

Job Aid

Treatment History Navigation and Search

The following provides a step-by-step walk-through of how to navigate to and search the Treatment History page in the Provider portal.

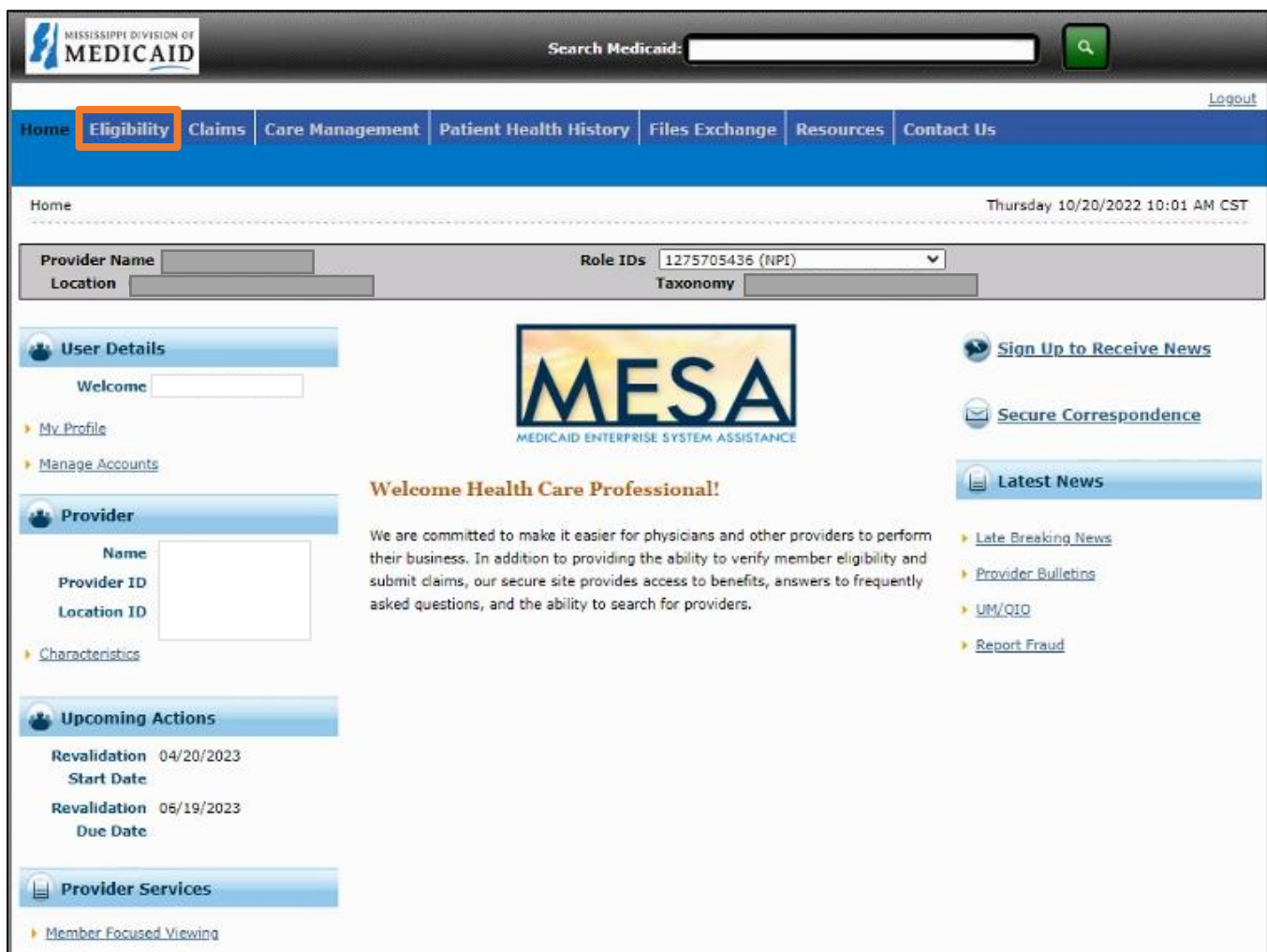
The following figures are included: Figure 1: Provider Portal Home, Figure 2: Eligibility page, Figure 3: Treatment History page, Figure 4: Medical Search, Figure 5: Medical Search Results, Figure 6: Vision Search, Figure 7: Vision Search Results, Figure 8: Dental Search, **Error! Reference source not found.**, and Figure 10: Dental Treatment Details.

