xml
1
xml
6
FF_SRMCFG1
12/30/2025
Document Header
Standard Attachment
RFx Form
SYN_BID_FORM_3160007625_V5.pdf
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FF_SRMCFG1
12/30/2025
Document Header
Standard Attachment
Amendment 6 - Additional Questions and Answers
Amendment 6_Additional Questions and Answers 1.5.2026.xlsx
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1/5/2026

Procurement

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The Mississippi Division of Medicaid endeavors to ensure the fair and equitable treatment of all persons and offerors in regards to the procurement process. The procurement process provides for the evaluation of proposals and selection of the winning proposal in accordance with federal and state law and regulations.

Current and previous procurements along with other information concerning Medicaid procurements can be found at the links below:

Active Procurements

2025

- External Medical Review Consulting – IFB #20251031 – RFX #3160007625 – 10/31/2025
  - IFB #20251031 – WORD
  - IFB #20251031 – PDF
  - Pre-Bid Submission Conference – 11/17/2025
  - Amendment 1 – Questions and Answers – 11/26/2025
  - Amendment 2 – Clarifications – 11/26/2025
  - Amendment 3 – Clarification – Change in Bid Due Date – 12/9/2025
  - Amendment 4 – Re-Submission of IFB – 12/24/2025
  - Amendment 5 – Additional Questions Period – 12/30/2025
  - Amendment 6 – Additional Questions and Answers – 1/5/2026

Completed Procurements

Completed procurements are provided for informational purposes only. View a list of completed procurements.

Contract Award Analysis Reports

As identified in MS Code Annotated 31-7-423 (2) and in Executive Order 1362, each agency awarding, renewing, or amending any professional or personal services contract reported online pursuant to the Mississippi Accountability and

Privacy - T

https://www.ms.gov/dfa/contract_bid_search/Bid?autoloadGrid=False

ServiceNow | OPSCR /PPRB website | PPRB Checklists-ne... | iLovePDF | Online P... | ChatGPT | Transparency Website | DOM Website | MAGIC | SharePoint - RFP Su... | Beacon | Overview | Gemini | DocuSign | MACS | cobblestone | Other fi

CANCEL CLEAR SEARCH

Agency	Smart Number	RFx Number	Description	Status	Advertised Date	Submission Date	RFx Opening Date	
MS DIVISION OF MEDICAID	1628-26-R-IFBD-00003-V05	3160007625	Major Procurement PERSONNEL SERVICES NON-IT The Division of Medicaid seeks offers from qualified, experi... Attachment - Aamendment 3 - Clarfication - Change in Bid Due Date Attachment - Amendment 1 - Questions and Answers Attachment - Amendment 2 - Clarifications Attachment - Amendment 4 - Re-Submission of IFB Attachment - Amendment 5 - Additional Questions Period Attachment - Amendment 6 - Additional Questions and Answers Attachment - IFB #20251031 - PDF Attachment - IFB #20251031 - WORD	Open	10/31/2025	01/16/2026	01/16/2026	View Contact

ack to top

Resources

MS.GOV
MS DEPT of Information Technology Services (ITS)
Mississippi's Chosen Payment Network
Paymode
MS DFA: Bureau of Building
MS DFA: Office of Purchasing
MS DFA: Office of Personal Service Contract Review
Mississippi Management and Reporting System
Statewide Contract Item Catalog
MS.Gov Help Portal

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Type here to search

3:43 PM
1/5/2026

MISSISSIPPI DIVISION OF MEDICAID

EXTERNAL MEDICAL REVIEW CONSULTING
INVITATION FOR BID (IFB) #20251031
BID OPENING REGISTER

Bid Response Deadline: December 19, 2025, 2:00 p.m. CST

Company	Date/Time of Bid Received	Method of Delivery
Federal Hearings and Appeals Services	12/19/2025 10:07 a.m.	Electronically in SharePoint
MCMC Services	12/19/2025 1:00 p.m.	Electronically in SharePoint
Michigan Peer Review Organization dba iMPROve Health	12/18/2025 9:15 a.m.	Electronically in SharePoint
MLS Group of Companies	12/16/2025 2:49 p.m.	Electronically in SharePoint
Physio Solutions dba medlitix	12/18/2025 10:03 a.m.	Electronically in SharePoint

Re-Submission Bid Response Deadline: January 16, 2026, 5:00 p.m. CST

Company	Date/Time of Bid Received	Method of Delivery
Federal Hearings and Appeals Services	1/16/2026 11:38 a.m.	Electronically in SharePoint
MCMC Services	1/15/2026 3:39 p.m.	Electronically in SharePoint
Michigan Peer Review Organization dba iMPROve Health	1/15/2026 9:57 a.m.	Electronically in SharePoint
MLS Group of Companies	1/9/2026 10:29 a.m.	Electronically in SharePoint
Physio Solutions dba medlitix	1/14/2026 9:32 a.m.	Electronically in SharePoint
Qsource	1/16/2026 12:00 p.m.	Electronically in SharePoint

