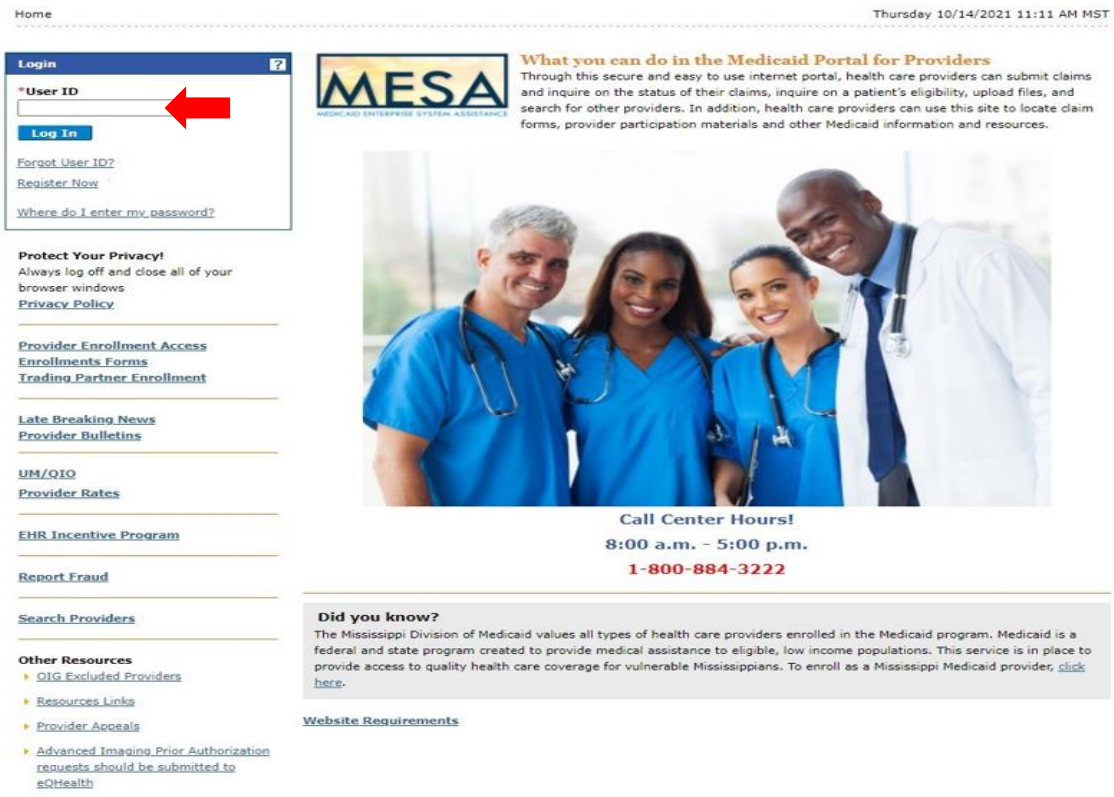
PORTAL TRADING PARTNER FILE EXCHANGE

PORTAL URL: [Mississippi Medical Assistance Portal for Providers > Home (ms-medicaid-mesa.com)]

