

**Project Meeting: Housing & Transportation Learning Collaborative Team**

**Date: January 10, 2013 time: 10:00am**

**Team Leader: Trisha Hinson, M.Ed. CMHT-Housing & Community Living (DMH)**

**Team Recorder: Michelle Ford, M.Ed., LPC CTRTC**

**Medicaid Liaison: John Randazzo, Housing Consultant**

**This is the first official committee meeting with no old business**

Participants: Trisha Hinson, John Randazzo, Michelle Ford, Laquitha Ridgeway (rep. Amy Bishop), Lori Latham, Lina Beall, Traci Mulholland, Elizabeth Caldwell (rep. Div. of Medicaid/Kristi Plotner), Jan Larsen, Oma Hibbler, Edrick Hibbler, Beth Fenech, Cammie Kitchens, Carnell Kitchens, Juliette Reese, Zondre Jones (nominated recorder for the Transportation Committee), Michael Howard, Kevin Hollingsworth.

**Committee Agenda: 1<sup>st</sup> Housing & Transportation Committee Meeting-New Business; no old business or reports agenda at this time.**

Meeting at MS State Hospital and by teleconference began at 10:00 am with a brief period for remote participants to join and identify themselves and an introduction at 10:07 am by Trisha Hinson, Team Leader, with brief review of process in November 2012 Stakeholders meeting that led to the formation of the Housing and Transportation Committee as a Learning Collaborative Groups with Team Leaders, Recorders and Team Members.

**Purpose of this first meeting/Agenda:** Reviewed by Trisha Hinson (Team Leader) - Get a sense of who is participating in the group and identify the needs, direction, and information specific to BIP so we all have more knowledge and understand the mission of the Team in collaboration with the Div. of Medicaid.

Trisha Hinson reviewed with the group that the BIP Implementation Manual was sent out with the understanding that this is large document and our group will focus specifically on certain areas of the manual for the purpose of better understanding of the needs of MS and our group while waiting for an approved BIP Work Plan from the Div. of Medicaid. Elizabeth (DOM rep) confirmed that Mississippi's Work Plan was submitted by DOM to CMS and approved plan will be forthcoming to the group

Trisha Hinson advised that this information on the work plan is good to know for our group and will assist the group to focus interest, needs, knowledge, and information while preparing for the Feb. 26<sup>th</sup>, 2013 Stakeholders meeting in Jackson. Elizabeth (DOM) confirmed that the Feb. 26<sup>th</sup> meeting location is TBA with a plan to locate a venue that will provide more face to face collaboration and tables for the meeting space.

Trisha Hinson discussed the core requirements areas of the BIP with note that Housing and Transportation is not listed as a core requirement; however, it plays a key role and overlaps the core requirements leading to the Housing & Transportation Committee being added by DOM to the Learning Collaborative Interests groups. It is noted again that the BIP represents a considerable amount of work submitted by DOM with a work plan that will be available to our Team in the future to assist us in better knowing how we as a group can best contribute and work together to meet the needs in MS and mission of the committee for the State of MS and stakeholders.

**Identification of Group Participants:** (Please note the below list is from callers on the conference call who identified themselves during the meeting at this point and may not reference all callers or represented members.

**Trisha Hinson** - identified herself at the introduction of the meeting as an employee of Dept of Mental Health/State of Ms. Housing and Community Living.

**John Randazzo** – (housing consultant with DOM) assigned as a DOM liaison to this Team for his extensive expertise in public housing and other related housing services.

**Jan Larson** (Global Strategies) former state employee (DMH/Div. of Medicaid/Governor's office) Coordinator for non-emergency planning program for MS in the areas of transportation for services in rural MS demo program located on Ms. Gulf Coast and Ms. Delta.

**Cammie Kitchens, Carnell Kitchens, and Michael Howard** (Provider: Sholnell's Assisted Living Agency)-Long Term Care; interest in expanding as a provider agency in the areas of Housing & Transportation

**Laquitha Ridgeway**- (representing Amy Bishop, Weems Community Mental Health Center/Region 10)-Provider agency and interest in support services, resources for the community and home visits.

**Beth Fenech**- (Singing River Services/Region 14 Community Mental Health Center)-interest in attendance in the areas of lack of Housing and transportation with numerous calls that she receives through her agency with an elevated need for resources and information on resources.