Treatment History Navigation

Login to the Provider Portal. Once you have logged in start at the home page.

Figure 1: Provider Portal Home shows the Portal Home page. To locate the Treatment History page, click the Eligibility tab.

Figure 1: Provider Portal Home



MISSISSIPPI DIVISION OF
MEDICAID

Search Medicaid:

[Logout](#)

[Home](#) **[Eligibility](#)** [Claims](#) [Core Management](#) [Patient Health History](#) [Files Exchange](#) [Resources](#) [Contact Us](#)

Home Thursday 10/20/2022 10:01 AM CST

Provider Name Role IDs Taxonomy

User Details

Welcome

[My Profile](#)

[Manage Accounts](#)

Provider

Name

Provider ID

Location ID

[Characteristics](#)

Upcoming Actions

Revalidation 04/20/2023
Start Date

Revalidation 05/19/2023
Due Date

Provider Services

[Member Focused Viewing](#)

MESA
MEDICAID ENTERPRISE SYSTEM ASSISTANCE

Welcome Health Care Professional!

We are committed to make it easier for physicians and other providers to perform their business. In addition to providing the ability to verify member eligibility and submit claims, our secure site provides access to benefits, answers to frequently asked questions, and the ability to search for providers.

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Latest News

[Late Breaking News](#)

[Provider Bulletins](#)

[UM/QIO](#)

[Report Fraud](#)

Figure 2: Eligibility page displays the Eligibility page. There are two places you can click to get to the Treatment History Search page. Click one of the two.

Figure 2: Eligibility page

Figure 3: Treatment History page displays the Search Treatment History page. From here you can complete searches using the Medical and dental tabs.

Note: This page will automatically display with the medical tab selected. To search for a Dental claim record, select the Dental tab.

*Note: This search feature only retrieves **PAID** claim records for a particular Member ID as of the timeframe submitted.*

Figure 3: Treatment History page

Medical Search

Figure 4: Medical Search shows the search criteria used to complete a search for a Medical Claim using Revenue as the Procedure Code Type.

1. Enter a Member ID.
2. Check the Lifetime box.
3. Click the dropdown and select Revenue for the Procedure Code Type.
 - a. Note: The two options are CPT/HCPCS or Revenue.
4. Enter Procedure Code 300.
 - a. Note: If you do not remember the whole code, type the first two digits of the code. The system will generate the codes that match below for you to select from.
5. Once all search criteria are entered click Search.

Figure 4: Medical Search

The screenshot displays the 'Medical Search' interface within the Mississippi Division of Medicaid system. At the top, there is a 'Search Medicaid' search bar and a 'Logout' link. Below this is a navigation menu with tabs for Home, Eligibility, Claims, Care Management, Patient Health History, Files Exchange, Resources, and Contact Us. The 'Eligibility' tab is selected, and the 'Treatment History' sub-tab is active. The main content area is titled 'Search Treatment History' and includes a 'Medical' tab and a 'Dental' tab. A note states: '* Indicates a required field. This search feature retrieves PAID claim records for a particular Member ID as of the timeframe submitted. Enter the Member ID, Date of Service, and Procedure Type/Code, then click Search. Select Lifetime to view treatment history for the procedure identified over the lifetime of the patient. Click Reset to clear all fields.' The form contains several fields: 'Member ID' (required), 'Service From Date' (01/01/2003), 'To Date' (10/20/2022), 'Procedure Code Type' (Revenue), and 'Procedure Code' (300). The 'Lifetime' checkbox is checked. A dropdown menu for 'Procedure Code' shows '300-LABORATORY - GENERAL CLASSIFICATION'. The 'Search' and 'Reset' buttons are at the bottom.

Figure 5: Medical Search Results displays the Search Results panel for the Medical search you completed.

Figure 5: Medical Search Results

Provider Name

Location

Role IDs

Taxonomy

1275705436 (NPI)

Search Treatment History

Medical

Dental

* Indicates a required field.

This search feature retrieves PAID claim records for a particular Member ID as of the timeframe submitted.

Enter the Member ID, Date of Service, and Procedure Type/Code, then click **Search**. Select **Lifetime** to view treatment history for the procedure identified over the lifetime of the patient. Click **Reset** to clear all fields.