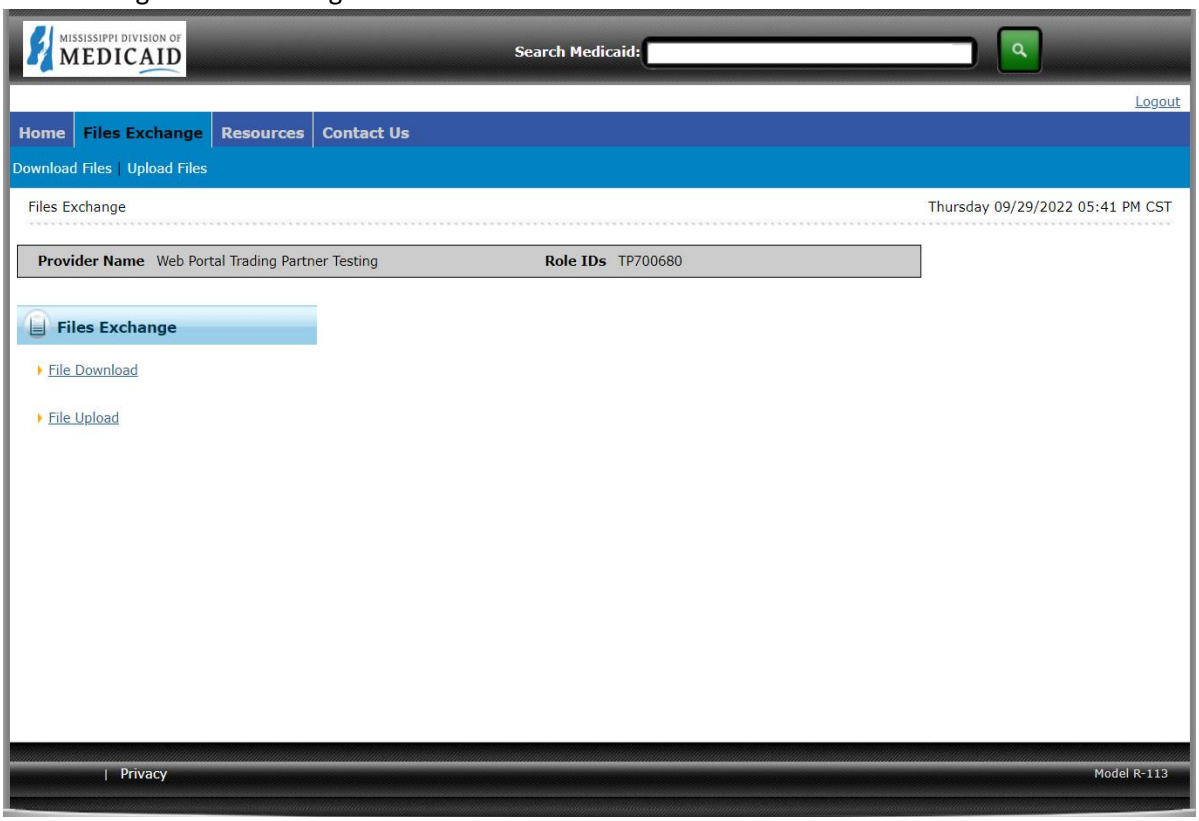


Sign in with your Trading Partner/Clearinghouse User ID