**Oma Hibbler, Edrick Hibbler, Kevin Hollingsworth, and Zondre Jones** – (Community Development, Inc.) – Provider agency for two assisted living groups/homes with application for additional services, homemaker services, LTC homes; also with interest as a MS provider in the areas of transportation.

**Lori Latham, Lina Beall, and Juliette Reese** - (Community Counseling Services/Region 7 Community Mental Health Center) – participating and interest in the need for Housing and Transportation in their Region and service area where there is a constant need for resources and solutions.

**Elizabeth (Liz) Caldwell and Traci Mulholland** - Division of Medicaid (representing Kristi Plotner, Policy, Planning & Development Office Director)- Liz noted she and Traci will serve as DOM resources for the Team meetings and also expressed DOM's interest is to increase Housing & Transportation to meet the needs of MS.

**Michelle Ford** - (LPC-Independent Provider-contractor for multiple agencies-former Director for non profits and private institutions in MS/Ford Center for Reality Therapy) - also rep. Education and Outreach Committee Leader/Michelle Davis (LPC-Indep. Provider State of Ms.) Michelle is attending Housing Committee as recorder and for knowledge and information that would assist in needs of individuals and providers in Mississippi.

Traci (DOM) told the Team that an idea was discussed by DOM staff prior to the meeting that the Housing & Transportation committee split into two collaborative interest Teams to better meet the large need in MS in both these areas and to best serve the need and purpose moving forward. This suggestion was made in the form of a motion to the group and was Accepted and Affirmed by Trisha Hinson and all those Team members participating. After brief discussion, it was agreed that Trisha would continue as Team Leader of the Housing Team and there was Nomination and Acceptance of Jan Larson as Transportation Team Leader. Michelle Ford (recorder for current Housing & Transportation Committee) was asked which group she would prefer recording for and she agreed to continue as recorder for the Housing Team. Zondre Jones (CDI) volunteered to serve as Recorder for the newly-formed Transportation Team and was accepted in this role by those participating in the meeting.

**Meeting Continues after Introduction of group participants who identified themselves and their interest in attending.** Trisha Hinson advised that the process of splitting the committees is not complete and the goal is to just start the process while waiting for the work plan from DOM.

Zondre (CDI) advised that her group is interested in both Housing and Transportation. Trisha suggested that agencies can review group participants from their agency to decide how to split those attending Team meetings in the future and that we all did not have to attend both Teams going forward.

Elizabeth (DOM) will submit information to new Transportation Team Leader and Team members formed today for Transportation for meetings moving forward.

Trisha Hinson (Team Leader) will send notice to all from the original list of participants for Housing & Transportation information on the separate committees now formed and request that participants respond back with their interest and future attendance plans with time to consider how members can best contribute.

Ms. Hibbler discussed her agency's application with MDOT and the grant process and asked at this point where her group should focus with regard to transportation 1) more request for funds 2) or information on funding plan for 2013-2014.

Trisha Hinson (Group Leader) request that Jan Larsen, Team Leader for newly formed Transportation Team, make comments.

Jan Larsen (Transportation Team Leader) noted that it is important to know from a rep. of the Div. of Medicaid the plan and receive additional clarification before moving forward (i.e. grants and committee work). As a group, we will better know information, questions to ask and plan to move forward with more information from Div. of Medicaid.

Trisha Hinson (Housing Team Leader) reminder that the March/April grant application process for several recurring housing and transportation grants in MS is coming up and there is time to get more information, prepare questions and review needs that are needed to bring to the Housing and Transportation Teams (which goes beyond the agenda for today). No further information on the agenda to discuss. Request for Comments from the Participants or current business that should be addressed?

Juliette Reese (late entrance to meeting/need further agency identification) asked if the Team could further discuss the direction in general.

Trisha Hinson (Housing Team Leader) discussed briefly the preference agreed upon by all to wait for all participants to have time to review the BIP manual and any approved work plan from Div. of Medicaid before the committee defined further the focus of work that we will do as a group. Further noted that an email would be sent to all with information on the application submitted by the state to give more information to all.

Elizabeth (DOM) reviewed with the Team a tentative plan to possibly have a meeting Friday (1/18/13) with all Team Leaders on how to direct future conference calls and the assist the Team Leaders. A request was also made to share meeting notes with Kristi Plotner (DOM) with plans to send draft by Michelle Ford to Trisha Hinson for final review and copy to Kristi and all the Team members.