Prepared by: *Jeanette Crawford*

Minimum Qualifications Checklist

External Medical Review Consulting

Name of Bidder:	Qsource				Date: 1/23/26
Minimum Qualifications		Reference Page	Meets Requirements	Does Not Meet Requirements	Comment
ADDENDUM 1 - 1.10.2 - MINIMUM QUALIFICATIONS					
1.10.2 (1)	**Bidder Experience Requirement**	Bidder must have a minimum of five (5) years of experience providing independent external medical review services in the administrative appeals process for a healthcare organization as it relates to the services requested in this IFB. To demonstrate this expertise, the Bidder must provide a list of past and/or current engagements for which bidder performed similar services. Failure to provide this information will result in bid disqualification.	8	x		
1.10.2 (2)	**Bidder Licenses/Certifications**	Bidder must warrant that all physicians (the "Medical Providers") providing medical recommendations and attending hearings possess the necessary licenses and board certifications required to perform the services and will maintain current and valid credentials throughout the duration of the engagement. Each Medical Provider shall be licensed to practice in Mississippi. If a specialty physician is not licensed in Mississippi, a Mississippi licensed physician must review and sign off on the recommendation. The Bidder must provide a list of all participating Medical Providers and attest that they meet these licensure and board certification requirements.	8	x		
1.10.2 (2)	**Bidder Licenses/Certifications**	The Bidder must attest that the Medical Providers have the relevant experience in the specialty and detail the number of years of experience. While DOM prefers at least two (2) years of experience, there is no minimum experience requirement for Medical Providers. If a Medical Provider has no prior experience in the specialty area, the Bidder should state 'None' or '0' years for that provider.	8	x		
1.10.2 (2) From Clarification Amendment 2	**Bidder Licenses/Certifications**	DOM will require the Bidder to hold URAC Accreditation – Independent Review Organization (Comprehensive Review).	1		x	Deemed Non-responsive.
1.10.2 (3) Amended with Clarification Amendment 2	**References**	From the list of engagements provided at IFB Section 1.10.2 (1), Bidder shall provide 6-8 references for current or past engagements within the past five (5) years using **Attachment G, References.**	8	x		
1.10.2 (3)	**References**	DOM staff shall be able to contact two references within three (3) business days of bid opening or the Bidder may be rejected.	8		x	Deemed Non-responsive. References not called
1.10.2 (3.i)	**References**	These Bidder-provided references shall be familiar with and be able to speak to the Bidder's abilities as it relates to Bidder's past or current performance. The Bidder is solely responsible to ensure that reference contact information is correct and current and that the reference contact has the knowledge and authority to speak to the Bidder's performance on past or current projects for this reference check.	9		x	Deemed Non-responsive. References not called
1.10.2 (3.ii)	**References**	Reference Survey Sheet must score a minimum of 9 points for each Reference. A total score of 18 points (combined scoring of nine (9) points for each of the individual reference survey score sheets.	9		x	Deemed Non-responsive. References not called
1.10.2 (4)	**Bidders ability to meet qualifications**	Bidders shall provide written, detailed validation describing Bidder's ability to meet each of the qualifications and perform the scope of services. (no more than **5 pages**)	9	x		

Minimum Qualifications Checklist

External Medical Review Consulting

Name of Bidder:	MCMC Services					Date: 1/23/26
Minimum Qualifications			Reference Page	Meets Requirements	Does Not Meet Requirements	Comment
ADDENDUM 1 - 1.10.2 - MINIMUM QUALIFICATIONS						
1.10.2 (1)	**Bidder Experience Requirement**	Bidder must have a minimum of five (5) years of experience providing independent external medical review services in the administrative appeals process for a healthcare organization as it relates to the services requested in this IFB. To demonstrate this expertise, the Bidder must provide a list of past and/or current engagements for which bidder performed similar services. Failure to provide this information will result in bid disqualification.	8		x	
1.10.2 (2)	**Bidder Licenses/Certifications**	Bidder must warrant that all physicians (the "Medical Providers") providing medical recommendations and attending hearings possess the necessary licenses and board certifications required to perform the services and will maintain current and valid credentials throughout the duration of the engagement. Each Medical Provider shall be licensed to practice in Mississippi. If a specialty physician is not licensed in Mississippi, a Mississippi licensed physician must review and sign off on the recommendation. The Bidder must provide a list of all participating Medical Providers and attest that they meet these licensure and board certification requirements.	8	x		
1.10.2 (2)	**Bidder Licenses/Certifications**	The Bidder must attest that the Medical Providers have the relevant experience in the specialty and detail the number of years of experience. While DOM prefers at least two (2) years of experience, there is no minimum experience requirement for Medical Providers. If a Medical Provider has no prior experience in the specialty area, the Bidder should state 'None' or '0' years for that provider.	8	x		
1.10.2 (2) From Clarification Amendment 2	**Bidder Licenses/Certifications**	DOM will require the Bidder to hold URAC Accreditation – Independent Review Organization (Comprehensive Review).	1		x	Deemed Non-responsive.
1.10.2 (3) Amended with Clarification Amendment 2	**References**	From the list of engagements provided at IFB Section 1.10.2 (1), Bidder shall provide 6-8 references for current or past engagements within the past five (5) years using **Attachment G, References.**	8	x		
1.10.2 (3)	**References**	DOM staff shall be able to contact two references within three (3) business days of bid opening or the Bidder may be rejected.	8		x	Deemed Non-responsive. References not called
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1.10.2 (3.ii)	**References**	Reference Survey Sheet must score a minimum of 9 points for each Reference. A total score of 18 points (combined scoring of nine (9) points for each of the individual reference survey score sheets.	9		x	Deemed Non-responsive. References not called
1.10.2 (4)	**Bidders ability to meet qualifications**	Bidders shall provide written, detailed validation describing Bidder's ability to meet each of the qualifications and perform the scope of services. (no more than **5 pages**)	9	x		

Minimum Qualifications Checklist

External Medical Review Consulting

Name of Bidder:	MLS Group of Companies					Date: 1/23/26
Minimum Qualifications			Reference Page	Meets Requirements	Does Not Meet Requirements	Comment
ADDENDUM 1 - 1.10.2 - MINIMUM QUALIFICATIONS						
1.10.2 (1)	Bidder Experience Requirement	Bidder must have a minimum of five (5) years of experience providing independent external medical review services in the administrative appeals process for a healthcare organization as it relates to the services requested in this IFB. To demonstrate this expertise, the Bidder must provide a list of past and/or current engagements for which bidder performed similar services. Failure to provide this information will result in bid disqualification.	8	x		Requested Clarification and received information.
1.10.2 (2)	Bidder Licenses/Certifications	Bidder must warrant that all physicians (the "Medical Providers") providing medical recommendations and attending hearings possess the necessary licenses and board certifications required to perform the services and will maintain current and valid credentials throughout the duration of the engagement. Each Medical Provider shall be licensed to practice in Mississippi. If a specialty physician is not licensed in Mississippi, a Mississippi licensed physician must review and sign off on the recommendation. The Bidder must provide a list of all participating Medical Providers and attest that they meet these licensure and board certification requirements.	8	x		Requested Clarification and received information.
1.10.2 (2)	Bidder Licenses/Certifications	The Bidder must attest that the Medical Providers have the relevant experience in the specialty and detail the number of years of experience. While DOM prefers at least two (2) years of experience, there is no minimum experience requirement for Medical Providers. If a Medical Provider has no prior experience in the specialty area, the Bidder should state 'None' or '0' years for that provider.	8	x		Requested Clarification and received information.
1.10.2 (2) From Clarification Amendment 2	Bidder Licenses/Certifications	DOM will require the Bidder to hold URAC Accreditation – Independent Review Organization (Comprehensive Review).	1	x		
1.10.2 (3) Amended with Clarification Amendment 2	References	From the list of engagements provided at IFB Section 1.10.2 (1), Bidder shall provide 6-8 references for current or past engagements within the past five (5) years using **Attachment G, References.**	8	x		
1.10.2 (3)	References	DOM staff shall be able to contact two references within three (3) business days of bid opening or the Bidder may be rejected.	8	x		
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1.10.2 (3.ii)	References	Reference Survey Sheet must score a minimum of 9 points for each Reference. A total score of 18 points (combined scoring of nine (9) points for each of the individual reference survey score sheets.	9	x		
1.10.2 (4)	Bidders ability to meet qualifications	Bidders shall provide written, detailed validation describing Bidder's ability to meet each of the qualifications and perform the scope of services. (no more than **5 pages**)	9	x		

