

December 2001

# Bulletin

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ACS Information

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## Reminder for Pharmacies, Nurse Practitioners and Optometrists

Licenses for pharmacies, nurse practitioners, and optometrists will expire December 31, 2001. During this time, the Division of Medicaid will be changing fiscal agents. To prevent any delays in payments, please renew as early as possible. Failure to submit a copy of your renewed license will cause your provider number to be closed.

#### **Pharmacy Notes**

Cough and cold season is nearly here. There are a number of over-the-counter medications available for Medicaid beneficiaries. Products such as guaifenesin syrup, diphenhydramine capsules and syrup, chlorpheniramine tablets, aspirin and acetaminophen are a few. Other cough and cold products will soon be covered, and providers will be notified when they become available. Remember, for Medicaid to pay for these drugs, there must be a prescription written.





ACS thanks all of the providers who participated in the provider training held the last week of November. We appreciate all of the comments which we received, and we look forward to working with you in the coming years.

All providers will be receiving new provider billing handbooks in the month of December. These handbooks contain contact information, billing instructions, quick tips, form samples and other important information that you will need. They are designed to complement the Medicaid Provider Policy Manuals. If you have not received your new Provider Handbook by January 1, please call ACS Provider Services, and we will mail you a copy.

For your convenience, we have summarized below important facts that you need to know. Please read them carefully.

#### **Important Facts**

• The toll free phone numbers used to contact the Mississippi Medicaid fiscal agent will not change. The numbers currently used to contact EDS will be routed to ACS starting January 1. The new phone numbers for local access and EDI are included in the table below.

ACS Provider/Beneficiary Services Toll Free Number Effective January 1, 2002	1-800-884-3222		
HealthMACS Toll Free Number Effective January 1, 2002	1-800-627-8488		
ACS Provider/Beneficiary Services Local Number	601-206-3000		
ACS HealthMACS Hotline Local Number	601-206-3030		
EDI Technical Questions about electronic claims submission and EDI specifications	1-866-225-2502		

- All providers who dial into the ESC/EDI Bulletin Board to submit electronic claims will be assigned a new login ID and password. There is also a new phone number for the EDI Bulletin Board. If you have not received a new login ID, password, and the new phone number for electronic claims submission, please call the EDI helpdesk at 1-866-225-2502.
- The first cycle processed by ACS will be January 7, 2002. Therefore, beginning at 5:00 p.m. Thursday, December 27, electronic claims should be submitted to ACS for processing. Electronic claims submitted to ACS prior to December 27 will be held until the first payment cycle in 2002. Providers may continue to submit electronic claims to EDS through 5:00 p.m. on Thursday, December 27. Claims submitted to EDS will be processed in the next cycle and will not be held.

• For your convenience, there will be fewer post office box numbers to remember. They are:

Submit all claims to:	P.O. BOX 23076 Jackson, MS 39225
Submit adjustment/void requests to:	P.O. BOX 23077 Jackson, MS 39225
Submit mail for Provider Services to:	P.O. BOX 23078 Jackson, MS 39225
Submit managed care mail to:	P.O. BOX 23079 Jackson, MS 39225

Mail sent to the existing Post Office Boxes will be forwarded to ACS through April 1, 2002.

- Starting January 1, dental providers will be allowed to bill on the American Dental Association (ADA) claim form. The only ADA form that will be allowed is the Version 2000. The existing State Dental Claim Form will be discontinued by April 1, 2002.
- There will be new versions of the following forms available for use starting January 1, 2002:
  - o Adjustment / Void
  - o Claim Inquiry
  - o Claim Order
  - o Electronic Funds Transfer (EFT)
  - Handbook Order
  - o Change of Address

These new forms can be found in your new Provider Handbook. Copies are also available by calling ACS Provider Services at 1-800-884-3222 or 601-206-3000.

- Effective December 1, 2001, the RTD claim correction work sheets will no longer be used. Any claim with an error will be denied and providers will be asked to submit a corrected claim.
- Provider Field Representatives are available to assist any provider. If you would like personal training on any
  of the changes discussed above, please contact ACS Provider Services.

Please continue to watch the monthly bulletin for more information on the fiscal agent transition. ACS is committed to making this transition as smooth as possible. This change in fiscal agents allows us an opportunity to improve the level of service offered to the Mississippi provider community. We appreciate your patience and cooperation. Please feel free to contact ACS Provider Services at 601-206-3000 for assistance.

### Mississippi Medicaid Bulletin

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EDS 111 East Capitol, Suite 400 Jackson, MS 39201-2121

If you have any questions related to the topics in this bulletin, please contact the EDS Correspondence Unit at 1-800-884-3222 or 601-960-2800.

Mississippi Medicaid Bulletins and Manuals are on the Web! www.dom.state.ms.us



### December 2001

Sunday	<b>M</b> onday	<b>T</b> uesday	<b>W</b> ednesday	<b>T</b> hursday	<b>F</b> riday	Saturday
						1
2	3	4	5	6	7	8
9	10		12	13	14	15
16	17	18	19	20 ESC Cut- <b>O</b> II 5 pm	21	22
23	24 DOM, EDS & HSM closed	11 25 DOM, EDS & HSM closed funds are not tr arrive the follow	26	ESC Cut- <b>O</b> ff 5 pm	28	29
30	31 Special Spe	funds are not tr arrive the follow	ansferred until the	mittance Advices at following Thursday	•	•