

MEMORANDUM



MISSISSIPPI DIVISION OF
MEDICAID

To: Vendors Responding to RFP Number 20220401 for the Mississippi Division of Medicaid (DOM)

From: Office of Procurement

Date: September 1, 2022

Subject: Clarification #3 to Support and Hosting of the Medicaid Eligibility System

RFP Number 20220401 is hereby amended as follows:

1. **Section VII: Project Specifications, Item 15.1.2 is modified as follows:**

15.1.2 Enhancement Allocation – During 2021, the incumbent Vendor was able to research, design, test, and implement 100 change requests. The process is a monthly production release combined with any maintenance incident requests. These change requests are of the size and type that the maintenance team can fix within a month or two as time permits and are not of large scope requiring additional resources or time. In addition to the Section VII Item 9 staffing model, the Vendor shall provide the cost for 5,000 hours of development resources above the maintenance resources over the life of the contract, for ~~propose the number of hours of development resources allocated per month to creating new capabilities via change requests~~ and, to continue incremental small-scale improvements. DOM's intent is to have contracting efficiency by including an allowance of development hours for future needs included within this project scope. ~~During 2021, the incumbent Vendor was able to research, design, test, and implement 100 change requests. The process is a monthly production release combined with any maintenance incident requests. These change requests are of the size and type that the maintenance team can fix within a month or two as time permits and are not of large scope requiring additional resources or time.~~

2. **Section VIII: REVISED Cost Information Submission is modified as follows:**

Cost Description	Cost	15% Retainage	Cost Less Retainage
Implementation Costs			
Implementation Costs			
Training			
Total Cost Less Retainage			
Total Retainage			
Subtotal Implementation Costs			
Maintenance, Operations, Support, and Hosting Costs			

	<u>Monthly</u>	<u>Yearly</u>
Year 1		
Year 2		
Year 3		
Year 4		
Year 5		
Fixed cost of Print Center with no mailings		
Per item mailing cost above fixed cost (list volume rates and discounts on separate rows) **		
Subtotal Maintenance, Operations, Support, and Hosting Costs		
	<u>Per Hour</u>	<u>Total</u>
Cost of 5,000 development resource hours at Vendor's Fully Loaded Blended Hourly Change Order Rate ⁽¹⁾		

⁽¹⁾ **Blended rates shall be used in pricing of any subsequent change orders.**

Performance Bond/ Irrevocable Letter of Credit	
Performance Bond/Irrevocable Letter of Credit (Section IV, Item 37)	\$

**** Vendor shall describe tiered pricing for any Notices, Letters, and Renewals to be mailed each month.**

Summary:

Implementation Costs (1 year):	
Maintenance, Operations, Support, and Hosting Costs (5 years):	
<u>5,000 development resource hours (Total from above pricing):</u>	
Performance Bond/Irrevocable Letter of Credit:	
6-YEAR GRAND TOTAL:	

DOM expects one year of implementation followed by a six-month parallel operations phase during which time maintenance support shall begin. The remaining four and a half years of maintenance support could result in a six-year total project lifecycle. If that is not practical, the Vendor should take exception and propose an alternative schedule.

A new REVISED #2 Cost Information Submission form has been posted.

RFP responses are due Tuesday, September 13, 2022, by 2:00 p.m. CST.

If you have any questions concerning the information above or if we can be of further assistance, please contact Jill Chastant at 601-359-9152 or via email at itprocurement@medicaid.ms.gov.