Minimum Qualifications Checklist

External Medical Review Consulting

Name of Bidder:	Physio Solutions dba medlitix				Date: 1/23/26
Minimum Qualifications		Reference Page	Meets Requirements	Does Not Meet Requirements	Comment
ADDENDUM 1 - 1.10.2 - MINIMUM QUALIFICATIONS					
1.10.2 (1)	**Bidder Experience Requirement**	8	x		Requested Clarification and received information.
1.10.2 (2)	**Bidder Licenses/Certifications**	8	x		Requested Clarification and received information.
1.10.2 (2)	**Bidder Licenses/Certifications**	8	x		Requested Clarification and received information.
1.10.2 (2) From Clarification Amendment 2	**Bidder Licenses/Certifications**	1	x		
1.10.2 (3) Amended with Clarification Amendment 2	**References**	8	x		
1.10.2 (3)	**References**	8	x		
1.10.2 (3.i)	**References**	9	x		
1.10.2 (3.ii)	**References**	9	x		
1.10.2 (4)	**Bidders ability to meet qualifications**	9	x		

Bidder must have a minimum of five (5) years of experience providing independent external medical review services in the administrative appeals process for a healthcare organization as it relates to the services requested in this IFB. To demonstrate this expertise, the Bidder must provide a list of past and/or current engagements for which bidder performed similar services. Failure to provide this information will result in bid disqualification.	
Bidder must warrant that all physicians (the "Medical Providers") providing medical recommendations and attending hearings possess the necessary licenses and board certifications required to perform the services and will maintain current and valid credentials throughout the duration of the engagement. Each Medical Provider shall be licensed to practice in Mississippi. If a specialty physician is not licensed in Mississippi, a Mississippi licensed physician must review and sign off on the recommendation. The Bidder must provide a list of all participating Medical Providers and attest that they meet these licensure and board certification requirements.	
The Bidder must attest that the Medical Providers have the relevant experience in the specialty and detail the number of years of experience. While DOM prefers at least two (2) years of experience, there is no minimum experience requirement for Medical Providers. If a Medical Provider has no prior experience in the specialty area, the Bidder should state 'None' or '0' years for that provider.	
DOM will require the Bidder to hold URAC Accreditation – Independent Review Organization (Comprehensive Review).	
From the list of engagements provided at IFB Section 1.10.2 (1), Bidder shall provide 6-8 references for current or past engagements within the past five (5) years using **Attachment G, References.**	
DOM staff shall be able to contact two references within three (3) business days of bid opening or the Bidder may be rejected.	
These Bidder-provided references shall be familiar with and be able to speak to the Bidder's abilities as it relates to Bidder's past or current performance. The Bidder is solely responsible to ensure that reference contact information is correct and current and that the reference contact has the knowledge and authority to speak to the Bidder's performance on past or current projects for this reference check.	
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Bidders shall provide written, detailed validation describing Bidder's ability to meet each of the qualifications and perform the scope of services. (no more than **5 pages**)	

Minimum Qualifications Checklist

External Medical Review Consulting

Name of Bidder:	iMPROve Health				Date: 1/23/26
Minimum Qualifications		Reference Page	Meets Requirements	Does Not Meet Requirements	Comment
ADDENDUM 1 - 1.10.2 - MINIMUM QUALIFICATIONS					
1.10.2 (1)	**Bidder Experience Requirement**	Bidder must have a minimum of five (5) years of experience providing independent external medical review services in the administrative appeals process for a healthcare organization as it relates to the services requested in this IFB. To demonstrate this expertise, the Bidder must provide a list of past and/or current engagements for which bidder performed similar services. Failure to provide this information will result in bid disqualification.	8	x		
1.10.2 (2)	**Bidder Licenses/Certifications**	Bidder must warrant that all physicians (the "Medical Providers") providing medical recommendations and attending hearings possess the necessary licenses and board certifications required to perform the services and will maintain current and valid credentials throughout the duration of the engagement. Each Medical Provider shall be licensed to practice in Mississippi. If a specialty physician is not licensed in Mississippi, a Mississippi licensed physician must review and sign off on the recommendation. The Bidder must provide a list of all participating Medical Providers and attest that they meet these licensure and board certification requirements.	8	x		
1.10.2 (2)	**Bidder Licenses/Certifications**	The Bidder must attest that the Medical Providers have the relevant experience in the specialty and detail the number of years of experience. While DOM prefers at least two (2) years of experience, there is no minimum experience requirement for Medical Providers. If a Medical Provider has no prior experience in the specialty area, the Bidder should state 'None' or '0' years for that provider.	8	x		
1.10.2 (2) From Clarification Amendment 2	**Bidder Licenses/Certifications**	DOM will require the Bidder to hold URAC Accreditation – Independent Review Organization (Comprehensive Review).	1	x		
1.10.2 (3) Amended with Clarification Amendment 2	**References**	From the list of engagements provided at IFB Section 1.10.2 (1), Bidder shall provide 6-8 references for current or past engagements within the past five (5) years using **Attachment G, References.**	8	x		
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1.10.2 (3.ii)	**References**	Reference Survey Sheet must score a minimum of 9 points for each Reference. A total score of 18 points (combined scoring of nine (9) points for each of the individual reference survey score sheets.	9	x		
1.10.2 (4)	**Bidders ability to meet qualifications**	Bidders shall provide written, detailed validation describing Bidder's ability to meet each of the qualifications and perform the scope of services. (no more than **5 pages**)	9	x		