Elizabeth and Trisha briefly discussed and agreed with the committee present that the Div. of Medicaid understands our Learning Collaborative groups are works in progress with no expectations for us to do more at this point than learn about the process in general at this point with more strategic planning and information to follow.

Lori- request a copy of the application submitted by Div. of Medicaid

Trisha Hinson (Housing Team Leader) notes that the BIP manual /applications are public record and are available and can be submitted to all committee participants with the understanding that these items are examples and guidelines of an extensive amount of work already completed by the state that is not the Housing or Transportation Teams work plan. Further information and an approved work plan is required for our committee(s) to move forward.

State of Mississippi Bridge to Independence Stake Holders Learning Collaborate

Elizabeth (DOM) gave information on [balancingincentiveprogram.org](http://balancingincentiveprogram.org) (BIP) website that all can go to and see the work that has been completed (i.e. application/resources); however, she will ensure that all have access by email to the application.

Trisha Hinson (Housing Team Leader) –information will be submitted by email to ensure that all have access including those listed as group members, but not on the call. This will help our group/committee in being more effective and informed.

Closure/Motion to conclude: Trisha Hinson (Housing Team Leader)- no further business and group agreement and discussion briefly that a great deal of work was accomplished for the first committee meeting. A list of members and agencies with contact information will be made available to the participants for future meetings. Meeting Adjourned 10:46am

## Meeting Minutes

Meeting Date	Feb. 19 <sup>th</sup> 2013	Meeting Leader	Trisha Hinson
Meeting Time	2:00pm	Meeting Scribe	Michelle Ford
Meeting Location	Conference Call	Next Meeting	TBA

### Attendees: (13)

Trisha Hinson	Michelle Ford	Lori Latham	Wendy White	Veronica Lane
John Randazzo	Amy Bishop	Shannon Spooner	Lina Beall	Nick Hartley
Tracy Mulholland Div. of Medicaid)	Cammie Kitchens	Carnell Kitchens		

### Agenda:

- A. Discussion- Meeting begins at 2:04 pm with roll call & review of documents received by Div. of Medicaid for group review specifically for Housing Committee purposes. Trisha Hinson (Group Leader) advised that there were several topics that needed our attention and she would direct the conversation to meet that goal for the purposes of time, however there would be a time for all group members to discuss other areas of new business, questions or concerns on the call.

Reminder/Notice: Trisha Hinson reminds all that the Housing Committee and Transportation on separate committees and that anyone who is not on the call for Housing can leave the call. A roll call will be taken at the end of the call to ensure a full account of all conference call meeting participants. A request to invite others who may not have had a chance to participate on the calls or meetings is also given as this is not a closed committee group.

Stakeholder meeting date for Feb. 26<sup>th</sup>, 2013 and location information reviewed with plans for the group report to be submitted and given to at the meeting by Trisha Hinson.

Trisha Hinson directs the committee to the overall plan to see how the Housing Committee fits in the overall picture with review of document's submitted to the committee by email and the requirements discussed during the group leaders meeting held by Division of Medicaid. Housing Committee summary of topics for this call:

