

# MISSISSIPPI DIVISION OF MEDICAID

## Eligibility Policy and Procedures Manual

### 100.02 AGENCY DUTIES

#### 100.02.01 DUTIES OF THE DIVISION OF MEDICAID (DOM)

The duties of the Medicaid Agency are set out by enabling State and Federal legislation and the approved State Plan to include:

- To set regulations and standards for the administration of the Medicaid programs.
- To receive and expend funds for the program.
- To submit a state plan for Medicaid in accordance with state and federal regulations.
- To make the necessary reports to the state and federal governments.
- To define and determine the scope, duration, and amount of Medicaid coverage.
- To cooperate and contract with other state agencies for the purpose of conducting the Medicaid program.
- To bring suit in its own name.
- To recover payments incorrectly made to or by recipients or providers.
- To investigate alleged and suspected violations or abuses of the Medicaid program.
- To establish and provide methods of administration for the operation of the Medicaid program.
- To contract with the federal government to provide Medicaid to certain refugees.
- To determine eligibility for Medicaid for categorically needy families, children, pregnant women, aged, blind, and disabled coverage groups.
- To re-determine eligibility at the required intervals.
- To provide Medicaid Quality Control for Medicaid recipients.
- To provide the opportunity for filing appeals and to conduct fair and impartial hearings.
- To provide safeguards for preserving the confidentiality of records.
- To ensure nondiscrimination in the determination of eligibility and provision of services in accordance with federal and state regulations for Title XIX and XXI.
- To provide information and referral services on Early and Periodic Screening, Diagnosis, and Treatment.
- To provide information on family planning services.
- To identify third party resources for recipients.
- To make referrals to MDHS Division of Child Support to obtain medical support for certain recipients.

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### AGENCY DUTIES (Continued)

#### **100.02.02 DUTIES OF THE DEPARTMENT OF HUMAN SERVICES (DHS)**

The duties of DHS with regard to Medicaid include:

- To provide the opportunity for persons to apply for Medicaid benefits through all foster care and refugee programs.
- To determine eligibility for foster children and adoption assistance-related Medicaid applicants and certify them as eligible, notify them of eligibility and determine retroactive eligibility, when appropriate.
- To re-determine foster care and adoption assistance Medicaid eligibility at required intervals.
- To provide the opportunity for filing appeals and to conduct hearings for eligibility certifications that DHS certifies.
- To provide Medicaid Quality Control for foster care and adoption assistance recipients.
- To identify and report third party resources for foster care and adoption assistance recipients.