Minimum Qualifications Checklist

External Medical Review Consulting

Name of Bidder:	Federal Hearings & Appeals Services					Date: 1/23/26
Minimum Qualifications			Reference Page	Meets Requirements	Does Not Meet Requirements	Comment
ADDENDUM 1 - 1.10.2 - MINIMUM QUALIFICATIONS						
1.10.2 (1)	**Bidder Experience Requirement**	Bidder must have a minimum of five (5) years of experience providing independent external medical review services in the administrative appeals process for a healthcare organization as it relates to the services requested in this IFB. To demonstrate this expertise, the Bidder must provide a list of past and/or current engagements for which bidder performed similar services. Failure to provide this information will result in bid disqualification.	8	x		
1.10.2 (2)	**Bidder Licenses/Certifications**	Bidder must warrant that all physicians (the "Medical Providers") providing medical recommendations and attending hearings possess the necessary licenses and board certifications required to perform the services and will maintain current and valid credentials throughout the duration of the engagement. Each Medical Provider shall be licensed to practice in Mississippi. If a specialty physician is not licensed in Mississippi, a Mississippi licensed physician must review and sign off on the recommendation. The Bidder must provide a list of all participating Medical Providers and attest that they meet these licensure and board certification requirements.	8	x		
1.10.2 (2)	**Bidder Licenses/Certifications**	The Bidder must attest that the Medical Providers have the relevant experience in the specialty and detail the number of years of experience. While DOM prefers at least two (2) years of experience, there is no minimum experience requirement for Medical Providers. If a Medical Provider has no prior experience in the specialty area, the Bidder should state 'None' or '0' years for that provider.	8	x		
1.10.2 (2) From Clarification Amendment 2	**Bidder Licenses/Certifications**	DOM will require the Bidder to hold URAC Accreditation – Independent Review Organization (Comprehensive Review).	1	x		
1.10.2 (3) Amended with Clarification Amendment 2	**References**	From the list of engagements provided at IFB Section 1.10.2 (1), Bidder shall provide 6-8 references for current or past engagements within the past five (5) years using **Attachment G, References.**	8	x		
1.10.2 (3)	**References**	DOM staff shall be able to contact two references within three (3) business days of bid opening or the Bidder may be rejected.	8	x		
1.10.2 (3.i)	**References**	These Bidder-provided references shall be familiar with and be able to speak to the Bidder's abilities as it relates to Bidder's past or current performance. The Bidder is solely responsible to ensure that reference contact information is correct and current and that the reference contact has the knowledge and authority to speak to the Bidder's performance on past or current projects for this reference check.	9	x		
1.10.2 (3.ii)	**References**	Reference Survey Sheet must score a minimum of 9 points for each Reference. A total score of 18 points (combined scoring of nine (9) points for each of the individual reference survey score sheets.	9	x		
1.10.2 (4)	**Bidders ability to meet qualifications**	Bidders shall provide written, detailed validation describing Bidder's ability to meet each of the qualifications and perform the scope of services. (no more than **5 pages**)	9	x		

MEMORANDUM

To: Agency Procurement File

From: Division of Medicaid
Office of Procurement

Date: December 24, 2025

Re: External Medical Review Consulting IFB#20251031
PPRB Section 5.7.3, Disposition of Bids

In accordance with PRRB OPSCR Rules and Regulations Section 5.7.3, Disposition of Bids, the Mississippi Division of Medicaid (DOM) has processed the five (5) original bids submitted December 19, 2025, received for External Medical Review Consulting IFB#20251031as follows:

All rejected bids were returned electronically to the respective bidders and subsequently deleted from DOM systems. For record-keeping and audit purposes, DOM maintains copies of all rejection notifications transmitted to bidders, along with the specific portions of the bid submissions and other supporting documentation, including electronic correspondence, that substantiate the reasons for rejection.

From: Jeanette A. Crawford
To: hunter.roberts@mlsgroupllc.com; mchamberlain@mlsgroupllc.com
Subject: Return of External Medical Review Bid - MLS Group
Date: Wednesday, December 24, 2025 11:59:00 AM
Attachments: IFB #20251031, MLS Group of Companies, EXTERNAL MEDICAL REVIEW CONSULTING (2).pdf

---

Good Afternoon,

In accordance with Public Procurement Review Board and OPSCR Rules Section 5.7.3, Disposition of Bids, the MS Division of Medicaid is returning via email and deleting from DOM's system, your entities IFB response that was received on December 19, 2025, for IFB #20251031, External Medical Review Consulting. All Bids were rejected. Only enough information necessary to support the decision to reject the bids will be retained.

We appreciate your interest in responding to this solicitation and encourage you to participate in future solicitations.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: skeresztes@mlxiro.com; aloftis@mlxiro.com
Subject: Return of External Medical Review Bid - medlitix
Date: Wednesday, December 24, 2025 11:51:00 AM
Attachments: medlitix External Medical Review Consulting Redacted (1).pdf
medlitix External Medical Review Consulting Unredacted (1).pdf

---

Good Afternoon,

In accordance with Public Procurement Review Board and OPSCR Rules Section 5.7.3, Disposition of Bids, the MS Division of Medicaid is returning via email and deleting from DOM's system, your entities IFB response that was received on December 19, 2025, for IFB #20251031, External Medical Review Consulting. All Bids were rejected. Only enough information necessary to support the decision to reject the bids will be retained.

We appreciate your interest in responding to this solicitation and encourage you to participate in future solicitations.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From:	Jeanette A. Crawford
To:	Daigleca@fhas.com
Subject:	Return of External Medical Review Bid - Federal Hearings & Appeals Services
Date:	Wednesday, December 24, 2025 11:54:00 AM
Attachments:	PUBLIC COPY - IFB # 20251031_FEDERAL HEARINGS AND APPEALS SERVICES_EXTERNAL MEDICAL REVIEW CONSULTING_Redacted (1).pdf IFB # 20251031_FEDERAL HEARINGS AND APPEALS SERVICES_EXTERNAL MEDICAL REVIEW CONSULTING (1).pdf

Good Afternoon,

In accordance with Public Procurement Review Board and OPSCR Rules Section 5.7.3, Disposition of Bids, the MS Division of Medicaid is returning via email and deleting from DOM's system, your entities IFB response that was received on December 19, 2025, for IFB #20251031, External Medical Review Consulting. All Bids were rejected. Only enough information necessary to support the decision to reject the bids will be retained.