- Sufficient and Affordable Housing in MS with need to review how to expand and get information on housing options and program resources for MS
- BIP application, Work Plan and Narrative review specific to Housing Committee. BIP documents pages review pages 38, 41 specific to Housing- (i.e. in order for individual in Ms. to transition to community/independence or be served by the community a key to the success is safe, sufficient, affordable housing...) reference made to challenges for Housing resources and vacuums/listed areas that are more efficient, and a need for a clear defined state level agency for Housing; closest at this point is MS. At Home. John Randazzo provides information and confirms need for statewide oversight with 50+ administrative, private owner, contract owners-HUD
- Brief discussion on waiting list for Housing with no one place at this time for assistance
- Need for communication with members of the committee and housing providers "information chasm" for the purpose of a consistent message for all.
- Calls for research-Medicaid
- Waiver for waiting list
- HCBS-Home Community Based Services-scope of this plan may have a broader variety of services, agencies, and programs under a different umbrella (i.e. mental health waiver, community based, regional health centers, etc.) scope and plan may be broader than what many work with on daily basis.
- BIP Committee initiatives specific to Housing Committee
- Review of time period of planning leading up to BIP and MAC for Ms. partnership for sustainable housing; DOM 2011 award; Real Choice planning grant; basis to plan Section 811 project based voucher application submitted to HUD last year. Ms. was not chosen to be funded. Housing Committee/team working on Housing beyond this scope-may want to be more involved and watch for future opportunities if HUD releases another application. Suggestion that more information is needed prior to submitting a new application.
- Brief from group leader on Ms. Home Core, State Housing finance agency, HUD and partnership with Medicaid, DMH.
- Waiver capacity in the BIP process and areas where there is a waiting list discussed.
- Ms. CAN-key part of Housing Committee review of Ms. CAN eligibility (SSI)/(SSDI) benefit programs critical part of individual's ability to meet affordable housing needs.
- Section 8 Housing voucher program information provided by John Randozo- if those on call are working with Section 8 voucher program new release from HUD with regard to flexibility and compensation for owners required to make additions and improvements.
- LTC permanent group model reviewed with benefits and role beyond the current target role with BIP and job completion by the Housing Committee. Some review of Sustainability of Housing (2010-2012) and limited time for specific functions with MAC. Question left with group on future recommendation like partnership for sustainability housing to be added through Medicaid as part of the overall plan. Div. of Medicaid rep. Tracy Mulholland advised after question was restated by Group leader by request, and need for such recommendation of long term group as a benefit to the state validated by Nick Hartley; information would be taken back to Div. of Medicaid for review by Tracy Mulholland on possible recommendation under advisement for long term plan for Housing group beyond BIP Scope.

- Div. of Medicaid Rep. Tracy Mulholland agrees to get more information for the committee on the recommendation of a group and any expectations of a group that would function long term with regards to Ms. Housing.
- New Business request open for discussion at this time by Group leader with no response or New Business addressed by Committee at this time.
- Work Plan template and timeline reviewed with areas of the narrative. Group Leader acknowledges Div. of Medicaid rep. on the call and asks for confirmation that the work plan, narrative and timeline are approved as of the date and time of this call. Div. of Medicaid rep. confirms that all is approved.
- Narrative areas 2.1, specific Housing areas, information on insurance exchange, electronic support, RFP process for web based locator services. Question from Committee on if this is an approved part of the work plan and Housing concern and there is further information available.
- Div. of Medicaid rep. advised she would get with Kristi and see if these were just ideas of there is more information on these items? Div. of Medicaid will email a response.
- Crosswalk review with discussion on Assessments in a global and specific since and ICAP; possible need for Housing Committee Assessment to determine nature of Housing needs for individuals. Proposal of such an assessment to the assessment team may be needed with review of models from other states as a source of information.
- Review of assignments 1) Do we want to be a part of and is there a need for a long term committee beyond our current target role with BIP 2) Assessment for those who need housing in Ms. with review from of models from other states and possible plan made for proposal if needed. 3) Committee Review of Crosswalk

B. Conclusions- Trisha Hinson ask the group if information and agenda for the call today was helpful, with validation from multiple participants that terminology and review of all documents specific to the Housing Committee needs was helpful. Trisha Hinson states that she feels we are laying the groundwork with the point of review being to understand the documents, work plan, and purpose of the committee as well as assignments and/or homework. Final roll call made for any callers that joined late/during the call. A 2<sup>nd</sup> reminder of the Stakeholder meeting on Feb. 26<sup>th</sup> with location and time reviewed, and recorder Michelle Ford advising she will not be in attendance due to scheduling conflicts later in the day and travel to and from Ms. Gulf Coast. Trisha advises again that she will be responsible for drafting a report that will be given at the meeting and request any offers that the meeting is adjourned if there is no other business to discuss

Action Item	Person Responsible	Completed/Needs to Be
Long Term Housing Committee Recommendation	All Committee members will review the need and if they want to be a part, clarification by Div. of Medicaid on expectations and role of such a group	Next Housing Committee meeting TBA
Housing Committee Assessment	All Committee to look at other state models	Next Housing Committee Meeting TBA
Crosswalk review	All committee participants	Next Housing Committee Meeting



C.

