



Job Aid

Treatment History Navigation and Search

The following provides a step-by-step walk-through of how to navigate to and search the Treatment History page in the Provider portal.

The following figures are included: Figure 1: Provider Portal Home, Figure 2: Eligibility page, Figure 3: Treatment History page, Figure 4: Medical Search, Figure 5: Medical Search Results, Figure 6: Vision Search, Figure 7: Vision Search Results, Figure 8: Dental Search, **Error! Reference source not found.**, and Figure 10: Dental Treatment Details.

Treatment History Navigation

Login to the Provider Portal. Once you have logged in start at the home page.

Figure 1: Provider Portal Home shows the Portal Home page. To locate the Treatment History page, click the Eligibility tab.

Figure 1: Provider Portal Home

MISSISSIPPI DIVISION OF
MEDICAID

Search Medicaid:

Logout

Home **Eligibility** Claims Care Management Patient Health History Files Exchange Resources Contact Us

Home Thursday 10/20/2022 10:01 AM CST

Provider Name: UNIVERSITY OF MS MEDICAL CENTER GRE
Location: 000020026 - UNIVERSITY OF MS MEDICAL CENTER GRE
Eligible Programs and CCO Affiliation: Mississippi Medicaid

Role IDs: 1558798603 (NPI)
Taxonomy: 282H00000X-General Acute Care Hospital

User Details
Welcome prov007101318mod
My Profile
Manage Accounts

Provider
Name: UNIVERSITY OF MS MEDICAL CENTER GRE
Provider ID: 1558798603 (NPI)
Location ID: 000020026
Characteristics

Upcoming Actions
Revalidation 04/20/2023
Start Date
Revalidation 06/19/2023
Due Date

Provider Services
Member Focused Viewing

MESA
MEDICAID ENTERPRISE SYSTEM ASSISTANCE

Welcome Health Care Professional!
We are committed to make it easier for physicians and other providers to perform their business. In addition to providing the ability to verify member eligibility and submit claims, our secure site provides access to benefits, answers to frequently asked questions, and the ability to search for providers.

Sign Up to Receive News
Secure Correspondence
Latest News
Late Breaking News
Provider Bulletin
UM/QIO
Report Fraud

Figure 2: Eligibility page displays the Eligibility page. There are two places you can click to get to the Treatment History Search page. Click one of the two.

Figure 2: Eligibility page

Figure 3: Treatment History page displays the Search Treatment History page. From here you can complete searches using the Medical and dental tabs.

Note: This page will automatically display with the medical tab selected. To search for a Dental claim record, select the Dental tab.

*Note: This search feature only retrieves **PAID** claim records for a particular Member ID as of the timeframe submitted.*

Figure 3: Treatment History page

Medical Search

Figure 4: Medical Search shows the search criteria used to complete a search for a Medical Claim using Revenue as the Procedure Code Type.

1. Enter a Member ID.
2. Check the Lifetime box.
3. Click the dropdown and select Revenue for the Procedure Code Type.
 - a. Note: The two options are CPT/HCPCS or Revenue.
4. Enter Procedure Code 300.
 - a. Note: If you do not remember the whole code, type the first two digits of the code. The system will generate the codes that match below for you to select from.
5. Once all search criteria are entered click Search.

Figure 4: Medical Search

The screenshot displays the 'Medical Search' interface within the Mississippi Division of Medicaid system. The top navigation bar includes links for Home, Eligibility, Claims, Care Management, Patient Health History, Files Exchange, Resources, and Contact Us. Below this, a sub-navigation bar shows Eligibility Verification, Treatment History (selected), and Newborn Enrollment. The main content area is titled 'Search Treatment History' and contains a form with the following fields and options:

- Member Information:** A required field for Member ID is highlighted with an orange box.
- Service Information:**
 - *Service From Date:** Set to 01/01/2003.
 - To Date:** Set to 10/20/2022.
 - *Procedure Code Type:** A dropdown menu with 'Revenue' selected, highlighted with an orange box.
 - *Procedure Code:** A text field with '300' entered, highlighted with an orange box. Below the field, a dropdown list shows '300-LABORATORY - GENERAL CLASSIFICATION'.
 - Lifetime:** A checkbox labeled 'Lifetime' is checked and highlighted with an orange box.
- Buttons:** 'Search' and 'Reset' buttons are located at the bottom of the form, with 'Search' highlighted by an orange box.

Instructions on the page state: 'Enter the Member ID, Date of Service, and Procedure Type/Code, then click Search. Select Lifetime to view treatment history for the procedure identified over the lifetime of the patient. Click Reset to clear all fields.'

Figure 5: Medical Search Results displays the Search Results panel for the Medical search you completed.

5: Medical Search Results

Search Treatment History

Medical

Dental

* Indicates a required field.

This search feature retrieves PAID claim records for a particular Member ID as of the timeframe submitted.

Enter the Member ID, Date of Service, and Procedure Type/Code, then click **Search**. Select **Lifetime** to view treatment history for the procedure identified over the lifetime of the patient. Click **Reset** to clear all fields.