We appreciate your interest in responding to this solicitation and encourage you to participate in future solicitations.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: spasqualone@improve.health; mtrajkovski@improve.health; lbabitch@improve.health
Subject: Return of External Medical Review Bid - iMPROve Health
Date: Wednesday, December 24, 2025 11:58:00 AM
Attachments: IFB# 20251031, iMPROve Health, External Medical Review Consulting (1).pdf

---

Good Afternoon,

In accordance with Public Procurement Review Board and OPSCR Rules Section 5.7.3, Disposition of Bids, the MS Division of Medicaid is returning via email and deleting from DOM's system, your entities IFB response that was received on December 19, 2025, for IFB #20251031, External Medical Review Consulting. All Bids were rejected. Only enough information necessary to support the decision to reject the bids will be retained.

We appreciate your interest in responding to this solicitation and encourage you to participate in future solicitations.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jeanette A. Crawford
To: sarah.gorzny@mcmcllc.com; theresa.garcia@mcmcllc.com
Subject: Return of External Medical Review Bid - MCMC Services
Date: Wednesday, December 24, 2025 11:56:00 AM
Attachments: IFB# 20251031 MCMC Services,LLC External Medical Review (1).pdf

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Good Afternoon,

In accordance with Public Procurement Review Board and OPSCR Rules Section 5.7.3, Disposition of Bids, the MS Division of Medicaid is returning via email and deleting from DOM's system, your entities IFB response that was received on December 19, 2025, for IFB #20251031, External Medical Review Consulting. All Bids were rejected. Only enough information necessary to support the decision to reject the bids will be retained.

We appreciate your interest in responding to this solicitation and encourage you to participate in future solicitations.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Procurement
To: "Jon Hunter Roberts"; Procurement
Subject: RE: MLS Response to IFB #20251031, RFX #3160007625, External Medical Review Consulting
Date: Friday, January 9, 2026 2:56:00 PM
Attachments: image001.png
image002.png

Good Afternoon,

This email confirms that the Mississippi Division of Medicaid received your bid submission for IFB #20251031 on Friday, January 9, 2026, at 10:29 a.m. Your submission will be reviewed in accordance with the terms and conditions of the solicitation.

Thank you.

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jon Hunter Roberts <Hunter.Roberts@mlsgroupllc.com>
Sent: Friday, January 9, 2026 10:32 AM
To: Procurement <Procurement@medicaid.ms.gov>
Subject: RE: MLS Response to IFB #20251031, RFX #3160007625, External Medical Review Consulting

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Good afternoon,

Can you please confirm that you received our updated Bid Response? I hope you have a great week!

Thank you,
Hunter Roberts

Senior Account Manager

Group of Companies, LLC

20750 Civic Center Drive, Suite 600
Southfield, MI 48076

www.mlsgroupllc.com

(D) 940-641-2430
(F) 248-356-6757
(E) Hunter.Roberts@mlsgroupllc.com

We believe everyone should have a voice in healthcare.

Connect on LinkedIn

From: Jon Hunter Roberts
Sent: Tuesday, December 16, 2025 2:55 PM
To: Procurement <procurement@medicaid.ms.gov>
Subject: MLS Response to IFB #20251031, RFX #3160007625, External Medical Review Consulting

Good afternoon,

Can you please confirm that you received our Bid Response? I hope you have a great week!

Thank you,
Hunter Roberts
Senior Account Manager

Group of Companies, LLC

20750 Civic Center Drive, Suite 600
Southfield, MI 48076

www.mlsgroupllc.com

(D) 940-641-2430
(F) 248-356-6757

(E) Hunter.Roberts@mlsgroupllc.com

We believe everyone should have a voice in healthcare.



From: Procurement
To: "Candace Daigle"; Procurement
Subject: RE: IFB #20251031 External Medical Review Consulting
Date: Friday, December 19, 2025 11:26:00 AM

Hello,
This email confirms that the Mississippi Division of Medicaid received your bid submission (both redacted and unredacted) for IFB #20251031 on Friday, December 19, 2025, at 10:07 a.m. Your submission will be reviewed in accordance with the terms and conditions of the solicitation.

Thank you for your interest in doing business with the Division.

Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Candace Daigle <daigleca@fhas.com>
Sent: Friday, December 19, 2025 11:12 AM
To: Procurement <Procurement@medicaid.ms.gov>
Subject: IFB #20251031 External Medical Review Consulting

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Hello,

I have uploaded both the Public Copy and the formal proposal in response to IFB #20251031 External Medical Review Consulting on behalf of Federal Hearings and Appeals Services, LLC (FHAS).

Please confirm receipt.

Thank you,

Candace Daigle

Candace Daigle

Chief Compliance Officer

Phone: 570-779-5122

Fax: 570-719-0306

FHAS







Disclaimer

Federal Hearings and Appeals Services, LLC (FHAS), and its affiliates are not responsible for errors or omissions in the transmission of this e-mail message. Any personal comments made in this e-mail do not reflect the views of FHAS, or its affiliates. The information contained in this document may be confidential and is intended solely for the use of the individual or entity to whom it is addressed. This document may also contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivery to the intended recipient, please (1) be advised that any use, dissemination, forwarding, or copying of this document IS **STRICTLY PROHIBITED**; and (2) notify sender immediately by telephone and destroy the document. Thank you.

FHAS.com

From: Procurement
To: Theresa Garcia; Procurement
Subject: RE: IFB 20251031 Submission for MCMC Services, LLC
Date: Friday, December 19, 2025 1:11:00 PM
Attachments: image001.png

Hello,
This email confirms that the Mississippi Division of Medicaid received your bid submission for IFB #20251031 on Friday, December 19, 2025, at 1:00 p.m. Your submission will be reviewed in accordance with the terms and conditions of the solicitation.

Thank you for your interest in doing business with the Division.

Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Theresa Garcia <Theresa.Garcia@mcmcllc.com>
Sent: Friday, December 19, 2025 1:00 PM
To: Procurement <Procurement@medicaid.ms.gov>
Subject: IFB 20251031 Submission for MCMC Services, LLC

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,
I submitted our RFP responses today at 10:52 AM PST and wanted to make sure you received it. Thank you.

