



MISSISSIPPI DIVISION OF  
**MEDICAID**

**NOTICE OF EMERGENCY CONTRACT AWARD**  
**Help Desk Support Technicians**  
**Contract Number: 8400002760**

*As identified in Executive Order 1362 (July 31, 2015), each agency awarding, renewing, or amending any professional or personal services contract reported online pursuant to the Mississippi Accountability and Transparency Act of 2008 must also submit by online report an analysis describing the reasons for awarding, renewing, or amending the contract.*

Please select appropriate action:

Awarding       Renewing       Amending

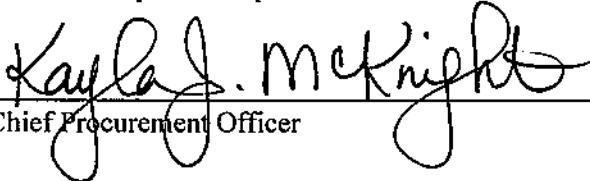
Vendor Name:	TempStaff, Inc.
Vendor Address:	2282 Lakeland Dr., Jackson, MS 39232
Period of Performance	September 18, 2023 – September 17, 2024
Contract Total Value	\$148,152.00

**ANALYSIS DESCRIBING AWARD, RENEWAL OR AMENDMENT OF CONTRACT**

(Include nature, duration and amount):

DOM requested three quotes on September 1, 2023, for four Help Desk Support Technicians to assist the Member Self-Service Portal. DOM selected TempStaff, Inc., who provided the lowest price and met the requirements. TempStaff, Inc. will provide the services for a firm fixed rate of \$17.85 per hour per position, up to forty hours per week per position. Travel shall not be reimbursed. Contract total value shall not exceed \$148,152.00.

The overall period of performance for the contract is September 18, 2023, through September 17, 2024.

  
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Chief Procurement Officer

10/13/23  
Date

*The contract is available for public inspection in the Office of the Chief Procurement Officer. Please contact [procurement@medicaid.ms.gov](mailto:procurement@medicaid.ms.gov) for more information.*