Member Information

*Member ID

195020341

Service Information

*Service From Date

01/01/2003

To Date

10/20/2022

☒ Lifetime

*Procedure Code Type

Revenue

*Procedure Code

300

Search

Reset

Search Results

Total Records: 8

Service Date ▼	Procedure Code	Description	Units
08/16/2021	36415	Failed to locate the description.	1
08/16/2021	80048	Failed to locate the description.	1
08/16/2021	80076	Failed to locate the description.	1
08/16/2021	82728	Failed to locate the description.	1
08/16/2021	85027	CBC (Complete Blood Count)	1
08/16/2021	86140	Failed to locate the description.	1
08/16/2021	87635	Failed to locate the description.	1
01/01/2021	C9803	Failed to locate the description.	1

Vision Search

Figure 6: Vision Search shows the search criteria used to complete a search for a Vision Claim using the Medical tab.

1. Enter a Member ID.
2. Check the Lifetime box.
3. Click the dropdown and select CPT/HCPCS for the Procedure Code Type.
 - a. Note: The two options are CPT/HCPCS or Revenue.
4. Enter Procedure Code V2020.
 - a. Note: If you do not remember the whole code, type the first two digits of the code. The system will generate the codes that match below for you to select from.
5. Once all search criteria are entered click Search.

Figure 6: Vision Search

The screenshot displays the 'Search Treatment History' interface for the Mississippi Division of Medicaid. At the top, there is a 'Search Medicaid' search bar and a 'Logout' link. Below this is a navigation bar with tabs: Home, Eligibility, Claims, Care Management, Patient Health History, Files Exchange, Resources, and Contact Us. The 'Eligibility' tab is selected, and the 'Treatment History' sub-tab is active. The page title is 'Eligibility > Treatment History' and the date/time is 'Thursday 10/20/2022 10:02 AM CST'.

Below the navigation bar, there is a section for 'Provider Information' with the following details:

- Provider Name: UNIVERSITY OF MS MEDICAL CENTER GRE
- Location: 000020026 - UNIVERSITY OF MS MEDICAL CENTER GRE
- Eligible Programs and CCO Affiliation: Mississippi Medicaid
- Role IDs: 1558798603 (NP1)
- Taxonomy: 282N00000X-General Acute Care Hospital

The main section is titled 'Search Treatment History' and contains a 'Medical' tab (selected) and a 'Dental' tab. Below the tabs, there is a message: '* Indicates a required field. This search feature retrieves PAID claim records for a particular Member ID as of the timeframe submitted. Enter the Member ID, Date of Service, and Procedure Type/Code, then click Search. Select Lifetime to view treatment history for the procedure identified over the lifetime of the patient. Click Reset to clear all fields.'

The search form includes the following fields:

- Member Information:**
 - *Member ID: [Text input field]
- Service Information:**
 - *Service From Date: 01/01/2003
 - To Date: 10/20/2022
 - *Lifetime: ☒
 - *Procedure Code Type: CPT/HCPCS (dropdown menu)
 - *Procedure Code: V2020

At the bottom of the form, there are two buttons: 'Search' and 'Reset'. The 'Search' button is highlighted with an orange border.

Figure 7: Vision Search Results display the Search Results panel for the search you completed.

Figure 7: Vision Search Results

Search Medicaid:

[Logout](#)

[Home](#)
[Eligibility](#)
[Claims](#)
[Care Management](#)
[Patient Health History](#)
[Files Exchange](#)
[Resources](#)
[Contact Us](#)

[Eligibility Verification](#)
[Treatment History](#)
[Newborn Enrollment](#)

[Eligibility](#) > [Treatment History](#)
Thursday 10/20/2022 10:02 AM CST

Provider Name: UNIVERSITY OF MS MEDICAL CENTER GRE
Location: 000020026 - UNIVERSITY OF MS MEDICAL CENTER GRE
Eligible Programs and CCO Affiliation: Mississippi Medicaid

Role IDs: 1558798603 (NP)
Taxonomy: 282F00000X-General Acute Care Hospital

Search Treatment History

Medical

Dental

* Indicates a required field.

This search feature retrieves PAID claim records for a particular Member ID as of the timeframe submitted.

Enter the Member ID, Date of Service, and Procedure Type/Code, then click **Search**. Select **Lifetime** to view treatment history for the procedure identified over the lifetime of the patient. Click **Reset** to clear all fields.

Member Information

* Member ID

Service Information

* Service From Date

01/01/2003

To Date

10/20/2022

☒ Lifetime

* Procedure Code Type

CPT/HCPCS

* Procedure Code

V2020

Search

Reset

Search Results

Total Records: 1

Service Date	Procedure Code	Description	Units
07/20/2021	V2020	Failed to locate the description.	1

Dental Search

Figure 8: Dental Search displays the dental tab selected and the search criteria for a dental search.

1. Enter a Member ID.
2. Click the Date of Service dropdown and select Lifetime.
3. Click the Tooth #/Letter dropdown and select Any Tooth.
4. Once all search criteria are entered click Search.