Best Regards,

Theresa Garcia| MCMC Senior Account Manager
MCMC Services LLC

DIRECT 909-215-5653
EMAIL: theresa.garcia@mcmcllc.com



Delivering timely, clear, and expert answers for healthcare decision-making, one case at a time.

https://www.mcmcllc.com/about-us

From: Procurement
To: "Susan Pasqualone"; Procurement
Cc: mtrajkovski; Leland A. Babitch; May M. Leonard; Roger Panella; Tiffany Sanford
Subject: RE: IFB# 20251031, iMPROve Health, External Medical Review Consulting
Date: Thursday, December 18, 2025 1:27:00 PM
Attachments: image001.png
image002.png
image003.png
image004.png
image005.png

Hello,
This email confirms that the Mississippi Division of Medicaid received your bid submission for IFB #20251031 on Thursday, December 18, 2025, at 9:15 a.m. Your submission will be reviewed in accordance with the terms and conditions of the solicitation.

Thank you for your interest in doing business with the Division.

Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Susan Pasqualone <spasqualone@improve.health>
Sent: Thursday, December 18, 2025 9:20 AM
To: Procurement <Procurement@medicaid.ms.gov>
Cc: mtrajkovski <mtrajkovski@improve.health>; Leland A. Babitch <lbabitch@improve.health>; May M. Leonard <mmleonard@improve.health>; Roger Panella <rpanella@improve.health>; Tiffany Sanford <tsanford@improve.health>
Subject: IFB# 20251031, iMPROve Health, External Medical Review Consulting

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning, Ms. Crawford,

On behalf of iMPROve Health and our President & CEO, Leland Babitch, MD, MBA, I am pleased to submit our proposal in response to the Mississippi Division of Medicaid's External Medical Review Consulting Invitation for Bid (IFB# 20251031).

In accordance with the IFB instructions, our bid/proposal has been uploaded to the DOM SharePoint site at approximately 9:15 AM (CT). I would appreciate your confirmation that the upload was successful and that the PDF file is accessible and readable.

Thank you for your time and consideration. Wishing you a happy holiday season!

Kind regards,

Susan

Susan Pasqualone
Managing Director, Proposals & Communications

Office: 248-465-7375 | Cell: 248-756-0071
spaqualone@improve.health
Connecting Virtually, Thriving Nationally
www.improve.health

Helping Healthcare Get Better

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From: Procurement
To: "Jon Hunter Roberts"; Procurement
Subject: RE: MLS Response to IFB #20251031, RFX #3160007625, External Medical Review Consulting
Date: Wednesday, December 17, 2025 10:58:00 AM
Attachments: image001.png
image002.png

Hello,
This email confirms that the Mississippi Division of Medicaid received your bid submission for IFB #20251031 on Tuesday, December 16, 2025 at 2:49 p.m. Your submission will be reviewed in accordance with the terms and conditions of the solicitation.

Thank you for your interest in doing business with the Division.

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Jon Hunter Roberts <Hunter.Roberts@mlsgroupllc.com>
Sent: Tuesday, December 16, 2025 2:55 PM
To: Procurement <Procurement@medicaid.ms.gov>
Subject: MLS Response to IFB #20251031, RFX #3160007625, External Medical Review Consulting

You don't often get email from hunter.roberts@mlsgroupllc.com. Learn why this is important

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Good afternoon,

Can you please confirm that you received our Bid Response? I hope you have a great week!

Thank you,
Hunter Roberts
Senior Account Manager

MLS
Group of Companies, LLC

20750 Civic Center Drive, Suite 600
Southfield, MI 48076

www.mlsgroupllc.com

(D) 940-641-2430
(F) 248-356-6757
(E) Hunter.Roberts@mlsgroupllc.com

We believe everyone should have a voice in healthcare.

Connect on LinkedIn

From: Jeanette A. Crawford
To: "Steve Keresztes"
Subject: RE: Amendment 3 for External Medical Review Consulting IFB #20251031 - Physio Solutions -- medlitix
Date: Thursday, December 18, 2025 10:10:00 AM

Hello,
This email confirms that the Mississippi Division of Medicaid received your bid submission (both redacted and unredacted) for IFB #20251031 on Thursday, December 18, 2025, at 10:03 a.m. Your submission will be reviewed in accordance with the terms and conditions of the solicitation.

Thank you for your interest in doing business with the Division.

Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Steve Keresztes <skeresztes@mlxiro.com>
Sent: Thursday, December 18, 2025 10:07 AM
To: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Subject: Re: Amendment 3 for External Medical Review Consulting IFB #20251031 - Physio Solutions -- medlitix

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jeanette,

I hope you are doing well. I uploaded both redacted and unredacted documents for the External Medical Review Consulting IFB #20251031 RFP. Would you be so kind to check and confirm that you received our submission?
Thank you and have a Happy Holiday!!

Steve Keresztes, MD
VP, Client Services | medlitix
p. 724-294-8797
skeresztes@mlxiro.com
www.mlxiro.com

From: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Sent: Thursday, December 11, 2025 12:34 PM
To: Steve Keresztes <skeresztes@mlxiro.com>
Subject: RE: Amendment 3 for External Medical Review Consulting IFB #20251031 - Physio Solutions -- medlitix

Hi Steve,
The bid due date was extended today in SharePoint to be 12/19/25. That may be the reason you got the email about the package ending today. Please check again to make sure your access is still available.

