

Job Aid

Treatment History Navigation and Search

The following provides a step-by-step walk-through of how to navigate to and search the Treatment History page in the Provider portal.

The following figures are included: Figure 1: Provider Portal Home, Figure 2: Eligibility page, Figure 3: Treatment History page, Figure 4: Medical Search, Figure 5: Medical Search Results, Figure 6: Vision Search, Figure 7: Vision Search Results, Figure 8: Dental Search, Error! Reference source not found., and Figure 10: Dental Treatment Details.

Treatment History Navigation

Login to the Provider Portal. Once you have logged in start at the home page.

Figure 1: Provider Portal Home shows the Portal Home page. To locate the Treatment History page, click the Eligibility tab.



Figure 1: Provider Portal Home



Figure 2: Eligibility page displays the Eligibility page. There are two places you can click to get to the Treatment History Search page. Click one of the two.

Figure 2: Eligibility page



Figure 3: Treatment History page displays the Search Treatment History page. From here you can complete searches using the Medical and dental tabs.

Note: This page will automatically display with the medical tab selected. To search for a Dental claim record, select the Dental tab.

Note: This search feature only retrieves **PAID** claim records for a particular Member ID as of the timeframe submitted.

Search Medicaid: MEDICAID Eligibility Claims | Care Management | Patient Health History | Files Exchange | Resources | Contact Us Eligibility Verification | Treatment History | Newborn Enrollment Eligibility > Treatment History Thursday 10/20/2022 10:02 AM CST Role IDs [1558798603 (NP1) Provider Name UNIVERSITY OF MS MEDICAL CENTER GRE Location 000020026 - UNIVERSITY OF MS MEDICAL CENT Eligible Programs and CCO Affiliation Search Treatment History ? Medical Dental * Indicates a required field. This search feature retrieves PAID claim records for a particular Member ID as of the timeframe submitted. Enter the Member ID, Date of Service, and Procedure Type/Code, then click Search. Select Lifetime to view treatment history for the procedure identified over the lifetime of the patient. Click Reset to clear all fields. Member Information *Member ID Service Information *Service From Date 0 * To Date 0 Lifetime Procedure Code Type *Procedure Code Q Search Reset

Figure 3: Treatment History page

Treatment History Navigation and Search



Medical Search

Figure 4: Medical Search shows the search criteria used to complete a search for a Medical Claim using Revenue as the Procedure Code Type.

- 1. Enter a Member ID.
- 2. Check the Lifetime box.
- 3. Click the dropdown and select Revenue for the Procedure Code Type.
 - a. Note: The two options are CPT/HCPCS or Revenue.
- 4. Enter Procedure Code 300.
 - a. Note: If you do not remember the whole code, type the first two digits of the code. The system will generate the codes that match below for you to select from.
- 5. Once all search criteria are entered click Search.

Figure 4: Medical Search

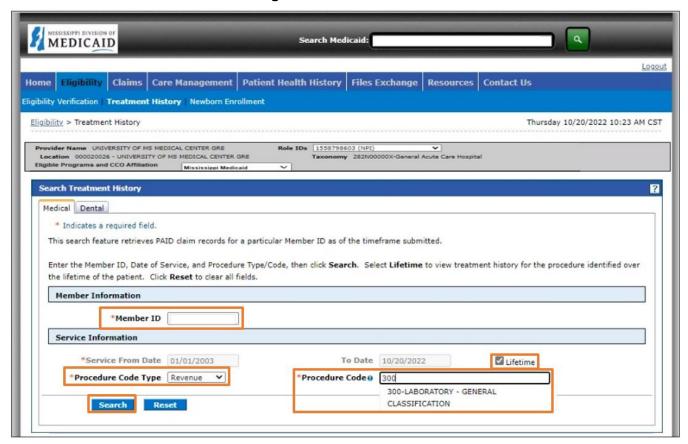
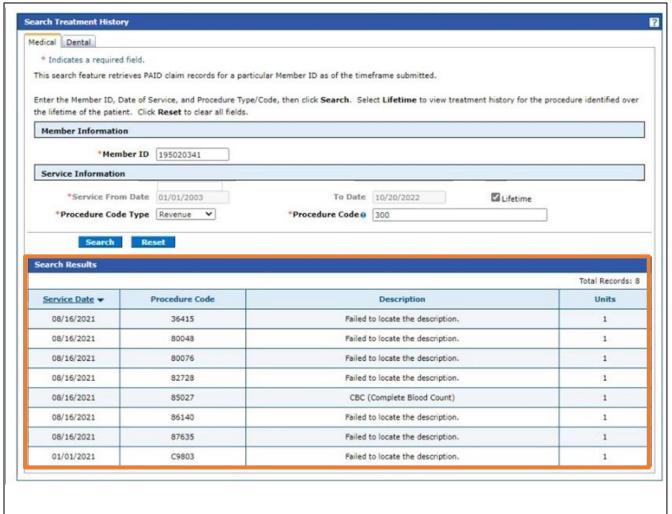