Member Information

* Member ID

Service Information

* Service From Date

01/01/2003

To Date

10/20/2022

☒ Lifetime

* Procedure Code Type

Revenue

* Procedure Code

300

Search

Reset

Search Results

Total Records: 8

| Service Date | Procedure Code | Description | Units |
|--------------|----------------|-----------------------------------|-------|
| 08/16/2021 | 36415 | Failed to locate the description. | 1 |
| 08/16/2021 | 80048 | Failed to locate the description. | 1 |
| 08/16/2021 | 80076 | Failed to locate the description. | 1 |
| 08/16/2021 | 82728 | Failed to locate the description. | 1 |
| 08/16/2021 | 85027 | CBC (Complete Blood Count) | 1 |
| 08/16/2021 | 86140 | Failed to locate the description. | 1 |
| 08/16/2021 | 87635 | Failed to locate the description. | 1 |
| 01/01/2021 | C9803 | Failed to locate the description. | 1 |

Vision Search

Figure 6: Vision Search shows the search criteria used to complete a search for a Vision Claim using the Medical tab.

1. Enter a Member ID.
2. Check the Lifetime box.
3. Click the dropdown and select CPT/HCPCS for the Procedure Code Type.
 - a. Note: The two options are CPT/HCPCS or Revenue.
4. Enter Procedure Code V2020.
 - a. Note: If you do not remember the whole code, type the first two digits of the code. The system will generate the codes that match below for you to select from.
5. Once all search criteria are entered click Search.

Figure 6: Vision Search

The screenshot displays the 'Search Treatment History' interface. At the top, there is a 'Search Medicaid' search bar and a 'Logout' link. Below this is a navigation menu with links: Home, Eligibility, Claims, Care Management, Patient Health History, Files Exchange, Resources, and Contact Us. The 'Eligibility' link is highlighted. Below the navigation menu, there is a sub-menu with links: Eligibility Verification, Treatment History, and Newborn Enrollment. The 'Treatment History' link is highlighted. The main content area is titled 'Search Treatment History' and contains a form with the following fields:

- Provider Name:** [Text input field]
- Location:** [Text input field]
- Role IDs:** 1275705436 (NPI) [Dropdown menu]
- Taxonomy:** [Text input field]

Below the provider information, there is a section titled 'Search Treatment History' with a 'Medical' tab and a 'Dental' tab. The 'Medical' tab is selected. The section contains the following text:

* Indicates a required field.
This search feature retrieves PAID claim records for a particular Member ID as of the timeframe submitted.
Enter the Member ID, Date of Service, and Procedure Type/Code, then click **Search**. Select **Lifetime** to view treatment history for the procedure identified over the lifetime of the patient. Click **Reset** to clear all fields.

The form fields are as follows:

- Member Information:**
 - *Member ID: [Text input field]
- Service Information:**
 - *Service From Date: 01/01/2003 [Text input field]
 - To Date: 10/20/2022 [Text input field]
 - *Lifetime: ☒ [Checkbox]
 - *Procedure Code Type: CPT/HCPCS [Dropdown menu]
 - *Procedure Code: V2020 [Text input field]

At the bottom of the form, there is a 'Search' button and a 'Reset' button. The 'Search' button is highlighted with an orange box.

Figure 7: Vision Search Results display the Search Results panel for the search you completed.

Figure 7: Vision Search Results

Search Medicaid:

[Home](#) [Eligibility](#) [Claims](#) [Care Management](#) [Patient Health History](#) [Files Exchange](#) [Resources](#) [Contact Us](#) [Logout](#)

[Eligibility Verification](#) [Treatment History](#) [Newborn Enrollment](#)

[Eligibility](#) > [Treatment History](#) Thursday 10/20/2022 10:02 AM CST

Provider Name **Role IDs** **Location** **Taxonomy**

Search Treatment History ?

Medical **Dental**

* Indicates a required field.

This search feature retrieves PAID claim records for a particular Member ID as of the timeframe submitted.

Enter the Member ID, Date of Service, and Procedure Type/Code, then click **Search**. Select **Lifetime** to view treatment history for the procedure identified over the lifetime of the patient. Click **Reset** to clear all fields.

Member Information

*Member ID

Service Information

*Service From Date: To Date: ☒ Lifetime

*Procedure Code Type: *Procedure Code:

Search Results Total Records: 1

| Service Date ▼ | Procedure Code | Description | Units |
|----------------|----------------|-----------------------------------|-------|
| 07/20/2021 | V2020 | Failed to locate the description. | 1 |

Dental Search

Figure 8: Dental Search displays the dental tab selected and the search criteria for a dental search.