Regards,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

From: Steve Keresztes <skeresztes@mlxiro.com>
Sent: Thursday, December 11, 2025 11:47 AM
To: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Subject: Re: Amendment 3 for External Medical Review Consulting IFB #20251031 - Physio Solutions -- medlitix

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Jeanette,

I received an email that my access package runs out today. I logged in and it states that it expires on the 13th. How can it be extended to the 19th when the bid with the IFB submission is due?
Thank you

Steve Keresztes, MD
VP, Client Services | medlitix
p. 724-294-8797
skeresztes@mlxiro.com
www.mlxiro.com

From: Jeanette A. Crawford <Jeanette.Crawford@medicaid.ms.gov>
Sent: Tuesday, December 9, 2025 11:11 AM
To: Steve Keresztes <skeresztes@mlxiro.com>; Alyssa Loftis <aloftis@mlxiro.com>
Subject: Amendment 3 for External Medical Review Consulting IFB #20251031 - Physio Solutions -- medlitix

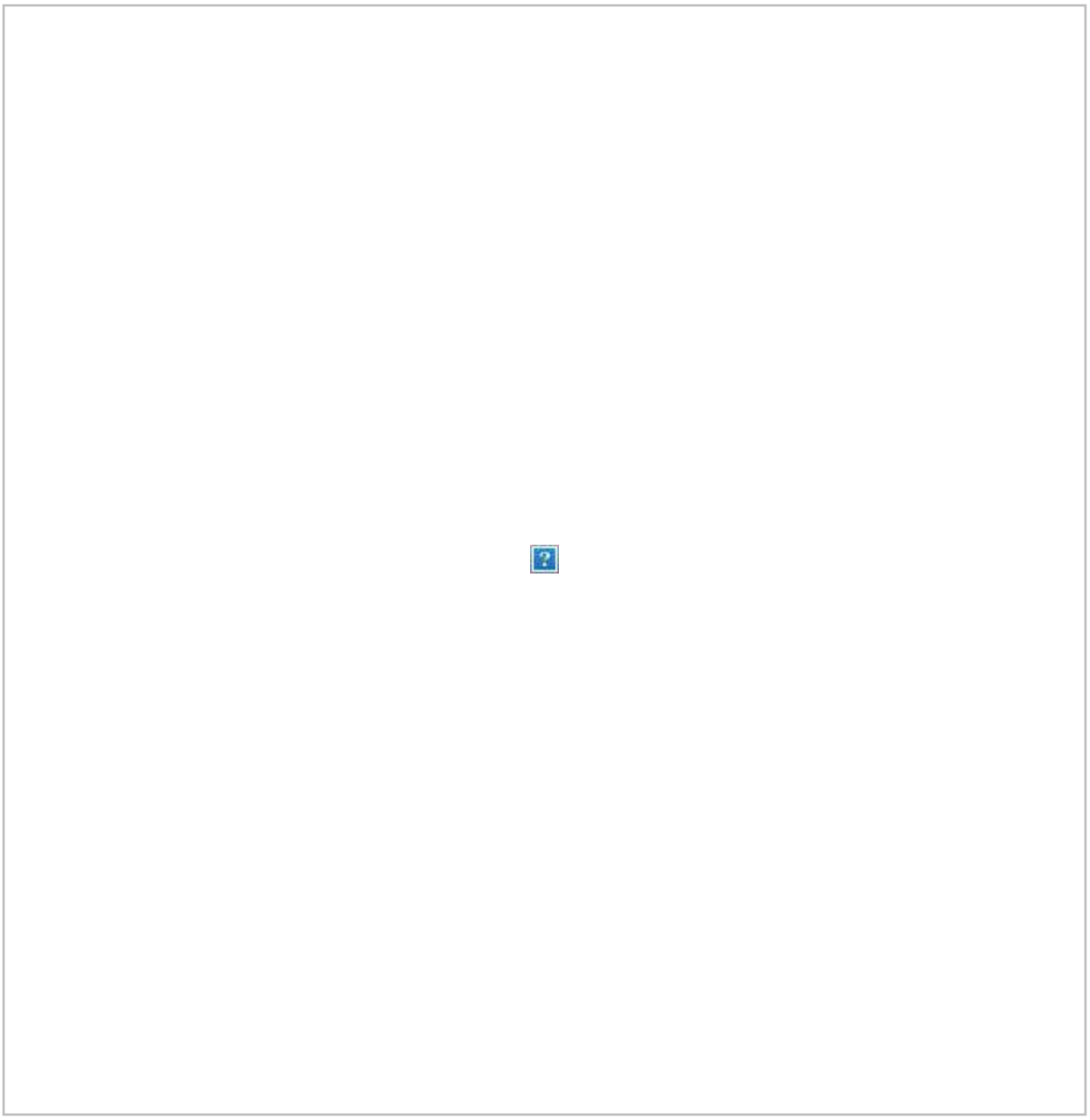
Hello,
As a courtesy, the Mississippi Division of Medicaid is sending your entity Amendment #3 for External Medical Review Consulting IFB #20251031. Please see attached. This amendment is to change the bid due date to Friday, December 19, 2025, by 2:00 p.m. CST.

This amendment is also posted on our website at Procurement - Mississippi Division of Medicaid and in the MS Procurement Portal at: Buying and Selling to Government of Mississippi.
Please include your signed acknowledgement to this and all amendments in the bid with IFB submission by Friday, December 19, 2025, by 2:00 p.m.

Sincerely,

Jeanette Crawford, CMPA, CPM
Office of Procurement
Mississippi Division of Medicaid
550 High Street, Suite 1000 | Jackson, MS 39201
Phone: 601-359-2664
Email: jeanette.crawford@medicaid.ms.gov
Website: http://www.medicaid.ms.gov