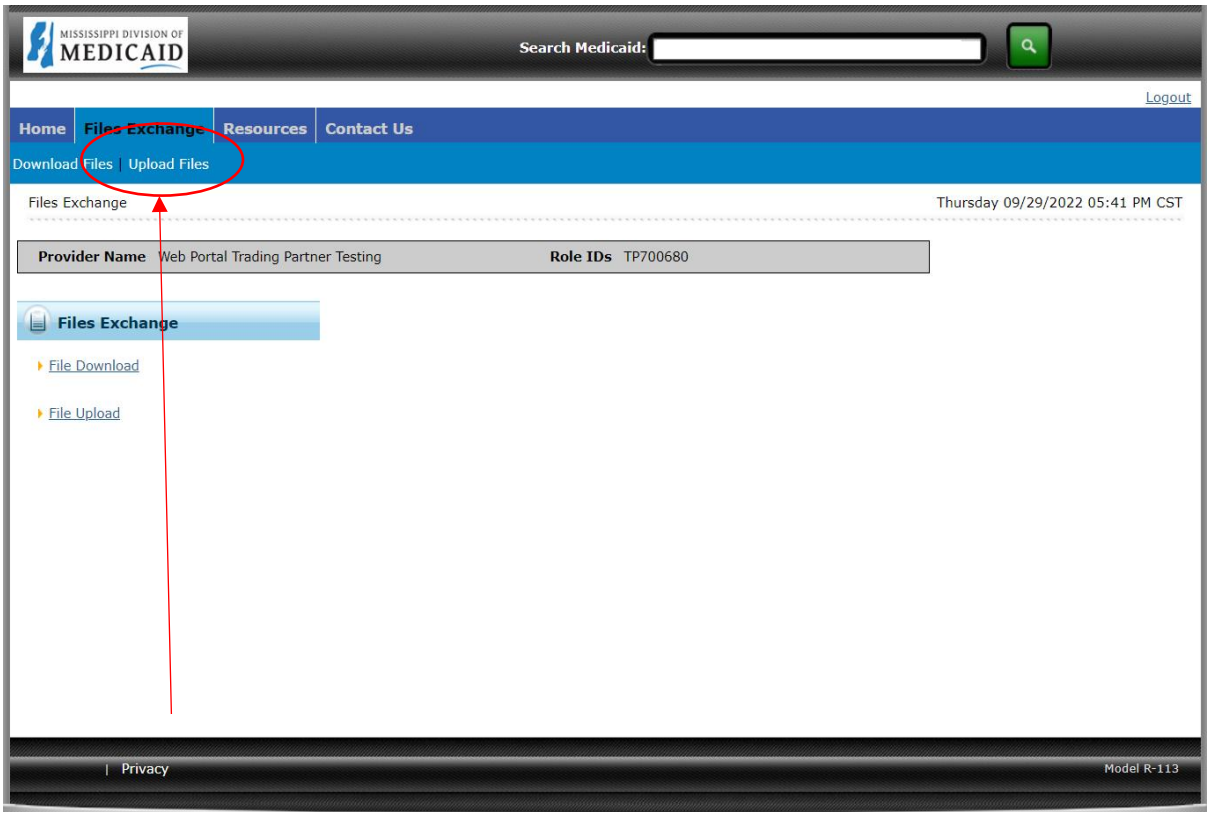
- Answer Challenge Question
- Confirm Passphrase and Icon
- Enter Password