Figure 5: Medical Search Results displays the Search Results panel for the Medical search you completed.

5: Medical Search Results





Vision Search

Figure 6: Vision Search shows the search criteria used to complete a search for a Vision Claim using the Medical tab.

- 1. Enter a Member ID.
- 2. Check the Lifetime box.
- 3. Click the dropdown and select CPT/HCPCS for the Procedure Code Type.
 - a. Note: The two options are CPT/HCPCS or Revenue.
- 4. Enter Procedure Code V2020.
 - a. Note: If you do not remember the whole code, type the first two digits of the code. The system will generate the codes that match below for you to select from.
- 5. Once all search criteria are entered click Search.

Figure 6: Vision Search

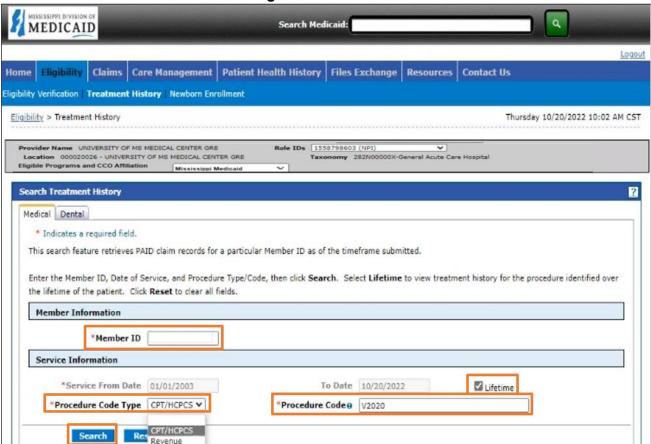
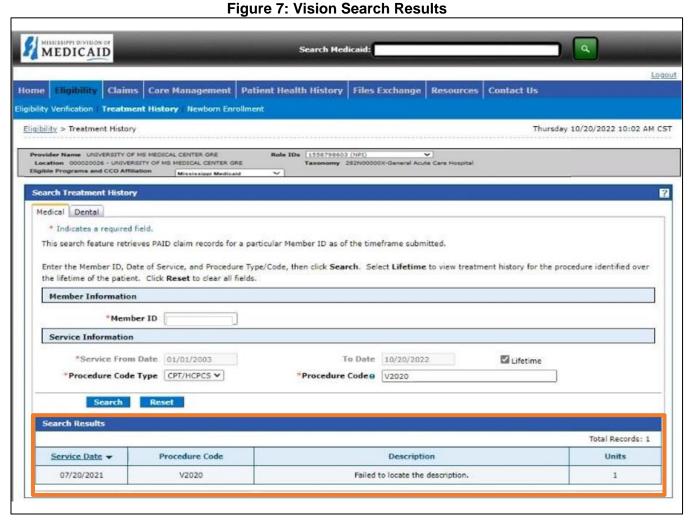




Figure 7: Vision Search Results display the Search Results panel for the search you completed.





Dental Search

Figure 8: Dental Search displays the dental tab selected and the search criteria for a dental search.