		TBA
Narrative information and clarification on Insurance exchange, electronic support RFP process for web based locator services? Need to know if these were ideas or approved plan	Div. of Medicaid rep. on call Tracy Mulholland will clarify with Kristi for committee	Next Housing Committee Meeting TBA and or by email

Template summary provided by Michelle Ford with complete call notes available upon request.

## Housing Committee April 2013 Meeting Minutes

Meeting Date	April 17, 2013	Meeting Leader	Trisha Hinson
Meeting Time	2:00pm	Meeting Scribe	Michelle Ford
Meeting Location	Conference Call	Next Meeting	TBA

Attendees: 8

Trisha Hinson	Michelle Ford	Lori Latham	Veronica Lane	
John Randozo	Nick Hartley			
Tracy Mulholland Div. of Medicaid)	Carnell & Cammie Kitchens			

**Trisha/Michelle review: We want to give credit for those on the call may need clarification**

**Agenda:**

- A. **Discussion-** Time allowed for members to get on call at 1:58, Meeting begins at 2:02 pm with a request for roll call from the roster, Michelle Ford advises she has meeting template up at this time for the purpose of actively recording meeting which list those member who have been attending meetings only. roll call read from (Recorders Meeting Roster), Trisha will review full roster and contacts and take another roll call at end of meeting for anyone that joins us later.

**Trisha** (Group Leader) reviews past meeting notes and Action Plan asking for any corrections to prior minutes. Minutes are accepted with no corrections.

**John-** In review of Action Plan for today I believe there is a need for LTHC, the idea is to constantly monitor policies/agencies to ensure accommodations are made for those with disabilities. There is much work on Housing and physical work, but policies can be a hindrance.

**John-**That is not realized, with need for vigilance on policies that agencies are putting out there, which is a small part of why and oversight committee is needed

**Lori-** I have been dealing with a private group (Starkville) that has many properties, these people do need a committee to oversee what they are doing and need to put in writing what they can and cannot ask or saying...

**John-** You are right, I would like to follow up, they are generally aware of what they can and cannot ask and do, with trainings and staff that may not get emphasized or pushed back and this creates an issue that is not fair, i.e. staff turnovers, etc.

**Trisha-** right that is a common problem with staff turnovers, sounds like you are describing an advocacy group.

**John-** I agree

**Trisha-** some kind of a clearinghouse not necessarily a referral but something that gives us an idea of what is available in the state, I know we have an electronic plan for the state ( section 8) Until we have something like that there should be a monitoring group

**John-** one thing such as monitoring there is a certain percentage of units that are modified In a Housing authority, if no one needs or ask for this, the housing authority can lease to someone who does not meet needs of disabled or have those needs with understanding that if someone comes that does have those needs they will be moved to accommodate the disabled.

**Veronica Lane-** (some difficulty hearing with feedback) I want to make a comment on my concern for the response that was just made... (After some conversation between group leader and member(s) on inability to hear comments) O.k. I will just listen

**Trisha-** anyone who has thoughts writes them (jot) down and sends in email I do like the nature or tone of how this is going and would like to include a way to comment on, and have positive feedback for providers who without batting an eye have agreed to go in and make modifications in settings where we have moved folks I would like to have not only a way to handle issues but also a way to acknowledge housing opportunity and positive feedback on models of how this could work

**Trisha-** let's just let this stay open for another meeting, believe it will take more time to Formalize before we feel comfortable in what we will propose, main thing is did we feel as a group there was a need?

**Trisha** – another Action item/Housing Models: community living settings in other states? Does anyone have anything or want to share? Anything you have seen in Ms. that you feel is noteworthy or you want to comment on?

**Trisha-** that is fine as we hear things we can review. I met with some (agencies/groups) in New Mexico and saw things we could learn from, not that we have not already done some of this, but I learn something new each time and models may be another part of what we are looking at in the monitoring committee, a list of directory or type of community living settings, education and awareness on that

**Trisha-** next item is crosswalk review: Does anyone remember why we listed this as an action item I am not remembering...

**Michelle:** Trisha I am reviewing the prior minutes that I have with me.

**Tracy (Div. of Medicaid):** yeah, hey this is Tracy I think maybe because the crosswalk reviews was something done to see if there was something each group needed to review.