Portal Trading Partner Home Page:

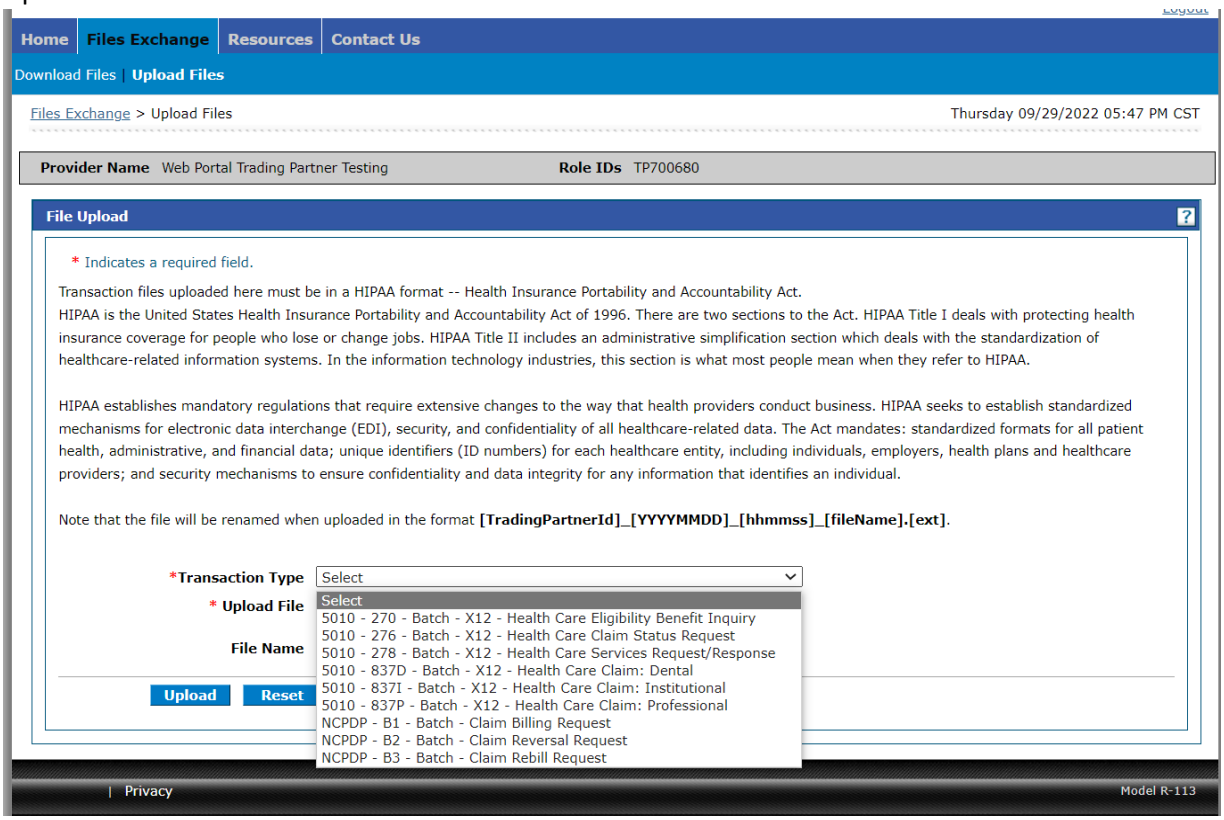
File Exchanges allow Trading Partner



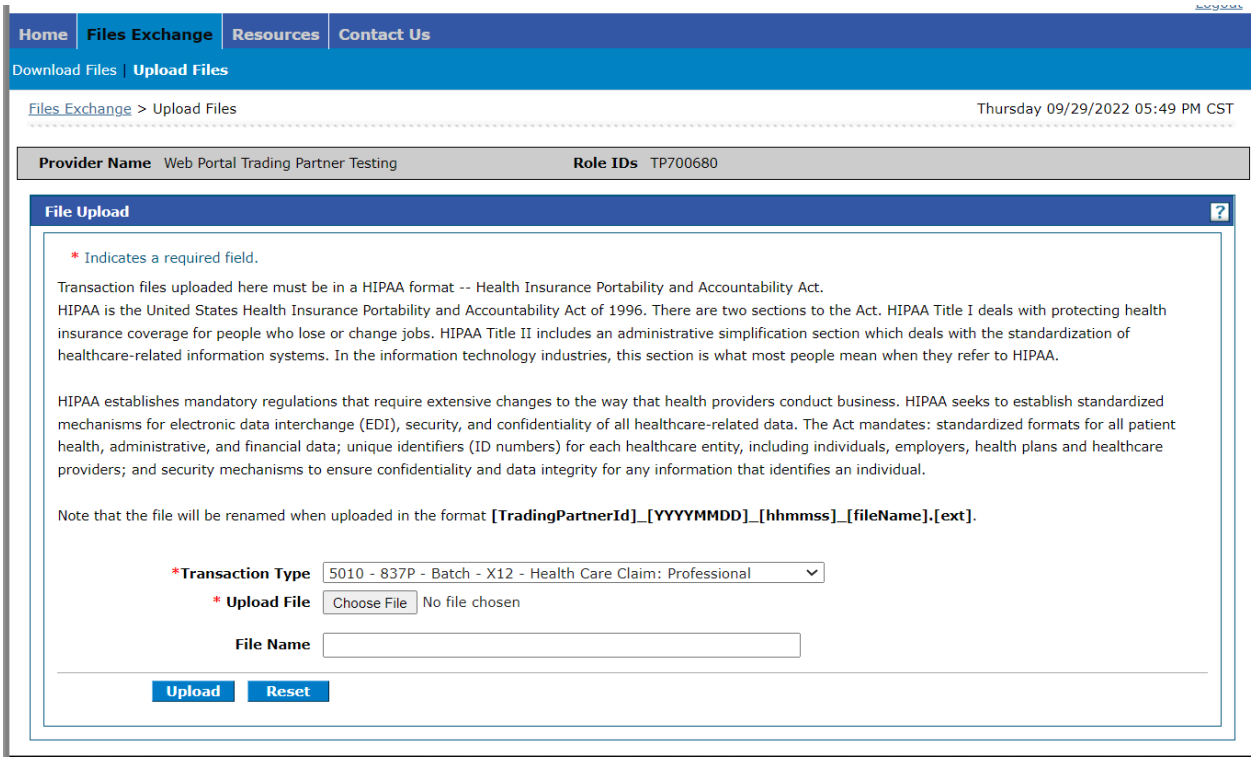
