

MES BIDDERS' LIBRARY

To assist vendors responding to this request for proposal, the following documents have been collected and organized in a Bidders' Library. The following is an index of the information made available in the Bidders' Library with Document Folder Title, a high level description, and documentation included.

To obtain access to the MS Medicaid Enterprise Solution and Fiscal Agent Services Bidders' Library, refer to the MS Division of Medicaid's website, www.medicaid.ms.gov/bids.aspx.

Current MMIS Documentation:

Folder Title	Description	Documents Included
1.0 MMIS System Documentation	<p>The following documentation provides a comprehensive overview of the MMIS system, including narrative, windows, reports, interfaces, exhibits, flowcharts, and decision tables for all applicable MMIS modules. The applicable folders listed to the right each contain multiple documents and are organized as follows:</p> <ol style="list-style-type: none"> 1. Narrative 2. Windows 3. Reports 4. Interfaces 5. Exhibits 6. Flow Charts 7. Decision Tables 	<ul style="list-style-type: none"> ▪ Table of Contents ▪ Introduction ▪ Architecture ▪ Provider ▪ Recipient ▪ Reference ▪ Prior Authorization ▪ Claims Entry ▪ Claims Processing ▪ Claims Payment ▪ Third Party Liability ▪ Pharmacy Point-of-Sale ▪ Managed Care ▪ Financial ▪ Interfaces ▪ Web Portal ▪ General ▪ Claims Processing Assessment ▪ Medicaid Eligibility Quality Control ▪ Electronic Data Interchange

Folder Title	Description	Documents Included
		<ul style="list-style-type: none"> ▪ Non-Emergency Transportation ▪ Quality ▪ Central Repository ▪ Integrated Testing Facility ▪ Case Tracking
2.0 MMIS Production Environment	The following documentation provides a high level overview of the MMIS Online Production Environment, as well as Hardware and Software Lists.	<ul style="list-style-type: none"> ▪ Online Production Environment ▪ Production Hardware
3.0 MMIS Technical Architecture	<p>The following documentation provides an overview of the MMIS Technical Architecture:</p> <ul style="list-style-type: none"> • MMIS Data Dictionary – The MMIS Data Dictionary contains field level definitions, lengths, and types. • MMIS Cycle Flows – Detailed technical execution scripts for each cycle action/sequence • MMIS Table Information – Describes the tables used and the data table definitions 	<ul style="list-style-type: none"> ▪ Data Dictionary – Valid Value Report ▪ MMIS Cycle Flows ▪ POS Cycle Flows ▪ MMIS RX POS Table Report ▪ MMIS Table Report
4.0 Claims Procedure Manual	User manual for resolving claims edits.	<ul style="list-style-type: none"> ▪ Xerox Procedure Manual
5.0 SFY Cycle Calendar	Calendar for SFY13 reflecting the weekly financial cycle activities.	<ul style="list-style-type: none"> ▪ Financial Calendar

Other Reference Materials:

Document Title	Description	Documents Included
6.0 MS State Plan	The current MS State Plan, as well as the future initiatives and strategic visions of MS.	<ul style="list-style-type: none"> ▪ Link to Mississippi State Plan ▪ 2013 State Medicaid Health Information Technology Plan (SMHP)
7.0 MITA State Self-Assessment	Includes the last MITA State Self-Assessment, as well as MS's SSA As-Is, To-Be, Gap Analysis, and Transition & Implementation Plan.	<ul style="list-style-type: none"> ▪ MITA State Self Assessment (SSA) ▪ MITA SSA As-Is, To-Be ▪ MITA SSA Transition Plan
8.0 CMS Medicaid Enterprise Certification Toolkit	The Certification Checklists that define MMIS requirements that must be achieved for federal certification.	<ul style="list-style-type: none"> ▪ Link to CMS Medicaid Enterprise Toolkit
9.0 Overview of MS Eligibility Groups	Documentation summarizing mandatory and optional eligibility groups.	<ul style="list-style-type: none"> ▪ Link to Overview of MS Eligibility Groups ▪ MS Medicaid Categories of Eligibility under Modernized MEDS
10.0 MS Acceptance Use Policy	MS's information security policy and data use agreements.	<ul style="list-style-type: none"> ▪ MS Data Use Agreement (DUA) ▪ DUA Attachment B ▪ DUA Attachment C ▪ DUA Attachment D ▪ DUA Attachment E
11.0 MS Operations Metrics and Volumes	Provides an executive summary of operations volumes for claims, prior authorizations, managed care enrollments, and provider enrollments.	<ul style="list-style-type: none"> ▪ Executive Summary for SFY12 and SFY13

Document Title	Description	Documents Included
12.0 DOM Organizational Chart	Provides the organization structure of the DOM staff.	<ul style="list-style-type: none"> ▪ MS DOM Organization Charts
13.0 DOM Business Process Maps	Provides a high level overview of the operations within the current MMIS.	<ul style="list-style-type: none"> ▪ Business Process Maps for MITA 3.0
14.0 State Holiday Schedule	List of holidays observed by the State of MS.	<ul style="list-style-type: none"> ▪ MS State Holiday Schedule
15.0 DOM Technical Environment	Provides descriptions, diagrams, and documentation of DOM's systems and network environment. Also includes information related systems associated with the MES.	<ul style="list-style-type: none"> ▪ DOM Network Diagram Description ▪ DOM Wide Area Network