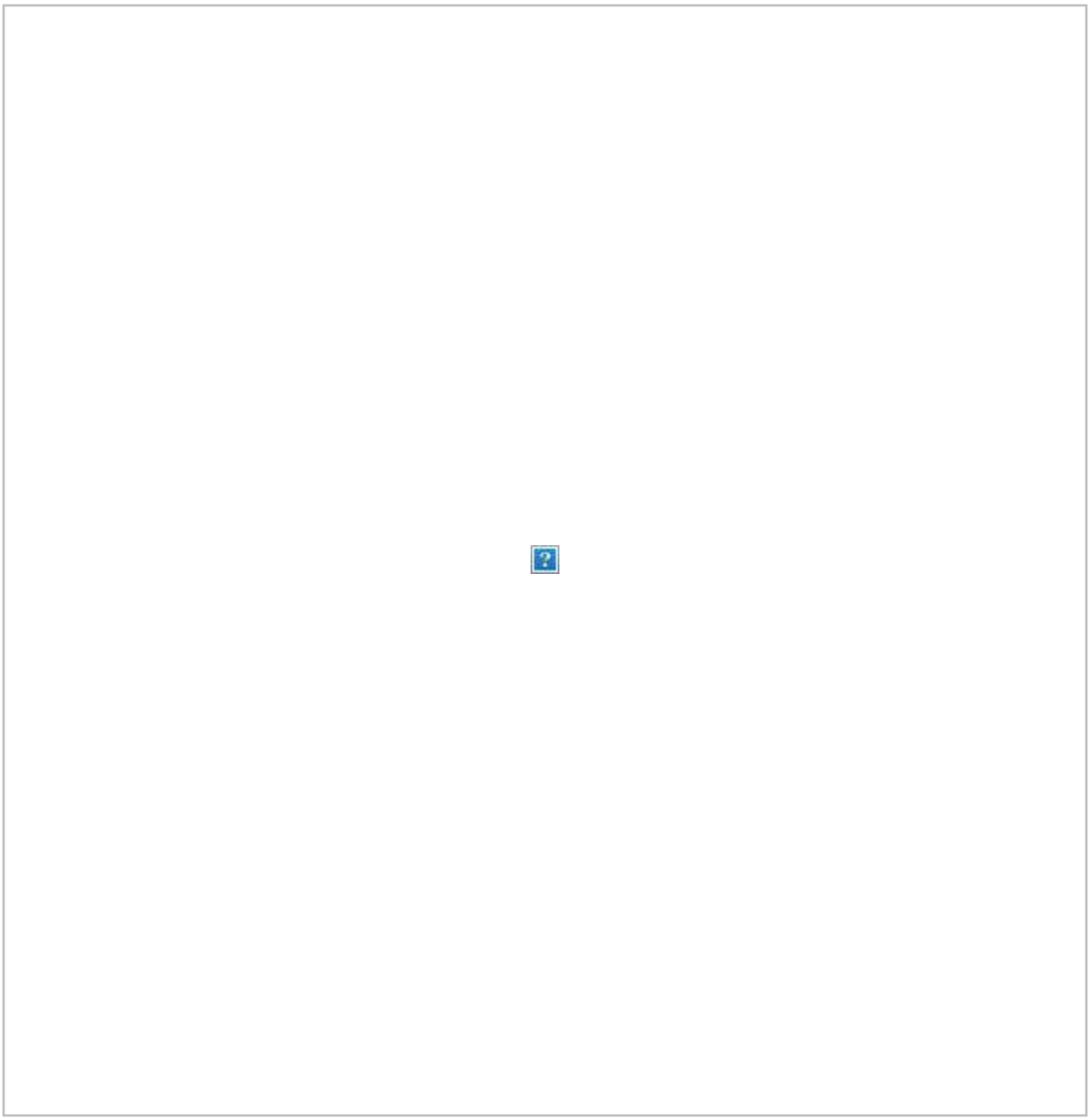




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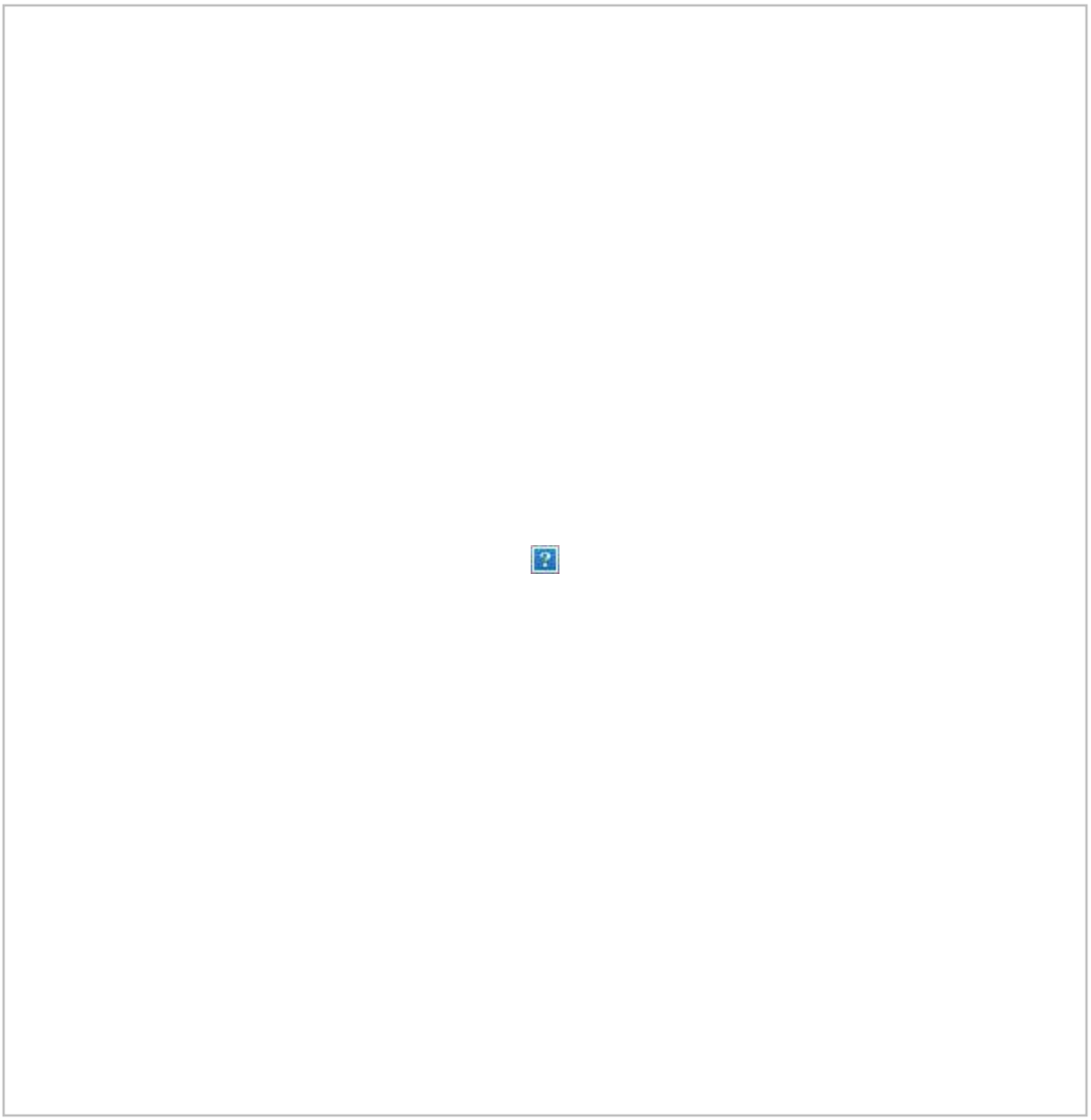
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