Select FILE EXCHANGE ->



Upload Files



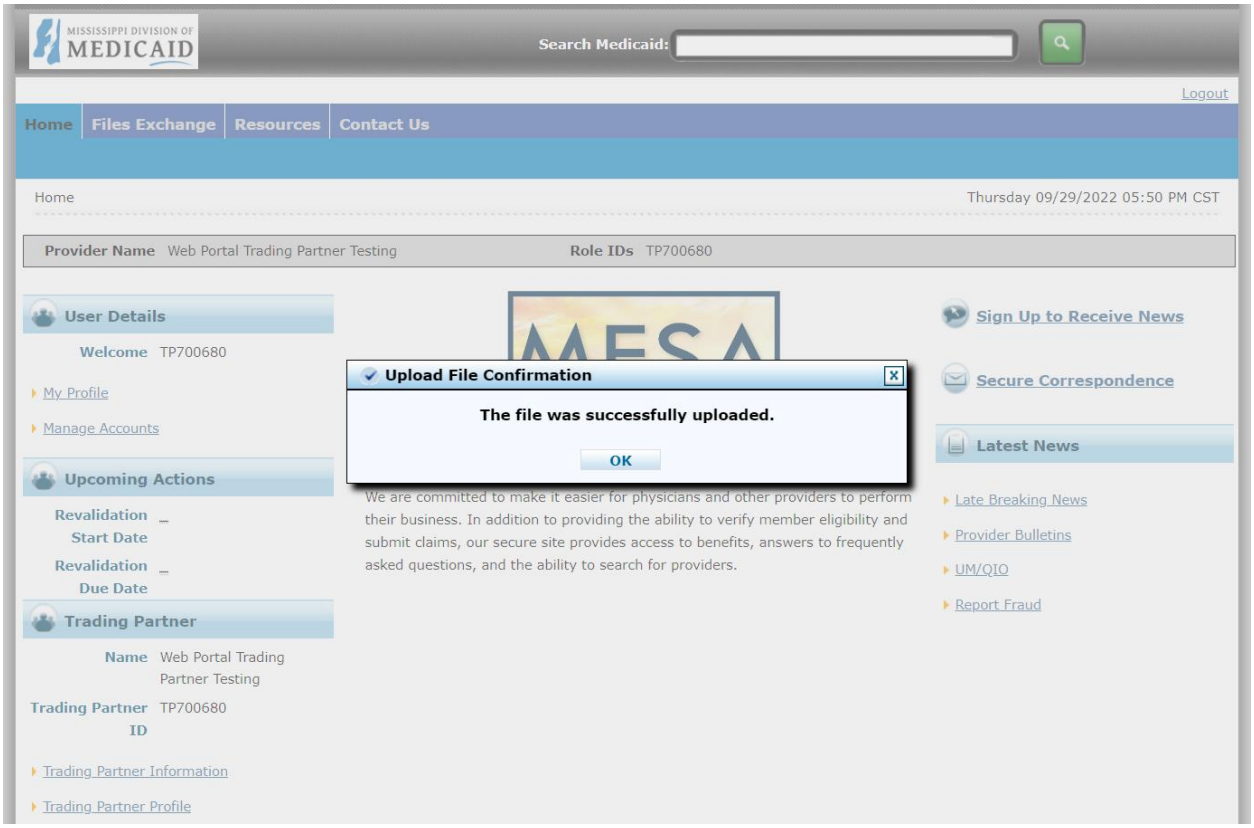
In Transaction Type, select the appropriate option (5010-837P-Batch-X12-Health Care Claim: Prof)



