



MISSISSIPPI DIVISION OF  
**MEDICAID**

## **Request for Applications (RFA)**

### **Medicaid Technology Specialist**

The Division of Medicaid in the Office of the Governor (DOM) is seeking a contractor to serve in the Office of Information Technology Management within DOM. The Contractor shall coordinate the below described services through the Chief Systems Officer in the Office of Information Technology Management with DOM. The term of the contract shall be one (1) year (July 1, 2020 – June 30, 2021) with four (4) optional one (one) year renewals. The rate of pay shall be \$55 an hour (not including travel), up to 1840 hours per year, not to exceed \$101,200 for the term of this contract. DOM will pay a fringe rate of 7.65% in an amount not to exceed \$7,741.80 for a total contract value of \$108,941.80.

#### **Scope of Services:**

- Troubleshoot pressing claims, encounter and data issues for Medicaid Leadership;
- Assist Medicaid leadership in understanding the data contained in the MMIS, DSS and CDR;
- Assist Medicaid Leadership in refining the data needs for upcoming CCO competitive bid; and
- Perform other duties as required or assigned.

#### **Minimum Qualifications:**

- Understanding of and experience with Medicaid claims processing;
- Understanding of and experience with Medicaid operations; and,
- Understanding of and experience with Medicaid Data.

#### **Preferred Qualifications/Experience (the following are desired and may be given additional consideration but not are required):**

- Experience with operational systems supported by DOM's Fiscal Agent (Conduent), including but not limited to: MMIS, DSS and PBM; and,
- Experience with operational systems operated by DOM's Clinical Data Infrastructure vendor (MedeAnalytics) including but not limited to: Analytics and Provider Access.

### **Other:**

DOM will provide space at its central office at the Walter Sillers Building, 550 High Street, Suite 1000, Jackson, MS 39201. The contractor will be expected to spend part of the time at the DOM central office. While the contractor is not required to spend any specific amount of time in this State-provided space, because of the need to both observe aspects of DOM, as well as to work with DOM staff and possibly other DOM personnel, it is expected that working from State-provided space will enhance the contractor's ability to successfully perform contract requirements.

### **Application Information:**

DOM will accept applications until 5:00 p.m., April, 10, 2020, for the purpose of hiring a contract worker. Applications can be found online at <https://medicaid.ms.gov/resources/procurement>. Applications can be submitted to Saranne Smith via electronic mail to [Saranne.Smith@medicaid.ms.gov](mailto:Saranne.Smith@medicaid.ms.gov) or by hand to 550 High Street, Suite 1000 Jackson, MS 39201 (10th floor). For more information please contact Saranne Smith by email or phone 601-359-5747.