**Trisha-** O.k. Tracy if you could keep up updated on that and I will go back and look at (some discussion on areas of prior meeting/BIP that this might have been relevant

**Michelle-** attempt to unmute and note that on other committees we were also reviewing crosswalk for specifics to our group and ask Div. of Medicaid if groups should collaborate at times due to Overlap (group may not have heard due to phone microphone/mute)

**Trisha-** Housing exchange: Tracy you had responded, Did you and Kristi talk about this I know I saw an email?

**Trisha-** I think this is something you are working on with procurement officer

**Tracy-** yes... the question was would this be a part of the procurement, and it is it will be part of the website

**Trisha-** o.k. good to know if we need for locator service and monitoring committee

**Tracy:** are you familiar with "get help" a Ms. web site, let me tell you how it was explained through DHS, basically very small level of what we are trying to do anyone in group you can see an assessment, housing, not something the Div. of Medicaid had with good Information on housing

**Trisha:** yes that is something we discussed and shared as well If there is an actual website you can get the link at DHS

**Tracy-** You can see it and get an idea of what no wrong door may look like?

**Trisha-** O.k. does anyone have anything else on assignments or actions we had from last meeting?

**Trisha-** John can I ask you to report out on what we are doing with section 811 application group?

**John-** state was notified for this round of 811 notified by HUD a few weeks ago that MS did not Receive funding and requested a debriefing...MS scored 63, we need to know how close were we to being funded? What were approved scores and who received funding? We need to know Areas that needed to be approved to increase scoring? HUD indicated to Home Core they would address these questions and narrow down what weakness are and what we can do to resolve for the next round, no date on when for 811? It is possible that the ones that were approved (states approved) may have had additional money; if that is the case this is an important component that will make it tough for us. We want to make the next application stronger.

**Trisha-** section 811 project based voucher we applied for would be another piece of our services and open up another source and expand our options I am pleased that even though we did not get funded this round the group is staying aware of what we can do to enhance what we are doing now and using this as an opportunity to continue to focus on gaps in housing and housing needs.

**Trisha-** Another thing is that it is important to not lose continuity, we have ask a consultant To review the data we used and get more current data in the state (demographics/housing) I believe the FEDS authorized funding but do not know when, want to be poised and ready

**Trisha-** also reminds me that there are two other documents to read and browse through: In terms of history and housing services, community living, on is the original MAC plan, Which is why we are called MAC 2 ( BIP plan) I will send you a copy, did I send this?

Trisha- I will send so you can see the scope to see where we came from to give us an historical Perspective and what we are asking the consultant to review. Another document Bridge Project Report which is an excellent resource with data that I will send.

Trisha- better educated we are on where we have been better way to plan where we are going

Trisha- what else would you like to see this housing team do for us?

A number of us, Nick, Veronica...you were at the large meeting with a lot of really good information that helped me remember that housing is just one piece of this and our team is very interdependent on what we are doing.

Nick- other groups are identifying issues in their area. I know we have a lot of experience, But I think it may be important to identify what the issues are and what the problem statement is Specific to housing for everyone's benefit.

Trisha-very good comment

John -I guess what Nick said, gets back to monitoring policies of housing authorities and making reasonable accommodations for those who qualify who want to access and find they never had an opportunity or information and because of circumstances beyond their control they do not get access or accommodation, this is a critical issue.

Nick- no shortage of housing, but no funding stream to fund them living in community, there are waiver supports but no money to pay for housing itself...

John – I guess being aware of what other states have done would help

Trisha- yeah good to know what we are doing before we would approach funding sources, sometimes we skip research and specifics where funding is needed, how will it be spent, we need to do homework and have a plan.

John- to follow up on this one way to narrow down would be to generate correspondents with upper level of HUD (Washington/Ms.) and ask them to specifically identified sources of funding for people with disabilities and once narrowed down then ask verify where funding stream is being used by persons with disabilities or shifted around, which would give us opportunity to ensure 100 percent of money used and accountability.

Nick- I agree, the other portion would be to look at net vouchers, ask for a voucher from HUD

Trisha- (ask Nick to respond/elaborate)

Nick- these are section 8 vouchers where we had discussed have a procedure to identify people that have certain criteria to qualify and receive vouchers.

John – it is my understanding that currently there are two housing authorities ( east central MS newton/central agency/Jackson) both in years passed received 75 vouchers a piece specifically for this voucher program. We need to know, ask if they had turned over or could we reserve for B21. we are looking at ways to try and make sure voucher program is used correctly

**Nick-** Yes, we are trying to see if we utilize correctly what we have and we know we need more, a proposal to HUD would be for a statewide entity, if you look at success individual live where it is good for them to live, tenant based gives the most flexibility to locate housing that is best for them, there may be some that would not accept, idea is it is based on individual and not the property.