Select Browse

Navigate to and select the desired X12 837P transaction file

Select the UPLOAD button

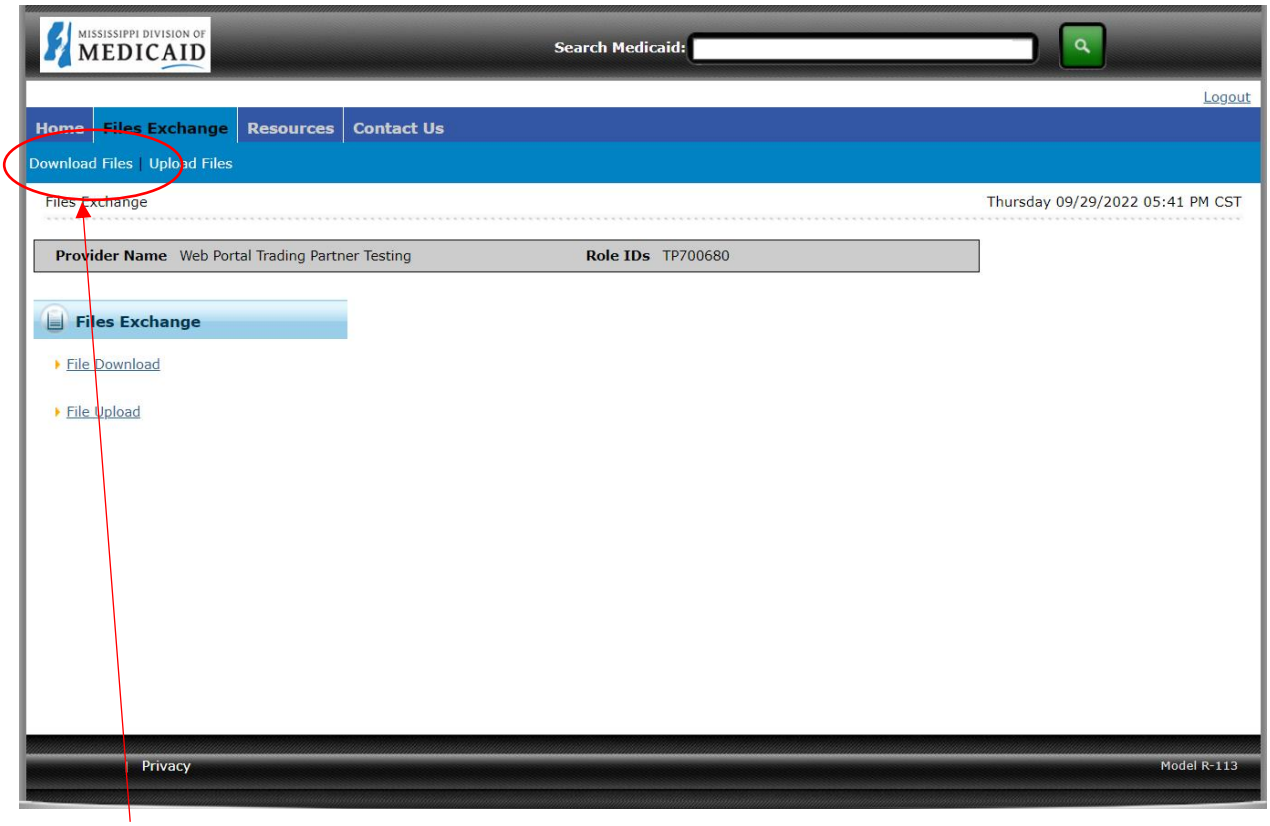


A confirmation dialog will be displayed.

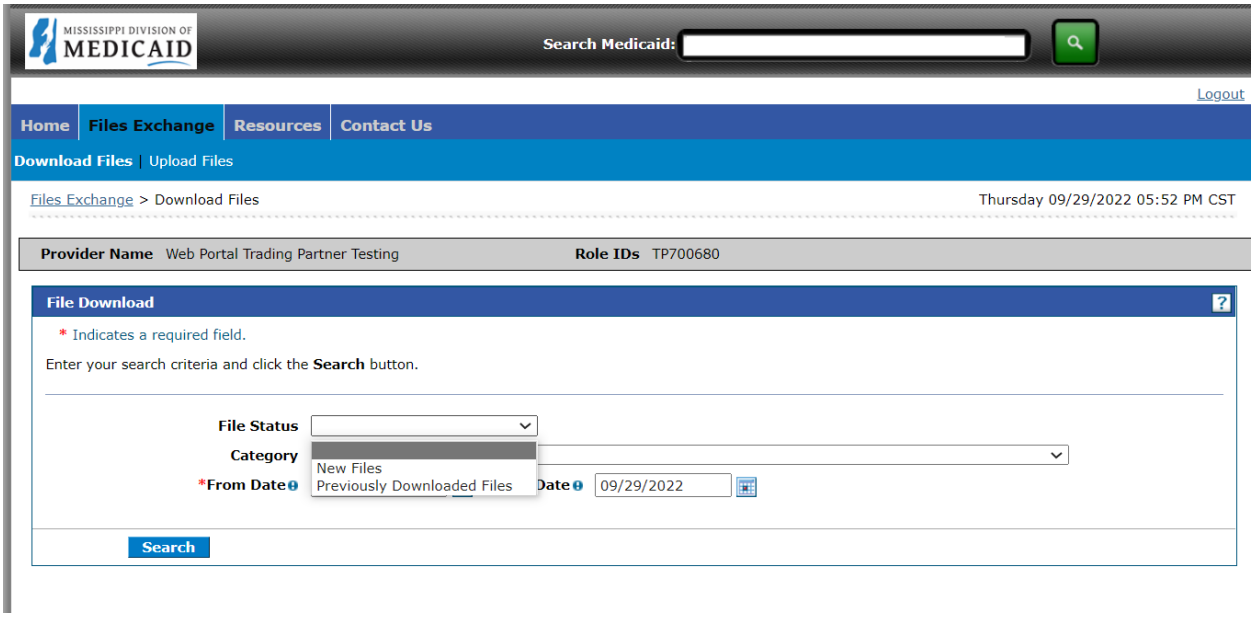
This ends the PORTAL File Upload demonstration.

