



AMENDMENT NUMBER THREE TO RFP #20131025 – Release Date of 02/14/2014

RE: RFP #20131025 Implementation and Operation Services for the Mississippi Enterprise Solution and Fiscal Agent Services

Notice to Offerors:

DOM hereby amends Section 6.5.1, Proposal Security, of the RFP to read as follows:

Each Offeror shall submit an original copy of the Bid Proposal Security (bond, cashier's check, certified check, bank draft, or treasurer's check) under separate sealed cover in a clearly marked envelope separate from both the Technical and Business Proposals and made payable to DOM in an amount equal to five percent (5%) of the total DD&I price, as specified in the Offeror's Proposal, Appendix G – Pricing Schedule, DD&I Sheet. The submitted Bid Proposal Security shall offer security to DOM as described in Section 9.2.1 – Bid Bond.

Additionally, each Offeror must include a certification attesting that the Offeror has obtained the required Proposal Security as described in this section, along with written documentation from the third party issuing the Proposal Security. **The written documentation from the third party issuer should confirm only the existence of the Proposal Security and should not disclose the amount of the Proposal Security.** If the Proposal Security is in the form of a Bid Proposal Bond, the written documentation should be provided by the bonding company that the bond has been secured (but not the amount of the bond). If the Proposal Security is in the form of a cashier's check, certified check, bank draft, or treasurer's check, the written documentation should be provided by the financial institution that sufficient funds exist to fund the obligation (but not the amount of the obligation). Written documentation is sufficient if it confirms the Offeror's certification that the Proposal Security has been obtained. The certification and written documentation must be included in the Offeror's Technical Proposal Response, as specified in Section 5.2, of the RFP.

DOM hereby amends Section 5.2, Tab 1 – Transmittal Letter, of the RFP to include the following requirement:

The transmittal letter shall also include:

- A certification that the Offeror has obtained the required Proposal Security described in Sections 6.5.1 and Section 9.2.1 of the RFP, along with written documentation from the third party issuing the Proposal Security. The written documentation confirms only the existence of the Proposal Security and does not disclose the amount of the Proposal Security.

Offerors are advised that the requirement for photocopies of the Proposal Bid bond to be inserted in all copies of the Business Proposal submitted by the Offeror still stands as specified in Section 9.2.1 of the RFP.

In addition to the above amendment, DOM hereby amends Appendix L, *Mandatory Requirements Checklist*, to indicate that the transmittal Letter contains a certification that the Offeror has obtained the required Proposal Security, along with written documentation from the third party issuing the Proposal Security.

DOM hereby amends our response to Question #193, released on January 21, 2014. The question reads as follows:

OPRSS71.09 requires that the Fiscal Agent support onsite visits to providers, upon request. Please provide the number of provider visits for the most current fiscal year. Additionally, please provide the number of field representatives who support this function today.

RESPONSE CORRECTION:

The current fiscal agent has ten (10) field representatives who conduct site visits as requested. For the calendar year 2012 a total of 337 site visits were conducted. From January through November of 2013, the Fiscal Agent conducted 257 site visits.

DOM seeks to ensure that the MES and Fiscal Agent Services procurement is fair, open, transparent and competitive. To promote fair competition for all Offerors, DOM hereby amends Section 1.3.4, Proposal Submission Requirements, of the RFP and extends the period for which RFP Proposal submissions will be due to March 21, 2014.

Procurement regulations require that Offerors acknowledge in writing all amendments to the RFP as specified in Section 9.1 of the RFP. The Offeror shall sign the Amendment Acknowledgement Form – Amended 02/14/14, as attached, and include this form along with a statement in the transmittal letter acknowledging receipt of all amendments in their proposal response.

Should any questions arise, please contact the Procurement Officer, Tara S. Clark, J.D., at 601-359-4122 or tara.clark@medicaid.ms.gov.