



NOTICE OF CONTRACT AWARD
Human Resource Project Manager
Contract Number: 142024

As identified in Executive Order 1362 (July 31, 2015), each agency awarding, renewing, or amending any professional or personal services contract reported online pursuant to the Mississippi Accountability and Transparency Act of 2008 must also submit by online report an analysis describing the reasons for awarding, renewing, or amending the contract.

Please select appropriate action:

☐ Awarding ☒ Renewing ☐ Amending

Contractor Name:	Kathryn Harden	
Initial Period of Performance	July 1, 2023 – June 30, 2024	\$108,358.20
First Renewal Option Period	July 1, 2024 – June 30, 2025	\$108,358.20
Second Renewal Option Period	July 1, 2025 – June 30, 2026	\$108,358.20
Contract Total Value		\$325,074.60

ANALYSIS DESCRIBING AWARD, RENEWAL OR AMENDMENT OF CONTRACT

(Include nature, duration and amount):

DOM issued a Request for Application on April 7, 2023, for Human Resources Project Manager. After publicly advertising the position, DOM acquired approval from the Mississippi Public Procurement Review Board and awarded the position to Kathryn Harden, contract #142024. Ms. Harden possesses the experience in Human Resources, to include initiatives related to implementing human resource programs, policies, training development and collaborating with other state agencies to streamline business applications and processes. Per the terms of the contract, DOM contracted with Ms. Harden for a one-year contract period, with three (3) year optional renewals.

The contract is awarded at \$47.50 an hour not to exceed 2,080 hours annually. DOM will pay travel up to \$2,000 and fringe rate of 7.65% in an amount not to exceed \$7,558.20, for a total contract value of \$108,358.20 per year. DOM has chosen to exercise its second renewal option with the total contract value increasing to \$325,074.60. The period of performance for the contract is July 1, 2023, through June 30, 2026, with one renewal option still available thereafter.



Chief Procurement Officer

April 2, 2025

Date

The contract is available for public inspection in the Office of the Chief Procurement Officer. Please contact rfi@medicaid.ms.gov to obtain a copy. Contracts may also be obtained via the MS Transparency website: www.transparency.ms.gov.