1. Enter a Member ID.
2. Click the Date of Service dropdown and select Lifetime.
3. Click the Tooth #/Letter dropdown and select Any Tooth.
4. Once all search criteria are entered click Search.

Figure 8: Dental Search

Search Treatment History

Medical **Dental**

* Indicates a required field.

This search feature retrieves PAID claim records for a particular Member ID as of the timeframe submitted.

Enter the Member ID, Date of Service, and Procedure Code or Tooth Number, then click **Search**. Click **Reset** to clear all fields.

Member Information

*Member ID

Service Information

Either Procedure Code or Tooth Number is required.

Procedure Code

*Date of Service

Results will show services that (able once per lifetime)

Tooth#/Letter

Search

- Any tooth
- 00-Any valid tooth required for proc code
- 1-3rd Molar-UR-Permanent
- 2-2nd Molar-UR-Permanent
- 3-1st Molar -UR-Permanent
- 4-2nd Bicuspid -UR-Permanent
- 5-1st Bicuspid -UR-Permanent
- 6-Cuspid-UR-Permanent
- 7-Lateral Incisor-UR-Permanent
- 8-Central Incisor-UR-Permanent
- 9-Central Incisor-UL-Permanent
- 10-Lateral Incisor-UL-Permanent
- 11-Cuspid-UL-Permanent
- 12-1st Bicuspid -UL-Permanent
- 13-2nd Bicuspid -UL-Permanent
- 14-1st Molar -UL-Permanent
- 15-2nd Molar-UL-Permanent
- 16-3rd Molar-UL-Permanent
- 17-3rd Molar -LL-Permanent
- 18-2nd Molar-LL-Permanent

Error! Reference source not found. displays the Search Results panel for the Dental search you completed.

To view more information on the Treatment Details, click the procedure code hyperlink.

Figure 9: Dental Search Results

Home | Eligibility | Claims | Care Management | Patient Health History | Files Exchange | Resources | Contact Us

Eligibility Verification | **Treatment History** | Newborn Enrollment

Eligibility > Treatment History Thursday 10/20/2022 10:02 AM CST

Provider Name Role IDs Taxonomy

Location

Search Treatment History ?

Medical **Dental**

* Indicates a required field.
This search feature retrieves PAID claim records for a particular Member ID as of the timeframe submitted.
Enter the Member ID, Date of Service, and Procedure Code or Tooth Number, then click **Search**. Click **Reset** to clear all fields.

Member Information

*Member ID

Service Information

Either Procedure Code or Tooth Number is required.

Procedure Code *Date of Service

Tooth#/Letter

Results will show services that are only compensable once per lifetime

Search **Reset**

Search Results

For Treatment Detail, click on any procedure code. Total Records: 1

| Service Date ▼ | Procedure Code | Tooth#/Letter | Oral Cavity Area | Tooth Surface |
|----------------|----------------|---------------|------------------|---------------|
| 08/01/2022 | D2140 | 18 | | Buccal |

Figure 10: Dental Treatment Details displays the View Dental Treatment Details page. This page displays the Member Information and the Rendering Provider Information.

Figure 10: Dental Treatment Details

[Home](#)
[Eligibility](#)
[Claims](#)
[Care Management](#)
[Patient Health History](#)
[Files Exchange](#)
[Resources](#)
[Contact Us](#)

[Eligibility Verification](#)
[Treatment History](#)
[Newborn Enrollment](#)

[Eligibility > Treatment History > View Dental Treatment Details](#)
Thursday 10/20/2022 10:22 AM CST

Provider Name

Location

Role IDs

Taxonomy

1275705436 (NPI)

Print Preview

View Treatment Details For D2140

Back to Search Results ?

Member Information

Member ID

Member

Birth Date

Rendering Provider Information

Performing Provider ID

ID Type

Name

Address

Phone

City

State

Zip Code

Treatment Details

| Service Date | Procedure Code | Tooth#/Letter | Oral Cavity Area | Tooth Surface |
|--------------|----------------|---------------------------|------------------|---------------|
| 08/01/2022 | D2140 | 18-2nd Molar-LL-Permanent | | B-Buccal |

Print Preview

Change History

The following change history log contains a record of changes made to this document:

| Version # | Published/ Revised | Author | Section/Nature of Change |
|-----------|-----------------------|----------|--------------------------|
| 1.0 | 10/21/2022 | Gainwell | Initial publication |