Figure 8: Dental Search

The screenshot shows the 'Search Treatment History' interface with the 'Dental' tab selected. The 'Member ID' field is empty. The 'Date of Service' dropdown is set to 'Lifetime'. The 'Tooth #/Letter' dropdown is set to 'Any Tooth'. The 'Search' button is highlighted. The 'Tooth #/Letter' dropdown menu is open, showing a list of tooth types and their corresponding procedure codes.

Search Treatment History

Medical **Dental**

* Indicates a required field.

This search feature retrieves PAID claim records for a particular Member ID as of the timeframe submitted.

Enter the Member ID, Date of Service, and Procedure Code or Tooth Number, then click **Search**. Click **Reset** to clear all fields.

Member Information

*Member ID

Service Information

Either Procedure Code or Tooth Number is required.

Procedure Code

*Date of Service **Lifetime**

Results will show services that are available once per lifetime

Tooth #/Letter **Any Tooth**

Search

00-Any valid tooth required for proc code
 1-3rd Molar-UR-Permanent
 2-2nd Molar-UR-Permanent
 3-1st Molar -UR-Permanent
 4-2nd Bicuspid -UR-Permanent
 5-1st Bicuspid -UR-Permanent
 6-Cuspid-UR-Permanent
 7-Lateral Incisor-UR-Permanent
 8-Central Incisor-UR-Permanent
 9-Central Incisor-UL-Permanent
 10-Lateral Incisor-UL-Permanent
 11-Cuspid-UL-Permanent
 12-1st Bicuspid -UL-Permanent
 13-2nd Bicuspid -UL-Permanent
 14-1st Molar -UL-Permanent
 15-2nd Molar-UL-Permanent
 16-3rd Molar-UL-Permanent
 17-3rd Molar -LL-Permanent
 18-2nd Molar-LL-Permanent

Figure 9: Dental Search Results displays the Search Results panel for the Dental search you completed.

To view more information on the Treatment Details, click the procedure code hyperlink.

9: Dental Search Results

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[Eligibility](#)
[Claims](#)
[Care Management](#)
[Patient Health History](#)
[Files Exchange](#)
[Resources](#)
[Contact Us](#)

[Eligibility Verification](#)
[Treatment History](#)
[Newborn Enrollment](#)

[Eligibility](#) > [Treatment History](#)
Thursday 10/20/2022 10:02 AM CST

Provider Name UNIVERSITY OF MS MEDICAL CENTER GRE
Location 000020026 - UNIVERSITY OF MS MEDICAL CENTER GRE
Eligible Programs and CCO Affiliation Mississippi Medicaid
 Role IDs 1558798603 (NPS)
Taxonomy 282N00000X-General Acute Care Hospital

Search Treatment History

[Medical](#)
[Dental](#)

* Indicates a required field.

This search feature retrieves PAID claim records for a particular Member ID as of the timeframe submitted.

Enter the Member ID, Date of Service, and Procedure Code or Tooth Number, then click **Search**. Click **Reset** to clear all fields.

Member Information

*Member ID

Service Information

Either Procedure Code or Tooth Number is required.

Procedure Code
***Date of Service** Lifetime

Results will show services that are only compensable once per lifetime

Tooth# /Letter Any Tooth

[Search](#)
[Reset](#)

Search Results

For Treatment Detail, click on any procedure code.

Total Records: 1

Service Date	Procedure Code	Tooth# /Letter	Oral Cavity Area	Tooth Surface
08/01/2022	D2140	18		Buccal

Figure 10: Dental Treatment Details displays the View Dental Treatment Details page. This page displays the Member Information and the Rendering Provider Information.

Figure 10: Dental Treatment Details

[Home](#)
[Eligibility](#)
[Claims](#)
[Care Management](#)
[Patient Health History](#)
[Files Exchange](#)
[Resources](#)
[Contact Us](#)

[Eligibility Verification](#)
[Treatment History](#)
[Newborn Enrollment](#)

[Eligibility](#) > [Treatment History](#) > View Dental Treatment Details
 Thursday 10/20/2022 10:22 AM CST

Provider Name UNIVERSITY OF MS MEDICAL CENTER GRE
 Role IDs 1558798603 (NPI)
 Location 000020026 - UNIVERSITY OF MS MEDICAL CENTER GRE
 Taxonomy 282N00000X-General Acute Care Hospital
 Eligible Programs and CCO Affiliation Mississippi Medicaid

Print Preview

View Treatment Details For D2140
 Back to Search Results ?

Member Information

Me
 Member
 Bi

Rendering Provider Information

Performing Provider ID
 ID Type
 Name
 Address
 Phone
 City
 State
 Zip Code

Treatment Details

Service Date	Procedure Code	Tooth#/Letter	Oral Cavity Area	Tooth Surface
08/01/2022	D2140	18-2nd Molar-LL-Permanent		B-Buccal

Print Preview

Change History

The following change history log contains a record of changes made to this document:

Version #	Published/ Revised	Author	Section/Nature of Change
1.0	10/21/2022	Gainwell	Initial publication
1.1	05/30/2023	Gainwell	Updated per CR1925