- 1. Enter a Member ID.
- 2. Click the Date of Service dropdown and select Lifetime.
- 3. Click the Tooth #/Letter dropdown and select Any Tooth.
- 4. Once all search criteria are entered click Search.

Figure 8: Dental Search

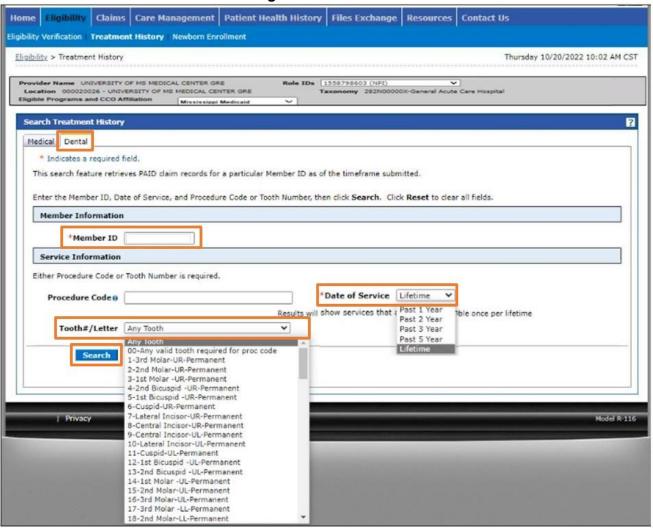




Figure 9: Dental Search Results displays the Search Results panel for the Dental search you completed.

To view more information on the Treatment Details, click the procedure code hyperlink.

9: Dental Search Results

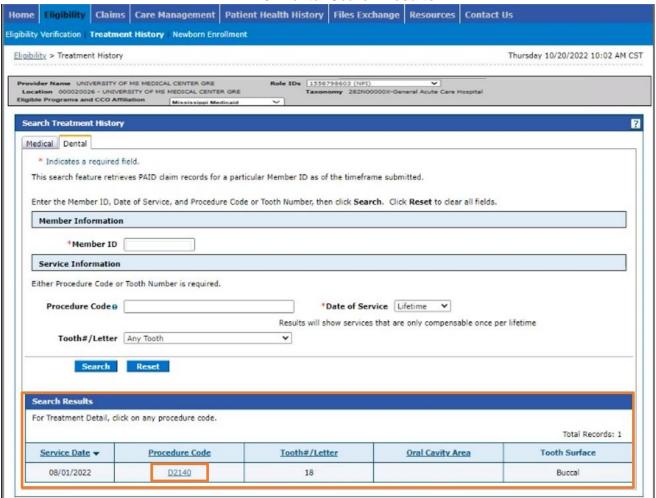
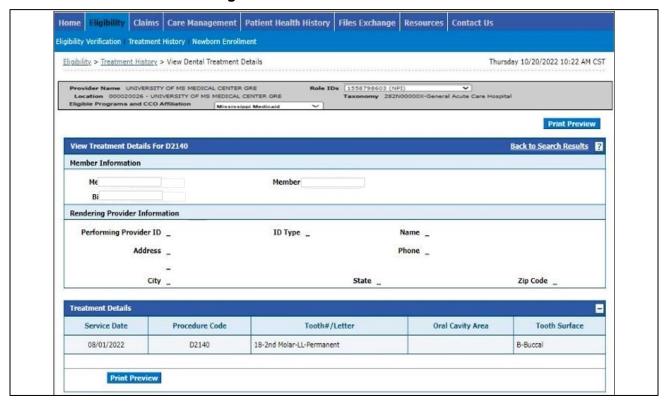




Figure 10: Dental Treatment Details displays the View Dental Treatment Details page. This page displays the Member Information and the Rendering Provider Information.

Figure 10: Dental Treatment Details





Change History

The following change history log contains a record of changes made to this document:

Version #	Published/ Revised	Author	Section/Nature of Change
1.0	10/21/2022	Gainwell	Initial publication
1.1	05/30/2023	Gainwell	Updated per CR1925