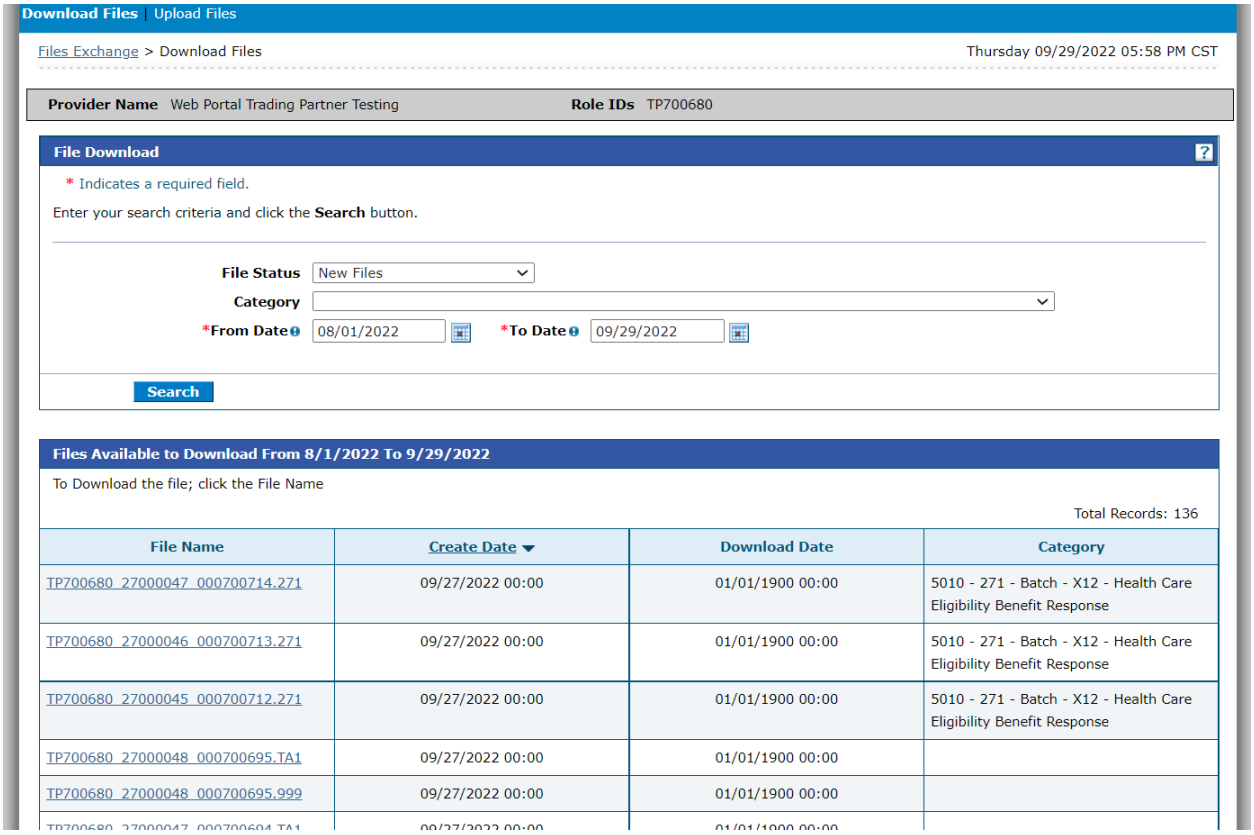
PORTAL FILE DOWNLOAD

Select FILE EXCHANGE -> Download Files



In File Status select the desired option (New Files)



Adjust the FROM DATE/TO DATE

Select the Search button