DOM APPLICATION FORMS (Continued)

- For ABD purposes, the Application for Mississippi Medicaid Aged, Blind and Disabled Medicaid Programs is used.

- The MAGI-related and ABD applications forms may be a paper version, an electronic version or an exact facsimile of the appropriate form.

- Applications filed for Medicaid coverage through other agencies or entities have their own Medicaid applications, such as SSI or HPE.

The application form is a legal document, completed by the applicant or representative that signifies intent to apply and:

- Is the official agency document used to collect information necessary to determine eligibility;

- Is the applicant's formal declaration of financial and other circumstances at the time of application;

- Is the applicant's certification that all information provided is true and correct;

- Provides notice to the applicant of his rights and responsibilities; and

- May be introduced as evidence in a court of law.

101.03.03 SIGNATURE REQUIREMENTS

An application form must be signed to be considered a valid application. The signature does not have to be an original signature since applications are allowed to be submitted via means other than on an original paper form; however, a valid signature by someone authorized to apply for Medicaid or CHIP is required. Signed and unsigned applications are treated differently, as specified below.

If an applicant is unable to write his/her name, the form may be signed with an "X" mark; however, a witness signature is required. If an applicant is incompetent (adjudged by a court) or incapacitated (due to a physical or mental condition), these conditions require that someone be named to officially represent the applicant, as addressed in "Representatives Authorized to Act for an Applicant."

SIGNATURE REQUIREMENTS (Continued)

- Unsigned applications and/or applications signed with a mark that are not witnessed must be returned to the applicant with an explanation of the signature requirements. An unsigned application or an "X" marked application that has not been witnessed is not valid.

- Applications that are signed but are incomplete are accepted as valid applications. The Specialist will work with the applicant to complete the information needed.

- Applications that are signed by an individual other than a person who is authorized to apply, as specified in "Who Can File" below, are accepted as valid applications. The Specialist must work with the applicant or head of household to obtain an acceptable signature on the submitted application form.