**John-** I agree we need a state wide entity basis with no limit on what can be covered and get assistance and use in any counties in the state, we need more information on these current vouchers and make sure that they are actually used by those that are qualified.

**Trisha-** John I appreciate your following up on this an keeping us aware, and I agree with you Nick as well, we first need to educate ourselves in terms of NED vouchers and know how it is used and needs before we go to HUD and ask for more funding, would the two of you be willing to work on as assignment and report back to us for next time

**John** -one thing I will do is make sure we understand criteria, I think those elderly disabled below age of 62, still qualify however even though housing authorities can offer if no one ask for .... and may not know to ask....you know if the housing authority do not have people for initial use they are under pressure to get vouchers out regardless, can someone of authority ensure that vouchers are used for earmark and who monitors this?

**Trisha-** in line with that it would be helpful, when HUD uses term disabled does that include Mental illness/IDD? Some of the disability categories or vouchers may or may not apply as broadly as we think it does

**John-** I think there is no restriction but I will verify?

**Trisha-**another item for next time, identifying other states I think we are equipped to do this For our next meeting is to make a list of anything that occurs to you that needs to be included Ex. We may need more housing but that is too broad and specific, we can look at Suggestions from Nick and when minutes are available, which Michelle said would be Coming to us quickly, we can identify key issues to head towards

**Nick-** Trisha I think right at the moment if we had access to navigators if they are running into what is current now, anyone you want to contact, the rest can do the same, contact and see if you Can get a feel of that..

**Nick-** another area to survey is individuals who moved and are waiting for new housing

**Trisha--** yes anyone with access to those individuals?

**John-** yes if navigators are communicating with individual and B2I and this is an issue hearing from all involved would be helpful. Those navigators and individuals and areas of the state would help us look at issues where there is an isolation of reasons or waiting list closed, no housing available, this would give us real time information on obstacles.

**Trisha-** sounds like we are moving towards a survey would it be helpful for someone to Draft a survey to ensure we are asking questions and getting consistent information?

**John-** I am very much in agreement and it is a critical source of information to get a survey To help navigators ask the questions and get info needed

**Tracy-** Jennifer was supposed to be on call I will get her in touch with you

**Trisha-** yeah I feel like we are on to something important and it might need to be Organized?

**Tracy** – o.k. I will get in touch with her and have her get in touch with you

**Trisha-** o.k. we are trying to just get an impression and data in some areas with a little more defined and take it a step beyond, tell Jennifer this is information we need to define our goal And how we can move forward.

**Trisha-** any other thoughts on places to go, people to talk to as I Know we all have Different areas we work in and anything is important at this point with regards to housing?

**Trisha-** 3<sup>rd</sup> thing we did get the next big meeting notice May 21 as stake holder (hall noted) I do not know that we will meet before then, let's see how much information we get?

**Tracy-** I was going to ask all the team leaders, I sent emails out, because you may have Changes on team if you would follow the message down to everyone so we can make sure we have all?

**Trisha-** any other business? everybody still hear?

**B. Conclusion:**

**Trisha-**I think we had a good meeting and while I do not know if we will meet again before the next stake holders meeting in Jackson this gives us assignment to work on and come back to review at the next meeting, which we will update and send to everyone. If there is no other business? Thanks everyone, adjourned (2:58pm)

**C.**

Action Item	Person Responsible	Completed/Needs to Be
Get information- Voucher programs, criteria to qualify, percentage of those that are used for disabled and or available for B2I, transfer? How is disabled defined in criteria? Section 8 voucher update	Nick/John	Next Committee Meeting (TBA)
Navigator contacts/survey update	Tracy-Div. of Medicaid will transfer to Jennifer and have Jennifer contact Trisha/update group	Next Committee meeting (TBA)

Questions that could be ask in a survey	Group identifies their contacts and areas that should be included as questions?	Next Committee Meeting (TBA)
MAC plan and Bridge Project emailed out for group review to give history on where we came from and plan for road ahead	Trisha will email out to group for reading	Next Committee Meeting (TBA)