



NOTICE OF CONTRACT AWARD
Human Resources Project Manager
Contract Number: 135405

As identified in Executive Order 1362 (July 31, 2015), each agency awarding, renewing, or amending any professional or personal services contract reported online pursuant to the Mississippi Accountability and Transparency Act of 2008 must also submit by online report an analysis describing the reasons for awarding, renewing, or amending the contract.

Please select appropriate action:

☒ Awarding ☐ Renewing ☐ Amending

Contractor Name:	Kathryn Harden	
Initial Period of Performance	July 1, 2023 – June 30, 2024	\$108,358.20
Contract Total Value		\$108,358.20

ANALYSIS DESCRIBING AWARD, RENEWAL OR AMENDMENT OF CONTRACT

(Include nature, duration and amount):

DOM issued a Request for Application on April 7, 2023, for a Human Resources Project Manager. After publicly advertising the position, DOM acquired approval from the Mississippi Public Procurement Review Board and awarded the position to Kathryn Harden, contract #135405. Kathryn will be the Human Resource Liaison with DOM IT office to implement new software and business practices and create a reporting system to track the recruiting process. She will also manage/facilitate large process conversions and implementations.

Ms. Harden's work history, experience, and knowledge will be an asset to the agency. Per the terms of the contract, the initial period of performance will be July 1, 2023 – June 30, 2024, with the option for three (3) one-year renewal periods associated with this contract.

The contract is awarded at \$47.50 an hour not to exceed 2080 hours annually. DOM will pay travel up to \$2,000 and fringe rate of 7.65% in an amount not to exceed \$7,558.20, for a total contract value of \$108,358.20 per year.

Chief Procurement Officer

Date

The contract is available for public inspection in the Office of the Chief Procurement Officer. Please contact rfi@medicaid.ms.gov to obtain a copy. Contracts may also be obtained via the MS Transparency website: www.transparency.ms.gov.